**Gavilan College – Counseling Department**

**PETITION FOR RE-ADMISSION**

**Deadline for Counselor Signature on Petition:**

Currently enrolled (Fall 15) and are on Dismissal: **December 18, 2015 – 4:00pm**

If your Fall 15 grades place you on Dismissal: **January 28, 2016 – 4:00pm**

Returning to college and the last term of attendance you were placed on Dismissal: **January 28, 2016 – 4:00pm**

**INSTRUCTIONS:**

1. Complete the Petition for Re-admission (Continuing or Newly Dismissed along with the typed student statement):
   - Continuing Dismissal Status
   - Newly Dismissed Status
     a. You will need to access your unofficial transcript on My Gav/SSB and my DegreeWorks to complete your petition!

2. Review the completed petition with your assigned counselor. If you have completed a petition in the past, you must return to the same counselor.
   a. Counseling appointments are required – schedule appointment online (http://www.gavilan.edu/counseling/)

3. Counselor must approve the petition and course selections. Counselor will sign approved petition. Counselor signature must be obtained by deadline.

4. Register for courses listed on the petition.