SUBJECT: Facilities Master Plan, February 14, 2006

☐ Resolution: BE IT RESOLVED,

☐ Information Only

☒ Action Item

Proposal:
That the Board of Trustees approve the Facilities Master Plan, February 14, 2006.

Background:
At the May 2005 Board of Trustees meeting, Mr. Casey Michaelis, PE (Kitchell) and Mr. David Cartnal, FAIA (BFGC Architects) reviewed in summary, a document titled “Draft Guidelines and Planning for Bond Expenditures”. In addition, the Board was provided with a draft flow chart titled “Planning Process for Bond Expenditures for Technology and Campus Renovation Projects”.

The Board asked Mr. Michaelis and Mr. Cartnal to develop a Facilities Master Plan that would guide the design and construction efforts of the Measure E Bond Program. To this end a series of planning meetings were held with campus committees and stakeholders to develop criteria for the Plan. A Draft Master Plan document was submitted for review and comment in a series of five (5) Public Forums. In addition, copies were distributed to all public libraries within the District's service area and the document was made available on-line, for collecting interactive feedback from students, staff, and the community. Additional meetings were held with each building user-group to develop final recommendations. From the data collected a final set of prioritized recommendations were developed to define scope, budget, and schedule for each of the proposed projects. Attached is a copy of “Meeting Schedule-Facilities Master Plan-Input & Planning Process”.

The attached document titled “Master Plan, February 14, 2006” is a summary of a larger, two (2) volume document titled “Facilities Master Plan, February 14, 2006”. Both documents will be reviewed in summary by Mr. Michaelis and Mr. Cartnal at the Board meeting.
The two-volume Facilities Master Plan, February 14, 2006, including appendices, is the plan for the facilities portion of the Measure E Bond Program. The Plan represents an on-going, fluid document that will be updated and amended to reflect new or changed conditions that influence the ultimate facilities delivery over the next eight (8) years. The Plan reflects the latest consensus thinking of the District, its stakeholders and its consultants as the framework for design and construction of the various projects that translate “vision” into affordable reality. It is to serve as the guideline for decision-making, capital-outlay expenditures, and educational facilities design.

The Plan will also be used to generate a Full Facilities Master Plan for State review. It is anticipated that this State required plan will be brought to the Board for action in the summer 2006.

**Budgetary Implications:**
The efficient use of Measure E Bond Program Funds.

**Follow Up/Outcome:**
Implement the plan.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: ___________________________________________
Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: _________________________________________
Dr. Steven M. Kinsella, Superintendent/President