Interim Report To the Community of the Measure E Citizen’s Oversight Committee

Citizens Oversight Committee Members

Committee Chair:
Russ Danielson

Committee Vice Chair:
Pi Silverstein

At-large Representatives
Marco Renella
Sandra Fishler
Thomas Andrade
Tony Ko

Business Organization Representatives:
Lawrence J. Grace
Russ Danielson

Senior Citizen’s Organization Representative:
Pi Silverstein

Student active in a college support group:
Angela Sanfilippo
Jessica Garcia

District Support Organization Representative:
Kip Ward

Tax Payer’s Organization Representative:
Mark Zappa

Letter from the Chair

As president of the Measure E Citizens’ Oversight Committee, I am pleased to issue this interim report to the community on the work that has been done since Measure E was passed in March of 2004. At that time voters in the Gavilan Joint Community College District approved a bond measure of $108 million for the renovation and upgrade of our community college facilities in Morgan Hill, Gilroy, and Hollister.

One of the requirements of Measure E was the formation of a Citizens’ Oversight Committee to review bond expenditures, and report back to the community on the progress made to fulfill the terms of the bond. We meet several times per year to learn the status of the projects funded by Measure E.

In this report we will show you what has been done so far. Most of the work to this point has been in planning: hiring architects and project managers, locating land, and completing growth projections. Over the next year many physical projects on the Gilroy campus will start. These will include infrastructure upgrades, safety improvements, technology upgrades, and the provision of better access for all community residents.

I invite you to stay informed by visiting the website www.gavilan.edu/bond for ongoing updates on activities. You are also invited to attend the meetings of the Citizens’ Oversight Committee: agendas and meeting minutes are posted on the bond website. For more information please call (408) 848-4711.

Thank you for your investment in the future of Gavilan College.

Russ Danielson, December 2005
On March 2, 2004, district voters approved Measure E, a facilities improvement bond that will upgrade and expand the facilities for higher education in the Gavilan Joint Community College District. Upgrades will be made to outdated plumbing and wiring, renovate aging classrooms and libraries; provide access for disabled students, improve campus safety, and plan for the future by acquiring land for permanent facilities in San Benito County and greater Morgan Hill / Coyote Valley.

The purpose of the Measure E Citizens’ Oversight Committee is to review and report on the expenditure of taxpayers money for construction; inform the public about the expenditure of bond revenues, and to advise the public as to the Gavilan Joint Community College District’s compliance with the California Constitution. The committee holds open meetings in which they receive and review copies of the annual, independent performance audit, and receive and review copies of the annual, independent financial audit. The committee may inspect school facilities and grounds to ensure that bond revenues are expended properly, receive and review copies of any deferred maintenance proposals or plans developed by the Gavilan Joint Community College District, and review efforts by the Gavilan Joint Community College District to maximize bond revenues by implementing cost-saving measures.

25-year general obligation bonds have been issued as follows:
Issue Date: 6/10/04 at 2.0 - 5.0% $29,170,000
6/10/04 at 3.0-3.5% $830,000

An independent financial audit will be conducted annually. The first was completed by Vavrinek, Trine, Day & Co., LLP of Pleasanton California and a report issued on January 14, 2005. The audit concluded that the financial statements of the Bond construction fund fairly present the financial position and changes in the Measure E fund balance, in accordance with generally accepted accounting standards. The second audit report will be issued in January of 2006. Results of that audit will be published in the April, 2006 Report to the Community.

The Measure E Citizens’ Oversight Committee finds that Gavilan College has complied with the spirit and requirements of state law, and the commitment made to the voters, in accounting for and expending public bond funds. Gavilan College has exercised proficient fiscal discretion in selecting best practices designed to facilitate projects through planning and contract management. An annual report will be issued in April, 2006.

One of the greatest challenges is the increasing cost of construction. Nationwide price trends, together with recent natural disasters have contributed to increasing materials costs. The college is taking increasing costs into account in forecasting, and including contingencies and inflation in addition to the hard and soft costs of construction in the planning process. Gavilan College intends that all projects committed to will be completed. The last project is as important as the first.
With input from staff, students and the community, a master facilities plan has been created which will provide for upgrade of the main campus in Gilroy without reducing services to the public while construction is underway. Projects have been grouped into five phases. The phasing will accommodate the logistical needs of construction; it does not reflect the relative priorities of different projects.

**Group I Projects** (by March, 2008)
- Infrastructure Upgrades
- Interim Housing/Swing Space
- Renovation of Physical Science, Chemistry, and Life Science buildings

**Group II Projects** (October 2006 through March 2009)
- Renovation of Student Center, Humanities, Art and Art lecture buildings

**Group III Projects**: (January, 2008 through June, 2010)
- Renovation of Social Science, Cosmetology, TV Studio, and Library buildings

**Group IV Projects** (January, 2009 through June, 2011)

**Group V Projects** (January, 2010 through March, 2012)
- Renovation of Occupational Education building
- Parking Lot Improvements
### Status of Measure E projects (7/1/04 through 6/30/05)

<table>
<thead>
<tr>
<th>Project</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Tennis Court repairs</td>
<td>in progress</td>
</tr>
<tr>
<td>Main campus: instructional facilities repair</td>
<td>in progress</td>
</tr>
<tr>
<td>Main campus: infrastructure repair</td>
<td>in progress</td>
</tr>
<tr>
<td>Main campus: technology upgrades</td>
<td>in progress</td>
</tr>
<tr>
<td>Main campus: computer replacement</td>
<td>in progress</td>
</tr>
<tr>
<td>Main campus: enterprise resource system</td>
<td>in progress</td>
</tr>
<tr>
<td>Coyote Valley land acquisition</td>
<td>in progress</td>
</tr>
<tr>
<td>San Benito County land acquisition</td>
<td>in progress</td>
</tr>
<tr>
<td>Districtwide planning</td>
<td>in progress</td>
</tr>
<tr>
<td>Districtwide implementation costs</td>
<td>ongoing</td>
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</tbody>
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### Contact

All meetings of the Measure E Citizens’ Oversight Committee are open to the public. Meeting dates, agendas, and minutes of past meetings can be found at the website: www.gavilan.edu/bond. For more information or to contact the committee call (408) 848-4711.

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**Did you attend Gavilan College? Former students and staff are invited to join us for a free**

**Alumni Mixer**

**Friday, January 20**

6 p.m. - 9 p.m.

*in the Adaptive Physical Education Building*

**For information call (408) 848-4724 or email alumni@gavilan.edu**