Schedule of Classes • Spring 2010

Spring Semester begins February 3
Summer Session begins June 14

Visit us at www.gavilan.edu

Career Programs
Application - Download Online
PHYS 4A Physics for Scientists and Engineers - Mechanics/Fluids/Wave - page 84
Transfer to U.C. and C.S.U.
Financial Aid is Available

New Building Names!
See map on inside back cover.

Información en Español - p. 108
**CALCERN**

**PRIORITY REGISTRATION** Continuing Students and Veterans* Only.
- In person: Nov 30-Dec 4, 2009
- Online: Nov 30-Dec 6, 2009
* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

**NEW TRANSFER INSTITUTE STUDENTS**
- In person only: Dec 3-4, 2009

**OPEN REGISTRATION** New, Continuing, Returning**, and High School Contract Students (High School Contract students must register in person.)
- In person: Dec 7, 2009 - Jan 29, 2010
- Online: Dec 7, 2009 - Jan 31, 2010
Note: Closed for Christmas Holiday (12/24/09-1/1/10), Martin Luther King Day (1/18/10) and Professional Development Day (2/2/10)

**LATE REGISTRATION** New, Continuing, Returning** or High School Students
- In person/Online: Feb 3 - 9, 2010

**OPEN ENTRY & LATE-START CLASSES**
Consult the “Late Start Course List” on page 91. Students must be registered before the first day of a late-start course.
**A “returning” student** is a student who has been absent from Gavilan College for one school year (3 semesters).

**WHERE & WHEN?**

**MAIN CAMPUS**
- Nov 30 – Dec 23: Mon-Thurs, 8 am - 4:30 pm
  - Dec 24 - Jan 1: Closed for holiday break
- Jan 2 – 28: Mon-Thurs, 8 am - 4:30 pm
  - Jan 18: Closed for Martin Luther King Day
  - Feb 2: Closed for Professional Development Day
- Feb 3 – 9: Mon-Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm

**MORGAN HILL AND HOLLISTER SITES**
- December: Mon/Thurs, 8 am - 6 pm, Tues/Wed, 8 am - 8 pm, Fri, 8 am - 12 pm
  - Dec 21 - Jan 1: Closed for holiday break
- January: Mon-Fri, 8 am - 5 pm
  - Jan 1: Closed - last day of holiday break
  - Jan 18: Closed for Martin Luther King Day
- February: Mon/Thurs, 8 am - 6 pm, Tues/Wed, 8 am - 8 pm, Fri, 8 am - 12 pm
  - Feb 2: Closed for Professional Development Day
  - Feb 12-15: Closed for President’s Day instructional break

**ONLINE**
Go to www.gavilan.edu and click on the Self-Service Banner icon.
- Priority Registration - Nov 30 at 8:00 am
- Open Registration - Dec 7 at 8:00 am
- Late Registration - Feb 3 at 8:00 am

**PAYMENT DEADLINES**
Students who register between the following dates must pay their bill in full before the drop date/time in order to remain in classes.

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Last Day to Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 30 – Dec 4 (Priority Registration*)</td>
<td>December 16, 2010 at 4:00 pm</td>
</tr>
<tr>
<td>Dec 7 – Dec 16</td>
<td>December 16, 2010 at 4:00 pm</td>
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<tr>
<td>Dec 17 – Jan 6</td>
<td>January 6, 2010 at 4:00 pm</td>
</tr>
<tr>
<td>Jan 7 – Jan 20</td>
<td>January 20, 2010 at 4:00 pm</td>
</tr>
</tbody>
</table>

**You may be eligible for Financial Aid**
Visit the Financial Aid office on the Gilroy campus (SC 124) or go to www.gavilan.edu/finaid on the web. Information on page 9.
**Getting Started**

**NEW STUDENTS REGISTRATION CHECKLIST**

**You are eligible to ATTEND GAVILAN COLLEGE if:**
- You are a high school graduate or you have passed the GED or the California High School Proficiency exam
- You are 18 years of age or older
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

**ADDING & DROPPING COURSES**
Students may add and/or drop courses
- **Online** (Click on the Self-Service Banner icon at www.gavilan.edu).
- **In person** on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is **not** automatically dropped by the instructor and may receive a final grade of “F”.

**CLASS CONFLICTS**
In the event of a class conflict, students must FIRST receive written approval from instructor(s) noting that they are aware there is a class conflict and how work/time will be made up. The plan must then be reviewed and approved by either the Vice President of Student Services or the Vice President of Instruction.

**ADD CODES**
are obtained from an instructor during late registration for closed (full) classes. They must be used within 48 hours and no later than 11:59 pm on Tuesday, Feb. 9 online or by 7 pm in person.

**EXEMPTION FROM SERVICES**
In order to be exempt from assessment and orientation you must:
- have an AA degree or higher or
- have accumulated fewer than 12 units in transfer courses or
- be presently enrolled in fewer than six units.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration.

**PLACEMENT/ASSESSMENT testing** will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to determine appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan’s placement assessment unless you wish to take it or it is required by your major.

**See a COUNSELOR if:**
- you are a first time student planning to transfer
- you are a first time student planning to obtain an AA/AS degree
- you are undecided about a major
- you are a high school contract student
- you are an academic probation student or in a “disqualified” status
- you are an international student
- you are taking 18 or more units (spring/fall) or 6 or more units (summer)
- you have completed prerequisite courses at another college
- your class has a prerequisite that was not successfully completed at Gavilan

**APPLICATION** File at least 72 hours before taking the Placement/Assessment test. Go to www.gavilan.edu and click on the link for Gavilan’s online application.

**PLACEMENT/ASSESSMENT TEST** Sign up in person or by calling (408) 846-4992 or (408) 846-4954.
- a. If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
- b. Results are available 48-72 hours after test completion at the Admissions & Records Office and the General Counseling Department.
- c. If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.

**ORIENTATION** online or in person. Sign up in person or by calling (408) 848-4723.

**REQUEST A TRANSCRIPT** from your high school if you graduated within the past five years and have not yet attended college. Request a transcript from any colleges you have attended.

**SEE A COUNSELOR**

**REGISTER FOR CLASSES** go online to www.gavilan.edu and click on Self-Service Banner. Create your Gavilan ID number and select a PIN. Register!

**PAY FEES** in person or Online (directions on page 7.)
As we celebrate Gavilan College’s 90th year in existence, changes are underway to expand college services to our local communities in the years to come. With last year’s purchases of two parcels of land, one in Coyote Valley and one in San Benito County, Gavilan will grow into a three-campus district over the coming decades.

As a state-funded agency, Gavilan College has certainly been impacted by the current economic downturn. Although we had to reduce classes in the fall, and cancel Winter Intersession, we are offering a full schedule of classes for Spring. We aim to maintain a high level of service to our students, providing affordable options for job training and higher education through these difficult times. Although there have been cuts in state funding, Gavilan College remains in a stable financial position thanks to prudent budgeting, the participation of staff, students, and faculty, and the support of our community and alumni.

We continue to implement Measure E—renovating the main campus with improved technology, infrastructure and remodeled buildings. Thanks to a federal grant for STEM (Science, Technology, Engineering, Mathematics) the entire campus is now equipped with WiFi. thank you for making Gavilan your College of Choice.

Superintendent/President
Steve Kinsella

Welcome to Gavilan College.

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GAVILAN COLLEGE LOCATIONS

Gilroy Main Campus
5055 Santa Teresa Blvd.
Gilroy, CA 95020
408-848-4800

Morgan Hill Community Site
Gavilan College Building
17060 Monterey Road
Morgan Hill, CA 95037
408-782-2873

Hollister, Briggs Bldg.
365 Fourth St.
Hollister, CA 95023
831-636-3783

Hollister Airport
490 Skyline Drive
Hollister, CA 95023
831-637-1151

New Building Names!
CH – MA (Mathematics)
CH – PS (Physical Science)
OE – MP (Multipurpose)
CJ – CE (Community Education)
SM – SF (Security & Facilities)
See map on inside back cover.

www.gavilan.edu  Gavilan College

Need to print out documents?
It’s easy!  GoPrint

Get 100 free prints with purchase of an ASB
(Associated Student Body) card!!

Purchase either a GoPrint or ASB card and you’re good to go!
No need to fumble around with coins!

GoPrint cards can be purchased and reloaded at the
following pay stations: The Business Skills Lab,
Computer Place, Library, Student Center vending area
and the Morgan Hill and Hollister computer labs.

ASB cards will be issued as part of the
registration process. You may pay and have
your picture taken in the Admissions and
Records Office or at either site.

Students who register online: Purchase your
ASB card and have your photo taken at the
Admissions and Records office on the main
campus or at either of the sites.

Students with financial hardship can request
assistance at Financial Aid, EOPS, TRIO, and
MESA programs.

Prints are $.05 each.
SPRING SEMESTER BEGINS
Aviation Maintenance Technology classes begin January 14th.

LAST DAY TO ADD A SEMESTER-LONG COURSE or to OBTAIN AN ADD CODE
from an instructor unless class is open entry or late-start (see list on page 91). Online registration open until 11:59 p.m. No in-person registration on the main campus after 7 pm. Use online services.

LAST DAY TO DROP WITH A REFUND
See page 6.

PRESIDENT’S DAY HOLIDAY
No day, evening or weekend classes.

“NRS” DEADLINE
“No Record Shown”. Semester-long courses dropped by this date do not appear on the student’s permanent record. The “NRS” deadline for a short-term course is 30% of the class meetings.

DEADLINE FOR GRADING OPTION
Last day to select the Pass/No Pass/Letter Grade option for designated, semester-long courses.

FACULTY PLANNING DAY
No day, evening classes

SPRING GRADUATION PETITIONS DUE
See a counselor to complete a petition to graduate at the end of the spring semester.

SPRING BREAK
No day or evening classes. Saturday classes resume on Saturday, April 17.

“W” DEADLINE
Semester-long courses dropped by this date appear on the student’s permanent record with a notation of “W” for withdrawn. The “W” deadline for a short-term course is 75% of the course meetings.

TRANSFERNING STUDENTS
Students transferring to a CSU or UC campus in the spring should file a request for a transcript and GE or IGETC certification from the Admissions and Records Office by this date.

FINAL EXAMS
Mon, May 24 - Sat, May 29

GRADUATION
Fri, May 28 at 6:30 pm

LAST DAY OF SEMESTER
Sat, May 29

FINAL GRADES AVAILABLE ONLINE
Grades available online at www.gavilan.edu (click on the Self-Service Banner icon)

OFFICIAL TRANSCRIPTS AVAILABLE
Mon, June 28, 2010

Degrees Currently Offered
by Gavilan College

Associate of Arts
Administration of Justice
Art
Business
Carpentry Apprenticeship
Child Development
Communication Studies
Digital Media
Drywall/Lathing Apprenticeship
Fine Arts
Liberal Arts various emphasis areas
Media Arts
Music
Physical Education
Social Science
Spanish
Theatre Arts

Associate of Science
Aviation Maintenance Technology
Biological Science
Business: Economics Option
Computer Graphics & Design
Computer Science & Information Systems
Cosmetology
Engineering & Physical Science
Health Science
Mathematics
Nursing (RN)
### How to Use This Schedule

#### Transferable
Includes:
- CSU, UC
- CSU-GE area designation
- IGETC area designation
- Gavilan AA/AS General Education designation

Can #: For more information, refer to the General Education/Course Credit Matrix on page 48 of the 2009-11 Gavilan College Catalog.

### Off-Campus Sites
- ANZ Anzar High School, San Juan Bautista
- AROMAS Aromas School, 365 Vega St., Aromas
- AV Aviation, Hollister Airport, 490 Skyline Dr., Hollister
- BROWN Brawnell Middle School, 7800 Carmel St., Gilroy
- BURNET Burnett Elementary School, 85 Tilton Ave., Morgan Hill
- CALAVR Calaversa Elementary, 85 Tilton Ave., Morgan Hill
- CLR Charles River Labs, Park Center Dr., Hollister
- CRC Centennial Rec Center, 171 W. Edmundson Ave., Morgan Hill
- CTC 1-4 GUSD/Gavilan Computer Technology Center on Murray Ave., Gilroy
- EGLRIG Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy
- ELOL Rid El Portal, 277 I.O.O.F. Ave., Gilroy
- ERGOLF Eagle Ridge Golf Club, 2951 Club Dr., Gilroy
- GABIHG Gabilan Hills Elementary, 911 Sunset Drive, Hollister
- HARDIN R. O. Hardin School, 881 Line St., Hollister
- HHH Hazel Hawkins Hospital, 911 Sunset Drive, Hollister
- HOL Hollister Briggs Bldg, 365 Fourth St., Hollister
- HOLLCC Hollister Community Center, 300 West St., Hollister
- HOLREC Hollister Recreation, 300 West St., Hollister
- HOPE-G HOPE - 8855 Murray Ave., Gilroy
- HOPE-H HOPE - 2300 Technology Parkway, Hollister
- HVME1 Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill
- JDA Jovenes de Antaño, 300 West St., Hollister
- JS Jasmine Square, 16530 Monterey Rd., Morgan Hill
- LOADCS Live Oak Adult Day Services, 651 W. 6th St., Gilroy
- LOHS Live Oak High School, 1505 E. Main Ave., Morgan Hill
- MGH Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
- MV Monteria Village, 900 Mantelli Dr., Gilroy
- OMC Ochoa Migrant Camp
- PORTHL Portuguese Hall, 695 Seventh St., Hollister
- PLY Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
- ROH R.O. Hardin Elementary, 881 Line St., Hollister
- SBHS San Benito High School 1220 Monterey St., Hollister
- SCBL San Benito County Library, 470 5th St., Hollister
- SBRAT Sbrato High School, 401 Burnett Ave., Morgan Hill
- SJBCC San Juan Bautista Community Center, 10 San Jose St., San Juan Bautista.
- SOL Solanosra Middle School, 7121 Grenache Way, Gilroy
- STF St. Francis, 7950 Church St., Gilroy
- SUNNY Sunnyhill Elementary, 1475 Memorial Dr. Hollister
- SVALY South Valley High School, 385 Iloof Ave., Gilroy
- VG Village Green, 7610 Isabella Way, Gilroy
- VLA Villa Luna Apartments, 850 Hillcrest Rd., Hollister
- VPRI Valley Pines Retirement Inn, 545 E. Main Ave., Morgan Hill
- WEX Work Experience
- WM Wheeler Manor, 651 W. 6th St., Gilroy
- YMCA Morgan Hill YMCA, 17666 Aved Ave., Morgan Hill

### On-Campus Buildings
- APE Adaptive Physical Education
- AR Art
- BOB Business Offices
- BU Business
- CD Child Development Ctr.
- CE Community Ed/Classrooms
- CHP Chapel
- COS Cosmetology
- GY Gym
- HOB Health Occupations Bldg.
- HR Human Resources
- HRC Human Resources Conference Room
- HU Humanities
- LI Library
- LS Life Science
- MA Mathematics
- MAY Mayock House
- MP Multipurpose Building
- MU Music Hall
- PB Portable Building
- PS Physical Science
- SC Student Center
- SF Security/Facilities
- SS Social Science
- TH Theatre

### Schedule Legend
- M Monday
- T Tuesday
- W Wednesday
- R Thursday
- F Friday
- S Saturday
- U Sunday
- ARR Additional weekly hours required
- FEX Field Experience
- TBA to be arranged
- TV Telecourse
- Wrk Ex Work Experience

#### Need a Book Loan?
With an ASB card you can apply for an ASB book loan (up to $300) at the Financial Aid Office, room SC124.
Buy an ASB card at the Admissions & Records Office, room SC111.
Paying for College

Pay fees in person on the main campus, at either site or online at www.gavilan.edu.
Click on Self-Service Banner.
In Person: cash, check, Mastercard, Visa
Online: American Express, MasterCard, Visa or Discover Card

Basic Fees
Per unit fee (California resident) ........................................... $26
Per unit fee (non-resident) .................................................. $220
Health Fee: fall/spring ..................................................... $15
Health Fee: summer ......................................................... $5
Campus Center Use Fee (fall & spring only) ............................. $1
Student Representation Fee ................................................ $1
Student Identification Card Fee: ............................................. per semester $6

Parking Permits  Required only on the Gilroy campus Monday-Friday
Day Permit (7 a.m. - 10 p.m.) ........................................... $40
Day Permit with TANF/AFDC/SSI or Financial Aid ............. $20
Evening Permit (3 p.m. - 10 p.m.) ................................. $20
Summer ............................................................................. $20

One-day permits may be purchased for 75 cents from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

Refunds  Students must drop semester-long courses no later than Feb. 17 in order to receive a refund. Short-term courses must be dropped before 10% of the course meetings have passed. For one- or two-day courses, this date will occur before the start of the course.
Refunds of less than $10 will remain on the student’s account as a credit unless the Admissions and Records Office receives a Request for Refund form from the student.
Refund checks are mailed. Be sure your address is current (Online at www.gavilan.edu, Self-Service Banner) to ensure prompt delivery.

Student Health Fees  Gavilan College is required to maintain health services and accident insurance for all students enrolled in credit classes. These services are covered by the $15 health fee.

Student Representation Fee  The Student Representation Fee is a $1 per semester fee that students approved through a student body election. The student government (ASB) oversees and uses the fees to lobby and advocate for student issues and concerns at the state level. It also supports opportunities for students to attend leadership conferences on issues related to advocacy. Those students who do not wish to support these activities may request a refund directly from the ASB.

Spring 2010 Fee Schedule
TOTALS INCLUDE: $26 per unit Enrollment Fee, $194 Non-Resident Fee (if applicable), $15 Health Fee, $1 per unit Campus Center Use Fee (to a maximum of $5), $6 Student ID/Discount Card and $1 Student Representation Fee.

<table>
<thead>
<tr>
<th>Number of Units</th>
<th>California Resident</th>
<th>Non Resident Out-of-State</th>
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<tbody>
<tr>
<td>0.5</td>
<td>35.50</td>
<td>132.50</td>
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<td>1.0</td>
<td>49.00</td>
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<td>1.5</td>
<td>62.50</td>
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<td>103.00</td>
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<td>9.0</td>
<td>261.00</td>
<td>2007.00</td>
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Courses With Additional Materials Fees
Payable at registration

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<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>FEE</th>
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<tbody>
<tr>
<td>AH 16</td>
<td>IV THERAPY/BLOOD WITHDRAWAL</td>
<td>$150.00</td>
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<tr>
<td>AH 32</td>
<td>BASIC CARD/LIFE SUP</td>
<td>$12.00</td>
</tr>
<tr>
<td>AH 52</td>
<td>MEDICAL-SURGICAL NURSING</td>
<td>$100.00</td>
</tr>
<tr>
<td>AH 54</td>
<td>MED-SUR/PEDI.NURSE 6</td>
<td>$100.00</td>
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<tr>
<td>AH 56</td>
<td>COMPENSATORY NSG</td>
<td>$100.00</td>
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<tr>
<td>GUID 1</td>
<td>SELF ASSESSMENT</td>
<td>$12.00</td>
</tr>
<tr>
<td>PSYC 5</td>
<td>SELF ASSESSMENT</td>
<td>$12.00</td>
</tr>
</tbody>
</table>

Fees payable to instructor or additional materials required

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>COS 200</td>
<td>BEGINNING COSMETOLOGY</td>
<td>$800 (approx.)</td>
</tr>
<tr>
<td>PE 17</td>
<td>GOLF</td>
<td>$TBA</td>
</tr>
<tr>
<td>PE 20</td>
<td>BOWLING</td>
<td>$1.50 per session</td>
</tr>
<tr>
<td>PE 39</td>
<td>FENCING</td>
<td>$6.00 (payable to instructor)</td>
</tr>
</tbody>
</table>

Check out class offerings at our Morgan Hill and Hollister sites.
Hollister: See pages 94-95  Morgan Hill: See pages 96-97
Don’t let this happen to you!

FAILURE TO PAY BY THE DEADLINES BELOW WILL RESULT IN YOUR BEING AUTOMATICALLY DROPPED FROM ALL OF YOUR CLASSES!

Starting Spring Semester 2010, all students, upon registration, will be required to pay in full within a short period of time in order to stay registered for classes.

Non payment of fees by the deadlines listed below will result in students being dropped from their classes (deregistered).

Students who receive financial aid will be expected to pay any fees that are not covered by grants and other aid. If you are unsure if you qualify for aid or the amount you will be expected to pay in fees upon registration, visit the Financial Aid Office on the main campus or view your financial aid status on Self Service Banner.

Students will not receive notification that they have been dropped from classes.

To check your registration status, go to www.gavilan.edu and log in to Self Service Banner. Go to:
• Student Menu and click on
• Registration
• Select Active Registration (if you do not see your classes listed, return to the Student Menu and select Student Account to view your account balance.)

PAYMENT DEADLINES

Students who register between the following dates must pay their bill in full before the drop date/time in order to remain in classes.

<table>
<thead>
<tr>
<th>Students who register between the following dates must pay their bill in full before the drop date/time in order to remain in classes.</th>
<th>Last Day to Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 30 – Dec 4 (Priority Registration*)</td>
<td>December 16, 2010 at 4:00 pm</td>
</tr>
<tr>
<td>Dec 7 – Dec 16</td>
<td>December 16, 2010 at 4:00 pm</td>
</tr>
<tr>
<td>Dec 17 – Jan 6</td>
<td>January 6, 2010 at 4:00 pm</td>
</tr>
<tr>
<td>Jan 7 – Jan 20</td>
<td>January 20, 2010 at 4:00 pm</td>
</tr>
</tbody>
</table>

We are anticipating that more students than ever will apply to Gavilan College and we expect classes to fill quickly. For best selection, register early, but be prepared to pay by the payment deadline.

*Priority registration is for continuing students.

Payment of fees can be made in the following ways:

Self-Service Banner You can pay with American Express, Discover, Mastercard or Visa (including debit cards.)

In Person at the main campus or at the Hollister or Morgan Hill sites.

By Mail Include your Gavilan ID number on the check and mail to:

Gavilan College
Admission and Records Office
Attn: Diane Sousa, Student Accounts
5055 Santa Teresa Blvd.
Gilroy, CA 95020

How to Make a Payment in Self-Service Banner

1. Go to the Gavilan website http://www.gavilan.edu and click on the Self-Service Banner link.

2. Log in to Self-Service Banner. Enter your Gavilan ID and your Personal Identification Number (PIN). When finished, select Login.

3. Click on Student Tab or button.
   Then select Student Account - the 4th option on the page.
   Then, on the next screen, click on Account Detail for Term.

4. On the Select Term window, select a term.
   e.g. if you want to see if you owe money for the fall, select Fall 2009 and click the Submit button.

5. Account Detail for Term (view your balance due). Click on the Pay Now button to make a payment online.
   • Net Term Balance means what you owe for that specific term.
   • Net Balance for Other Terms means what you owe for any other terms.
   • Account Balance is the total amount that you owe.
   • Click on the Pay Now button to make a payment online.

6. You can pay with American Express, Discover, Mastercard or Visa (including debit cards) to make an online payment.
   Enter data and click on the Submit Payment button.
Creating Your Self-Service Banner Student Account

Please set up your Banner Self-Service account before meeting with a counselor for registration assistance.

- Register/Add/Drop Classes
- Check Class Availability and Fees
- Choose Pass/No Pass Options and Prerequisites
- Search for classes by time, day, part of term, method of instruction
- View and print your semester schedule
- View your financial account and pay your bill with a credit card.
- View and print grades and unofficial transcripts
- Update personal information

New students must file an application 72 hours prior to registering.

If you have already received your nine digit “G-Number” (ID) and temporary PIN, please set up your Banner Self-Service account before meeting with a counselor for registration assistance. If you have not received your G-Number, you will then receive a message on the next screen.

How to Register for Classes

Go to the Gavilan homepage (www.gavilan.edu). Click on the Self Service Banner icon.

1. Go to the Gavilan homepage (www.gavilan.edu). Click on the Self Service Banner icon.

   Welcome to Gavilan Self-Service Banner (GavSSB)
   Please enter your Gavilan ID and your Personal Identification Number (PIN).
   To protect your privacy, please Exit and close your browser when you are finished.

   User ID: 0000000
   (i.e. 600xxxxxx)
   PIN: 
   Login  Forgot PIN?

2. Click on Login to Gavilan Self-Service Banner. Enter your “G” number and PIN. Click Login.

3. On the Main Menu page, select Student.

4. On the Student Menu page, select Registration.

5. On the Registration page, Click on Add or Drop Classes.

   Registration
   ESL students: All new ESL students need to go to Admis before registering.
   Select Term
   Add or Drop Classes for the selected term.

   Select a Term: Spring 2010
   Submit

6. On the Registration Term page, select the term from the drop down list for which you will enroll (e.g. Spring 2010).

7. On the Registration page, select Add or Drop Classes.

8. On the Add or Drop Classes page, enter the CRNs of the courses you wish to register for and select Submit Changes.

9. If Status="Web Registered" then you have successfully registered for the class(es).

10. To pay for the class(es) you have registered for, go to the bottom of the page and select Registration Fee Assessment and you will see your account balance information and payment instructions.
Student Identification/Discount Card
The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community-wide discounts such as reduced movie admissions, restaurant discounts, gym, museums, computers and software discounts.
- Free bluebooks and scantrons in the college bookstore
- Eligibility for an ASB book loan (up to $300)

ASB cards will be issued as part of the registration process. You may pay and have your picture taken in the Admissions and Records Office or at either site. Students who do not wish to purchase the ID/Discount Card must decline the card in writing.

Applying for Financial Aid
Financial assistance with college expenses is available for students of all incomes.

FINANCIAL AID OFFICE
Room SC 124  408-848-4727  www.gavilan.edu/finaid/
Open: Mon-Thurs: 8 am - 5 pm, Fri.: closed to the public.
Evening hours: Hours are extended during peak registration periods.
Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

FASFA Requirements:
Financial aid applicants must:
- demonstrate need according to the guidelines of each program.
- be a U.S. citizen or eligible non-citizen.
- be in good standing on a federal student loan (not default) or not owe a refund of student financial aid.
- demonstrate eligibility to benefit from higher education.
- be a regular student in an eligible program enrolling for the purpose of obtaining a degree or certificate.
- be registered (or formerly registered) with Selective Service (males only).
- maintain satisfactory academic progress.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY
The Gavilan College Financial Aid Office is required to measure your academic progress toward a certificate, associate, or transfer degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you had extenuating circumstances for your last term at Gavilan College and were placed on disqualification, you may submit an Appeal and SAP Quiz to the Financial Aid Office for consideration.

