

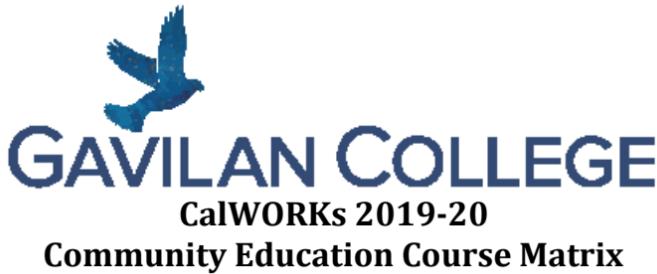
GAVILAN COLLEGE

CalWORKs 2019-20

Community Education Course Matrix

The courses below are fee based and will be covered using a county voucher system. These courses are not financial aid eligible. Welfare to work supportive services are available upon approval. The Gavilan College CalWORKs office will facilitate and monitor attendance, study time, necessary supportive services and TBA development. Please email referrals directly to Olga Olvera at oolvera@gavilan.edu.

Course Name	Cost	Course Type	Requirements
Administrative Medical Specialist with Medical Billing and Coding	\$3400	Open Entry: Online, 500 Hours <ul style="list-style-type: none"> Books included Minimum 41 hours/month up to 12 months. 20/30/35 hours/week with study time. 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Pass CMAA and CBCS exams.
Certified Medical Assistant	\$4400	In person: 187.2 Classroom Hours & 120 Externship Hours <ul style="list-style-type: none"> Books included 16 hours/week in person class Recommendation of minimum 10 hours/week of study time in addition to in person class. <u>Additional materials required:</u> <ul style="list-style-type: none"> Scrubs: Navy Blue or Gray \$30-\$50 Student Kit: \$50.00 Liability Insurance: \$37.00 information given in class Drug and Background: \$71.00 information in class CPR: \$65.00 (done in class) Required immunizations State Exam : \$180.00 paid to the state 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Must have a PC, Internet, and an email address. Pass Drug & Background Check Must be able to lift 30lbs, stand for 3 hours, and move body at a medium pace Tattoos must not be visible
Medical Transcriptionist	\$2,345	Open Entry, Online, 240 hours <ul style="list-style-type: none"> Books included Minimum 40 month/week up to 6 months 20/30/35 hours/week with study time 	<ul style="list-style-type: none"> Must be 18 years or older
Basic Paralegal	\$2800	Open Entry with a monthly start date. <ul style="list-style-type: none"> 300 course hours Minimum 25 hours/month up to 12 months. 20/30/35 hours/week with study time. 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Tattoos must not be visible



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Pharmacy Technician Training	\$3600	In person: Saturday's 144 Classroom Hours (18 weeks) & 120 Externship Hours <ul style="list-style-type: none"> Books included Minimum 20 hours/week up to 6.5 months <u>Additional materials required:</u> <ul style="list-style-type: none"> Scrubs: Navy Blue \$30-\$50 Liability Insurance: \$37.00 information given in class Drug and Background: \$71.00 information in class CPR: \$65.00 (done in class) Required immunizations State Exam : \$105.00 paid to the state information given in class State application for License: \$100.00-\$150.00 	<ul style="list-style-type: none"> Proof of completion of GED/HS Diploma Background Check Must be 18 years or older Liability Insurance CPR Certification Pass PTCB State Exam Tattoos must not be visible
Phlebotomy	\$3900	In Person: Saturday's 84 Classroom Hours (12 in person classes) 40-80 Externship Hours <ul style="list-style-type: none"> Books included Minimum 20 hours/week up to 12 months <u>Additional materials required:</u> <ul style="list-style-type: none"> Scrubs: Navy Blue \$30-\$50 Liability Insurance: \$37.00 information given in class Drug and Background: \$71.00 Kit \$35 CPR: \$65.00 (done in class) Required immunizations State Exam : \$115.00 paid to the state information given in class State application for License: \$100.00 	<ul style="list-style-type: none"> Proof of completion of GED/HS Diploma Pass Drug & Background Check Must be 18 years or older Pass CPT-1 State Exam Must be able to lift 50lbs, stand for 3 hours, and move body at a medium pace. Tattoos must be not be visible



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Registered Dental Assistant	\$3600	<p>In Person: Mon-Fri 9:30am-3:00pm</p> <ul style="list-style-type: none"> • 440 hour program including Radiation Safety Certification • 175 hour Clinical Internship. • Program prepares for RDA Exam • X-Ray & Infection Control Certificate included with RDA course • Books included <p><u>Additional materials required:</u></p> <ul style="list-style-type: none"> • 3 sets of scrubs (any color) • Leather shoes <p><u>Misc. Items</u></p> <ul style="list-style-type: none"> • Dental Practice Act course is separate and runs \$25-\$30 • CPR: \$65.00 (done in class) • Coronal Polishing Class not included • Additional fee (\$120) paid directly to state Board for Exam upon applying <p>http://www.dbc.ca.gov/applicants/rda/becomelicensed_rda.shtml</p>	<ul style="list-style-type: none"> • Need proof of Hepatitis A injection series • Must be 18 years or older • Must be able to pass background clearance • Must be able to lift 25 lbs, stand for 3 hours, and move body at a medium pace. • Apply and complete the State Board Exam after working for 11 months in dental office.
Veterinarian Assistant Training	\$1950	<p>In Person: Saturday's 84 Classroom Hours & 40 Externship Hours once course is completed</p> <ul style="list-style-type: none"> • Books included • Minimum 20 hours/week for up to 4 months 	<ul style="list-style-type: none"> • Proof of completion of GED/HS Diploma • Must be 18 years or older • Must be able to lift 50lbs, stand for 3 hours, and move body at a medium pace. • Tattoos must be covered