



**Associate in science degree
Nursing Program**

Advanced Placement for Military Personnel

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Gavilan College ADN Program

1. Purpose and Eligibility

In compliance with the California Code of Regulations sections **1423.1 and 1423.2**, and amended CCR sections **1418, 1424, 1426, and 1430**, which implement **Senate Bill 466**, and in recognition of the service that military personnel have provided to the country and its citizens, the **Gavilan College Nursing Program** offers advanced placement for qualified individuals.

Individuals who present with relevant military education and experience—including but not limited to **Navy Hospital Corpsman (HM)**, **Air Force Basic Medical Technician (BMTCP)**, **Army Health Care Specialist (68W Combat Medic)**, or **Air Force Independent Duty Medical Technician (IMDT / 4N0X1C)**—are eligible for advanced placement into the Gavilan College Nursing Program.

All nursing courses may be challenged; however, individuals must demonstrate prior relevant education and experience that meet the specific requirements of each course.

2. General Requirements for Applicants with Military Experience

Students with qualifying military experience must:

- a. Provide a current résumé and official academic and military transcripts (e.g., Joint Services Transcript, CCAF, or equivalent) for review.
- b. Demonstrate education and/or experience completed within the last ten (10) years prior to applying to the Gavilan Nursing Program. Competencies may be verified in accordance with program policy.
- c. Meet basic education and experience requirements as defined by Gavilan College and the Nursing Program.
- d. Provide verification of honorable service, as evidenced by:
 - A DD214 showing Honorable Discharge, **or**
 - For active-duty students, an official letter from the student's military supervisor verifying current honorable service.



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e. Successfully complete the designated Transition and Skills Lab course(s) prior to challenging eligible nursing courses.

3. Identification of Students with Military Experience

During the admission and acceptance process:

- The Division Assistant will identify applicants with qualifying military experience based on information provided in the application and supporting documents.
- The Division Assistant will arrange a meeting for the student with the Nursing Director (or designee) to review military advanced placement and challenge exam requirements.
- The student is responsible for bringing military transcripts and all relevant documentation of prior medical or clinical experience to this meeting.

4. Credit for Prior Learning (CPL) Evaluation – Military

a. The student submits a **Military Request for Credit for Prior Learning (CPL)** form (or designated CPL form) with supporting documentation, including:

- Official military transcripts, and
- Experiential verification as appropriate (e.g., training records, competency documents).

b. The Nursing Director (or designee) reviews the CPL request and supporting materials to determine whether the student qualifies for:

- Advanced placement with challenge by examination,
- Required remedial coursework, and/or
- Acceptance of prior credit transfer, as appropriate.

c. The decision is forwarded to Enrollment Services.

d. The Division Assistant communicates the decision and next steps to the student.

5. Eligibility to Challenge Designated Nursing Courses



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- a. If the student does not meet program recency requirements and competency cannot be verified, the student will not be allowed to challenge the course(s) and must enroll in and complete those course(s) as part of the ADN curriculum.
- b. If the student meets requirements and is approved for challenge by examination, the Nursing Director (or designee) will:
- Notify the appropriate nursing faculty, and
 - Assign a Content Expert (or designee) to coordinate and administer the challenge process.

6. Challenge by Examination: Structure and Benchmarks

The challenge process for designated ADN nursing courses based on military experience may include:

a. Written/Computer Examination

- Elsevier or equivalent standardized examination meeting the program-established course benchmark.

b. Medication Calculation Examination (if applicable)

- Minimum passing score: 90%
- One (1) additional attempt is allowed if the first attempt is unsuccessful.

c. Skills Competency Evaluation

- Pass/Fail based on program skills criteria
- One (1) additional attempt is allowed if the first attempt is unsuccessful.

All competency testing must be completed in person at the designated location.

7. Course Information and Preparation

The assigned Content Expert (or designee) will provide the student with:

- The course outline for each course being challenged, and



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- Any required preparatory resources (e.g., reading lists, skills checklists, practice modules) prior to scheduled examinations and skills assessments.

8. Completion of Competency Testing and Reporting

- a. The student must complete all approved challenge components (written/computer exam, medication calculation exam if applicable, and skills competency evaluation if applicable) for each designated course.
- b. Upon completion, the Content Expert (or designee) will report results to the Nursing Director/Chair (or designee).

9. Credit for Prior Learning (CPL) Processing (Upon Successful Challenge)

If the student successfully meets all benchmarks:

- a. The Nursing Special Program Assistant notifies the student via email with next steps.
- b. The student completes or updates the Military Request for CPL form as needed.
- c. The student submits the completed CPL form and supporting documentation to Admissions.
- d. Admissions compiles the documentation and forwards it to the appropriate Department Director for final review.
- e. If approved, Enrollment Services will notify the student via email.
- f. If the CPL request is denied for any course, the student will be notified via email and must enroll in and complete that course as part of the ADN program plan.

10. Completion Timeline

All challenge examinations, skills competencies, and CPL processing for courses approved for military advanced placement must be completed **prior to the start of the student's third semester** in the ADN nursing curriculum sequence.

11. Advanced Placement Admission and Re-Entry – Military Applicants

Advanced Placement students are admitted on a space-available basis. In recognition of their service, **military personnel and veterans are given priority consideration** through additional



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points awarded for military service on the Gavilan College ADN **Multicriteria Admission Application**, in accordance with program policy.

If spaces are not available during a given application cycle, an **alternate list** will be created using a lottery of all qualified Advanced Placement applicants. If spaces become available, offers of admission will be made to applicants on the alternate list in the order of their assigned lottery position. If spaces do not become available, applicants must reapply in a subsequent application cycle.

Military Challenge students admitted to the **Gavilan College Associate Degree Nursing Program** who have previously experienced academic failure at another institution will **not** be eligible for re-entry at Gavilan College if they are dismissed for academic failure (or withdraw to avoid academic failure) from the Gavilan College ADN Program.