Forms for requesting a waiver of this fee are available from the ASB Office, and the ASB Advisor’s office (located in SC161). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

California Nonresident Tuition Fee Exemption (AB540)
AB540, as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.

Applying for Financial Aid
Financial assistance with college expenses is available for students of all incomes.

What Financial Aid Applications do I complete?

BOG Fee Waiver Application: Students may qualify to have tuition fee of $26 per unit waived if they are CA residents and meet certain criteria in any of the three BOG Fee Waiver methods. For BOG Fee Waiver applications and information on BOG Fee Waiver methods, please visit the Financial Aid webpage at http://www.gavilan.edu/finaid/apply/waiver.html. You may mail, fax or personally deliver your BOG Fee Waiver Application to the Financial Aid Office.

FAFSA (Free Application for Federal Student Aid): Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG Methods A or B guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:
- 2009-10 FAFSA: if you will attend the summer ‘10 term
- 2010-11 FAFSA: if you will attend the fall ’10, spring ’11 or summer ‘11 terms

Cal Grants Community college students who are California residents and have completed between 16-23 units at a CA community college are considered for a Cal Grant B through a competitive process. Interested students are required to have filed a 2010-11 FAFSA by September 2, 2010. For further information on the Cal Grant B Competitive process, visit us online at http://www.gavilan.edu/finaid/grants.html.

Scholarship Applications: The Financial Aid Office maintains a scholarship website where upcoming scholarship opportunities are posted, including scholarship applications. For current scholarship opportunities, visit us online at http://www.gavilan.edu/finaid/scholarships/index.html.

Financial Aid Programs

BOG FEE WAIVER: Board of Governor’s Fee Waiver Program waives mandatory enrollment fees for eligible California residents. For complete details on three different methods to qualify for the BOG Fee Waiver, visit us at http://www.gavilan.edu/finaid/apply/waiver.html.

FEDERAL AND STATE GRANTS AVAILABLE AT GAVILAN COLLEGE:

- Federal Pell Grant
- Federal SEOG Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

FEDERAL WORK-STUDY GRANT: Provides Gavilan College students with part-time employment while gaining valuable work experience. To be considered for federal work study, students are required to file the 2010-2011 FAFSA, indicate interested in Work Study on question 31 of FAFSA, meet program requirements, and have financial need. Funding for Federal Work Study program is limited, students are encouraged to file the 2010-11 FAFSA before 05/15/2010 to be considered for FWS. First FWS awards will be offered to eligible students on 06/30/2010.
SCHOLARSHIPS: Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN EDUCATION BENEFITS: Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the VA Certifying Official at 408-848-4734. Forms are available on the Financial Aid website at: http://www.gavilan.edu/finaid/va/forms.html.

STUDENT LOANS: Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a student loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for student loans are distributed at Loan Counseling Sessions.

LOOK US UP ONLINE AT WWW.GAVILAN.EDU/FINAID/
Complete the FAFSA at www.fafsa.ed.gov
Online financial planning guide & budget counseling at www.edwise.org
Check your Stafford loan status at www.elmresources.com
Online loan counseling at www.edlund.org
Selective service verification of enrollment at www.sss.gov
Apply for PIN at: www.pin.ed.gov

Ability to Benefit

NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?
Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

THERE ARE THREE METHODS TO DEMONSTRATE ABILITY TO BENEFIT.

1. ASSET TESTING SCHEDULE FOR NATIVE ENGLISH SPEAKERS
The Ability to Benefit schedule can now be found on the Assessment web page. Go to www.gavilan.edu/admit/assess.html. Students are required to sign up for a testing session through the Financial Aid Office: 408-848-4727 (MP100). Times and locations subject to change and additional times may be added to the schedule. Confirm time and location with the Assessment Office in MP100. Call 408-846-4992 prior to your scheduled appointment.

2. CELSA (COMBINED ENGLISH LANGUAGE SKILLS ASSESSMENT)
Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment. CELSA testing is offered one day per month. Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (MP100) at 408-846-4992 to schedule your appointment.

3. SUCCESSFUL COMPLETION OF 6 DEGREE APPLICABLE UNITS AT GAVILAN COLLEGE:
If you have successfully completed at least 6 units of degree applicable units, you have demonstrated the ability to benefit. Please make an appointment with a Gavilan College academic counselor for certification of unit completion.

Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you must:

☐ have an AA degree or higher
☐ have accumulated fewer than 12 units in transfer courses or
☐ be presently enrolled in fewer than six units or
☐ not plan to earn a certificate or degree.

Inform your counselor or the Admissions & Records Office if you choose to opt-out. Doing this will prevent you from participating in priority/early registration. You still have the right to use the other matriculation services. We encourage you to do so.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID *
- Social security number required for scoring of exam
- The Assessment Center will provide pencils and pens for students during testing.
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

* A valid picture ID includes a California Driver's License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (MP100) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:
Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (MP100) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student’s previous test scores (test scores can be obtained from the Counseling Secretary - SC113).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/admit/assess.html.)

All new ESL students must go through the ESL assessment process. See page 108. Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 108.
**Orientation**

Orientation is a required component of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals. This is also a time for us to welcome you to Gavilan College and for you to have an opportunity to meet other new students and staff.

*Students should participate in an orientation session prior to meeting with a counselor.* Please phone 408-848-4723 for further details.

**Orientation is completed online or in person.**

**Online:** Click on the Orientation link on the Gavilan homepage - www.gavilan.edu/orientation to complete the orientation or contact the Counseling Office at 408-848-4723.

**In Person:** In person orientations will be offered every Monday and Friday, from Jan 11 to 29. Sign up online at www.gavilan.edu/orientation.

**First Time Students**

**APPLY** to Gavilan College. Allow 3 business days for your application to be processed.

- Complete the **Placement Assessment** no sooner than 3 business days after submitting your application. Wait 2 business days* after taking the test, then...
- Complete the Gavilan College **Orientation** anytime after submitting your application and before meeting with a counselor.
- **See a Counselor** for assistance with course registration.
- Establish your **Self-Service Banner Account** no sooner than 3 business days after submitting your application. Directions on page 8.

*Students who apply in Morgan Hill or Hollister must allow 3 business days.

**Counseling** *Students should participate in an orientation session prior to meeting with a counselor.*

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

See a counselor when you are:
- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an “F” Visa

**Counseling: January**

Counselors available for registration assistance only. Main Campus only (walk-in):

January 12-28  Tu-Th  8:00 am - 3:30 pm

**Counseling: Beginning February**

Gavilan Main Campus (walk-in and appointments):

Walk-in:  Mon-Fri  8:30 am - 12:30 pm
Appointments:  Mon-Thu  8:00 am - 7:30 pm, Fri  8:00 am - 3:30 pm

**Photo ID and Gavilan Student ID number are required to obtain counseling services.**

To schedule an appointment with a general counselor call the Counseling Secretary at 408-848-4723 or come by the office in SC (Student Center) 113.

**Specialized Counselors by Program**

- **Athletics:** 848-4880  GY118
- **Basic Skills:** 848-4776  LI 157
- **DRC:** 408-848-4767  LI 117
- **EOPS/CalWORKs:** 408-848-4740  LI101A
- **MESA:** 848-4800, ext. 5606  MA117
- **STEM:** 848-4820  LI158
- **TRIO:** 848-4707  LI109

**Morgan Hill site:** Counseling available January 20 from 12-8 pm.

Appointments only - Call 408-782-2873.

**Hollister Briggs Building site:** Counseling available January 20 from 12-8 pm. Appointments only - Call 831-636-3783.

For more information call the Counseling Secretary: 408-848-4723 or visit the Counseling Office - SC 113 (in the Student Center)
High School Students

Concurrent Enrollment Procedures
Students whose age or class level is equal to grades 9-12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A Special Student Status Contract Form is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included in this schedule. The form is also available online at http://www.gavilan.edu/admit/sp2006_high_school.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 transfer-level units for fall or spring semesters and 5 during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy). Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal and a Gavilan College counselor. The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment
High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (page 11) for dates and times.

Use the Registration Checklist on page 14 to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step Students: Please refer to instructions for High Step students on page 13.

High School students may enroll in the following:
(All prerequisites apply)

- Fall and Spring Semesters: Transfer level (courses numbered 1-99)
- Summer Session: All courses (transfer and non-transfer level)

PLEASE NOTE: Additional rules may apply for students enrolled in the Dr. TJ Owens Gilroy Early College Academy (GECA)

The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for $4.00 at the bookstore or viewed online at www.gavilan.edu/catalog

Course-to-Course Articulation Agreements* for High School Students

Gavilan College and District High Schools

<table>
<thead>
<tr>
<th>HIGH SCHOOL COURSE</th>
<th>GAVILAN COLLEGE GRADE CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANN SOBRATO HIGH SCHOOL</td>
<td>ART 113, CSIS 113, DM 113 B</td>
</tr>
<tr>
<td>Visual Communications</td>
<td>ART 107, CSIS 107, DM 107 B</td>
</tr>
<tr>
<td>ANZAR HIGH SCHOOL (Aromas-San Juan Bautista)</td>
<td>Algebra Math 205 A or B</td>
</tr>
<tr>
<td>Advanced Algebra</td>
<td>Math 233 A or B</td>
</tr>
<tr>
<td>CENTRAL HIGH SCHOOL (Continuation High School - Morgan Hill)</td>
<td>Computer Business Applications CSIS 1 &amp; CSIS 128 C</td>
</tr>
<tr>
<td>GILROY HIGH SCHOOL</td>
<td>Business and Marketing BUS 1 C</td>
</tr>
<tr>
<td>Computer Business Applications</td>
<td>CSIS 1 B</td>
</tr>
<tr>
<td>Law Enforcement/ROP</td>
<td>AJ 10 (Intro to Admin/Justice) A or B</td>
</tr>
<tr>
<td>Integrated Algebra 1 &amp; 2</td>
<td>Math 205 A or B</td>
</tr>
<tr>
<td>Integrated Algebra 2 &amp; 3</td>
<td>Math 233 A or B</td>
</tr>
<tr>
<td>Visual Communications</td>
<td>DM 77, ART 77, CSIS 77 B</td>
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<tr>
<td>LIVE OAK HIGH SCHOOL (Morgan Hill)</td>
<td>Advanced Multi-Media ART 113, CSIS 113, DM 113 B</td>
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<tr>
<td>Algebra I</td>
<td>Math 205 A or B</td>
</tr>
<tr>
<td>Algebra II</td>
<td>Math 233 A or B</td>
</tr>
<tr>
<td>Careers with Children</td>
<td>Child Development 1, 21 A or B</td>
</tr>
<tr>
<td>Graphic Technology</td>
<td>ART 77, CSIS 77, DM 77 B</td>
</tr>
<tr>
<td>Visual Communications</td>
<td>ART 107, CSIS 107, DM 107 B</td>
</tr>
<tr>
<td>MT. MADONNA HIGH SCHOOL (Continuation High School – Gilroy)</td>
<td>Algebra I Math 205 A or B</td>
</tr>
<tr>
<td>SAN ANDREAS HIGH SCHOOL (Continuation High School – Hollister)</td>
<td>Computer Literacy CSIS 1 C or better</td>
</tr>
<tr>
<td>SAN BENITO HIGH SCHOOL (Hollister)</td>
<td>Advanced Multi-Media ART 113, CSIS 113, DM 113 B</td>
</tr>
<tr>
<td>Algebra 1A or Algebra II</td>
<td>Math 205 A or B</td>
</tr>
<tr>
<td>Algebra 2A</td>
<td>Math 233 A or B</td>
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<tr>
<td>Business and Marketing</td>
<td>BUS 1 C</td>
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<td>Careers with Children/ROP</td>
<td>Child Development 1, 21 B</td>
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<tr>
<td>Computer Accounting</td>
<td>Acct 103 (General Office) C or better</td>
</tr>
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<td>Computer Business Applications</td>
<td>CSIS 1 C</td>
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</tbody>
</table>

*Articulation agreements currently being reviewed. Check Admissions for further information

All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone, including parents or guardians, without the written permission of the student.

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.
High School Juniors and Seniors!

- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

The Benefits:

- It’s FREE! The enrollment fee, campus center use fee, health fee and student representation fee are waived for High Step students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

How to Register:

1. Take the Gavilan College assessment placement on your campus, at the Gavilan College Gilroy main campus or at the Morgan Hill or Hollister sites. You will complete a Gavilan application for admission during your assessment. Check out the assessment schedule on the web at www.gavilan.edu/admit/assess.html.
2. See your high school counselor or academic coordinator to determine eligibility (must have a cumulative 2.0 GPA and score at college level in reading, writing and math) and complete a Recommendation for Special Student Status form (High School Contract). All concurrent enrollment documents are required.
3. Ask your parent to sign the contract.
4. Turn all paperwork in to your high school counselor or academic coordinator.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. If you are unable to afford your textbook please see your high school principal.

Spring 2010 High Step classes offered at Gilroy High School:

**CD 2 Early Child Development**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
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<tr>
<td>40338</td>
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**CD 3 Child Growth and Development During the School Years**

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<table>
<thead>
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<th>CRN</th>
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**PSYC 2 Early Child Development**

<table>
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<tr>
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<tbody>
<tr>
<td>40341</td>
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<tbody>
<tr>
<td>40342</td>
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**PSYC 3 Child Growth and Development During the School Years**

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<tr>
<th>CRN</th>
<th>Days</th>
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<tbody>
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<tr>
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<tbody>
<tr>
<td>40271</td>
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</table>

Courses offered at high school locations are open to any college-age student. Room assignments subject to change. Please call 408-846-4967 or check online to confirm the room.
Attend High School at Gavilan College!


Dr. T.J. Owens Gilroy Early College Academy, located on the campus of Gavilan Community College, was established in 2006-07 as a partnership between the Gilroy Unified School District and Gavilan Community College and a grant from the Bill Gates Foundation. The program is structured to provide successful, challenging, and meaningful experiences for students identified as high ability who are not yet reaching their potential. Additionally, these students are typically the first in their family to attend and graduate from college. Students are offered not only the opportunity to earn a high school diploma by meeting the Gilroy Unified School District’s A-G high school coursework, but they also take college courses for which they receive college units through dual enrollment. Students will experience a highly rigorous, college preparatory (Honors and AP) high school education, as well as take fully transferable college classes (up to 11 units a semester), for which they will receive both college and high school credit. Graduation may lead to attending a four-year university with two full years of college (60 units) completed. Students may earn an AA, AS degree or obtain the necessary transferable units from Gavilan to attend a four-year college or university.

Acceptance to the Academy is based on a multiple-measures approach that involves an application packet, essay, personal interview, and Gavilan College assessment testing in both English and Mathematics. Applicants are not required to be currently enrolled in a Gilroy Unified school or live in the Gilroy Unified District. Students should have an overall GPA of 2.5 or higher, STAR scores in the “Proficient” range or above and the ability to read at or above the 9th grade level.

Applications are available online at www.gavilan.edu/geca, at any of the GUSD Middle Schools, or at the GECA office (PB-17) at Gavilan College. For more information you may call 408.846.4909 or visit our web site at www.gavilan.edu/geca.

**Seniors! Plan ahead!**

- Take the assessment and register for PUENTE before June!
- Placed in English 250 and want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Transfer Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez. Call 408-848-4723 to schedule an appointment.

---

**High School Students Concurrent Enrollment Registration Checklist**

1. **Apply.** Complete an application at least three working days before registering. Go to www.gavilan.edu and click on the link for Gavilan’s online application.

2. **Schedule and take an assessment placement test.** Sign up in person or call 408-846-4954 or 408-846-4992.

3. **See your high school counselor.** You will need your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section on page 12.

4. **Get a copy of your current high school transcript** from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.

5. **Ask your parent or guardian to sign the contract.**

6. **Bring your transcript and signed contract** to a Gavilan College counselor during the enrollment period for high school students.

7. **Register for Gavilan classes.**
   - Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term (certain restrictions may be available for students enrolled in the TJ Owens Early College Academy)
   - Pay your fees.
   - Purchase a parking permit if you need one
   - Buy your books at the bookstore

8. **Enjoy your class!** You’re earning college credit.

*For more information, see the concurrent enrollment section (page 12).*

*If you are enrolling in a High Step class, some steps may be facilitated by Gavilan College staff on your behalf.*
### Recommended Math Course Placements
#### For Area High School Students

#### Gilroy High School

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Gavilan Course</th>
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<tbody>
<tr>
<td><strong>Algebra 2</strong></td>
<td>A, B or C</td>
<td>MATH 8A *</td>
</tr>
<tr>
<td><strong>Trigonometry / Precalculus</strong></td>
<td>A / B</td>
<td>MATH 1A *</td>
</tr>
<tr>
<td><strong>A.P. Calculus</strong></td>
<td>A / B</td>
<td>MATH 1B *</td>
</tr>
<tr>
<td><strong>Grade C</strong></td>
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<td>MATH 1A *</td>
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#### San Benito High School

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<tbody>
<tr>
<td><strong>Trigonometry / Analytic Geometry</strong></td>
<td>A</td>
<td>MATH 1A *</td>
</tr>
<tr>
<td><strong>Functions, Statistics and Trigonometry</strong></td>
<td>B / C</td>
<td>MATH 8B *</td>
</tr>
<tr>
<td><strong>Grade A</strong></td>
<td></td>
<td>MATH 8A *</td>
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#### Live Oak High School

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<tr>
<td><strong>Trigonometry / Pre Calculus</strong></td>
<td>A / B</td>
<td>MATH 1A *</td>
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<tr>
<td><strong>Trigonometry / Pre Calculus</strong></td>
<td>C</td>
<td>MATH 8B *</td>
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<tr>
<td><strong>Grade A / B</strong></td>
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<td>MATH 8B *</td>
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#### Anzar High School

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<tr>
<td><strong>Advanced Algebra</strong></td>
<td>A, B or C</td>
<td>MATH 233</td>
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<tr>
<td><strong>Grade A / B</strong></td>
<td></td>
<td>MATH 8A *</td>
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<tr>
<td><strong>Grade C</strong></td>
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<td>MATH 233</td>
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<td><strong>Precalculus</strong></td>
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<td>MATH 1A *</td>
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<tr>
<td><strong>Grade C</strong></td>
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<td>MATH 8B *</td>
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<th>Course</th>
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<tr>
<td><strong>A.P. Calculus</strong></td>
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</tr>
<tr>
<td><strong>Grade C</strong></td>
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<td>MATH 1A *</td>
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### Multiple Measures

- Multiple measures will be considered to determine your final course placement.
- Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.

---

*After School is Out...*

**Take a Class at GAVILAN!**

Gavilan offers a selection of afternoon & evening classes at our three locations and selected high school campuses.

*Receive college credit.*
STEM stands for

Science
Technology
Engineering
Mathematics

Do you plan to major in Math or Science?
We invite you begin your journey as a STEM major at Gavilan College. We offer STEM students:

- a STEM counselor who will help with academic advising,
career information, student educational plans, transfer pathways, academic assessment and orientation.
- access to state-of-the art equipment in class.
- tutoring services, paid internships, summer academics, field trips and scholarship information.

For more information contact Gavilan’s STEM counselor, Gabriel Bravo, at 408-848-4820, drop by L158 or schedule an appointment by calling 408-848-4723.

Gabriel Bravo
STEM Counselor
Welcome to Gavilan Community College! My primary goal as STEM Counselor is to assist students whose interest fall in the categories of Science, Technology, Engineering, or Mathematics. It is my belief that through academic advising, internships, and career planning, students will obtain the early exposure necessary for helping them succeed in making wise academic and career choices. If you have any questions or concerns I am located in L158 and can be reached at (408) 848-4820. I look forward to meeting you and hope to help you in developing and achieving your academic and career goals.

Regina Lopez
STEM Student
I have been a student here at Gavilan College for a year and a half. I am studying to get my A.S. in Biological Sciences here at Gavilan. I’m planning to transfer to Fresno State for my Bachelors in Animal Sciences. Following that I want to work on my Doctorate in Veterinarian Medicine at UC Davis.

This past summer I participated in the STEM Program, an internship program designed for the study in sciences, technology, engineering, and mathematics. I was an intern for Tri-County Veterinary Hospital, the local large animal Vet. After participating in this internship program I knew what my career choice would be. Being able to help save an animal’s life and to be a part of something greater than myself was empowering and something I want in my life.
Basic Skills  The Basic Skills Network targets students who, based on their assessment test scores, are placed into pre-collegiate, non-transferable levels of English and/or Math courses and provides them with support and services to ensure they have every opportunity to be successful with their academic goals.

Students who require these pre-collegiate course(s) are identified and assisted with obtaining appropriate services and resources, on and off campus, that may enable them to become academically successful and on track to achieving their goals. Students are referred to the excellent categorical programs on campus such as DRC, EOPS, MESA, Puente and TRIO and those who do not qualify are offered one-on-one counseling services with a designated counselor.

In-class workshops on topics such as study skills, time management, math “fear no more” and goal setting provide students with practical tools and strategies to be successful, and individualized counseling and an “early alert” system help to identify and resolve student issues early.

The Basic Skills Network strives to empower students and fosters student success and academic goal achievement within a nurturing, non-judgmental, confidence building environment.

CalWORKs  CalWORKs serves students who receive public assistance to become self-sufficient through the provision of education, employment and supportive services. The occupational programs for CalWORKs students are linked to the demands of the local labor market and can assist students with a career track that will lead to a family-supporting income. The support services that CalWORKs provide include academic, personal and career counseling, textbooks, employment assistance and job placement and serves as a liaison with county departments of social services.

The CalWORKs staff is friendly and supportive and will work with students to help them reach their goals. The office is located in L101 A, next to the library and is open Monday through Friday, 8 a.m. to 5 p.m. Interested students may call 408-848-4813.

CARE  The Cooperative Agencies Resources for Education (CARE) is a special program designed to assist single parents who attend or would like to attend Gavilan College. CARE is a joint effort among the Department of Social Services, EOPS and Gavilan College. To be eligible for CARE, a student must be at least 18 years of age, head of single parent/grandparent receiving cash assistance from the Department of Social Services, have at least one child under 14 years of age and be eligible for EOPS.

Services provided include: counseling, priority registration, academic tutoring, financial assistance with transportation, books, supplies, grants and other support services.

For additional information, call 408-848-4790 or visit the EOPS office located in L101 A & B.

Career/Transfer Resource Center  The Career/Transfer Resource Center offers numerous resources to help in making career decisions, plan for college, obtain specialized training or enter an academic or vocational program at Gavilan College. Career-related services are available to currently enrolled students, prospective students, faculty, staff, and community members.

The computerized career guidance program, EUREKA, aids in researching occupations, identifying which colleges offer specific majors, and investigating financial aid and scholarships. EUREKA (California Career Information System) contains information on hundreds of occupations, programs of study, financial aid, short-term training, colleges and universities, and scholarships.

Visit the Career/Transfer Center and log on to Career Connections, a job search website for employers and employees. We are located in the Student Center, SC 101. Make an appointment with the Career Center Specialist at the SARS kiosk in the Student Center or call 408-848-4818.

Child Development Center/Preschool  The Child Development Center provides care for preschool children in two state-funded programs for families whose monthly income meets eligibility criteria. In addition, a fee based preschool program is available to all parents. These programs serve children with disabilities and special needs as well as children who are limited or non-English speaking. The Center is the only facility in Gilroy that is accredited by the National Association for the Education of Young Children (NAEYC)

The Center is located above parking lot C and is open Monday - Friday. For more information call 408-848-4815.

Disability Resource Center (DRC)  DRC provides a variety of services and classes in an effort to equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Services include: Note taking • Academic, Career and Personal Counseling • Referral Services • Learning Skills Assessment • Vocational Preparation • Learning Skills Strategies Assistance • Registration Assistance • Mobility Assistance • Vocational Aptitude Testing • Multi-media Educational Aids • Sign Language Interpreting • Job Training and Placement • Individualized Accommodations • Alternate Media Services

DRC CLASSES OFFERED:

Guidance Courses:

Guid 530  Job Readiness
Guid 557  Learning Skills Assessment
Guid 558  Learning Skills Laboratory
Guid 560  Individualized Basic Skills Development
Guid 562  Directed Study Lab in Arithmetic
Guid 563A/B  Directed Study Lab in Algebra
Guid 564  Directed Study Lab in Pre-Algebra

Adapted Physical Education:

APE 34/534  Adapted Aquatic Exercise
APE 35/535  Adapted Swimming for Total Fitness
APE 36/536  Adapted Physical Education
APE 38/538  Adapted Cardiovascular Conditioning and Training

Computer Science Classes:

CSIS 570  Computer Access Evaluation
CSIS 571  Computer Assisted Instruction
CSIS 572  Adaptive Computer Basics

Vocational Preparation: These programs are offered for students with developmental disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center located in LI 117. For more information call 408-848-4865.
Health Insurance for students
Affordable year-round insurance is now available for community college students enrolled in a minimum of 9 units!

$100 deductible per year (Visit Gavilan College’s Health Nurse for a referral and the deductible is lowered to only $50 per year!)
Visit the doctor of your choice.

Extended Opportunity Programs & Services (EOPS)
Extended Opportunity Programs and Services provides student support services designed to increase access, retention and transfer of students with social, economic and educational challenges.

The EOPS Program services include:
Counseling: academic, career and personal counseling ● transfer assistance ● field trips to major universities ● community agency and emergency referrals
Financial Assistance: grants ● book vouchers
Specialized Workshops for facilitating student success
Other Services: student computer center ● book lending library ● priority registration ● EOPS club

The EOPS office is located in L101 A & B in the library and is open Monday through Friday, 8 a.m. to 5 p.m. Students who are interested may call 408-848-4740.

First-Year Experience Gavilan College offers a program for “first-time,” new students who want to strengthen their reading, writing and study skills while at the same time becoming familiar with the campus and its resources. Teachers and counselors work together to help students develop connections between the courses and their college experience. The goal is to help students build a strong foundation and place them on the road for college success. See classes on pages 61-62.

Health Services Gavilan College provides a full-time faculty/college nurse who provides health services, health information, health education events, health counseling and referrals in a quiet, confidential setting.

Students receive confidential, personal health counseling for a variety of health concerns. Health Services provides first aid treatment, blood pressure screening, tuberculosis skin testing for students, HIV testing referrals, condoms and over-the-counter medications such as aspirin. Pamphlets and classes are available on nutrition, hepatitis, stress management, AIDS, suicide and other health topics.

Health information is provided in small group settings. Referrals for health conditions including alcohol and drug intervention are available. Health Services provides first aid kits throughout the campus and at the satellite sites, responds as a member of a team to campus emergencies on the main campus and provides information regarding outside health insurance for the college student.

Health Services is a comprehensive “one stop” center for a variety of health services located in the Admissions Building (SC 118.) Services are free and available Monday - Friday on the main campus in Gilroy. For additional information call 408-848-4791.

Outreach and Recruitment Services The services of the Outreach and Recruitment Office are designed to familiarize the community with the variety of programs and services available at Gavilan College. We will schedule tours of the campus or visits to a specific department, or provide information on academic, vocational and transfer opportunities. Outreach and Recruitment will also arrange for representatives from Gavilan to make presentations at your school or event.

For further information or to schedule a workshop, presentation or tour, please contact Outreach Services at outreach@gavilan.edu or call (408) 846-4993. Office location: PB11J.

Benefits include: hospitalization, emergency room visits, surgery, doctor’s visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

For more information call 1-800-853-5899 or visit www.wellsfargo.com/studentinsurance, click on Comm.College League-Domestic
Sponsored by the Community College League of California

Puente The mission of the Puente Program is to increase the number of educationally underserved students who plan to transfer to four-year colleges and universities, earn degrees and return to the community as leaders and mentors to future generations. Puente is open to all students.

English Instruction: Puente students take two consecutive writing classes, English 250 (Practical Writing) and English 1A (Composition). These classes provide a supportive and stimulating environment for Puente students to build confidence in their writing skills through an exploration of the Mexican American/Latino experience.

Counseling: Puente students work closely with their Puente counselor until they graduate, exploring career options, developing an academic educational plan and identifying lifetime goals. Students visit University of California and California State University campuses and attend an annual Puente student transfer conference. All Puente students are also required to enroll in Guidance 6 (Life Skills for Higher Education) and Guidance 1 (Self-Assessment and Career Development).

Mentors: Each Puente student is matched with a mentor from the business or professional community. Mentors share with students their personal, academic and career experiences, and provide a window into “real-life” work environments. The network of trained Puente mentors provides many resources for the Puente students, their families, their colleges and their communities. If you are interested in more information please visit SC 102 or call 408-848-4807.

Student-to-Student Mediation Mediation services will provide students with an opportunity to problem-solve together in a safe environment. Trained student mediators will work with two or more students who are in conflict to reach mutually agreeable solutions. Mediation services are free and confidential.

Students wishing to become mediators can register for Introduction to Conflict Resolution (Psychology 6).

To obtain mediation services for a dispute on campus, contact the Counseling Department at 408-848-4723.

Transfer Services See Career/Transfer Resource Center ad on page 23.

TRIO, Student Support Services is a federally funded program designed to assist 160 first generation, low-income, and/or disabled Gavilan College students as they prepare to obtain a two-year degree and/or transfer to a four-year university. TRIO provides additional services such as academic counseling, tutoring, book and laptop lending programs, cultural and social activities and university visits.

TRIO is committed to increasing graduation and transfer rates by creating a “sense of place” for those students who sometimes feel isolated and disconnected during their college experience. If you are interested in more information please visit the TRIO Program in the Library (LI109) or call 408-846-4981.

Veteran Affairs Benefits Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student’s current objective at Gavilan College. Students having questions pertaining to eligibility for benefits, application procedures and other veteran matters should contact the Veteran Affairs official in the Financial Aid Office (SC124) or call 408-848-4727.
### GENERAL EDUCATION REQUIREMENTS (2009-2010)

1. **File a Petition to Graduate**
   - With the Admissions and Records Office by April 1 for Spring or Summer graduation, and by October 1 to graduate at the end of the Fall Semester. One petition must be filed for each Associate degree, Certificate of Completion or Award of Achievement the student expects to receive.

2. **Maintain a cumulative grade point average**
   - Of 2.0 (“C”) or higher for all work attempted and a grade of “C” or higher in each major or certificate courses.

3. **Complete a minimum of 18 units of coursework**
   - In a major. Specific major course requirements are listed in the college catalog.

4. **Complete a minimum of 60 semester units**
   - Within the (60) unit requirement, the (9) units in Area A, and B-4 must be completed with a grade of “C” or better in each course. Complete the last 12 units, or a total of 48 units, at Gavilan College.

**NOTE:** Effective fall of 2009, the new Gavilan College graduation requirements includes ENGL 1A (Area A2 of the A.A./A.S. Gavilan College General Education Pattern) and Math 233 (Area B4).

<table>
<thead>
<tr>
<th>AREA A</th>
<th>AREA C</th>
<th>AREA E</th>
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| **ENGLISH LANGUAGE, COMMUNICATION & CRITICAL THINKING**
  - One course from each of these three areas:
    - 6 Semester Units
  - A - 1 ORAL COMMUNICATION
    - CMUN 1A, 5, 8, or 10
  - A - 2 WRITTEN COMMUNICATION
    - ENGL 1A
    - Note: Students starting fall 2009 will need to complete ENGL 1A (Composition)
  - A - 3 READING
    - ENGL 260 or SSCI 270A or SSCI 270B with a grade of “C” or better, or demonstrate reading proficiency at the college level. (Competency may be verified by an approved test.)

| **ARTS & HUMANITIES**
  - One course from each of these two areas:
    - 5 Semester Units
  - C - 1 ARTS
    - CMUN 2; HUM 10 or any Art, Journalism, Music or Theatre Arts course (other than Area C-2)
  - C - 2 HUMANITIES
    - ART 11, ART/HIST 21; ENGL 1B, 1C, 2A, 2B, 2C, 2E, 2F, 2H, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14; HUM 3, 4, 5, 10; JOUR/SOC 10, PHIL 1, 2, 3A, 3B, 4, 6A, 7A, 9; any foreign language.

| **SCIENTIFIC INQUIRY & QUANTITATIVE REASONING**
  - One course from each of these three areas:
    - 9 Semester Units
  - The Physical or Life Science course must include a laboratory (indicated in BOLD.)
  - B - 1 PHYSICAL SCIENCE
    - ASTR 1; CHEM 1A, 1B, 12A, 12B, 30A, 30B; GEOG 1; GEOG 1, 13; PHYS 1, 2A, 2B, 4A, 4B, 4C; PSCI 1, 2
  - B - 2 LIFE SCIENCE
    - ANTH 1; ECOL 1; AH 8, 9, 15; BIO 1, 4, 5, 7, 8, 9, 10, 13, 15
  - B - 3 LABORATORY ACTIVITY
    - Lab courses are bold in Areas B-1 and B-2 above.
  - B - 4 MATHEMATICS
    - Minimum of Math 233 or equivalent. (Competency may be verified by an approved test.)
  - Note: Students starting fall 2009 will need to complete MATH 233 (Intermediate Algebra)

| **LIFE-LONG LEARNING AND SELF-DEVELOPMENT**
  - 3 Semester Units
  - 1. One unit of Physical Education activity class or Intercollegiate sport.
  - 2. Minimum of two units from: AH 3, 30, AH/BIO 11; CSIS 1, 2, 5, 6, 8, 45, 51; DM 6; GUID 1/PSYC 5; GUID 6, 200; HE 1, 2; LIB 6; PHIL 3B, 9; POLS/PSYC 27; PSYC/CD 2, 3; PSYC 41; SOC 21

| **SOCIAL SCIENCES**
  - One course from area one and two courses from area two:
    - 9 Semester Units
  - D - 1 U.S. HISTORY AND POLITICAL INSTITUTIONS
    - (3 units)
    - One course from HIS 1, 2, 5 or POLS 1
  - D - 2 BEHAVIORAL, ECONOMIC and SOCIAL SCIENCE
    - (6 units)
    - Two courses from AJ 6, 10; ANTH 2, 3, 5, 8, 9, 10; General Business 1; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14; JOUR/SOC 10; POLS 1, 3, 4; POLS/PHIL 12; POLS/PSYC/AJ 6; PSYC 1A, 1B; PSYC/CD 2, 3, 7; SOC 1A, 1B, 3, 4; SSCI 1

| **CULTURAL DIVERSITY**
  - 6 Semester Units
  - NOTE: Courses in this area will “double count” to meet other GE requirements.
  - 2 courses from the following list; courses listed under more than one area may be used, double counted, to satisfy other general education requirements.
  - AH 3, AH/BIO 11; ANTH 3, 5, 9, 10; ART 10A, 11; ART/HIST 21; CD/PSYC 7; CMUN 4; ENGL 2B, 2E; GEOG 2; HE 2; HIST 3, 5, 6, 10, 12; PHIL 6; POL 3, 4; SOC 3; SPAN 9A, 12A, 12B; THEA 1

**GENERAL EDUCATION RECIPROCITY AGREEMENT**

The Gavilan Community College District has entered into a mutual agreement with seven other Community Colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Las Positas (Livermore), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.
Instructional Support & Labs

Bookstore Visit the Gavilan Bookstore on the Gilroy main campus early. Used books may be available at reduced cost. See ad on page 33.

Disability Resource Center’s High Tech Center & Learning Skills Lab For more information, please refer to page 17.

English as a Second Language (ESL) Computer Lab The ESL Program has its own dedicated computer lab with a variety of software programs for all levels and classes. Students, at their convenience, practice and enhance language learned in class. The ESL computer lab is located in Portable Building (PB14.) Call 408-848-4856 for more information.

Learning Communities In learning community courses, you work and study with others so you’ll be more successful in the course. Also, by linking two or more courses together, you’ll begin to see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

Library The Gavilan College Library delivers an array of print and electronic resources to the college community. Augmenting the 60,000 title printed book collection are 21,000+ eBooks, and over 2,500 magazine titles, many available online in electronic databases. Recent additions include an extensive DVD, film and talking book collection. The Library staff prides itself on being a leader in information literacy projects and web-based instruction and has received several state grants supporting that effort. The Library faculty also teaches various courses on Internet use, and works in tandem with other faculty in planning and revising courses with an information literacy component.

The Library homepage at www.gavilan.edu/library/ provides an online catalog of our book collection, links to various class websites and key online resources. The Library is open from Monday-Thursday, from 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.)

Math Lab The math lab provides a place for students to practice math skills and receive individualized help with math problems at every level, from Basic Mathematics to Calculus. Students can work with math instructors, the math lab assistant or other students. Computers in the lab provide tutorial software as well as math software for Geometry, Statistics and Calculus projects. The Math Lab is located in MA101. To download the daily schedule or for free math downloads, visit the website at http://gavilan.edu/mathlab/. For more information, call 408-848-4959.

MESA The MESA (Mathematics, Engineering, and Science Achievement) Undergraduate Program is a partnership between the University of California (UC) and California Community College Chancellor’s Office. The program provides services to qualified students who are 1) majoring in math and science based fields (ie Biology, Chemistry, Engineering etc.), and 2) planning to transfer to 4-year universities in order to graduate with baccalaureate degrees and have financial need and are first generation college students. Open to all eligible students, MESA emphasizes participation by educationally underserved students. MESA provides a study center, Academic Excellence Workshops, tutoring, university trips, academic advising, workshops and more. For more information go to www.gavilan.edu/mesa or call 408-846-4968.

Service Learning at Gavilan In service learning classes, students work under supervision at a partner agency in the community for 10-40 hours a semester and write reflective papers to connect the agency experience to their classroom learning. A number of Gavilan College departments have offered Service Learning for years, and a new AA degree in Social Science with a concentration on Community Studies will make Service Learning a key part of a major program at Gavilan. Service learning promotes civic engagement and academic excellence, and students participating benefit themselves and the community at the same time. You’ll have positive, meaningful and real experiences in SL classes. Many students get better grades in SL classes than in non SL sections of the same classes. Some report success in investigating or discovering career options; most gain knowledge of themselves and their communities. Many practice invaluable workplace skills involving teamwork and citizenship and report deeper learning because the results are immediate and uncontrived. Service experiences are very often personally meaningful—many students become Lifelong Service Learners. And Service Learning is common at transfer colleges, particularly the CSUs and UCs.

Transfer Institute (TI) is a selective program designed for qualified students who want to transfer to a public or private university in two years. Recent high school graduates who are academically prepared for college level work and students with placement in college level English and math 233 or higher.

The Transfer Institute will guide the student through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute students will save time and money by completing the freshman and sophomore years at Gavilan College. Students will also meet and get to know other students who share their goals and ambitions. As a Transfer Institute student you will receive a dedicated counselor to guide and monitor you through the transfer process, pre-transfer events and activities with four-year universities, access to activities designed to ensure your success in investigating or discovering career options; most gain knowledge of themselves and their communities. Many practice invaluable workplace skills involving teamwork and citizenship and report deeper learning because the results are immediate and uncontrived. Service experiences are very often personally meaningful—many students become Lifelong Service Learners. And Service Learning is common at transfer colleges, particularly the CSUs and UCs.

GoPrint You can now use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.

Library Databases http://www.gavilan.edu/library

Discover the rich resources available with your Gavilan Library card. Whether for your term-paper or your interests, current and reliable materials specifically designed for Gavilan courses are available from the library databases. About a third of all the library materials are from “proprietary” databases. That means we pay for these materials on your behalf; they are not available to the public at large. About a million online magazine and newspaper articles cover a wide range of topics, e.g.

- elections and politics
- controversial issues
- literature
- history
- health
- psychology
- sciences
- photos and images

Get Your Library Card Now!

Your library card gives you access to library resources:
- access to computers in the library
- books, eBooks, reserve materials and more
- access to all electronic databases, on campus or from home

Students can get their library cards in person or online. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification. Visit http://www.gavilan.edu/library for more information.
success at Gavilan College, assistance with the identification of and preparation for a college major and a two to three-year agreement guaranteeing transfer goals.

A Transfer Institute application is downloadable online. Go to www.gavilan.edu/transfer/documents/TIApplication.pdf or visit the Counseling Department in SC113. Call 408-848-4723 for more information.

**Tutoring Services** provides students with diverse academic needs a place to gather together to receive learning assistance. The basic philosophy of tutoring services is to assist students in the improvement of their learning skills and understanding of course content. This is accomplished by providing students with an opportunity to discuss processes and concepts, share ideas, give examples and practice, and summarize their findings in a collaborative environment. The goal of the tutoring services is to guide students to independent learning. Tutoring services are free to all Gavilan College students. Tutoring is offered in two locations: the Tutoring Center (LI 116) and the Computer Place (LI 168). For more information visit www.gavilan.edu/tutor or call (408) 848-4838.

**Writing Center** The Gavilan College Writing Center fosters, celebrates and encourages writers. Specially trained student assistants help writers start and strengthen class assignments as well as poetry, short stories, lyrics, business letters and resumes. The center offers space for writing discussions, meetings, workshops and study groups. Special events include activities with acclaimed writers from our Visiting Writers and Scholars in Residence programs. The center collaborates with faculty to increase the likelihood of students’ academic success, providing peer assistants for classes and labs and a variety of tools, strategies and approaches for writers. Call (408) 848-4811 or drop by the center in LI 120 (the library building) for more information. The center is open Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm. From 5-6 pm on Monday-Thursday find us in the library itself.

**Transfer**

Students planning to transfer to a four-year institution can generally complete the first two years of their college work at Gavilan College and enter the four-year institution with junior standing. The requirements of universities vary. It is therefore advisable that students consult a counselor early in the semester for more detailed information about each university’s specific requirements. *Due to recent changes in admissions policies at UCs and CSUs, working with a counselor is critical.*

**Career/Transfer Resource Center** The center is located in SC101. See ad (page 23) or call 408-848-4818 for more information.

**Transfer Credit** Official transcripts from institutions which are fully accredited by appropriate accrediting associations will be evaluated for transferable lower division coursework. Appropriate units and subject content will be applied to major and general education requirements to meet prerequisites or graduation requirements. Courses taken at other California Community Colleges, California State Universities or any University of California will be transferred to Gavilan with the same general education designation as that of the issuing institution. Students who wish to transfer coursework from foreign institutions must submit official transcripts to a college-approved foreign evaluation service for translation and evaluation.

Coursework from a foreign institution cannot be used for certification to a four-year institution. Students should contact the institution to which they wish to transfer to inquire about the acceptance of foreign coursework.

**CLEP EXAMS:** University of California does not grant credit for College Level Examination Program exams. CLEP credit CANNOT be used to certify IGETC. Some California State Universities will grant CLEP credit for certain areas and some will not.

**Variable Topics Courses** Numbered 22, 122, 23, 123, 98, 198

These courses are also called “Independent Studies”, “Special Studies”, “Special Topics”, “Internships”, etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the receiving institution. This usually occurs after transfer and may require recommendations from faculty. Check with a counselor to prevent surprises.

**Transfer Services**

**ASSIST:** ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST provides the most accurate and up-to-date information available about student transfer in California. Visit the website at www.assist.org.

CSU MENTOR: CSU Mentor is an online resource designed to help students and their families learn about the CSU system, select a CSU campus to attend, plan to finance higher education, and apply for admission. Personal data entered by the user is not released without the user’s expressed consent and direction. CSU Mentor is free to use. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted. Visit the website at www.csumentor.org.

**UC PATHWAYS:** PATHWAYS, the University of California’s online undergraduate admission information and application network. • Information about financial aid and how to finance a UC education.
• Answers for Transfers
• UC campus Web sites, a list of links to the campuses for prospective students
• Transfer/Application Center
• Message Center - ask a question about undergraduate education or admission at UC

Visit the website at http://www.universityofcalifornia/admissions

**Transfer Agreements (TAA)** A Transfer Admissions Agreement is a formal agreement between a student in attendance at Gavilan College and a receiving baccalaureate granting institution to which the student intends to transfer. The agreement guarantees admission to a transfer university a year in advance for the fall semester. Because the requirements of universities vary, it is advisable that students consult a counselor for more detailed information and to develop an educational plan. Gavilan College has Transfer Admission Agreements with several colleges and universities. Please check our website for specifics at www.gavilan.edu/counseling/TransferServices.html.

Articulation agreements are also available online at www.assist.org. For eligibility requirements visit the Counseling/Transfer Services webpage at www.gavilan.edu/counseling/TransferServices.html or call 408-848-4723 to schedule a counseling appointment.

**Articulation Agreements** Gavilan College has completed lower division course-to-course, major-to-major and general education agreements with all California State University (CSU), University of California (UC) and a number of private university campuses. These agreements ensure that participating universities will accept certain courses taken at Gavilan College to satisfy general education, major or elective university requirements. The articulation officer, counselors and the Career/Transfer Resource Center staff have lists of participating institutions. Articulation agreements are also available online. See information on www.assist.org and/or the Gavilan website at www.gavilan.edu/transfer.

**Note:** Educational plans for students preparing to transfer to any public or private institution can be developed. Please see your counselor for additional information and to view copies of specific transfer agreements. The Counseling Office is located in SC108. For more information call 408-848-4723.

**Transfer Institute** Information on page 20 of this schedule.
<table>
<thead>
<tr>
<th>EXAM</th>
<th>AA (MAJOR AND/OR GE) FOR Gavilan College</th>
<th>CSU GE</th>
<th>CSU - UNITS EARNED TOWARD TRANSFER</th>
<th>IGETC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>ART 1A</td>
<td>Area C1 or C2</td>
<td>8 semester units</td>
<td>Area 3A or 3B** 3 semester units</td>
</tr>
<tr>
<td>Art (Studio)</td>
<td>No course equiv. - 3 units elective</td>
<td></td>
<td>3 semester units</td>
<td>N/A</td>
</tr>
<tr>
<td>Biology</td>
<td>BIO 10</td>
<td>Area B2 and B3</td>
<td>8 semester units</td>
<td>Area 5B (with lab) 4 semester units</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>Score of 3 – MATH 8B</td>
<td>Area B4</td>
<td>3 semester units</td>
<td>Area 2A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>Score of 4 or 5 – MATH 1A</td>
<td></td>
<td>3 semester units</td>
<td>Area 2A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>4 Semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calculus BC</td>
<td>Score of 3 – MATH 1A</td>
<td>Area B4</td>
<td>8 semester units</td>
<td>Area 2A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>Score of 4 or 5 – MATH 1B</td>
<td></td>
<td>8 semester units</td>
<td>Area 2A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>4 Semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AP CALCULUS EXAM LIMITATIONS:</td>
<td></td>
<td></td>
<td></td>
<td>Only one exam may be used toward transfer</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHEM 30A</td>
<td>Areas B1 and B3</td>
<td>6 semester units</td>
<td>Area 5A (with lab) 4 semester units</td>
</tr>
<tr>
<td>Chinese Language &amp; Culture</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Science A</td>
<td>CSIS 45</td>
<td>N/A</td>
<td>3 semester units</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>3 Semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Science AB</td>
<td>CSIS 45 &amp; 46</td>
<td>N/A</td>
<td>8 semester units</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>6 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AP CS EXAM LIMITATIONS:</td>
<td></td>
<td></td>
<td></td>
<td>Maximum one exam toward transfer</td>
</tr>
<tr>
<td>Economics - Macroeconomics</td>
<td>ECON 1</td>
<td>Area D2</td>
<td>6 semester units</td>
<td>Area 4B 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics - Microeconomics</td>
<td>ECON 2</td>
<td>Area D2</td>
<td>4 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English - Language &amp; Composition</td>
<td>ENGL 1A</td>
<td>Area A2</td>
<td>8 semester units</td>
<td>Area 1A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
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</tr>
<tr>
<td>English - Literature &amp; Composition</td>
<td>ENGL 1A &amp; ENGL 1B</td>
<td>Area A2 and C2</td>
<td>8 semester units</td>
<td>Area 1A 3 semester units</td>
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<tr>
<td></td>
<td>6 semester units</td>
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<tr>
<td>AP ENGLISH EXAM LIMITATIONS:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Environmental Science</td>
<td>ECOL 1</td>
<td>Area B2 and B3 (if taken prior to Fall 2009)</td>
<td>4 semester units</td>
<td>Area 5A (with lab) 3 semester units</td>
</tr>
<tr>
<td></td>
<td>4 semester units</td>
<td>Or Area B1 and B3 (regardless of when taken), 4 semester units</td>
<td></td>
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</tr>
<tr>
<td>French Language</td>
<td>FRNH 2A</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>5 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Literature</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>German Language</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
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<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Government &amp; Politics - Comparative</td>
<td>POLS 3</td>
<td>Area D8</td>
<td>3 semester units</td>
<td>Area 4H 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Government and Politics - U.S.</td>
<td>POLS 1</td>
<td>Area D3 and D5</td>
<td>3 semester units</td>
<td>Area 4H 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
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</tr>
<tr>
<td>History - European</td>
<td>HIST 7A</td>
<td>Area C2 or D6</td>
<td>6 semester units</td>
<td>Area 3B or 4F*** 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
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<tr>
<td>History - U.S.</td>
<td>HIST 71</td>
<td>Area C2 or D6</td>
<td>6 semester units</td>
<td>Area 3B or 4F*** 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
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<tr>
<td>History - World</td>
<td>HIST 4A</td>
<td>Area C2 or D6</td>
<td>6 semester units</td>
<td>Area 3B or 4F*** 3 semester units</td>
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<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Human Geography</td>
<td>GEOG 2</td>
<td>Area D5</td>
<td>3 semester units</td>
<td>Area 4E 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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<tr>
<td>Italian Language &amp; Culture</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
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<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Japanese Language &amp; Culture</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
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<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Latin - Vergil</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>3 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
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<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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<tr>
<td>Latin - Literature</td>
<td>No course equivalency GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
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</tr>
<tr>
<td>Music Theory</td>
<td>MUS 3A</td>
<td>Area C1 (if taken prior to Fall 2009)</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Physics B</td>
<td>PHYS 2A</td>
<td>B1 and B3</td>
<td>4 semester units</td>
<td>Area 5A (with lab) 4 semester units</td>
</tr>
<tr>
<td></td>
<td>4 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Physics C - Mechanics</td>
<td>PHYS 4A</td>
<td>Area B1 and B3</td>
<td>4 semester units</td>
<td>Area 5A (with lab) 3 semester units</td>
</tr>
<tr>
<td></td>
<td>4 semester units</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Physics C - Magnetism</td>
<td>PHYS 4B</td>
<td>Area B1 and B3</td>
<td>4 semester units</td>
<td>Area 5A (with lab) 3 semester units</td>
</tr>
<tr>
<td></td>
<td>4 semester units</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>AP PHYSICS EXAM LIMITATIONS:</td>
<td></td>
<td></td>
<td></td>
<td>Maximum 4 semester units toward GE and 6 semester units toward transfer</td>
</tr>
<tr>
<td>Psychology</td>
<td>PSYC 1A</td>
<td>Area D9</td>
<td>3 semester units</td>
<td>Area 4I 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
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<td></td>
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</tr>
<tr>
<td>Spanish Language</td>
<td>SPAN 2A</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>5 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>No course equivalent GE Humanities</td>
<td>Area C2</td>
<td>6 semester units</td>
<td>Area 3B and 6A 3 semester units</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Statistics</td>
<td>MATH 5</td>
<td>Area B4</td>
<td>3 semester units</td>
<td>Area 2</td>
</tr>
<tr>
<td></td>
<td>3 semester units</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Advanced Placement (AP)

Students may earn credit for College Entrance Examination Board (CEEB) Advanced Placement (AP) Tests with scores of 3, 4, or 5. AP credit can be used to meet IGETC, CSU GE and A.A. general education (GE) and/or major requirements.

Students receiving a score of 3, 4 or 5 on the Math and English AP exams will be exempted from the placement assessment test. AP units will not apply toward financial aid, nor can they be used to satisfy the residency unit requirement.

AA: Students should be aware that AP test credit is evaluated by corresponding it to an equivalent Gavilan College course, e.g. History 1. A student who receives AP credit and then takes the equivalent Gavilan College course will have the unit credit for such duplication deducted prior to being awarded the A.A. degree. Credit by Advanced Placement exam is noted and listed first on a student's transcript, with units assigned and no grade.

CSU GE: The Advanced Placement examinations may be incorporated into the certification of CSU General Education-Breadth requirements by any certifying institution. All CSU campuses will accept the minimum units shown and apply them toward fulfillment of the designated General Education-Breadth area if the examination is included as part of a full subject-area certification. Please note that individual CSU campuses may choose to grant more units than those specified toward completion of General Education-Breadth requirements.

IGETC: AP exams must be used in area indicated regardless of where the certifying CCC's discipline is located.

***AP exams may be used in either area regardless of where the certifying CCC's discipline is located. Example: US History at a CCC is approved for Area 3B. The US History AP may be used in either Area 3B or 4F.

Scores of “3” may not be accepted for all courses by some 4 year colleges and universities.

California Articulation Number System

The California Articulation Number (CAN) System provides a cross reference number for courses which have been evaluated by faculty and determined to be acceptable “in lieu of” each other. Only lower division, transferable, major preparation courses commonly taught on two- and four-year college and university campuses are included in the System.

The criteria for a campus to qualify to use a CAN Number includes written, faculty-approved articulation agreements on each course with a minimum of four public four-year California colleges and universities.

The CAN Number System is not a common numbering system. Each campus retains its own course numbers, prefixes and titles. The CAN (e.g., CAN ENGL 2) is listed parenthetically in catalog descriptions, class schedules and other publications as appropriate.

The CAN designation is assurance that the course or sequence of courses will be accepted in lieu of an identically designated CAN course or sequence at all participating campuses in California.

(CAN ENGL 1A = CAN ENGL 1A at another college.)

Visit the Career/Transfer Resource Center

Services are designed to assist you throughout your time at Gavilan College.

- Information on career outlook, training and educational opportunities
- Career Assessment using EUREKA
- College Fair and Career Fair
- Transfer information
- Career and Transfer Workshops
- Articulation agreements using ASSIST
- College and university catalogs
- Assistance with admission procedures and referral to academic counseling
- Library of career reference materials
- Online Job Search/Research Portal

Located in SC101 on the main campus. For more information call 408-848-4818 or visit the website at www.gavilan.edu/transferctr

Intersegmental General Education Transfer Curriculum (IGETC)

The IGETC can be used by community college transfer students to fulfill lower division general education requirements for either the CSU or UC system without the need, after transfer, to take additional lower division general education courses, as long as your IGETC completion is certified at the community college. Obtain the Certification form from Admissions and Records.

Students are strongly encouraged to complete all IGETC requirements prior to transfer.

PARTIAL IGETC - If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible to complete IGETC after transferring.

Warning: Students need Area 1 and 2 completed to meet minimum transfer admission requirements. Therefore, partial certification that acknowledges a deficiency in Area 1 and/ or 2 may also indicate a student does not meet minimum transfer requirements.

If your petition for partial certification of IGETC is approved, you may be able to complete IGETC in one of the following ways:

1) Take an approved IGETC course, in the area(s) to be completed, at any California Community College, at a time that does not require concurrent enrollment, such as during the summer.

2) Take a course approved by the UC or CSU campus of attendance in the area(s) to be completed at a U.S. regionally accredited institution at a time that does not require concurrent enrollment, such as during summer school.

3) Take an approved IGETC course, in the area(s) to be completed, at any California Community College while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.

4) Take a course approved by the UC or CSU campus of attendance at a United States regionally accredited institution in the area(s) to be completed while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.

5) Take a comparable course at a UC or CSU campus in the area(s) to be completed. This option is at the discretion of each UC or CSU campus, so it may not be a choice available to the student.

You will be expected to complete IGETC before the beginning of the second full year of enrollment at your UC or CSU campus. Check with your campus advisor after you transfer for more information, including which options are available and which UC or CSU courses may be comparable to the IGETC courses remaining to be completed.

All UC and CSU campuses will accept IGETC with the exception of Fifth and Revelle Colleges at UC, San
Students who wish to be certified for both CSU and UC systems should take CMUN 1A, 5, 8 or 10 in Area 1 for CSU and meet the foreign language requirement for UC. Completing both provides flexibility and choices.

The courses for all IGETC areas must be completed with a grade of "C" or better before IGETC can be certified. A grade of "C-" is not acceptable.

### UC/CSU Intersegmental General Education Transfer Curriculum IGETC - 2009-2010

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to the California State University or the University of California without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. All areas must be satisfied, and all courses must be completed with a grade of "C" or better before the IGETC can be certified. See requirements for partial IGETC certification in catalog. A student is strongly advised to complete a total of 60 transferable units before transferring. These will include the IGETC requirements, "major" prerequisites, and elective courses if needed.

(Students should request an IGETC certification from the Office of Admissions and Records before transferring.)

### AREA 1

**ENGLISH COMMUNICATION**
- CSU - 3 courses required, one each from Group A, B, and C
- UC - 2 courses required, one each from Group A and B

#### 1-A English Composition
- **ENGL 1A** Composition (3)

#### 1-B Critical Thinking / English Composition
- **ENGL1C** Critical Reasoning and Writing (3)
- **PHIL 4** Critical Thinking and Writing (3)

#### 1-C Oral Communication
- **CMUN1A** Introduction to Public Speaking (3)
- **CMUN 5** Fund of Com Studies (3)
- **CMUN 8** Interpersonal Communication (3)
- **CMUN 10** Small Group Communication (3)

### AREA 2

**MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**
- 1 course, 3 semester, 4-5 quarter units

#### 2-A Math
- **CSIS 26** Discrete Mathematics (4)
- **ECON 11** Statistics for Business & Economics (4)
- **GBUS 11** Statistics for Business & Economics (4)
- **MATH 1A** Single Variable Calculus & Analytic Geometry (4)
- **MATH 1B** Single Variable Calculus & Analytic Geometry (4)
- **MATH 1C** Multivariable Calculus (4)
- **MATH 2** Linear Algebra (3)
- **MATH 2C** Differential Equations (3)
- **MATH 5** Introductions to Statistics (3)
- **MATH 6** Calc for Bus / Social Sci (3)
- **MATH 7** Finite Mathematics (3)
- **MATH 8** Precalculus (5)
- **MATH 8A** First Half of Precalculus (4)
- **MATH 8B** Second Half of Precalculus (4)
- **MATH 14** Math for the Liberal Arts (3)

### AREA 3

**ARTS AND HUMANITIES**
At least 3 courses, with at least one course from the Arts and one course from the Humanities.

#### 3-A Arts
- **ART 1A** Art History (3)
- **ART 6** Art Appreciation (3)
- **ART 21** Ancient Americas: A History Through Art (3)
- **HIST 21** Ancient Americas: A History Through Art (3)
- **HUM 6** Foreign Cinema (3)
- **MUS 8B** Intro to World Music (3)
- **THEA 1** Theater History (3)
- **THEA 3** El Teatro Campesino (3)
- **THEA 7** Theater Appreciation (3)

#### 3-B Humanities
- **ENGL 1B** Composition and Literature (3)
- **ENGL 2A** Introduction to Poetry (3)
- **ENGL 2B** Intro to Multi-Cultural Literature (3)
- **ENGL 2C** Introduction to Film and Fiction (3)
- **ENGL 2E** Introduction to Women Writers (3)
- **ENGL 2F** Children's Literature ** (3)
- **ENGL 2H** Mexican-American Literature (3)
- **ENGL 2J** Mythology (3)
- **ENGL 4A** British Literature - 449 through 1798 (3)
- **ENGL 4B** British Literature - 1798 to present (3)
- **ENGL 5A** Survey of American Literature - 1620 - 1865 (3)
- **ENGL 5B** Survey of American Literature - 1865 to present (3)
- **HIST 1** U.S. Hist through Reconstruction (3)
- **HIST 2** U.S. Hist Reconstruction to Present (3)
- **HIST 3** History of California (3)
- **HIST 4A** Hist of World Societies Before 1500 (3)
- **HIST 4B** History of World Societies - 1500 to Present (3)
- **HIST 5** Women's Lives in Early U.S. Hist (3)
- **HIST 6** Women's Lives in Recent U.S. Hist (3)
- **HIST 7A** History of Western Civilization (3)
- **HIST 7B** History of Western Civilization (3)
- **HIST 10** African American History (3)
- **HIST 12** Culthist. of the Mexican American (3)
- **HIST 14** U.S. in the 20th Century: An Oral History Approach (3)

### AREA 4

**SOCIAL AND BEHAVIORAL SCIENCES**
Three courses from at least two disciplines or an interdisciplinary sequence.

#### 4-A Anthropology and Archeology
- **ANTH 2** Introduction to Archeology (3)
- **ANTH 3** Intro to Cultural Anthropology (3)
- **ANTH 5** Magic, Witchcraft and Religion (3)
- **ANTH 8** Intro to New World Archeology (3)
- **ANTH 10** Native American Culture (3)

#### 4-B Economics
- **ECON 1** Principles of Macroeconomics (3)
- **ECON 2** Principles of Macroeconomics (3)
- **ECON 10** Fundamentals of Economics (3)

#### 4-E Geography
- **GEOG 2** Cultural Geography (3)

#### 4-F History
- **HIST 1** U.S. Hist through Reconstruction (3)
- **HIST 2** United States History: Reconstruction to the Present (3)
- **HIST 3** History of California (3)
- **HIST 4A** History of World Societies Before 1500 (3)
### 4-F History - Cont.
- HIST 4B History of World Societies
  - 1500 to Present (3)
- HIST 5 Women's Lives in Early U.S. Hist. (3)
- HIST 6 Women's Lives in Recent U.S. History (3)
- HIST 10 African American History (3)
- HIST 12 Cultural Hist of the Mexican American (3)
- HIST 14 U.S. in the 20th Century: An Oral History Approach (3)

### 4-G Interdisciplinary, Social & Behavioral Science
- CHEM 30A Elementary Chemistry (4)
- CHEM 30B Elementary Organic Biochemistry (4)
- GEOG 1 Physical Geography (3)
- GEOL 1 Introduction to Geology (4)
- GEOL 13 Environmental Geology (3)
- PHYS 1 Introduction to Physics (4)
- PHYS 2A General Physics (4)
- PHYS 2B General Physics (4)
- PHYS 4A Physics for Scientists and Engineers (Mechanics/Fluids/Waves) (4)
- PHYS 4B Physics for Scientists and Engineers (Electromagnetism) (4)
- PHYS 4C Physics for Scientists and Engineers (Thermodynamic/Optics/Moderns Physics) (4)
- PSCI 1 Principles of Physical Science (3)
- PSCI 2 Introduction to Meteorology (3)

### 5B Biological Science
- AH 8 General Microbiology (5)
- AH 9 Human Physiology (5)
- AH 15 Survey of Human Anatomy and Physiology (5)
- ANTH 1 Intro to Physical Anthropology (3)
- BIO 1 General Biology (4)
- BIO 4 General Zoology (4)
- BIO 5 General Botany (4)
- BIO 7 Human Anatomy (4)
- BIO 8 General Microbiology (5)
- BIO 9 Human Physiology (5)
- BIO 10 Principles of Biology (4)
- BIO 13 Marine Biology (4)
- BIO 15 Survey of Human Anatomy and Physiology (5)
- ECOL 1 Conservation of Natural Resources (4)
+ Transfer credit may be limited by either UC or CSU or both. Please consult with a counselor.

### AREA 6

#### LANGUAGE OTHER THAN ENGLISH (UC REQUIREMENT ONLY)
Proficiency equivalent to two years of high school study in the same language.

5-A Language Other Than English
- FRNH 1B Elementary French (5)
- JPN 1B Elementary Japanese (5)
- SPAN 1B Elementary Spanish (5)
- SPAN 2A, B Intermediate Spanish (5)
- SPAN 12A Spanish for Spanish Speakers (5)
- SPAN 12B Spanish for Spanish Speakers - Intermediate / Advanced (5)

+ Transfer credit may be limited by either UC or CSU or both. Please consult with a counselor.

* Courses listed in multiple areas shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.

** Approved for fall 2008.

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**DISCRIMINATION / HARASSMENT COMPLAINTS**

Call Equal Opportunity Officer at 408-848-4731.
### CSU General Education (Breadth) Requirements 2009-2010

certified by Gavilan College

Students transferring to the California State University system will qualify for admission as upper division transfers if they have completed (60) transferable units with a GPA of 2.0 (C) or better (non-residents 2.4 or better). Within the (60) unit requirement, the (9) units in Area A, Area B-4 (Mathematics), and (18) additional semester units of general education coursework must be completed with a grade of 2.0 or better in each course. Students who complete the following pattern will have satisfied the lower division General Education requirements for the California State University BA / BS degree. A minimum of (9) semester units of General Ed coursework must be completed at the upper division level after transfer; some CSU campuses require more than (9) units. (See a counselor for further information.) (Students should request a general education certification from the office of Admissions and Records before transferring.)

#### AREA A

**ENGLISH LANGUAGE, COMMUNICATION AND CRITICAL THINKING**

Select one course from each category. All courses must be completed with a grade of "C" or better. 

9 semester units or 12-15 quarter units

- **A - 1  ORAL COMMUNICATION**
  - CMUN 1A Introduction to Public Speaking (3)
  - CMUN 5 Fundamentals of Comm Studies (3)
  - CMUN 8 Interpersonal Communication (3)
  - CMUN 10 Small Group Communication (3)

- **A - 2  WRITTEN COMMUNICATION**
  - ENGL 1C Critical Reasoning and Writing (3)
  - PHIL 2 Logic (3)
  - PHIL 4 Critical Thinking and Writing (3)

- **A - 3  CRITICAL THINKING**
  - PHIL 2 Logic (3)

#### AREA B

**SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING**

One course from each category. The Physical or Life Science course must include a laboratory (indicated in BOLD).

9 semester units or 12-15 quarter units

- **B - 1  PHYSICAL SCIENCE**
  - ASTR 1 Intro to General Astronomy (3)
  - CHEM 1A,B General Chemistry (5) (5)
  - CHEM 12A,B Organic Chemistry (5) (5)
  - CHEM 30A Elementary Chemistry (3)
  - CHEM 30B Elementary Organic Biochemistry (4)
  - GEOG 1 Physical Geography (3)
  - GEOL 1 Introduction to Geology (4)
  - GEOL 13 Environmental Geology (3)
  - PHYS 1 Introduction to Physics (4)
  - PHYS 2A, B General Physics (4)(4)
  - PHYS 4A Physics for Scientists & Engineers (Mechanics / Fluids / Waves) (4)
  - PHYS 4B Physics for Scientists and Engineers (Electromagnetism) (4)
  - PHYS 4C Physics for Scientists & Engineers (Thermodynamic / Optics / Moderns Physics) (4)
  - PSCI 1 Principles of Physical Science (3)
  - PSCI 2 Introduction to Meteorology (3)

- **B - 2  LIFE SCIENCE**
  - ANTH 1 Intro to Physical Anthropology (3)
  - ECOL 1 Conservation of Natural Resources (4)
  - BIO 1 General Biology (4)
  - BIO 4 General Zoology (4)
  - BIO 5 General Botany (4)
  - BIO 7 Human Anatomy (4)
  - AH/BIO 8 General Microbiology (5)
  - AH/BIO 9 Human Physiology (5)
  - BIO 10 Principles of Biology (4)
  - BIO 13 Marine Biology (4)
  - AH/BIO 15 Survey of Human Anatomy and Physiology (5)

- **B - 3  LABORATORY ACTIVITY**
  - See Areas B - 1 & B - 2 above

- **B - 4  Mathematics/Quantitative Reasoning**
  - Grade "C" or better is required
  - CSIS 26 Discrete Mathematics (4)
  - ECON 11 Statistics for Bus and Econ (4)
  - GBUS 11 Statistics for Bus and Econ (4)
  - MATH 1A, B Single-Variable Calculus and Analytic Geometry (4)(4)
  - MATH 1C Multivariable Calculus (4)
  - MATH 2 Linear Algebra (3)
  - MATH 2C Differential Equations (3)
  - MATH 5 Introductions to Statistics (3)
  - MATH 6 Calculus for Bus / Social Science (3)
  - MATH 7 Finite Mathematics (3)
  - MATH 8 Precalculus (5)
  - MATH 8A First Half of Precalculus (4)
  - MATH 8B Second Half of Precalculus (4)
  - MATH 12 Math for Elementary Teachers (3)
  - MATH 14 Math for the Liberal Arts (3)

#### AREA C

**ARTS AND HUMANITIES**

Required: English 1B, one course from C-1 and one course from C-2

9 semester units or 12-15 quarter units

- **C - 1  Arts (Art, Dance Music, Theater)**
  - Minimum of 2 units from one of these courses.
  - ART 1A, B Art History (3)(3)
  - ART 2A Two Dimensional Design (3)
  - ART 3A Drawing and Composition (3)
  - ART 6 Art Appreciation (3)
  - ART 8A Beginning Photography From Analog to Digital (3)
  - ART 10A Cultural History of Ceramics (3)
  - ART 13 Three Dimensional Design (3)
  - ART 14 Beginning Mural Painting (3)
  - ART 21 Ancient Americas: A History Through Art (3)
  - ART 25A Art Methods (3)
  - CD 25A Art Methods (3)
  - CMUN 2 Oral Reading (3)
  - HI21 Ancient Americas: A History Through Art (3)
  - HUM 6 Foreign Cinema (3)
  - HUM 10 Approaches to Contemporary Film (3)
  - MUS 1A, B Music, History, and Literature (3)(3)
  - MUS 3A Harmony-Theory-Musicianship (4)
  - MUS 4A Beginning Piano (3)
  - MUS 6 Intro to World Music (3)
  - THEA 1 Theater History (3)
  - THEA 3 El Teatro Campesino (3)
  - THEA 4 Oral Reading (3)
  - THEA 7 Theater Appreciation (3)
  - THEA 12A Acting: History and Practice (3)
  - THEA 20 Introduction to Script Writing (3)

- **C - 2  Humanities (Literature, Philosophy,Foreign Language)**
  - ART 11 Creativity, Imagination, & Innovation (3)
  - ART 21 Ancient Americas: A History Through Art (3)
  - HIST 21 Ancient Americas: A History Through Art (3)
  - ENGL 2A Introduction to Poetry (3)
  - ENGL 2B Intro to Multi-Cultural Literature (3)
  - ENGL 2C Intro to Film and Fiction (3)
  - ENGL 2E Introduction to Women Writers (3)
  - ENGL 2F Children's Literature* (3)
  - ENGL 2H Mexican-American Literature (3)
  - ENGL 2J Mythology (3)
  - ENGL 4A British Literature - 449 through 1798 (3)
  - ENGL 4B British Literature - 1798 to present (3)
  - ENGL 5A Survey of American Literature - 1620 - 1865 (3)
  - ENGL 5B Survey of American Literature - 1865 to present (3)
  - ENGL 9A Introduction to Creative Writing (3)
  - ENGL 9B Advanced Creative Writing (3)
  - ENGL 9C Poetry Writing (3)
  - FRNH 1A, B Elementary French (5)(5)
### C - 2 Humanities (continued)

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<thead>
<tr>
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<th>Title</th>
<th>Units</th>
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<td>HIST 1</td>
<td>U.S. Hist through Reconstruction</td>
<td>3</td>
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<td>HIST 2</td>
<td>United States History - Reconstruction to the Present</td>
<td>3</td>
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<tr>
<td>HIST 3</td>
<td>History of California</td>
<td>3</td>
</tr>
<tr>
<td>HIST 4A</td>
<td>History of World Societies Before 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST 4B</td>
<td>History of World Societies Before 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST 5</td>
<td>Women's Lives in Early U.S. History</td>
<td>3</td>
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<td>HIST 6</td>
<td>Women's Lives in Recent U.S. History</td>
<td>3</td>
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<td>HIST 7A, B</td>
<td>History of Western Civilization</td>
<td>3, 3</td>
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<td>HIST 10</td>
<td>African American History</td>
<td>3</td>
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<td>HIST 12</td>
<td>Cult Hist of the Mexican American</td>
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<tr>
<td>HUM 3</td>
<td>Introduction to the Cinema</td>
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<td>HUM 4</td>
<td>Intro to the American Cinema</td>
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<td>HUM 5</td>
<td>Humanities Through the Arts</td>
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<td>HUM 10</td>
<td>Approaches to Contemporary Film</td>
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<td>JOUR 10</td>
<td>Mass Media and Society</td>
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<td>PHIL 1</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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<td>PHIL 3A</td>
<td>Ethics</td>
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<td>PHIL 3B</td>
<td>Contemporary Moral Issues</td>
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<td>PHIL 5</td>
<td>Comparative Religions</td>
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<td>PHIL 7A</td>
<td>History of Philosophy: Ancient to Medieval</td>
<td>3</td>
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<td>PHIL 9</td>
<td>Philosophy of Religion</td>
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<td>SOC 10</td>
<td>Mass Media and Society</td>
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### D - 2 Ethnics Studies

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<td>CMUN 4</td>
<td>Intercultural Communication</td>
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<tr>
<td>HIST 10</td>
<td>African American History</td>
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<td>HIST 12</td>
<td>Cultural History of the Mexican American</td>
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<td>SOC 3</td>
<td>Sociology of Race, Ethnicity &amp; Cultural Identity</td>
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### D - 4 Gender Studies

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<td>HIST 5</td>
<td>Women's Lives in Early U.S. Hist.</td>
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<tr>
<td>HIST 6</td>
<td>Women's Lives in Recent U.S. Hist.</td>
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<td>SOC 4</td>
<td>Sociology of Women and Men</td>
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### D - 5 Geography

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<td>GEOG 2</td>
<td>Cultural Geography</td>
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### D - 6 History

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<td>U.S. Hist through Reconstruction</td>
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<tr>
<td>HIST 2</td>
<td>United States History - Reconstruction to the Present</td>
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<tr>
<td>HIST 3</td>
<td>History of California</td>
</tr>
<tr>
<td>HIST 4A</td>
<td>History of World Societies Before 1500</td>
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<tr>
<td>HIST 4B</td>
<td>History of World Societies Before 1500</td>
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<tr>
<td>HIST 5</td>
<td>Women's Lives in Early U.S. Hist.</td>
</tr>
<tr>
<td>HIST 6</td>
<td>Women's Lives in Recent U.S. Hist.</td>
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<tr>
<td>HIST 7A</td>
<td>African American History</td>
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### D - 7 Interdisciplinary Social & Behavioral Sci.

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<td>AJ 6</td>
<td>Intro to Conflict Resolution</td>
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<tr>
<td>ANTH 9</td>
<td>Cultural Context of Childhood</td>
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<td>CD 7</td>
<td>Cultural Context of Childhood</td>
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<td>CMUN 4</td>
<td>Intercultural Communication</td>
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<tr>
<td>CMUN 6</td>
<td>Intro to Conflict Resolution</td>
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### AREA D

#### SOCIAL SCIENCES

Two requirements: select one course from Requirement 1 and select 2 courses from Requirement 2.

9 semester units or 12-15 quarter units

**Requirement 1:**

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<th>Course</th>
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<tr>
<td>HIST 1</td>
<td>U.S. Hist through Reconstruction</td>
</tr>
<tr>
<td>HIST 2</td>
<td>U.S. Hist Reconstruction to the Present</td>
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<tr>
<td>POLS 1</td>
<td>Intro to American Government</td>
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**Requirement 2:**

1. **D - 1 Anthropology and Archeology**
   - ANTH 2 | Introduction to Archeology | 3 |
   - ANTH 3 | Intro to Cultural Anthropology | 3 |
   - ANTH 8 | Intro to New World Archeology | 3 |
   - ANTH 10 | Native American Culture | 3 |

2. **D - 2 Economics**
   - ECON 1 | Principles of Macroeconomics | 3 |
   - ECON 2 | Principles of Microeconomics | 3 |
   - ECON 10 | Fundamentals of Economics | 3 |

3. **D - 3 Ethnic Studies**
   - CMUN 4 | Intercultural Communication | 3 |
   - HIST 10 | African American History | 3 |
   - HIST 12 | Cultural History of the Mexican American | 3 |
   - SOC 3 | Sociology of Race, Ethnicity & Cultural Identity | 3 |

4. **D - 4 Gender Studies**
   - HIST 5 | Women's Lives in Early U.S. Hist. | 3 |
   - HIST 6 | Women's Lives in Recent U.S. Hist. | 3 |
   - SOC 4 | Sociology of Women and Men | 3 |

5. **D - 5 Geography**
   - GEOG 2 | Cultural Geography | 3 |

6. **D - 6 History**
   - HIST 1 | U.S. Hist through Reconstruction | 3 |
   - HIST 2 | United States History - Reconstruction to the Present | 3 |
   - HIST 3 | History of California | 3 |
   - HIST 4A | History of World Societies Before 1500 | 3 |
   - HIST 4B | History of World Societies Before 1500 | 3 |
   - HIST 5 | Women's Lives in Early U.S. Hist. | 3 |
   - HIST 6 | Women's Lives in Recent U.S. Hist. | 3 |

7. **D - 7 Interdisciplinary Social & Behavioral Sci.**
   - AJ 6 | Intro to Conflict Resolution | 3 |
   - ANTH 9 | Cultural Context of Childhood | 3 |
   - CD 7 | Cultural Context of Childhood | 3 |
   - CMUN 4 | Intercultural Communication | 3 |
   - CMUN 6 | Intro to Conflict Resolution | 3 |

### Courses listed under more than one discipline or area may be used only once to satisfy an area.

* = Approved for Fall 2008  ± = Approved retroactively for Fall 2005.

NOTE: "¤" or "»" . PSYC 2 + 3 acceptable for AREA E only if taken as combination.

NOTE: Transfer credit of certain courses (especially Science and Math) may be limited by UC or CSU or both. Consult with a counselor.

### AREA E

#### LIFE-LONG LEARNING AND SELF-DEVELOPMENT

1. One unit of Physical Education activity course
2. Two units from:
   - AH 3 | The Person in the Life Cycle | 3 |
   - AH 11 | Nutrition | 3 |
   - BIO 11 | Nutrition | 3 |
   - GUID 6 | Life Skills for Higher Education | 2 |
   - HE 1 | Health Education | 3 |
   - HE 2 | Human Sexuality | 3 |
   - PSYC 5 | Self-Assessment and Career Development | 2 |
   - GUID 1 | Self-Assessment and Career Development | 2 |
   - PSYC 2 | Early Childhood Development | 3 |
   - PSYC 3 | Child Growth and Development During the School Years | 3 |
   - CD 2 | Early Childhood Development | 3 |
   - CD 3 | Child Growth and Development During the School Years | 3 |
   - PSYC 41 | Psychology of Adjustment | 2 |
   - SOC 21 | Marriage and the Family | 3 |

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General Information

Attendance Students who fail to attend the first class session may be dropped by the instructor in order to admit waiting students. Generally, students missing one more class hour than the unit value for that course, without making prior arrangements, may be dropped without the possibility of credit. However, a student should not assume that he or she will be dropped by the instructor; it is the responsibility of the student to make sure that courses are officially dropped.

Advisories Course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment as success in the course may depend upon having that skill or knowledge level. For example, a course advisory that reads “to be eligible for English 250 and English 260 in order to enroll in Psychology 1A” strongly recommends that you have successfully completed (with a “C” grade or better or a “credit”) the previous courses, English 440 and English 260. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics Contact the Gavilan College Security Dept. at 408-710-7490 (or dial “10” from any campus extension) to report criminal or potential criminal activity. Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at Admissions and Records (SC111) and the Campus Security office (S/M bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition There are limitations on the number of times a student may repeat a course. All courses listed in this publication with no repeat notation following the description may be repeated once without filing a petition if a grade of D, F, NC or NP was earned. A student may file a petition to repeat a course a second time if a grade of D, F, NC or NP is earned again. To file a petition, the student must meet with a counselor to evaluate circumstances and receive written approval. The student’s transcript and grade point average will reflect the last grade the student receives in the course. A student may petition to repeat the course a third time by filing a Request to Repeat a Course Under Special Circumstances and providing the necessary documentation to support the special circumstances claim.

To repeat a course in which the student has received a final grade of “C” or better, a student must file a Request to Repeat a Course Under Special Circumstances prior to registering for the course again. Units and grade points for the repeated course are not computed in the grade point average unless the course is being repeated to meet legally mandated training requirements as a condition of continued paid or volunteer employment. This request must be approved by a counselor.

Pass/No Pass, Letter Grade Option For some courses, students have the option of selecting a final grade of Pass/No Pass or a traditional letter grade of “A”, “B”, “C”, etc. Review the course description in this schedule to determine which courses are designated as having this grading option.

Before selecting a grading option, students should consider the following:

- Once the option has been selected, the student’s decision is final and irreversible.
- To select one option over another, a student must complete the Grading Option form and file it with the Admissions & Records Office or indicate a preference when registering online prior to the NRS (No Record Shown) date for the course. This date is either the end of the fourth week (for a semester-long course) or 30% of the course meetings (for a short-term course.)
- If the student opts for a P/NP final grade, the units are not included in the semester GPA but are considered for the purposes of academic and progress probation and dismissal.
- A P/NP grade is not used in consideration of honors.
- A total of 20 units of P/NP graded units (not including those courses required by the major which are designated P/NP only) may be applied to an Associate’s Degree or Certificate.
- The student should carefully consider the transferability of P/NP units to other institutions. Some universities may not accept any pass/no pass courses and others limit the amount of pass/no pass units that will be accepted. Please consult your counselor before selecting the pass/no pass option.

Prerequisites and Co-requisites A prerequisite is a course or skill level that is required before you can enroll in another course. For example, English 250 is a prerequisite for English 1A. Courses used to meet prerequisite requirements must have been completed with a “C” grade or better or “Pass”.

A co-requisite is a set of courses that you must take at the same time.

If you believe that you have the equivalent of the prerequisite through another means (courses at another college, AP tests, work experience, etc.) speak with your counselor.

CHALLENGING A PREREQUISITE

Students who believe that they have already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, may challenge the prerequisite. The student is responsible for providing compelling evidence to substantiate the challenge based on one of the following:

- The prerequisite course has not been made reasonably available.
- The prerequisite was established in violation of regulation or in violation of the District-approved processes.
- The prerequisite is in violation of this Article.
- The prerequisite is discriminatory or is applied in a discriminatory manner.
- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

Challenge forms are available in the Admissions & Records Office or from a counselor and must be completed and returned to the Vice President of Instruction prior to the first day of classes.

Transcripts Transcripts of a student’s permanent academic record are released ONLY with written authorization of the student. Telephone requests will not be accepted. The first two copies are free; there is a $4 charge for each copy thereafter. Transcripts are normally sent out within ten business days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within 48 hours at a cost of $7 per copy.

Unofficial transcripts are available to students on Self-Service Banner.

Withdrawal Students may withdraw from a course by via Self-Service Banner or in person at the Admissions and Records Office or at the Morgan Hill or Hollister sites. The following grading practices apply when withdrawing from a course:

- A student who withdraws from a course prior to 30% of the class meetings will receive no grade of record.
- A student may withdraw from a course and receive a grade of “W” prior to completion of 75% of the class meetings for the course; thereafter, the student will receive whatever grade they would have earned, based upon the entire semester’s work.
- A student may withdraw from a course up to four times and receive a grade of “W”; after a fourth “W”, the student will receive the grade they would have earned, based upon the entire semester’s work.
- A withdrawal may be excluded from the four-time maximum limit in the case of extenuating circumstances such as natural disasters or other circumstances beyond the control of the student including verified cases of accident or illness.
Policies and Procedures

College policies and procedures are available by accessing the Gavilan College website at www.gavilan.edu or by visiting the office of the Vice President of Student Services (SC130).

Academic Freedom  It shall be the policy of the College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

• Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.
• Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.
• The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member’s personal, political or organizational activities or preferences.
• The Board shall not interfere with a faculty member’s freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Disabilities

AMERICAN’S WITH DISABILITIES ACT (ADA) COMPLIANCE: If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

RESOURCES FOR STUDENTS WITH DISABILITIES: Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the Disability Resource Center at 408-848-4865.

Discrimination

PROHIBITION OF HARASSMENT AND HATE CRIMES (Reference: Education Code sections 212.5; 66252; 66251.5): The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics.

NON-DISCRIMINATION: The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Drug Free Schools and Campuses Act District Policy AP 3550 prohibits “the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on District property or at any function sponsored by the District.” Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. If warranted, employees will also be subject to disciplinary sanction.

For Free Confidential Assistance:

On-Campus:
• Counseling Center, 408-848-4723
• Student Health Services, 408-848-4791

Off-Campus:
• Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
• Narcotics Anonymous, 408-998-4200
• National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: www.gavilan.edu. Click on Drug Free Schools and Campus Act of 1989 and the Drug Free Workplace Act of 1988.

Health Consequences:

• Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
• Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
• The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
• The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
• The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
• Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions:

As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you may be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to $100 and receive a criminal citation.

• For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a $500 fine, or both.
• For possession of cocaine you can be imprisoned in a state prison.
• For sales of any illegal drug you can be imprisoned in a state prison.
• Any person under the age of 21 years who has any alcoholic beverage in his or
Gavilan’s Grade Policy

<table>
<thead>
<tr>
<th>Grade</th>
<th>GPA</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
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</tr>
<tr>
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<td>Excellent</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>Good</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
<td>Good</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>Good</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>Passing, Less Than Satisfactory</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>Failing</td>
</tr>
<tr>
<td>P*</td>
<td>0</td>
<td>Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.</td>
</tr>
<tr>
<td>NP*</td>
<td>0</td>
<td>No Pass - less than satisfactory or failing, units not counted in grade point average.</td>
</tr>
<tr>
<td>I</td>
<td>0</td>
<td>Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a “w”. Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.</td>
</tr>
<tr>
<td>W</td>
<td>0</td>
<td>Withdraw - withdraw from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)</td>
</tr>
<tr>
<td>MW</td>
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</table>

*To be used ONLY if final grade for a course is designated Pass/No Pass

Policies/Procedures

Her possession on any street or highway or in any public place can be convicted of a misdemeanor.

- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
  - name of the student
  - dates of attendance at Gavilan
  - date of graduation and degree or certificate awarded

Students who do not wish to have the above information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Illegal Distribution of Copyrighted Materials

Gavilan College students are prohibited from using the College’s computers and information network to illegally download or share music, video, and all other copyrighted intellectual property. Gavilan College supports the Higher Education opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and Board Policy as contained in the Standards of Student Conduct and may subject a student to academic and/or disciplinary sanctions from the college as well as criminal and civil penalties, including a lawsuit by the Recording Industry Association of America (RIAA).

Open Enrollment

Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Parking on Campus

Semester permits are available during all registration periods. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the Facilities Use Scheduling Department (PB11A). Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles. Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 p.m and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available at the main switchboard/ reception area and outside the security office (SF ???).

Sexual Assault

Sexual assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling 408-848-4723 or Student Health Services 408-848-4791. Off campus confidential counseling is available at Community Solutions: 408-683-4118; 24-hour crisis line: 1-877-363-7238.

Smoke-Free Buildings (BP 6500)

Smoking is prohibited in all public buildings, within twenty 20 feet of all entrances/exits, operable windows or ventilation air intake. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students’ Problem Resolution Process

Procedures have been adopted to allow for student grievances against Gavilan staff members. The formal policy is available in the college catalog and on the Gavilan College website, www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members.

Title VI, Title IX, and ADA/Section 504/508

To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4731), or the Director of Human Resources, HR103 (408-848-4753). The areas are: 1) Civil rights complaints (Title VI), 2) Gender equity, sex discrimination/harassment complaints (Title IX) and 3) Persons with disabilities discrimination complaints (ADA/Section 504/508)

Vocational English Skills

Limited English language skills will not be a barrier to admission to and participation in vocational education programs.
Student Life

Associated Student Body (ASB) The ASB is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees. The Student Senate is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB’s by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments. The curriculum is an interdisciplinary approach to contemporary leadership.

This is an elective course that is transferrable to the CSU system and meets a GE requirement for the Gavilan College A.A./A.S. degree. Although the UC system does not accept the units for the class, it gives added consideration to those students who have been involved in student government and other college governance activities. Employers also look favorably upon a student’s involvement in college leadership.

ASB CARDS: The benefits of buying a student body card are many. Revenue supports social and cultural activities on campus and provides the purchaser with discounts at athletic and cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Many businesses in Gilroy, Morgan Hill and Hollister offer discounts to card holders. Visit the ASB office in the Student Center - room 158 or call 408-848-4777.

Publications The Gavilan Press, an independent student newspaper, gives students a real world journalism experience, training in traditional and digital tools, and a public forum for their ideas and opinions. The newspaper has covered events, issues and people that shape, reflect and define the college and the world since 1967. The Gavilan Press is also available online at www.gavilanpress.com. Call 408-848-4837 for more information.

The Gavilan College Literary Journal provides a forum for creative writers, helping to model and sustain the practice of writing poetry and prose. For more information call the Writing Center at 408-848-4811 or Scott Sandler at 408-846-4979.

Rho Alpha Mu - Honor Society Rho Alpha Mu is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing. For more information call 408-846-4947.

Theatre Productions The Gavilan College Theatre offers a range of plays, including childrens’ plays, musicals and Shakespearean productions. In addition to performing on stage, students learn backstage and technical production skills. For more information visit www.gavilan.edu/theatre.

TADA Productions - The Gavilan ASB Theatre Club sponsors several social and cultural events during the school year including: Fiesta Mexicana, a Folklorico Concert; Historias de mi Madre a Community Solutions event for Domestic Violence Awareness month; One Night Stand(s), tall & spring stand-up workshops and Comedy Night(s); and other student generated performances.

In 1985, the Gavilan College Summer Theatre Arts Repertory (STAR) Program was created to give Gavilan College Theatre Arts students an opportunity to share their passion for the performing arts with South County youth. Students from the academic program serve as STAR leaders, often directing and producing plays. The Theatre Arts Program provides academic credit, production experience, and the opportunity for individual growth through the arts. For more information, call 408-848-4764 or visit www.gavilan.edu.star.

Ambassadors
Chi Sigma Lota
Aneme
Chi Sigma Lota
(RAdministration of Justice)
Cheerleading
CDC Parenting Club
Christian Fellowship
COSMO
Digital Media
EOPS
Gavilan Music
Health Promotion
GavTV
Inception Literary Club
International Club
Latina Leadership Network
MANO (Men’s Academic Network Organization)
MESA (Math Engineering Science Achievement)
OUT
Parent’s Club
Rho Alpha Mu
Science Alliance
TADA/Theatre Arts
Teachers For Tomorrow
The Gavilan Press/Student Newspaper

A variety of clubs and organizations have been established to provide opportunities for students to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

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## SPRING CLASSES

### ACCOUNTING

#### ACCT 20  Financial Accounting

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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This HYBRID lecture_online class will be delivered partially over the Internet. See the online syllabus for details. [http://www.gavilan.edu/disted/](http://www.gavilan.edu/disted/)

#### ACCT 21  Managerial Accounting

<table>
<thead>
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<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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</table>

This HYBRID lecture online class will be delivered partially over the Internet. See the online syllabus for details. [http://www.gavilan.edu/disted/](http://www.gavilan.edu/disted/)

#### ACCT 103  General Office Accounting

Transferable: CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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#### ACCT 120  Computerized Accounting - QuickBooks

Transferable: CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

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#### ACCT 121  Spreadsheet - MS Excel

Transferable: CSU

A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exam. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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#### ACCT 190  Occupational Work Experience/Accounting

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 3:30-4:30 pm and March 4: 8-9 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney , CWE Coordinator at (408) 848-4813 for more information.

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</table>
Administration of Justice

AJ 6  Introduction to Conflict Resolution
Transferable: CSU; CSU-GE:D7; GAV-GE:D2
Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6 and CMUN 6. ADVISORY: English 250 and English 260.

40587  Lec SS210  Halper L  3.2  3.0  MW  1120-1240
This service learning course section involves community work. See page 20 for more information.

AJ 10  Introduction to the Administration of Justice
Transferable: CSU, UC; CAN:AJ2
The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. ADVISORY: Eligible for English 250 and English 260.

40377  Lec PB5  Smith S  3.2  3.0  MW  1120-1240
Above class meets at Morgan Hill Community site.

40389  Lec MHG13  Smith S  3.3  3.0  R  0250-0555

AJ 12  Criminal Procedures
Transferable: CSU
Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: Eligible for English 250 and English 260.

40392  Lec PB5  Smith S  3.2  3.0  MW  0230-0350

AJ 14  Criminal Law
Transferable: CSU, UC; CAN:AJ4
Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: Eligible for English 250 and English 260.

40393  Lec PB5  Smith S  3.2  3.0  MW  0945-1105

AJ 16  Introduction to Evidence
Transferable: CSU
Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies viewed from a conceptual level. ADVISORY: Eligible for English 250 and English 260.

40396  Lec PB5  Campos E  3.2  3.0  TR  0945-1105

AJ 18  Community and Human Relations
Transferable: CSU, UC
The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260.

40407  Lec MHG3  Jones W  3.3  3.0  M  0630-0935
Above class meets at Morgan Hill Community site.

AJ 19  Introduction to Investigation
Transferable: CSU
Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40408  Lec MHG3  Jones W  3.3  3.0  W  0630-0935
Above class meets at Morgan Hill Community site.

AJ 20  Juvenile Law and Procedure
Transferable: CSU
Techniques of handling juvenile offenders and victims; prevention and repression of delinquency; diagnosis and referral; organization of community resources. Juvenile law and juvenile court procedure. ADVISORY: Eligible for English 250 and English 260.

40418  Lec PB5  Campos E  3.2  3.0  TR  1120-1240

AJ 21  Narcotics and Drug Abuse
Transferable: CSU
Designed to explore the Administration of Justice system and drug problems: drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

40420  Lec MHG4  Smith S  3.3  3.0  T  0250-0555
Above class meets at Morgan Hill Community site.

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GAVILAN COLLEGE BOOKSTORE

Student Center
408-848-4742

New Books
Used Books (25% less than new)
Book Buy Back

Get out of line  Get on line
Order your textbooks @ www.gavilan.BKSTR.com

RETURN Policy
Refunds given UP TO SEVEN DAYS from start of class.
Always have your receipt.
Always make sure new books have not been written in.
Shrink wrap sets should be returned with all enclosures.

HOURS
Mon-Thurs 8:00 am - 7:00 pm
Friday 8:00 am - 4:00 pm

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

AJ 21  Narcotics and Drug Abuse
Transferable: CSU
Designed to explore the Administration of Justice system and drug problems: drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

40420  Lec MHG4  Smith S  3.3  3.0  T  0250-0555
Above class meets at Morgan Hill Community site.

Book Buy Back
Used Books (25% less than new)

New Books

33

www.gavilan.edu  Gavilan College
AJ 173  **Fundamentals of Probation and Parole**
Transferable: CSU

Theory and techniques of probation/parole supervision, including historical development with emphasis on recent programs, research, and development in the field. ADVISORY: Eligible for English 250 and English 260.

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Above class meets at Morgan Hill Community site.

AJ 176  **Criminal Street Gangs**
Transferable: CSU

This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California; explore areas of violence, recruitment, drug use, graffiti and attire; emphasis placed on organization within gangs and racial backgrounds including types of solutions in the criminal justice system used to combat street gangs. ADVISORY: Eligible for English 250 and English 260.

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Above class meets at Morgan Hill Community site.

AJ 190  **Occupational Work Experience/Administration of Justice**
Transferable: CSU

Occupational work experience for students who have a job related to their major. A training program is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 5:30-6:30 pm and March 4: 8:30 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

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### ALLIED HEALTH

**AH 3  The Person in the Life Cycle**
Transferable: CSU, UC; CSU-GE; GAV-GE; F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. PREREQUISITE: Eligible for English 250 and English 260.

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You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

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**AH 11  Nutrition**
Transferable: CSU, UC; CSU-GE; GAV-GE; F, CAN-GE

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

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40043 Online class

You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

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**AH 16  Intravenous Therapy/Blood Withdrawal**
Transferable: CSU

Theoretical applications and clinical experience to safely administer intravenous therapy. Principles and practices in intravenous therapy. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal.) Approved for 36 hours of continuing education credit. (BRN #00828) PREREQUISITE: Successful completion of Allied Health 64, Allied Health 44, (with a grade of C or better) or equivalent. $150.00 course materials fee, payable at registration.

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06/07/10 - 06/17/10

**AH 23  Independent Study**
Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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**AH 32  Basic Cardiac Life Support**
Transferable: CSU

Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. $12.00 course material fee. Additional $5.00 due upon completion for certification card.

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03/20/10 - 03/21/10

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02/27/10 - 02/28/10

**AH 52  Medical-Surgical Nursing**
Transferable: CSU

Course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of musculoskeletal, integument, gastrointestinal, and respiratory systems. Related pharmacology is included. $100 course material fee, payable at registration. PREREQUISITE: Completion of AH 51.

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$100 course material fee, payable at registration.

**Campus under construction**

**ROOM NUMBERS MAY CHANGE!**
Check room numbers online before your first class.
AH 54  Medical-Surgical/Pediatric Nursing  
Transferable: CSU  
Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental health, emergency nursing and care of the child, including preventative measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the nurse. $100 course material fee, payable at registration. PREREQUISITE: Completion of AH 51, 52 and 53.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40178   L/L   HOB102   Amaro D   15.6   11.0   MT   0630-0200
40178   L/L   HOB102   Yanda J   15.6   MT   0300-1030
40178   L/L   HOB102   Amaro D   6.0   WR   0110-0400

AH 56  Compensatory Nursing Practice  
Transferable: CSU  
Concepts and principles of the nursing process applied to preventative, remedial, supportive, rehabilitative, and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. $100 course material fee, payable at registration.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40176   L/L   HOB102   Turner S   6.0   WR   1010-0100
40176   L/L   HOB102   STAFF S   12.0   MT   0200-0930
40176   L/L   HOB102   Turner S   16.0   10.0   MT   0630-0200

AH 140  Online Health Research  
Transferable: CSU  
A beginning course on how to find reliable, current health-related information, using the Internet and other electronic resources. This course is also listed as LIB 140.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40796   Online class    Meader S   2.0   03/18/10 - 05/19/10

AH 171  Advanced Clinical Medical Assisting  
Transferable: CSU  
Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. PREREQUISITE: AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40080   L/L   HOB114   Arballo C   11.4   6.0   TWR   0100-0430

AH 180  Fundamentals of Nursing--Convalescent  
Transferable: CSU  
A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40179   L/L   HOB114   Machado M   6.0   8.0   MT   0900-1200
40179   L/L   HOB114   Machado M   7.0   W   0630-0130

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40180   L/L   HOB114   Machado M   6.0   8.0   MT   0900-1200
40180   L/L   HOB114   Machado M   7.0   R   0630-0130

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40928   Lec   MHG5   Mendez F   3.9   1.0   F   0900-1235
04/26/10 - 05/28/10 Above class meets at Morgan Hill Community site. ROP course.

AH 190  Occupational Work Experience/Allied Health  
Transferable: CSU  
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40183   Wrk Ex   HOB114   BedellK   1.0
40168   Wrk Ex   HOB114   BedellK   3.0
40172   Wrk Ex   HOB114   BedellK   4.0

AH 191A  Workplace Skills  
Transferable: CSU  
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

CRN     Type   Room   Instructor     Hrs.   Units   Days   Begin-End
40201   Lec   HOL3   Mendez F   3.9   1.0   M   0600-0935
04/26/10 - 05/24/10 Above class meets at Hollister Briggs site. ROP course.
ANTH 1 Introduction to Physical Anthropology
Transferable: CSU, UC; CSU-GE-B2, IGETC-5B; GAV-GE-B2; CAN-ANTH2
Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural aspects of malnutrition, and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.

ANTH 2 Introduction to Archaeology
Transferable: CSU, UC; CSU-GE-D1, IGETC-4A; GAV-GE-D2
Introduction to history and development of the concepts and methods of anthropological archaeology, a survey of selected prehistoric cultures, and some training in archaeological survey methods, site recognition, recordation and preservation as well as cultural resource management. ADVISORY: Recommended English 250 and English 260.

ANTH 3 Introduction to Cultural Anthropology
Transferable: CSU, UC; CSU-GE-D1, IGETC-4A; GAV-GE-D2; F; CAN-ANTH4
The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethnographic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

ANTH 5 Magic/Witchcraft and Religion
Transferable: CSU, UC; CSU-GE-D1, IGETC-4A; GAV-GE-D2
Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross-cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. ADVISORY: English 250 and English 260.

ART 1A Art History
Transferable: CSU, UC; CSU-GE-C1, IGETC-3A; GAV-GE-C1; CAN-ART2, ART SEQ A
A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. ADVISORY: Eligible for English 250 and English 260.

ART 1B Art History
Transferable: CSU, UC; CSU-GE-C1, IGETC-3A; GAV-GE-C1; CAN-ART4, ART SEQ A
The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

ART 2A Two-Dimensional Design
Transferable: CSU, UC; CSU-GE-C1; GAV-GE-C1; CAN-ART14
An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises.

ART 3A Drawing and Composition
Transferable: CSU, UC; CSU-GE-C1; GAV-GE-C1; CAN-ART8
A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing.

ART 3B Drawing and Composition
Transferable: CSU, UC; GAV-GE-C1
Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.

ART 6 Art Appreciation
Transferable: CSU, UC, CSU-GE-C1, IGETC-3A; GAV-GE-C1
An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

CLASSROOM LOCATIONS: Refer to “How to Use This Schedule” on page 7.
ART 0A  Beginning Photography from Analog to Digital
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART18
A beginning photography course focused on the technical and historical aspects of photography
from analog to digital. This course includes the development of personal artistic expression
and visual perception through the use of various photographic mediums. The course will include
lectures and discussions about composition and content, analog and digital camera use, lighting
and exposure, various photographic processes, and photographic presentation techniques.
Alternative methods, mixed media and experimental forms of photography will also be
discussed. Students will be required to provide their own camera, and film.
40332 L/L AR103 Edberg J 6.6 3.0 TR 1120-0225

ART 10A  Cultural History of Ceramics
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
An introduction to the historical developments and cultural influences of ceramic art.
Development of a personal expression is realized through the combination of historical
elements, observation and actual creations in clay.
40291 L/L AR102 Webster E 6.6 3.0 TR 1120-0225

ART 10B  Ceramics
Transferable: CSU, UC; GAV-GE:C1
Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing,
clay body development, kiln stacking and firing are introduced. May be repeated three times for
credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A
40284 L/L AR101 Rekedal J 6.6 3.0 MW 1120-0225
40285 L/L AR101 Gonzales K 6.6 3.0 TR 0600-0905

ART 11  Creativity/Imagination and Innovation
Transferable: CSU, CSU-GE:C2; GAV-GE:C2, F
This course is designed to explore the variety of ways in which humans demonstrate their
creative, imaginative and innovative abilities. This course will examine the creative process,
visual literacy, the development of creative and imaginative performance and theories pertaining
to insight, intuition, originality and genius. This class draws on materials from a
variety of sources including, biographies, intellectual histories, psychological studies, and
educational research. Studies will include ideas and beliefs about creativity from a diverse
range of disciplines and cultures. Students will be encouraged to understand and express their own
creativity. ADVISORY: English 250 and English 260.
40286 Lec AR103 Edberg J 3.2 3.0 TR 0230-0350

ART 12B  Sculpture
Transferable: CSU, UC; GAV-GE:C1
Continued sculptural development of form and technique using a variety of selected media such
as welded and cast metal, ceramics and wood. May be repeated once for credit. This course has the
option of a letter grade or pass/no pass. ADVISORY: Art 12A
40289 L/L AR101 Hulin P 6.6 3.0 TR 1120-0225

ART 13  Three-Dimensional Design
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
A fundamental course focused on the technical and historical aspects of three dimensional
design and sculpture. Development of personal artistic expression and visual perception through
the use of various sculpting media such as plaster, paper, wood, clay, metal, etc. Introduction to
the design elements and principles as they relate to space and form in visual art and design will
be studied. ADVISORY: English 250 and English 260.
40287 L/L AR101 Hulin P 6.6 3.0 TR 1120-0225

REGISTER Online
Go to www.gavilan.edu and click on the
Self-Service Banner icon.

ART 10A/B  CERAMICS
Play Dirty!
Hands on studio work with
historical and contemporary
approaches.

GET INVOLVED!
Help paint murals in your own community!

ART 14  Beginning Mural Painting
This class offers studio practice in the design, methods and production
doing and collaborative murals and a historical survey of
murals. This course has the option of
letter grade or pass/no pass.

ART 14  Beginning Mural Painting
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
This is an introductory painting course. Students will study traditional, contemporary and
experimental painting techniques using acrylics and/or oils as the primary media. Emphasis
will be placed on foundational concepts and approaches including color, form and composition.
May be repeated once for credit. This course has the option of a letter grade or pass/no pass.
ADVISORY: Art 2A or 2B, or Portfolio Review of student’s work.
40291 L/L AR102 Webster E 6.6 3.0 TR 1120-0225

ART 15A  Beginning Painting: Form and Composition
Transferable: CSU, UC; GAV-GE:C1
This is an introductory painting course. Students will study traditional, contemporary and
experimental painting techniques and media. Social, cultural, and historical awareness are
integrated with classroom explorations of expressive painting. Students develop a variety of
painting approaches and a greater understanding of personal expression. May be repeated once
for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or Art
3A or Portfolio Review
40292 L/L AR102 Webster E 6.6 3.0 TR 1120-0225
ART 22  Field Work and Service
Transferable: CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40972  FL ED AR101 Gonzalez K  1.0
40973  FL ED AR101 Edberg J  1.0
40974  FL ED AR101 Rekedal J  1.0

ART 23  Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40297  Ind AR101 Gonzalez K  1.0
40298  Ind AR103 Edberg J  1.0
40299  Ind AR103 Edberg J  2.0
40300  Ind AR101 Rekedal J  1.0
40301  Ind AR101 Rekedal J  2.0
40305  Ind AR101 Hulin P  1.0
40306  Ind AR109 Rosette A  1.0
40307  Ind AR109 Rosette A  2.0

ART 25A  Art Methods
Transferable: CSU; CSU-GE:C1; GAV-GE:C1
Art methods and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.

40308  L/L AR103 Webster E  4.3  3.0  F  0900-1005
   ARR TBA  2.0
40310  L/L HOL1 McGinnis R  4.3  3.0  F  0400-0805
   ARR TBA  2.0
Above class meets at the Hollister Briggs site.

ART 25B  Art Methods
Transferable: CSU; GAV-GE:C1
Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache’, plaster, and various 3-D materials. Also listed as CD 25B.

40314  L/L AR103 Webster E  4.3  3.0  F  0900-1005
   ARR TBA  2.0
40312  L/L HOL1 McGinnis R  4.3  3.0  F  0400-0805
   ARR TBA  2.0
Above class meets at the Hollister Briggs site.

ART 40  Art Gallery Assistance
Transferable: CSU; GAV-GE:C1
Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloging and removal of exhibitions in the college gallery. May be taken until 4 units are accrued.

40328  ARR AR102 Webster E  1.0

Go Social!  @@@@@
Stay connected with Gavilan College at MySpace, Facebook and Twitter.

ART 74  Advanced Photoshop
Transferable: CSU; GAV-GE:C1
This course is for the Photoshop-experienced student and explores Photoshop’s advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74 and DM 74. ADVISORY: CSIS 75 Photoshop I

40467  LEC MHGS Grzan R  3.3  3.0  R  0600-0905
Above class meets at Morgan Hill Community site.

ART 75  Photoshop I
Transferable: CSU; GAV-GE:C1
This course is based on the software Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40513  L/L LI128 Powers K  3.3  3.0  M  0330-0635
40785  L/L MHGS Grzan R  3.3  3.0  T  0600-0905
Above class meets at Morgan Hill Community site.

ART 76  Digital Illustration
Transferable: CSU; GAV-GE:C1
Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in design, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40531  L/L LI128 Fainshtein V  2.6  3.0  R  0330-0550

ART 77  Introduction to Digital Media
Transferable: CSU, UC; GAV-GE:C1
An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

40542  L/L LI128 Beede R  3.2  3.0  TR  0945-1105
41024  L/L LI128 Lee K  3.2  3.0  W  0600-0905

ART 80  Digital Photography
Transferable: CSU, UC; GAV-GE:C1
The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and manipulating them using PhotoShop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 74 and DM 74. ADVISORY: CSIS 1 or CSIS 2/2L or ART 84 or equivalent computer experience.

40545  L/L LI128 Edberg J  5.4  3.0  MW  1250-0315

CLASSROOM LOCATIONS: Refer to “How to Use This Schedule” on page 5.
**ART 85  Web Design I: Dreamweaver**
Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollover, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

40805  Online class  Lawrence S  2.0
03/10/10 - 05/21/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

41018  Lec  MHG5  Lee K  3.3  2.0  M  0600-0905
03/01/10 - 05/17/10 Above class meets at Morgan Hill Community site.

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**ART 107  Digital Media Design**
Transferable: CSU; GAV-GE:C1

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 107 and DM 107. ADVISORY: CSIS 1 or CSIS 2L or equivalent computer experience.

40787  Lec  LI128  Fainshtein V  3.3  2.0  R  0600-0905

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**ART 110  Interactive Animation: Flash**
Transferable: CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. The course has the option of a letter grade or pass/no pass. Also listed as CSIS 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2L, CSIS 124 or basic computer knowledge.

40554  L/L  LI128  Beede R  3.2  3.0  MW  1120-1240

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**ART 113  Introduction to Digital Video**
Transferable: CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Movie, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as DVD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. Also listed as CSIS 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2L or equivalent computer experience.

40506  Lec  LI128  Beede R  3.2  3.0  MW  0945-1105

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**ART 117  Visual Effects-Motion Graphics**
Transferable: CSU; UC; GAV-GE:C1

Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphic compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple’s Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

40573  L/L  LI128  Beede R  3.2  3.0  TR  1120-1240

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**Be Aware**

You MAY NOT take courses that overlap (courses that meet at the same day and time)!
ASTRONOMY

ASTR 1  Introduction to General Astronomy

Transferable: CSU, UC; CSU-GE:B1, IGEC-5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

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<tr>
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Above class meets at Morgan Hill Community site.

Astronomy

AVIATION FLIGHT TECHNOLOGY

AFT 134  Aviation Flight Technology

Transferable: CSU

This course includes all aerodynamics, navigation, regulations, airport and airspace requirements, meteorology, and emergency procedures necessary to qualify for a private pilot certificate. ADVISORY: Completion of English 250 and English 260.

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Above class meets at the Hollister Airport.

AVIATION MAINTENANCE TECHNOLOGY

Classes begin early: Check start dates below.

AMT 101  General Aircraft Technology

Transferable: CSU

This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A&P mechanic privileges and limitations. Basic electricity for aircraft from Ohm’s Law through transistor theory will be taught as well as ground operation and servicing of aircraft. ADVISORY: Mathematics 205 Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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Above class meets at the Hollister Airport.

AMT 111  Airframe Structures

Transferable: CSU

Airframe wood, fiberglass construction, fabric covering, testing and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fastened and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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Above class meets at the Hollister Airport.

AMT 121  Aviation Powerplant Systems Technology

Transferable: CSU

The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. ADVISORY: Successful completion of AMT 120. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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Above class meets at the Hollister Airport.

AMT 190  Occupational Work Experience

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 5:30-6:30 pm and March 4: 6:30-7:30 pm. Student must attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

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Above class meets at the Hollister Airport.

BIOLOGICAL SCIENCE

BIO 5  General Botany

Transferable: CSU, UC; CSU-GE:B2; B3, IGEC-5B; GAV-GE:B2; B3; CAN:BIOL8, BIOL SEQ A

This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systematics of plants as well as the use of plants in biotechnology and agriculture. PREREQUISITE: Mathematics 233 with a grade of ‘C’ or better. ADVISORY: Biological Science 10, eligible for English 250 and English 260.

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BIO 7  Human Anatomy

Transferable: CSU, UC; CSU-GE:B2; B3, IGEC-5B; GAV-GE:B2; B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

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If this class is full, please contact the lecture instructor by email to be added to wait list.

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If this class is full, please contact the lecture instructor by email to be added to wait list.

BIO 8  General Microbiology

Transferable: CSU, UC; CSU-GE:B2; B3, IGEC-5B; GAV-GE:B2; B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

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If this class is full, please contact lecture instructor by email to be added to wait list.

Astronomy

AMT 123  Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or passing. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister.

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Above class meets at the Hollister Airport.

Beauty School: see Cosmetology

Gavilan College  ●  www.gavilan.edu

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
### Biology

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#### BIO 9  Human Physiology

**Transferable:** CSU, UC; CSU-GE-B2, B3, IGETC-5B; GAV-GE-B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. **PREREQUISITE:** Biological Science 7 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

40650 Lec LS101 McKenna M 4.6  5.0  WF  1100-0105  
Lab LS103 McKenna M 3.3  R  0940-1245  
If this class is full, please contact lecture instructor by email to be added to wait list.

40651 Lec LS101 McKenna M 4.6  5.0  WF  1100-0105  
Lab LS103 Smith M 3.2  R  0350-0654  
If this class is full, please contact lecture instructor by email to be added to wait list.

40652 Lec LS101 McKenna M 4.6  5.0  WF  1100-0105  
Lab LS103 McKenna M 1.2  R  1246-0349  
If this class is full, please contact lecture instructor by email to be added to wait list.

40653 L/L LS101 Kim L 3.3  5.0  T  0655-1000  
L/L LS101 Kim L 1.0  R  0600-0650  
L/L LS103 Staff 3.3  R  0655-1000  
If this class is full, please contact lecture instructor by email to be added to wait list.

#### BIO 10  Principles of Biology

**Transferable:** CSU, UC; CSU-GE-B2, B3, IGETC-5B; GAV-GE-B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

40633 Lec LS101 Keys S 3.2  4.0  TR  0810-0930  
Lab LS102 Keys S 2.3  M  0810-1015  

40634 Lec LS101 Keys S 3.2  4.0  TR  0810-0930  
Lab LS102 Keys S 2.3  W  0810-1015  

40635 Lec LS101 Keys S 3.2  4.0  TR  0810-0930  
Lab LS103 Nguyen R 2.0  F  0910-1105  

40626 Lec SS214 Crocker J 3.2  4.0  MW  0230-0350  
Lab LS102 Crocker J 2.3  M  0400-0605  

40627 Lec SS214 Crocker J 3.2  4.0  MW  0230-0350  
Lab LS102 Crocker J 2.3  M  1035-1240  

40628 Lec SS214 Crocker J 3.2  4.0  MW  0230-0350  
Lab LS102 Crocker J 2.3  W  1035-1240  

40629 Lec SS214 Crocker J 3.2  4.0  MW  0230-0350  
Lab LS102 Crocker J 2.3  W  0400-0605  

40631 L/L LS102 Gemar A 5.4  4.0  MW  0630-0855

#### BIO 11  Nutrition

**Transferable:** CSU, UC; CSU-GE-E2; GAV-GE-E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. **PREREQUISITE:** Eligible for English 250 and English 260 **ADVISORY:** Chemistry 30A and Mathematics 205.

40046 Lec LS106 Akorp M 3.3  3.0  T  1250-0355  

40048 Lec LS106 Akorp M 3.3  3.0  T  0400-0705  

40044 Online class Akorp M 3.0  You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

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**The Sky is the Limit!**

at the Gavilan Aviation Maintenance Technology Program

Unlimited employment opportunities  
Graduates can earn up to $30/hour  
Internships available  
Accredited by the Federal Aviation Administration  
Receive both Airframe and Powerplant Licenses in 4 semesters  
Fast and easy commute to training program

For complete program information please contact the Aviation Department at the Hollister Airport (831) 637-1151 or the Career Technical Education Division at Gavilan (408) 848-4719.

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**The Final Word!** Final Exams schedule on page 90.
BIOT 105 Advanced Biotechnology Laboratory
Transferrable: CSU
This course is part of the Biotechnology program, and builds on skills learned in Biotechnology 103. Students will learn and apply techniques used in biotechnology research, investigation and production. This course provides hands-on experience with current techniques including DNA isolation and electrophoresis, immunological assays, PCR, cell culture, cloning and gene mapping, DNA extraction and purification, chromatography, and analysis of proteins.
PREREQUISITE: BIOT 103, Biotech Lab Skills and Instrumentation.

40761 L/L LS103 Nguyen R 4.0 4.0 T 0800-1000

Business Accounting: see Accounting

BIOT 112 Business Computations with Machines
Transferrable: CSU
Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for Mathematics 402.
40192 Lab PB3 Gaffney S .5 Day-Time See instructor

BIOT 180 Medical Terminology for the Office
Transferrable: CSU
This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250 and English 260.
40193 Lec PB13 Knapp D 3.3 3.0 R 0800-0905 ROP Course

BOT 181 Medical Billing - MediSoft
Transferrable: CSU
This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 402.

40194 L/L PB3 Knapp D 3.3 2.0 M 0800-0905 ROP Course

BOT 182 Medical Office Procedures
Transferrable: CSU
This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. ADVISORY: Eligible for English 250 and Mathematics 402.

40195 L/L PB3 Knapp D 3.3 3.0 W 0800-0905 ROP Course

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.

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Spring 2010

BIO 15 Survey of Human Anatomy and Physiology
An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be viewed in this course. This course is also listed as Allied Health 15. ADVISORY: Biological Science 10, Eligible for English 250, English 290 and Mathematics 205. Course will include the viewing of a cadaver.

40639 Lec LS101 Bach L 4.6 5.0 MW 0845-1050
Lab LS103 Bach L 3.2 T 0845-1249

40640 Lec LS101 Bach L 4.6 5.0 MW 0845-1050
Lab LS103 Maldini D 3.3 M 1120-0225

40641 Lec LS101 Bach L 4.6 5.0 MW 0845-1050
Lab LS103 Bach L 3.3 T 0930-0535

40642 Online CLASS Malley R 5.0
Lab LS103 Bach L 3.3 T 0600-0905

40643 L/L LS103 Rachal E 8.0 5.0 MW 0600-0905

BIOT 21 Field Ecology
Transferrable: CSU
Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: Eligible for English 250 and Math 205.

40917 Lec LS102 Morales R 2.3 4.0 R 0630-0935
10/14/10 - 10/14/10 - Orientation

Lec Morales R 48.0 RFS 0600-1000
01/21/10 - 01/23/10

Lec Morales R 14.0 U 0600-0800
01/24/10 - 01/24/10

Lec LS101 Morales R 5.0 F 0900-0200
01/29/10 - 01/29/10

Above class meets off-campus: January 14, 2010 thru January 29, 2010. Everyone must attend a two hour orientation on January 14th, a week before our trip. This class will leave Thursday, January 21 at 6:00am and return Sunday night January 24, around 8:00pm. Thursday and Friday afternoon will be spent at the Sequoias and Kings Canyon National Park. Friday night, Saturday and Sunday morning will be spent with High Sierra Volunteer Trail Crew.

BIO 23 Independent Study
Transferrable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40644 Ind LS116 Morales R 2.0
40645 Ind LS116 Morales R 1.0

BIOT 104 Seminar in Biotechnology
Transferrable: CSU
This course will survey careers in biotechnology and ethical issues in biotechnology.

40914 Lec PS105 Maldini D 4.0 1.0 S 0910-1000
This is a 4-week course that meets 2/13, 2/20, 2/27 and 3/3/10.

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.
You can now use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.

Offered this semester

BIOT 104 Seminar in Biotechnology
BIOT 105 Adv. Biotechnology Lab

Certificate of Achievement in Biotechnology (17 units)

BIOT 103 Biotechnology Lab Skills and Instrumentation (4 units)
BIOT 104 Seminar in Biotechnology (1 unit)
BIO 10 Principles of Biology (4 units)
CHEM 30A Elementary Chemistry (4 units)
CHEM 30B Elementary Organic and Biochemistry (4 units)

Learn to analyze your financial affairs for lifelong decision making!

BUS 1 Fundamentals of Business

Transferable: CSU, UC; GAV-GE-D2

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. ADVISORY: Eligible for English 250 and English 260.

40204 Lec PB13 McCormick D 3.2 3.0 MW 0945-1105
40205 Lec PB13 McCormick D 3.2 3.0 MW 1120-1240
40637 Lec MGH12 Kurtz S 3.3 3.0 R 0600-0905

Above class meets at Morgan Hill Community site.

BUS 14 Personal Finance

Transferable: CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as ECON 14. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 14. ADVISORY: Math 400

40902 Lec HOL3 Sandoval-Herna 3.3 3.0 F 0530-0835

Above class meets at the Hollister Briggs site.

BUS 80 Business Law

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. ADVISORY: Eligible for English 250 and English 260.

40206 Lec HU103 Banks S 3.3 3.0 W 0600-0905
Chemistry

CHEMISTRY

CHEM 1B General Chemistry
Transferable: CSU, UC, CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM4, CHEM SEQ A
This is the second semester of a year-long general chemistry course designed as a continuation of Chemistry 1A. Topics include solutions, thermodynamics, chemical kinetics, the equilibria of acids and bases, solubility complexes, complex ions, electrochemistry, the chemistry of metals and nonmetals, as well as nuclear chemistry. PREREQUISITE: Chemistry 1A with a grade of C or better.

40668 L/L PS105 Clark D 4.2 5.0 MWF 0945-1055
L/L PS101 Clark D 3.2 4.0 T 0945-1249

CHEM 12B Organic Chemistry
Transferable: CSU, UC-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3
This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Topics include nomenclature, stereochemistry, mechanism, reactions, and spectroscopic studies of the various organic functional groups. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 12A

40666 L/L PS101 Clark D 3.2 5.0 TR 1250-0210
L/L PS101 Clark D 6.6 5.0 TR 0945-1249

CHEM 30A Elementary Chemistry
Transferable: CSU, UC-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B
This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. ADVISORY: Mathematics 205; eligible for English 250 and English 260.

40670 L/L PS105 Ndreu D 3.3 4.0 T 0600-0905
L/L PS101 Ndreu D 3.3 3.0 R 0600-0905

CHEM 30B Elementary Organic and Biochemistry
Transferable: CSU, UC-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM8, CHEM SEQ B
This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. PREREQUISITE: Chemistry 30A with a grade of C or better.

40672 Lec PS105 Clark D 3.2 4.0 MW 0810-0930
Lab PS101 Clark D 3.2 3.0 R 0945-1249

CHILD DEVELOPMENT

CD 1 Principles and Philosophies of Early Childhood Education
Transferable: CSU
An overview of current educational theories and research, as well as an historical perspective on the development of early childhood education. Observations in schools are to be arranged. ADVISORY: Eligible for English 250 and English 260.

40208 Lec HU101 Mc Keithan S 3.3 3.0 W 0600-0905

Be Aware If your goal is a MULTIPLE SUBJECT CREDENTIAL, you may need MATH 12, Math for Elementary Teachers.
CD 10  Children with Special Needs
Transferable:  CSU
An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Completion of CD 2.
40896  Lec  SS205  Henrickson P  3.3  3.0  T  0600-0905

CD 11A  Administration of Programs for Young Children
Transferable:  CSU
The principles and practices of the organization and administration of facilities for preschool aged children. Areas covered include organizational structure, budgeting, personnel policies and practices, records, statistics, reporting, relationship with community resources, regulatory agencies, and parents. ADVISORY: Child Development 1 and 2.
40210  Lec  LS106  Alonzo S  3.3  3.0  W  0600-0905

CD 11C  Supervision of Adults: The Mentor Teacher
Transferable:  CSU
A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a “mentor/supervisor” to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix “2 unit adult supervision class” and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. ADVISORY: Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.
40214  Lec  MHG4  Malaspina B  7.8  2.0  S  0800-0330

CD 14A  Working with School Age Children
Transferable:  CSU
Students will learn the developmental characteristics of school aged children, issues relating to before and after school programs for children from kindergarten to grade eight, and specific details of administering and leading such a program. Other topics include recreation versus academic enrichment, staffing requirements, age groupings, program content, and community resources. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260. Child Development 3.
40217  Lec  MHG4  Bumgarner M  2.0  3.0  M  0600-0905

CD 19  Introduction to Careers with Children
Transferable:  CSU
An overview of Department of Social Services and Department of Education regulations regarding child care workers in California. Self-assessment techniques with emphasis on teacher-child and teacher-adult relationships and personal evaluations. Basic principles of curriculum development and discipline techniques. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.
40219  Lec  MHG4  Bumgarner M  2.0  2.0  M  0400-0555

GoPrint  You can now use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.

www.gavilan.edu ■ Gavilan College 45
CMUN 8
INTERPERSONAL COMMUNICATION

Study the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management are explored.

Fulfills CSU and UC Oral Communication transfer requirements

CMUN 4
Intercultural Communication

Learn about people from different cultures.
Increase your awareness and understanding of diversity.
Study verbal and nonverbal communication.
Become a competent communicator in an intercultural society.

CMUN 4 satisfies the Social Science requirement for the Gavilan AA/AS Degree and for transfer to UC and CSU.

Gavilan College • www.gavilan.edu

CRN Type Room Instructor Hrs. Units Days Begin-End

CD 25B Art Methods
Transferrable: CSU; GAV-GE.C1
Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache, plaster, and various 3-D materials. Also listed as ART 25B.

40321 L/L AR103 Webster E 4.3 3.0 0900-0905
40320 L/L HOL1 McGinnis R 4.3 3.0 0900-0905

CD 28A Child Dev & Guidance for Family Child Care/Foster Care
Transferrable: CSU
An overview of the development of young children from pre-birth through age twelve, primarily designed for the family child care provider or foster parent. Students will be exposed to appropriate expectations and developmentally appropriate learning experiences for each stage of development. Six 3-hour sessions, or may be taught on three Saturdays. This course has the option of a letter grade or pass/no pass.

02/19/10 - 02/27/10 This class meets one Friday, Feb. 19 and two Saturdays, Feb. 20 and 27.

CD 28B Dev Learning Activities for Family Child Care/Foster Care
Transferrable: CSU
A practical curriculum development course for child care providers. The course includes a brief overview of children’s learning processes and practical activities. Students will study appropriate curriculum for infants, toddlers, preschool, and school-age children in all areas of development. Students will learn how to set up a family child care environment. This course has the option of a letter grade or pass/no pass.

02/19/10 - 02/27/10 This class meets one Friday, March 19 and two Saturdays, Feb. 20 and 27.

CD 30B Teaching Practicum 2 - Reflective Practice in the Classroom
Transferrable: CSU
Continuation of CD 30A with emphasis on assessment, conferencing and planning skills. Completion of 30A and 30B, each with concurrent enrollment in 2-4 units of CD 190, satisfies the associate degree student teaching requirements. ADVISORY: Completion of Child Development CD 30A with a grade of “C” or higher. Concurrent enrollment in at least 2 units of CD 190.

40311 Lec PB5 Henrickson P 3.3 3.0 0600-0905

CRN Type Room Instructor Hrs. Units Days Begin-End

CD 31 Tutoring School-Age Children
Transferrable: CSU
An introductory course for students who wish to work as tutors in classroom settings. Students will gain and apply skills needed to function within a public school setting and develop effective strategies for helping children learn to read and write. Additionally, students will be encouraged to explore related career options, while developing and practicing social awareness and the ability to learn from field experiences in a self-directed manner. This course has the option of a letter grade or pass/no pass.

40313 Online class Bumgarner M 1.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/dishted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email dishted@gavilan.edu.

CD 35 Establishing Positive Behavior in the Classroom
Transferrable: CSU
Introduces the student to realistic and effective strategies for guiding all young children’s behavior. This course demonstrates best practices for establishing and maintaining age and developmentally-appropriate productive behaviors among all children in a classroom setting. Course topics include environmental, developmental and special needs sources of maladaptive and challenging behaviors, guidelines for selecting and implementing strategies for positive behavior change for all children, and developing healthy communication strategies with families, program staff and children. ADVISORY: Eligible for English 1A.

40315 Lec L1171 Clabaugh D 3.7 3.0 0600-0905

CD 97 Introduction to Service Learning with Children
Transferrable: CSU
Service Learning is a method through which community participation, academic subjects, skills, and awareness are linked. Through a combination of community-based learning experiences, reading and writing assignments, and classroom-based learning experiences, this course seeks to foster the development of self-reflective, culturally aware and responsive community participants. Students will complete a minimum of 30 hours of community service work during the semester. This course has the option of a letter grade or pass/no pass.

40337 Lec HOL1 Brown R 3.3 3.0 T 0600-0905

CD 190 Occupational Work Experience/Child Development
Transferrable: CSU
Occupational work experience for students who have a job related to their work. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

02/23/10 - 05/21/10 This class meets one Friday, March 19 and two Saturdays, March 20 and 27.

CRN Type Room Instructor Hrs. Units Days Begin-End

40223 Wrk Ex CDC131 Henrickson P 1.0
40224 Wrk Ex CDC131 Henrickson P 2.0
40227 Wrk Ex CDC131 Henrickson P 3.0
40229 Wrk Ex CDC131 Henrickson P 4.0

Above class meets at the Hollister Briggs site.

GO TO www.gavilan.edu and click on the Self-Service Banner icon.
CMUN 1A Introduction to Public Speaking
Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4
Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speech to inform, with special consideration given to fundamental communication skills, including organization, reasoning, explanation and listening. ADVISORY: Eligible for English 250 and English 260.

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40558 Lec PB1 Giacalone S 3.3 3.0 F 0900-1205

40555 Lec PB1 Waddell E 3.2 3.0 MW 1120-1240

40556 Lec MHG10 Cowan D 3.2 3.0 TR 1120-1240

Above class meets at Morgan Hill Community site.

CMUN 2 Oral Reading
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze and orally present and interpret great works of drama and literature for an audience. This course is also listed as THEA 4. ADVISORY: Eligible for English 250 and English 260.

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CMUN 4 Intercultural Communication
Transferable: CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F
This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

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CMUN 5 Fundamentals of Communication Studies
Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1
This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. ADVISORY: Eligible for English 250 and English 260.

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CMUN 6 Introduction to Conflict Resolution
Transferable: CSU; CSU-GE:D7; GAV-GE:D2
Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6, AJ 6 and PSYC 6. ADVISORY: English 250 and English 260.

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This service learning course section involves community work. See page 20 for more information.

CMUN 8 Interpersonal Communication
Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1
This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored.

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<td>40569</td>
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<td>Besson D 3.2 3.0 TR 1250-0210</td>
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CMUN 10 Small Group Communication
Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10
An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. ADVISORY: Eligible for English 250 and English 260.

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CMUN 129 Presentation Graphics - MS PowerPoint
Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

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<tr>
<td>40908</td>
<td>Lec</td>
<td>HOL3</td>
<td>Bryson M 4.6 1.0 MW 0220-0320</td>
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Above class meets at the Hollister Briggs site.

CMUN 129 Presentation Graphics - MS PowerPoint
Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

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<td>40908</td>
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Above class meets at the Hollister Briggs site. ROP course.
Computer Art: see ART 48A/B, CGD, CSiS or Digital Media

COMPUTER GRAPHICS AND DESIGN

CGD 2  2D/3D Technical Computer Graphics I
Transferable: CSU
Introduction to graphic and design competencies architechts, engineers, game/simulation developers, industrial designers and other careers use when producing and marketing real and/or virtual products. Prepares students to create consumer products, buildings and other designed objects by developing freehand sketches, creating SolidWorks models and/or other graphics while applying theory and knowledge of elements and principles of visual design, creative problem solving, typogrophy, professional ethics and research skills. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: LIB 3 and MATH 404G.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40350  L/L  LI126  McLaughlin C  4.0
40349  L/L  LI126  McLaughlin C  3.0
40347  L/L  LI126  McLaughlin C  2.0
40346  L/L  LI126  McLaughlin C  1.0

CGD 4  2D/3D Technical Computer Graphics II
Transferable: CSU
Intermediate computer graphics design course expands skills and concepts introduced in CGD 2. Develops design and graphic skills required to create, explain, model, render, and animate products using a problem solving process and knowledge of ergonomics, materials, design principles and color theories. Projects assigned integrate technology with design and focus upon creating, developing and marketing useful products by developing and visually communicating ideas that are necessary for succeeding in desired design career(s). May be repeated once for credit. ADVISORY: Completion of CGD 2 with a grade of C or better.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40354  L/L  LI126  McLaughlin C  1.6  3.0  TR  0220-0340

CGD 9  Advanced Computer Graphics for Design Application II
Transferable: CSU
Advanced computer graphics and design course that combines technical computer graphic skills with interdisciplinary design proficiencies including creating computer imagery, transformations, and rendering to create 3D model using geometric primitives, projections for computer animation and data visualization. Includes structural analysis and emphasis on developing products that include ergonomic features and sustainable materials. Work within electronic portfolio demonstrates skills and knowledge of technical graphic design to visualize, develop and present products to meet societal needs. ADVISORY: Satisfactory score on the English placement exam or a grade C or better in English 250, completion of Mathematics 253 or satisfactory Mathematics placement. Completion of CGD 2 and CGD 8 with a grade of C or better. Computer lab work can be done both in lab and off-site.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40355  L/L  LI126  McLaughlin C  3.2  3.0  TR  0220-0340

CGD 110  Computer Graphics Lab
Transferable: CSU
Complements computer graphics and art courses by providing additional competence in software applications, libraries, and graphical user interfaces to support computer graphics and design projects by providing supervised practice and individualized computer assisted learning on software and techniques commonly found in the computer graphic design field. This is an open entry/exit class and may be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Concurrent enrollment in corresponding computer graphic and design classes. Computer lab work can be done both in lab and off-site.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40346  Lab  LI126  McLaughlin C  1.0
40347  Lab  LI126  McLaughlin C  2.0
40349  Lab  LI126  McLaughlin C  3.0
40350  Lab  LI126  McLaughlin C  4.0

Check out Classes offered at the satellite sites...

Hollister classes - page 94
Morgan Hill classes - page 96

Spring 2010

Computer Graphics & Design

CGD 190  Occupational Work Experience/Computer Graphics & Design
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40795  Wrk Ex  LI101A  Sweeney S  1.0
40797  Wrk Ex  LI101A  Sweeney S  2.0
40798  Wrk Ex  LI101A  Sweeney S  3.0
40800  Wrk Ex  LI101A  Sweeney S  4.0

COMPUTER SCIENCE & INFORMATION SYSTEMS

CSIS 1  Computer Literacy - MS Office
Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI2
An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40658  Lec  PB4  Gaffney S  4.6  2.0  MW  0900-1105
40659  Lec  PB4  Gaffney S  4.6  2.0  MW  0900-1105
40810  Lec  HOL3  Thompson F  3.0  2.0  R  0530-0820
40860  Lec  PB3  Gaffney S  3.3  2.0  T  0600-0905

CSIS 2  Computers in Business - MS Office
Transferable: CSU; GAV-GE:E2; CAN:BUS6
Introduction to computerized business data processing, information management systems, computer hardware, office automation, telecommunications, computer languages, systems analysis and design; hands on experience with common business software packages including word processing, spreadsheets, data base management, presentation graphics as well as systems software and Internet applications. This course has the option of a letter grade or pass/ no pass. ADVISORY: Eligible for Mathematics 233, English 260 and English 250, and CSIS 122.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40454  L/L  PB4  Bryson M  1.6  4.0  T  0945-1105
40458  L/L  PB4  Bryson M  1.6  4.0  F  0945-1105
40915  L/L  PB4  Thompson F  3.3  4.0  M  0600-0905

CSIS 2L  Computers in Business Lab - MS Office
Transferable: CSU
Computer Lab emphasizing business application in Microsoft Word, Excel, Access, Power Point and Integration. Internet searches are included. This course has the option of a letter grade or pass/no pass. Since supervised repetition and practice enhance skills/proficiencies. This course may be repeated once for credit.

CRN  Type  Room  Instructor   Hrs.  Units  Days  Begin-End
40461  Lab  PB4  Bryson M  1.6  1.0  T  0945-1105
40463  Lab  PB4  Bryson M  1.6  1.0  F  0945-1105
40478  Lab  PB4  Thompson F  3.3  1.0  M  0600-0905

The following three HYBRID lecture/online classes will be delivered partially over the Internet. See the online syllabi for details. http://www.gavilan.edu/disted/

Check out Classes offered at the satellite sites...

Hollister classes - page 94
Morgan Hill classes - page 96

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
**CSIS 6 Web Page Authoring I**

Transferable: CSU; GAV-GE.2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

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<td>Howell J</td>
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<td>02/03/10 - 03/27/10</td>
<td>You must have an email account to take this course. Start your course by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email <a href="mailto:disted@gavilan.edu">disted@gavilan.edu</a>.</td>
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<tr>
<td>40777</td>
<td>Online class</td>
<td>Howell J</td>
<td>2.0</td>
<td>03/29/10 - 05/29/10</td>
<td>You must have an email account to take this course. Start your course by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email <a href="mailto:disted@gavilan.edu">disted@gavilan.edu</a>.</td>
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**CSIS 8 Introduction to the Internet**

Transferable: CSU; GAV-GE.2

This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. ADVISORY: CSIS 124

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<td>MW</td>
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<td>02/22/10 - 03/17/10</td>
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<td>You must have an email account to take this course. Start your course by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email <a href="mailto:disted@gavilan.edu">disted@gavilan.edu</a>.</td>
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**CSIS 10 BASIC Programming**

Transferable: CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

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**CSIS 12 Assembly Language Programming Lab**

Transferable: CSU, UC

Fundamentals of assembly language programming concepts and techniques. Topics include internal representation of data, arithmetic operations, logic statements, and general assembly language commands. Introduce low level language architecture including assemblers, linkage editors, and loaders. This course has the option of a letter grade or pass/no pass. 

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<td>You must have an email account to take this course. Start your course by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email <a href="mailto:disted@gavilan.edu">disted@gavilan.edu</a>.</td>
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**CSIS 45**  C++ Programming I  
Transferrable: CSU, UC; GAV-GE:22; CAN:CS618  
An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40491  Online class  Van Tassel D  4.0  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you must log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**CSIS 46**  C++ Programming II  
Transferrable: CSU, UC  
This course is a continuation of CSIS 45, intended for students majoring in programming and/or planning to transfer to a 4-year college or university Computer Science program. The course will cover topics discussed in CSIS 45 in more detail. In addition the course will cover more advanced C++ techniques such as pointers, recursion, and linked lists. Special emphasis will be placed on C++ features such as classes, objects, templates and operator overloading. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 or CSIS 5, and Mathematics 205.  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40487  L/L  MHG8  Van Tassel D  4.0  4.0  M  0600-0950  
Above class meets at Morgan Hill Community site. This HYBRID lecture/online class will be delivered partially over the Internet. See the online syllabus for details. http://www.gavilan.edu/disted/  
40489  Online class  Van Tassel D  4.0  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you must log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**CSIS 48**  UNIX/Linux Operating System  
Transferrable: CSU, UC  
This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40491  L/L  LI126  Van Tassel D  3.0  4.0  MW  0945-1100  
This HYBRID lecture/online class will be delivered partially over the Internet. See the online syllabus for details. http://www.gavilan.edu/disted/  
40499  Online class  Van Tassel D  4.0  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you must log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**CSIS 54**  Perl Programming  
Transferrable: CSU, UC  
Introduction to the interpreted language called PERL, the Practical Extraction and Report Language. Writing of programs that perform various tasks, including text, file and process manipulation. Semantics and syntax of the Perl language, including discussion of the practical kinds of problems that Perl can solve and provides examples. This course has the option of a letter grade or pass/no pass. Concurrent enrollment in CSIS 54L is required. COREQUISITE: CSIS 54L Perl Programming Lab ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40916  Online class  Van Tassel D  4.0  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you must log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**CSIS 74**  Advanced Photoshop  
Transferrable: CSU; GAV-GE:C1  
This course is for the Photoshop-experienced student and explores Photoshop’s advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40466  Lec  MHG5  Grzan R  3.3  3.0  R  0600-0905  
Above class meets at Morgan Hill Community site.  

**CSIS 75**  PhotoShop I - Adobe PhotoShop  
Transferrable: CSU; GAV-GE:C1  
This course is based on the software application Adobe PhotoShop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quaditone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as DM 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40510  L/L  LI128  Powers K  3.3  3.0  M  0330-0635  
40783  L/L  MHG5  Grzan R  3.3  3.0  T  0600-0905  
Above class meets at Morgan Hill Community site.  

**CSIS 76**  Digital Illustration  
Transferrable: CSU; GAV-GE:C1  
Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quaditone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as ART 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40530  L/L  LI128  Fainshtein V  2.6  3.0  R  0330-0550  

**CSIS 77**  Introduction to Digital Media and its Tools  
Transferrable: CSU, UC; GAV-GE:C1  
An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40537  L/L  LI128  Beebe R  3.2  3.0  TR  0945-1105  
41023  L/L  LI128  Lee K  3.2  3.0  W  0600-0905  

**CSIS 54L**  Perl Programming Lab  
Transferrable: CSU, UC  
Supplemental practice in coursework associated with this course is provided. Concurrent enrollment in CSIS 54 is required. COREQUISITE: CSIS 54 Perl Programming  

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End  
40919  Online class  Howell P  1.0  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**Computer Science & Info Systems**  

**REGISTER Online**  Go to www.gavilan.edu and click on the Self-Service Banner icon.
CSIS 80  Digital Photography  
Transferable: CSU, UC, GAV-GE:C1  
The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and DM 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

40546  L/L  LI128  Edberg J  5.4  3.0  MW  1250-0315

CSIS 85  Web Design I: Dreamweaver  
Transferable: CSU, GAV-GE:C1  
Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and DM 85. This course has the option of a grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

40806  Online class  Lawrence S  2.0  
03/10/10 - 05/21/10  You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

41019  Lec  MHG5  Lee K  3.3  2.0  M  0600-0905
03/01/10 - 05/17/10  Above class meets at Morgan Hill Community site.

CSIS 107  Digital Media Design  
Transferable: CSU  
Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, storytelling, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as ART 107 and DM 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40788  Lec  LI128  Fainshtein V  3.3  2.0  R  0600-0905

CSIS 110  Interactive Animation: Flash  
Transferable: CSU, GAV-GE:C1  
The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

40564  L/L  LI128  Beede R  3.2  3.0  MW  1120-1240

CSIS 112  Keyboard Speed Building  
Transferable: CSU  
This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. May be repeated once for a total of 1 unit. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

40662  Lab  PB3  Gaffney S  .5  Day-Time  See instructor

Less Grade Stress!! Many CSIS and BUS classes may be taken for either a letter grade or on a pass/no pass basis. Make your choice when registering or until the NRS deadline (March 4). But remember that you cannot change your mind once you’re decided. See Pass/No Pass Grading Option on page 28 for more details.
CSIS 113  Introduction to Digital Video
Transferable: CSU, GAV-GE:C1
Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Movie, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as CD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. Also listed as ART 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

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CSIS 117  Visual Effects-Motion Graphics
Transferable: CSU, UC
Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video, graphics, compositional techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple’s Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

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CSIS 120  Computedized Accounting - QuickBooks
Transferable: CSU
An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payrolls, and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

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Also listed as ART 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

CSIS 122  Computer Keyboarding
Transferable: CSU
A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabet keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students achieve optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

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<td>1.0</td>
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<td>0600-0905</td>
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CSIS 121  Spreadsheet - MS Excel
Transferable: CSU
Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This class will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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<td>2.0</td>
<td>MW</td>
<td>03/22/10 - 05/19/10</td>
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<td>Mendez F</td>
<td>3.3</td>
<td>2.0</td>
<td>W</td>
<td>0620-0905</td>
</tr>
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</table>

CSIS 122  Computer Keyboarding
Transferable: CSU
A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabet keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students achieve optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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<td>Day/Time</td>
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<td>1.0</td>
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<td>0600-0905</td>
</tr>
</tbody>
</table>

Alice Dufresne Reyes
"Being here at Gavilan College is like coming full circle since I started my education at a community college. I so enjoy working with the students here at Gavilan, assisting them to excel in their personal health as well as their academic life."

Ms. Dufresne Reyes has been the College Health Nurse at Gavilan for 16 years. Previously she was with the South County Collaborative at Gilroy Unified School District for 5 years. For more than a decade, she managed the largest refugee health clinic in the United States which was housed at the Santa Clara County Health Department.

A leader in the community, Alice has been publicly recognized by the Centers for Disease Control and the Department of Health Services for her outstanding efforts in behalf of refugee and immigrant issues. She hosts the successful series "Let’s Ask Alice" on Gavilan TV which focuses on contemporary health issues and their impact on student success. In her spare time, she enjoys teaching AH 3 “Person in the Life Cycle”.

STAFF

Alice earned her Registered Nursing degree along with an A.A. and A.S. at Chaffey College. She went on to earn a BS in Nursing and a Certificate in Public Health from Sonoma State University. She later attended UC San Francisco where she received an MS in Nursing with a minor in Ethnic Studies.

Profile
CSIS 124 Windows Fundamentals
Transferable: CSU
This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

40909 Lec PB4 Milar E 1.6 1.0 T 1250-0210

CSIS 126 Word Processing - MS Word
Transferable: CSU
This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

40910 Lec HOL3 Mendez F 3.4 2.0 M 0600-0935

CSIS 128 Database - MS Access
Transferable: CSU
Introduction to Microsoft Access, a relational database management software tool. Students will learn to create and manage a database. This course will help prepare students for taking the Access MOUS (Microsoft Office User Specialist) exams. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent knowledge.

40911 Lec MHG8 Hampton D 3.6 2.0 S 0900-1220

CSIS 129 Presentation Graphics - MS PowerPoint
Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40912 Lec HB4 Milar E 1.6 2.0 T 1250-0210

CSIS 132 Intermediate Word Processing - MS Word
Transferable: CSU
This course covers formatting with macros and styles, mail merge techniques, sorting data in tables, preparing and protecting forms. These techniques will be applied to a variety of different documents: contracts, reports, surveys, manuscripts, and various types of letters. Other topics include working with shared documents in a workgroup, integrating applications and creating hyperlinks for workgroup settings using Microsoft Word. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 Word Processing - MS Word

40909 Online class Conrey J 2.0

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Business/CSIS Degrees & Certificates
Accounting
Bioinformatics
Business Computer Applications
Business Economics
Computer Networking
Computer Programming
General Business
General Office
Estate
Scientific Programming
UNIX Operating Systems
Web Page Production Specialist

Consult the Gavilan Catalog for complete information or visit the website at www.gavilan.edu

CSIS 181 PC Hardware
CSIS 182 Operating Systems

Preparation for A+ Certification Exams
(Get discounts on Exams)

Learn to Build and Maintain Computers
You can now use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.

CSIS 179 Introduction to Information Security
Learn about network security concepts.
Prepare for a job in computer systems and network management.
This course covers security concepts, communications and infrastructure security, basic cryptography, and operational and organizational security.
**Computer Science & Info Systems**

**CSIS 190  Occupational Work Experience/Computer Science**
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/N grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted: March 2: 4:30-5:30 pm, March 3: 3:30-4:30 pm and March 4: 8-9 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

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<th>Days</th>
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<td>Sweeney S</td>
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**CSIS 570  Computer Access Evaluation**
Transferable: No
This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course.

**CSIS 571  Computer Assisted Instruction**
Transferable: No
This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course.

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Make an appointment with the HTC Instructor (L1105).

**CSIS 572  Adaptive Computer Basics**
Transferable: No
This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

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<th>Hrs.</th>
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<td>1.0</td>
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</table>

**Computerized Accounting:** see ACCT 120
**Construction:** see Industrial Technology (IT)
**Corrections:** see Administration of Justice

**GoPrint**
You can now use the GoPrint system to print documents at all of Gavilan College's computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you're good to go. See ad on page 3.
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

COSMETOLOGY

COS 191A  Workplace Skills
Transferable: No
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.
40203  Lec  HOL3  Mendez F  3.9  1.0  M  0600-0935  04/06/10 - 05/24/10 Above class meets at Hollister Briggs site. ROP course.
40929  Lec  MHG5  Mendez F  3.9  1.0  F  0900-1235  04/03/10 - 05/28/10 Above class meets at Morgan Hill Community site. ROP course.

COS 200  Beginning Cosmetology
Transferable: No
Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. May be repeated once for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 205.
40181  L/L  PB7  Ramirez G  30.4  12.0  TWRF  0810-0330  Students must purchase a cosmetology kit, manikin, and uniform (approx. $800). This does not include books and classroom/instructional materials.

COS 201  Intermediate Cosmetology
Transferable: No
Extended studies and techniques in tinting, bleaching, permanent waving, styling, acrylic nail, pedicuring, chemical straightening, soft perming, waxing, care of skin and make-up. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.
40182  L/L  PB8  Hernandez R  30.4  12.0  TWRF  0810-0330

COS 202  Advanced Cosmetology
Transferable: No
Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.
40183  L/L  PB9  Andre M  15.2  12.0  TWRF  0810-0330
40188  L/L  PB8  Khanna N  15.2  RF  0810-0330

COS 203  Practicum
Transferable: No
Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205.
40946  Lab  PB8  Khanna N  30.4  .5  TWRF  0810-0330
40947  Lab  PB8  Andre M  30.4  1.0  TWRF  0810-0330
40948  Lab  PB8  TBA  30.4  4.0  TWRF  0810-0330
40949  Lab  PB8  Khabra M  30.4  4.0  TWRF  0810-0330
40950  Lab  PB8  Andre M  30.4  6.0  TWRF  0810-0330
40951  Lab  PB8  Khabra M  30.4  8.0  TWRF  0810-0330
40954  Lab  PB8  TBA  30.4  10.0  TWRF  0810-0330

COS 205  State Board Review
Transferable: No
State Board exam procedures and standards. ADVISORY: Cosmetology 201.
40184  Lab  PB8  Mendez R  5.9  2.0  M  0810-0145

COS 290  Occupational Work Experience/Cosmetology
Transferable: No
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.
Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 5:30-6:30 pm and March 4: 8-9 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.
40185  Wrk Ex  LI101A  Sweeney S  1.0
40186  Wrk Ex  LI101A  Sweeney S  2.0
40187  Wrk Ex  LI101A  Sweeney S  3.0
40188  Wrk Ex  LI101A  Sweeney S  4.0

CPR: see Allied Health
Desktop Publishing: see CSIS or DM
DM 6  Web Page Authoring I
Transferable: CSU, GAV-GE:E2
An introduction to creating HyperText Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
40774  Online class  Howell J  2.0  02/03/10 - 03/27/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.
40778  Online class  Howell J  2.0  03/29/10 - 05/29/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

DM 74  Advanced Photoshop
Transferable: CSU, GAV-GE:C1
This course is for the PhotoShop-experienced student and explores PhotoShop’s advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and CSIS 74. ADVISORY: CSIS 75 PhotoShop I

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
40467  Lec  MHG5  Grzan R  3.3  3.0  R  0600-0905
Above class meets at Morgan Hill Community site.

DM 75  Photoshop I - Adobe Photoshop
Transferable: CSU, GAV-GE:C1
This course is based on the software application Adobe PhotoShop. Students learn to scan photographs and manipulate them using PhotoShop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
40511  L/L  LI128  Powers K  3.3  3.0  M  0330-0635
41026  L/L  MHG5  Grzan R  3.3  3.0  T  0600-0905
Above class meets at Morgan Hill Community site.

DM 76  Digital Illustration
Transferable: CSU, GAV-GE:C1
Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
40529  L/L  LI128  Fainshtein V  2.6  3.0  R  0330-0550

Please help protect Gavilan’s park-like setting by properly disposing of litter and recycling.
**Digital Media**

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

**DM 113  Introduction to Digital Video**
Transferable: CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Movie, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as CD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. Also listed as ART 113 and CIS 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40503  Lec  LI128  Beede R  3.2  3.0  MW  0945-1105

**DM 117  Visual Effects-Motion Graphics**
Transferable: CSU, UC

Study of the design of motion graphics and special effects used in digital video and film, web, multimedia, and interactive media. Includes video/graphics composing techniques, 2D animation, basic 3D animation, and special effects commonly generated in digital post-production. Software such as Adobe After Effects or Apple’s Motion will be used. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and CIS 117. ADVISORY: DM/ART/CIS 113 or DM/ART/CIS 114 or CSU/UC/CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3.

40578  L/L  LI128  Beede R  3.2  3.0  TR  1120-1240

**DM 140  Basic Digital Film/Video Production**
Transferable: CSU, UC; GAV-GE:C1

An on-line self-paced course covering the basics of film/video production and post production (editing) using “easy to use” computer software such as Apple’s Movie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 140 and CIS 140.

40786  Online class  B  1.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

**ECOLOGY**

**ECOL 1  Conservation of Natural Resources**
Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:3B; GAV-GE:B2, B3

This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on environmental issues. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

40677  Lec  LS101  Hubbard J  3.2  4.0  TR  1250-0210
Lab  LS102  Hubbard J  3.3  T  0230-0535

40678  Lec  LS101  Hubbard J  3.2  4.0  TR  1250-0210
Lab  LS102  Hubbard J  3.3  T  0230-0535

40680  Lec  PS105  Morales R  3.3  4.0  F  1120-0225
Lab  LS102  Morales R  3.3  S  0900-1205

**SEE YOUR FUTURE IN**

**ECON 1  Principles of Macroeconomics**
Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON2

Introduction to the principles of macroeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A and Mathematics 233.

40583  Lec  PB5  Truongson B  3.2  3.0  TR  1250-0210
40586  Online class  Truongson B  3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40920  Lec  HL02  Sandoval-Hema  3.3  3.0  M  1120-0210
Above class meets at the Holister Briggs site.

**ECOL 10  Principles of Microeconomics**
Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON4

Introduction to microeconomic principles and theory; supply, demand; product and factor price determination, resource allocation, costs, revenues, and profits under different competitive situations; international trade; government regulation and taxation. Note: Economics 1 is not a prerequisite for Economics 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 260, English 250 and Mathematics 233.

40599  Lec  MG5  Truongson B  3.0  3.0  TR  0945-1105
Above class meets at Morgan Hill Community site.

40991  Lec  PB13  Shokou A  3.3  3.0  T  0600-0905

**ECON 14  Personal Finance**
Transferable: CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as BUS 14. This course has the option of a letter grade or pass/no pass. ADVISORY: Math 400

40903  Lec  HL03  Sandoval-Hema  3.3  3.0  F  0530-0835
Above class meets at the Holister Briggs site.

**ECONOMICS**

**ECOL 1  Conservation of Natural Resources**
Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:3B; GAV-GE:B2, B3

This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on environmental issues. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

40677  Lec  LS101  Hubbard J  3.2  4.0  TR  1250-0210
Lab  LS102  Hubbard J  3.3  T  0230-0535

40678  Lec  LS101  Hubbard J  3.2  4.0  TR  1250-0210
Lab  LS102  Hubbard J  3.3  T  0230-0535

40680  Lec  PS105  Morales R  3.3  4.0  F  1120-0225
Lab  LS102  Morales R  3.3  S  0900-1205

Don’t go to the wrong city

MHG = Morgan Hill Community Center site
HOL = Hollister Briggs Building site

Don’t go to the wrong city

MHG = Morgan Hill Community Center site
HOL = Hollister Briggs Building site

www.gavilan.edu  ■ Gavilan College 57
**ENGLISH**

**ENGL 1A Composition**

Transferable: CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length.

**PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250

Write with panache, flair, and accuracy.

**ENGL 1A continued**

40055 Lec HU103 Kovacs M 3.3 3.0 R 0600-0905
40057 Lec HU102 Allison M 3.3 3.0 M 0600-0905
40056 Lec HOL1 Brett T 3.3 3.0 W 0600-0905
40058 Lec MGH3 Frazier S 3.3 3.0 T 0600-0905

Above class meets at Morgan Hill Community site.

40026 Online class Luoma D 3.0

You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40028 Online class Chaffin C 3.0

You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu, Manda- tory Moodle orientation: 9-11 am Fri, Feb. 5, L171.

40034 Online class Crook E 3.0

You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40049 Lec HU102 Sandler S 3.2 3.0 TR 1120-1240

Students enrolling in this class will participate in the PUENTE program and will need to complete 10 hours of mentoring. Required: Complete an application with the PUENTE counselor prior to registration. This class is part of a Learning Community. Students must also enroll in GUID 6, CRN 40703. See ad on page 67.

Have you met the prerequisite?

It’s required!
ENGL 1B  Composition and Literature

Transferable: CSU, UC; CSU-GE:C, IGETC:3B; GAV-GE:C2

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. PREREQUISITE: English 1A with a grade of “C” or better.

CRN 40065 Lec  HU103  Allison M  3.3  3.0  F  0900-1205
CRN 40064 Lec  HU102  Smith K  3.2  3.0  TR  0945-1105
CRN 40067 Lec  HU103  Crook E  3.2  3.0  MW  1120-1240
CRN 40070 Lec  HU103  Schessler S  3.2  3.0  TR  1250-0210
CRN 40072 Lec  HU102  Osikomiya J  3.2  3.0  MW  1250-0210
CRN 40074 Lec  HU103  Schessler S  3.2  3.0  TR  0230-0350
CRN 40063 Lec  MHG13  Allison M  3.2  3.0  MW  0400-0520

Above class meets at Morgan Hill Community site.

ENGL 1C  Critical Reasoning and Writing

Transferable: CSU, UC; CSU-GE:A3, IGETC:1B, GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. PREREQUISITE: English 1A with a grade of “C” or better.

CRN 40079 Lec  HU103  STAFF S  3.2  3.0  MW  0810-0930
CRN 40082 Lec  MA102  Condon D  3.2  3.0  TR  1120-1240
CRN 40083 Lec  HU103  Luoma D  3.2  3.0  TR  0230-0350
CRN 40084 Lec  HU102  Luoma D  3.2  3.0  TR  0400-0520
CRN 40080 Lec  HOL1  Mora G  3.2  3.0  MW  0400-0520

Above class meets at the Hollister Briggs site.

CRN 40085 Lec  SS203  Brett T  3.3  3.0  R  0600-0905

CRN 40077 Lec  HU103  Chaffin C  3.0
CRN 40061 Online class  Raimondo J  3.0
CRN 40062 Online class  Raimondo J  3.0
CRN 40068 Online class  Warren K  3.0

Your ENGL 1B class has a theme. See list on page 58.

I know I walk in and out of several worlds every day.
Joy Harjo

Zora Neale Hurston

ENGL 2C  Introduction to Film & Fiction

CRN #40136

Wednesday
6:30 pm - 9:35 pm
Instructor - Grant Richards

Satisfies the humanities requirement under the IGETC, the CSU-GE Breadth and the AA/AS Degree patterns.

ENGL 5B  Survey of American Literature

CRN 40175

With Scott Sandler

Satisfies the humanities requirement under the IGETC, the CSU-GE Breadth and the AA/AS Degree patterns.
ENGLISH COMPOSITION AND READING COURSE SEQUENCE

Basic Reading

- ESL 562
- ENGL 420
- ENGL 260 (formerly ENG 430)

Prerequisite for ENGL 1A
Required for AA/AS degree

Transfer Level

- ENGL 1A
- ENGL 1B
- ENGL 1C / PHIL 4

Required for Gavilan majors
Required for CSU & UC

Highly recommended (Required for CSU)

Basic Writing

- ESL 553
- ESL 563

Multiple measures will be considered to determine your final course. Consult with a counselor to select the appropriate course placement.

ENGL 9C  Poetry Writing
Transferable:  CSU, UC; CSU-GE:C2; GAV-GE:C2
This course includes the writing, reading, and critical discussions of various forms of poetry. PREREQUISITE: English 9A with a grade of credit or C or better.
40166  Lec  SS111  Smith K  3.0  3.0  TR  1250-0220
40167  Lec  HU102  Kovacs M  3.3  3.0  W  0600-0905

ENGL 12B  Tutoring Writers: Training/Theory & Practice
Transferable:  CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.
40022  Lec  LL120  Smith K  1.8  1.0  M  0230-0400

ENGL 12C  Tutoring Writers: Training/Theory & Practice
Transferable:  CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.
40023  Lec  LL120  Smith K  1.8  1.0  M  0230-0400

ENGL 22  Field Work and Service
Transferable:  CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.
41008  FdEx  Warren K  1.0
Students enrolling in this class must also enroll in FYE English 250/260 classes: CRN 40103 and 40126 or 40104 and 40127. See page 61.
### ENGL 250 Practical Writing

**Transferable:** No; GAV-GE:A2

This course covers writing clear, correct, effective essays and learning preliminary research skills. **PREREQUISITE:** English 440 or ESL 563 with a grade of ‘C’ or better or satisfactory score on the English placement examination.

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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
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Above class meets at the Hollister Briggs site.

### First Year Experience Learning Communities

**CRNs 40161, 40164, 40166**

Tuesday and Thursday from 12:50 - 2:20 pm with Kimberly Smith

Kim Smith is an award-winning writer whose work has appeared in the Rio Grande Review and Metro Santa Cruz among other publications.

This class fulfills your CSU humanities transfer requirement.

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**ENGL 250 continued**

### FIRST YEAR EXPERIENCE LEARNING COMMUNITY - ENGL 250 CLASSES

<table>
<thead>
<tr>
<th>CRN</th>
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This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 22, CRN #41027. See ad above.

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This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 22, CRN #41027. See ad above. Students enrolling in this class must also enroll in ENGL 22, CRN #41028.

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**IT’S TIME TO PLAY!**

### English 9A, B, C

**Poetry, Fiction & Drama**

Research shows focussed play is good for mind, body and soul, making you more relaxed, and more productive. Come discover what you didn’t know you wanted to say!

**CRNs 40162, 40165, 40167**

Wednesday evening from 6:00 - 9:05 pm with Michael Kovacs

Michael Kovacs has published and presented papers on the Beat Generation writer Jack Kerouac and Fresno-based writer William Saroyan.

This class fulfills your CSU humanities transfer requirement.
### ENGL 260 Preparation for College Reading

**Transferable:** No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. **PREREQUISITE:** Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

- **CRN 40124** Lec HU103 Arora S 3.2 3.0 TR 0810-0930
- **CRN 40125** Lec SS203 Hull K 3.2 3.0 MW 0945-1105
- **CRN 40128** Lec SS203 Hull K 3.2 3.0 F 1010-1115
- **CRN 40132** Lec MA102 Hull K 3.2 3.0 MW 1210-1240
- **CRN 40133** Lec HU102 Hooper J 3.2 3.0 TR 0530-0650
- **CRN 40134** Lec HOL5 Parker V 3.2 3.0 MW 0600-0720

**FIRST YEAR EXPERIENCE LEARNING COMMUNITY - ENGL 260 CLASSES**

- **CRN 40126** Lec SS203 Warren K 3.2 3.0 TR 1120-1240
- **CRN 40127** Lec SS203 Warren K 3.2 3.0 TR 1120-1240
- **CRN 40129** Lec SS203 Hooper J 3.2 3.0 MW 1200-1240
- **CRN 40130** Lec SS203 Hooper J 3.2 3.0 MW 1250-1240

### ENGL 420 Reading Improvement

**Transferable:** No

This is a practical, “how to” course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. **PREREQUISITE:** Satisfactory score on the English placement examination.

- **CRN 40138** Lec SS203 Hooper J 3.2 3.0 MW 0810-0930
- **CRN 40139** Lec SS203 Hooper J 3.2 3.0 MW 0945-1105
- **CRN 40140** Lec SS203 Hooper J 3.2 3.0 MW 1250-1240
- **CRN 40141** Lec SS203 Hooper J 3.2 3.0 MW 0945-1105
- **CRN 40142** Lec SS203 Hooper J 3.2 3.0 MW 1250-1240

### ENGL 439 Basic Grammar and Reading

**Transferable:** No

This is a remediation course introducing basic reading and writing strategies, as well as study skills. Group and individual instruction will be used to build vocabulary, increase reading comprehension, develop study skills, and apply basic grammar to writing. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This is a pass/no pass course. **ADVISORY:** Assessment recommendation.

- **CRN 40146** Lec SS111 Gatewood J 3.2 3.0 MW 1120-1240
- **CRN 40147** Lec SS111 Gatewood J 3.2 3.0 MW 1250-1240

### ENGL 440 Basic Writing

**Transferable:** No

This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. **PREREQUISITE:** Satisfactory score on the English placement examination.

- **CRN 40159** Lec SS111 Bragger M 3.2 3.0 TR 0810-0930
- **CRN 40160** Lec SS111 Bragger M 3.2 3.0 TR 0810-0930
- **CRN 40149** Lec HU103 Crook E 3.2 3.0 MW 0945-1105
- **CRN 40150** Lec HU103 Crook E 3.2 3.0 MW 1010-1110
- **CRN 40155** Lec HU103 Crook E 3.2 3.0 MW 1250-1240

**FIRST YEAR EXPERIENCE LEARNING COMMUNITY - ENGL 440 CLASSES**

- **CRN 40153** Lec SS111 White S 3.2 3.0 MW 1250-1200
- **CRN 40154** Lec SS111 White S 3.2 3.0 MW 1250-1200
- **CRN 40157** Lec HU103 Crook E 3.2 3.0 MW 0945-1105
- **CRN 40158** Lec HU103 Crook E 3.2 3.0 MW 1250-1240
- **CRN 40159** Lec HU103 Crook E 3.2 3.0 MW 1250-1240

### ENGL 442 English Composition II

**Transferable:** No

This is the second course in a sequence of two courses designed to develop students’ ability to read critically, think critically, and write critically. Emphasis is on the development of paragraphs and basic essay organization. Students who have completed English 440 and have a grade of 'A' or 'B' are not eligible for ENGL 442. **PREREQUISITE:** English 440 with a grade of 'C' or better or Assessment recommendation.

- **CRN 40162** Lec SS111 Richards G 3.2 3.0 TR 0810-0930
- **CRN 40163** Lec SS111 Richards G 3.2 3.0 TR 0900-1000
- **CRN 40164** Lec SS111 Richards G 3.2 3.0 TR 1010-1110
- **CRN 40165** Lec SS111 Richards G 3.2 3.0 TR 1120-1210
- **CRN 40166** Lec SS111 Richards G 3.2 3.0 TR 1220-1230

### ENGL 443 Advanced Composition

**Transferable:** No

This is a continuation of English 442. It is designed to help students develop ability to organize and write paragraphs and essays which develop and support a major theme. Discussion of various methods of improving writing is included. **PREREQUISITE:** English 442 with a grade of 'C' or better or Assessment recommendation.

- **CRN 40167** Lec SS111 Richards G 3.2 3.0 TR 0810-0930
- **CRN 40168** Lec SS111 Richards G 3.2 3.0 TR 0900-1000
- **CRN 40169** Lec SS111 Richards G 3.2 3.0 TR 1010-1110
- **CRN 40170** Lec SS111 Richards G 3.2 3.0 TR 1120-1210
- **CRN 40171** Lec SS111 Richards G 3.2 3.0 TR 1220-1230

### ENGL 444 English Composition IV

**Transferable:** No

This is the final of a four-course sequence in English Composition designed to help students develop the ability to organize and write paragraphs and essays which develop and support a major theme. Discussion of various methods of improving writing is included. **PREREQUISITE:** English 443 with a grade of 'C' or better or Assessment recommendation.

- **CRN 40172** Lec SS111 Richards G 3.2 3.0 TR 0810-0930
- **CRN 40173** Lec SS111 Richards G 3.2 3.0 TR 0900-1000
- **CRN 40174** Lec SS111 Richards G 3.2 3.0 TR 1010-1110
- **CRN 40175** Lec SS111 Richards G 3.2 3.0 TR 1120-1210
- **CRN 40176** Lec SS111 Richards G 3.2 3.0 TR 1220-1230

### ENGL 445 English Composition V

**Transferable:** No

This is a course designed for the student who has completed English Composition IV. It is designed to improve students’ ability to write paragraphs and essays which develop and support a major theme. Discussion of various methods of improving writing is included. **PREREQUISITE:** English 444 with a grade of 'C' or better or Assessment recommendation.

- **CRN 40177** Lec SS111 Richards G 3.2 3.0 TR 0810-0930
- **CRN 40178** Lec SS111 Richards G 3.2 3.0 TR 0900-1000
- **CRN 40179** Lec SS111 Richards G 3.2 3.0 TR 1010-1110
- **CRN 40180** Lec SS111 Richards G 3.2 3.0 TR 1120-1210
- **CRN 40181** Lec SS111 Richards G 3.2 3.0 TR 1220-1230
ENGLISH AS A SECOND LANGUAGE

All new ESL students must go through the ESL assessment process. See page 108.

ESL 510A Basic ESL I
Transferable: No
This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. ADVISORY: ESL Assessment Recommendation.

ESL 510B Basic ESL II
Transferable: No
This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue to learn to use the structures of English with increasing accuracy, while gaining further basic life skills. ADVISORY: ESL 510A or ESL assessment recommendation.

ESL 521 Beginning ESL Listening/Speaking
Transferable: No
This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

ESL 522 Beginning ESL Reading/Vocabulary
Transferable: No
This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

ESL 523 Beginning ESL Grammar/Writing
Transferable: No
This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

¿Es el inglés su Segundo Idioma?
Consulte la página 108 para información en Español sobre el examen de nivelación de ESL.

Get College Credit for Working or Volunteering!

COOPERATIVE WORK EXPERIENCE is available to day, evening, full-time and part-time students.

If your job or volunteer work is directly related to your education or occupational goals sign up for ESL 532 and ESL 533.

If your job or volunteer work is not directly related to your educational goals sign up for ESL 528 and ESL 531.

ESL 510A: Basic ESL I
Transferable: No
This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. ADVISORY: ESL Assessment Recommendation.

ESL 510B: Basic ESL II
Transferable: No
This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue to learn to use the structures of English with increasing accuracy, while gaining further basic life skills. ADVISORY: ESL 510A or ESL assessment recommendation.

ESL 521: Beginning ESL Listening/Speaking
Transferable: No
This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

ESL 522: Beginning ESL Reading/Vocabulary
Transferable: No
This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

ESL 523: Beginning ESL Grammar/Writing
Transferable: No
This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

ESL 528: Integrated Speaking/Listening I
Transferable: No
This is the first in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of beginning ESL students. Activities, which include listening exercises, role-play, pair work, small and large group discussions, interviews, oral presentations and pronunciation drills (focusing on English sounds and rhythm), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals, as well. PREREQUISITE: ESL 510B or ESL 503 or ESL Assessment recommendation.

ESL 531: Intermediate ESL Listening/Speaking I
Transferable: No
In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. PREREQUISITE: ESL 521 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

ESL 510A: Basic ESL I
Transferable: No
This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. ADVISORY: ESL Assessment Recommendation.

ESL 510B: Basic ESL II
Transferable: No
This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue to learn to use the structures of English with increasing accuracy, while gaining further basic life skills. ADVISORY: ESL 510A or ESL assessment recommendation.

ESL 521: Beginning ESL Listening/Speaking
Transferable: No
This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

ESL 522: Beginning ESL Reading/Vocabulary
Transferable: No
This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

ESL 523: Beginning ESL Grammar/Writing
Transferable: No
This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.
### ESL 532 Intermediate ESL Reading/Vocabulary I

Transferable: No

This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. PREREQUISITE: ESL 522 with a grade of 'C' or better or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 531 and 533.

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### ESL 533 Intermediate ESL Grammar/Writing I

Transferable: No

This course involves the practice and refinement of sentence and paragraph skills, structure and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and 533.

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### ESL 534 Intermediate ESL Listening/Speaking II

Transferable: No

This is the second in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of low intermediate ESL students. Activities, which include listening exercises, role play, pair-work, small and large group discussions, interviews, oral presentations, and pronunciation (focusing on English sounds, rhythm and intonation), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals as well. PREREQUISITE: ESL 524 or ESL 521 or ESL assessment recommendation.

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### ESL 541 Intermediate ESL Listening/Speaking II

Transferable: No

This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. PREREQUISITE: ESL 531 with a grade of 'C' or better or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 542 and 543.

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### ESL 542 Intermediate ESL Reading/Vocabulary II

Transferable: No

This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. PREREQUISITE: ESL 532 with a grade of 'C' or better or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

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### ESL 543 Intermediate ESL Grammar/Writing II

Transferable: No

This course involves the expansion of sentence and paragraph skills, structure, and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and 542.

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Please help protect Gavilan’s park-like setting by properly disposing of litter and recycling.
GUIDANCE

ESL 564 Advanced ESL Grammar II
Transferable: No
This course is designed to expand grammar usage to include adjective, noun, and adverb clauses in oral and written communication. Students learn the meaning and use of clause connectors and are introduced to conditionals, both real and unreal. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. PREREQUISITE: ESL 554 with a grade of ‘C’ or better or ESL Assessment Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 562 and ESL 563.

40019 Lec HU101 Sanidad M 5.2 5.0 MTWR 1110-1215

Film: see ENGL 2C, HUM 3, 4, 10

Foreign Languages: See Chinese (CHN), French (FRNH), Japanese (JPN) and Spanish (SPAN)

FRENCH

FRNH 1B Elementary French
Transferable: CSU, UC, CSU-GE:C2, IGETC:6A; GAV-GE:C2
Continuation of French 1A with further development of the four skills of understanding, speaking, reading, and writing. Continued emphasis on culture. PREREQUISITE: French 1A, or equivalent.

40334 Lec SS110 Sanidad M 5.2 5.0 MTWR 0810-0915

FRNH 23 Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40339 Ind SS104 Sanidad M 1.0

GEOGRAPHY

GEOG 1 Physical Geography
Transferable: CSU, UC, CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG6
An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. ADVISORY: Eligible for English 250 and English 260.

40221 L/L HOL2 Sanidad M 5.4 3.0 MW 0945-1210

Above class meets at the Hollister Briggs site.

GEOL 1 Introduction to Geology
Transferable: CSU, UC, CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOL2
A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. ADVISORY: Eligible for English 250 and English 260.

40681 L/L SS206 Sanidad M 6.6 4.0 MW 1250-0355

The Final Word!
Look for the Final Exams schedule on page 90.
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**GUID 6 Life Skills for Higher Education**

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. ADVISORY: Eligible for English 250 and English 260.

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**GUID 22 Field Work and Service**

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

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**GUID 28 Tutoring Techniques**

Transferable: CSU

This course is designed to train students in effective tutoring skills, introduction to how people learn, teaching to modalities, and techniques of working with student anxiety. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250.

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**GUID 19A Workplace Skills**

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

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<td>1.0</td>
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**SWING INTO SPRING STAR**

Hands on Acting! Kids on Stage!

Acting and TV Acting Workshop

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**GUID 530 Job Readiness**

Transferable: No

This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. 40601 Lec APE120 Franklin L 3.2 3.0 MW 0945-1105

**GUID 550 Supervised Tutoring**

Transferable: No

Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-on-one or small group tutorial. 40811 Lab Computer Place 40856 Lab Digital Media Lab 40857 Lab Health Occupations Lab 40858 Lab Math Lab 40859 Lab Tutoring Center 40860 Lab Writing Center

**GUID 557 Learning Skills Evaluation**

Transferable: No

This course provides an evaluation of the student’s cognitive/perceptual abilities and basic skills academic achievement. The evaluation results are used to determine the student’s eligibility for Learning Disabilities Services, to develop individual educational plans, and to improve the student’s understanding of their own learning strengths and weaknesses. The evaluation is conducted on a one-to-one basis by appointment. Students receive training skills to assist them with their learning difficulties. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. 40602 Lab LI117 Burgman L .5 Overson R Make an appointment with the Disability Resource Center (DRC) office. Open Entry/Open Exit.

**GUID 558 Learning Skills Laboratory**

Transferable: No

The Learning Skills Laboratory is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit. 40603 Lab LI116 Overson R/Burgman L .5 Open Entry/Open Exit. 40867 Online class Overson R/Burgman L .5 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. For help, contact your instructor or email disted@gavilan.edu. Open Entry/Open Exit.

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HE 1  Health Education
Transferable: CSU, UC; CSU-GE; E2; GAV-GE; E2
This course focuses on maintaining personal health, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40081 Lec LS106 Dodd S 3.2 3.0 TR 0945-1105
40119 Online class Quatre S 3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40120 Online class Quatre S 3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

HE 2  Human Sexuality
Transferable: CSU, UC; CSU-GE; E2; GAV-GE; E2; F
Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892), ADVISORY: Eligible for English 250 and English 260.

40121 Lec LS106 Logan C 3.2 3.0 MW 0945-1105
40149 Online class Quatre S 3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.
HIST 1 United States History through Reconstruction
Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN: HIST 8, HIST SEQ B
History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation’s development. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250 and 260.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40226 Lec SS205 Kier D 3.2 3.0 TR 0810-0930
40225 Lec SS210 Luna E 3.2 3.0 MW 0945-1105
40222 Lec MHG12 Mosher C 3.2 3.0 MW 0945-1105

Above class meets at Morgan Hill Community site.

40231 Lec HOL2 Luna E 3.2 3.0 TR 1120-1240
Above class meets at the Hollister Briggs site.

40228 Lec HOL2 Luna E 3.3 3.0 W 0600-0905

Above class meets at the Hollister Briggs site.

40230 Lec SS210 Mosher C 3.3 3.0 M 0600-0905

HIST 2 United States History to the Present
Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN: HIST 10, HIST SEQ B
History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation’s development. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250 and 260.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40237 Lec SS214 Halper L 3.2 3.0 TR 0945-1105
40238 Lec HOL2 Luna E 3.2 3.0 TR 0945-1105

Above class meets at the Hollister Briggs site.

40235 Lec MHG12 Mosher C 3.2 3.0 MW 1120-1240
Above class meets at Morgan Hill Community site.

40236 Lec SS210 Halper L 3.2 3.0 MW 0945-1105

40239 Lec SS210 Halper L 3.3 3.0 R 0600-0905

40240 Online class Guardino L 3.0

You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

HIST 4A History of World Societies, Before 1500
Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, GAV-GE:C2, D2
A study of major elements in the development and interactions between world societies, from the first organization of community to the dawn of the Renaissance. Students will comparatively analyze social, cultural, geographic, economic, demographic, technological, environmental, and political developments that moved humans from nomadic to agric-technological and urban lives. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250 and 260.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40241 Lec SS205 Halper L 3.2 3.0 TR 1250-0210

Your educational plan:
You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

Information Science: see CSIS
Intercollegiate Athletics: see Physical Education

JAPANESE

JPN 1A  Elementary Japanese
Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2
Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.
40369  Lec  SS111  Sakai T  5.4  5.0  MW  0230-0455
ARR

JPN 1B  Elementary Japanese
Transferable: CSU, UC; CSU-GE:C2, IGETC:5A; GAV-GE:C2
Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.
40477  Lec  SS111  Sakai T  5.4  5.0  TR  0230-0455
ARR

JPN 23  Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May by repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.
40370  ARR  SS111  Sakai T  2.0

JOURNALISM

JOUR 10  Mass Media and Society
Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4
This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260.
40340  Lec  AR103  Janes J  3.2  3.0  MW  0810-0930

JOUR 18A  Working on the Newspaper
Transferable: CSU: GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. ADVISORY: Eligible for English 1A. Typing ability.
40345  Lab  HU106  Janes J  2.6  2.0  MW  0230-0335
40348  Lab  HU106  Janes J  5.4  3.0  MW  0230-0455
40351  Lab  HU106  Janes J  5.4  4.0  MW  0230-0455
ARR
40352  Lab  HU106  Janes J  5.4  5.0  MW  0230-0455
ARR

Make Something Happen! Learn Something New!

Day of Beauty

for Men & Women

Includes:
✓ Hair cut & style
✓ Deep conditioning
✓ Scalp treatment
✓ Manicure
✓ Facial
✓ Eyebrow arch
✓ Makeup
no substitutions

DISCOUNTS
Senior Citizens: 20% daily
Staff/Students: 10% daily
Discounts not applicable to DAILY SPECIALS, Special perms or any service under $6.00

DAILY SPECIALS
Wednesday:
Hair Cut ONLY - $5.50
Hair Cut & Style - $10

Thursday/Friday:
All Basic Perms - 20% off
Plain Manicure & Pedicure - $11

Includes:
✓ Hair cut & style
✓ Deep conditioning
✓ Scalp treatment
✓ Manicure
✓ Facial
✓ Eyebrow arch
✓ Makeup
no substitutions

Spring/Fall hours
Wed.-Fri.  10:00 am - 2:30 pm
Summer hours
Tu.-Th.  10:30 am - 3:30 pm

For appointments call 408-842-5055

JAPANESE

Jpn 1A  elementary Japanese
Transferable: CSU, UC; CSU-GE:C2, GAV-GE:C2
Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

Jpn 1B  elementary Japanese
Transferable: CSU, UC; CSU-GE:C2, IGETC:5A; GAV-GE:C2
Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.

Jpn 23  independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May by repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

JOURNALISM

JOUR 10  Mass Media and Society
Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4
This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260.

JOUR 18A  Working on the Newspaper
Transferable: CSU: GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. ADVISORY: Eligible for English 1A. Typing ability.

JOURNALISM

JOUR 10  Mass Media & Society
What impact do mass media have on our society and on our world?

JOUR 18A-D  Working on the Newspaper
Become a staff member of The Gavilan Press, Gavilan’s independent student newspaper, in print and online!
was successfully completed at Gavilan.

You do not need a counselor's signature to register for a class with a prerequisite that was successfully completed at Gavilan.

A counselor's signature is required if you take 18 or more units (spring/fall) or 6 or more units (summer).

You do not need a counselor's signature to register for a class with a prerequisite that was successfully completed at Gavilan.

Don't forget

Have you met the prerequisite?

It's required!
For more information.

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
LIB 140  Online Health Research
Transferable: CSU
A beginning course on how to find reliable and current health-related information, using the Internet and other electronic resources. This course is also listed as AH 140.

40794  Online class  Meader S  2.0
03/18/10 - 05/19/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

MGMT 101  Introduction to Management
Transferable: CSU
This is a basic course in management introducing a variety of modern management concepts. This course includes the basic management functions of planning, organizing, staffing, leading, and controlling. In addition, such concepts as team development, communication, leadership, and control will be introduced. This course is required for those who wish to become management professionals. It covers the fundamentals of management as well as the role of the manager in the organization. The course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40922  Lec  LS106  Kurtz S  3.3  3.0  M  0600-0905

MGMT 190  Occupational Work Experience/Management
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 5:30-6:30 pm and March 4: 8-9 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

41014  Wk Ex  LI101A  Sweeney S  1.0
41015  Wk Ex  LI101A  Sweeney S  2.0
41016  Wk Ex  LI101A  Sweeney S  3.0
41017  Wk Ex  LI101A  Sweeney S  4.0

MARKETING

MKTG 100  Principles of Marketing
Transferable: CSU
An introduction to the economic and social problems involved with moving goods and services from the producer to the consumer. This course covers topics such as the marketing institutions, channels of distribution, pricing, and government relationships. This course is also listed as THEA 17B. ADVISORY: Completion of Theatre Arts 17A.

40924  Lec  PB13  McCormick D  3.3  3.0  F  0945-1250

MKTG 190  Occupational Work Experience/Marketing
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted March 2: 4:30-5:30 pm, March 3: 5:30-6:30 pm and March 4: 8-9 am in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

41010  Wk Ex  LI101A  Sweeney S  1.0
41011  Wk Ex  LI101A  Sweeney S  2.0
41012  Wk Ex  LI101A  Sweeney S  3.0
41013  Wk Ex  LI101A  Sweeney S  4.0

Retail Management Certificate
Transferable: CSU, UC
The certificate is composed of ten courses which may be offered in a combination of face to face and distance learning formats. Future courses include:

- Principles of Marketing
- Introduction to Supervision
- Management Techniques
- Human Resources Management
- Leadership/Human Relations in Business

Contact the Career Technical Education office at 408-848-4719 for more information.

Hands-on Math, