General Notes:

A. Distributed copies of the meeting notes from September 27th as well as comments received to date.
B. BFGC discussed the proposed conceptual plan.
   a. Don’t worry about interior walls – they’re not load bearing.
   b. Colors on plan outline spaces.
   c. Bookstore
      i. Two options
         1. Current location
         2. Separate structure (modular).
      ii. Needs delivery access.
      iii. Needs location for student contact/exposure.
      iv. May not need to be in Student Center.
         1. Other areas on campus may not meet these needs.
   d. Section off the large Student Center room.
      i. Noisy area.
      ii. Semi-noisy area.
      iii. Quiet/study area.
   e. TRIO
      i. Maintain adjacency to ASB office.
      ii. Possibly expand into south lounge for more dedicated space.
      iii. Space is on “loan” - no real space for them.
      iv. Concern is that students are losing space to TRIO, etc.
      v. Grant is that TRIO will stay in building until grant is terminated.
      vi. Are there any other locations to move TRIO?
         1. Will not jeopardize grant.
         2. Possibly in library.
   f. North lounge
      i. Create a meeting room/quiet study area.
   g. Food services
      i. Really can’t reduce in size in order to provide service.
      ii. Needs to be able to service increase in student population.
   h. Possibly glass in the breezeway for circulation and a common lobby between admissions/records
      and the President’s office/financial aid.
   i. One option is to move out the President, VP and support staff to allow for other student services
      to move in.
      i. Haven’t discussed with President.
      ii. Their needs will not work in their current space.
      iii. Have the possibility to provide a new campus front door.
         1. Occ. Ed. is one possibility.
   j. Another option is to keep the President, VP and support staff and move the bookstore out. This
      will allow for other student services to move in.
k. Bond doesn't allow for additional square footage to be built.
   i. Bond language states “Improve Student Services Center to increase efficiency and access to Student Services, Academic Support, and study centers.”

l. Financial Aid/Admissions need to be together.
   i. Admissions has a 5 ft. by 5 ft. concrete vault. It can be moved.

m. DRC & EOP&S
   i. Is there enough space to move DRC and EOP&S into Student Center Complex?
   ii. DRC group needs to stay together.
   iii. Would be nice to be closer to Student Center but not as important as staying together.

n. Trying to make the whole building become a “One Stop” shop for student services.
   i. Accommodate as many needs as possible.
   ii. Need to have services for new students.
      1. Admissions/Records
      2. Assessment
      3. Counseling
      4. Student Health
      5. Financial Aid
      6. Career/Transfer (CTRC)
      7. Food Services
      8. Student Center
      9. ASB
   iii. Student Health
       1. Need to keep student health in building.
       2. Needs to be next to counseling and CTRC.
       3. More than 50% of calls are in this building/area.

o. How much do students “own” of the Student Services/Center building?
   i. Students are paying through fees.
   ii. Has to be available for all students (in general).

p. Faculty/Staff Lounge
   i. Location hasn’t been identified yet.

q. Mailroom is not secure.

r. Draft Master Schedule indicates construction to start in the summer of 2008 and complete in the summer of 2009.

s. Additional Meeting
   i. BFGC/Kitchell to set-up a follow-up meeting to review other conceptual plans/options.

End of Notes