General Notes:

A. Joe mentioned he spoke to the financial aid staff and they will look at their needs and submit them to Nancy.
B. Dean discussed process to get feedback from faculty/staff/students.
C. Met with all user groups.
D. Comments are still being submitted.
E. Second round of user group meetings will look at conceptual layouts.
   1. Functional relationships.
   2. Possibly looking at moving Math dept. to Science since larger building and Math is a larger dept.
F. Looking at what are specific barriers for a space.
G. Because of the load/capacity ratio issues the State doesn’t allow for additional space.
   1. The plan is to correct this issue as much as possible when renovating the buildings.
H. Looking at how rooms are labeled vs. actual use.
I. Looking at utility improvements and technology.
J. Discussed need for interim housing.
   1. Occ. Ed. building is being looked at as well as the need for portables.
   2. Work on campus is by phases.
K. Receiving input from different avenues.
L. Looking at realigning the use of the rooms to allow each dept. to function more efficiently.
M. Scheduling group (Dr. Harmon) is looking at scheduling spaces.
   1. Scheduling group includes dept. chairs.
N. Getting good participation from user groups.
O. The Board Facilities Committee requested a campus walk with landscape architect.
   1. This is scheduled for October 25th.
P. The Input & Planning Meeting schedule will be updated and posted on the website.
Q. Steve stated that the Board needs a Boardroom.
   1. Large public meetings (40-50 people).
   2. Currently in Student Center – North/South Lounge.
      i. Doesn’t necessarily have to be there.
   3. Needs Audio/Visual components – Possibly TV.
   4. Closed session, separate room.
      i. Needs to be a private space.
      ii. 10-11 people.
R. Steve stated that the administration office needs to be centrally located.
   1. Space for 3 Vice Presidents and support services.

End of Notes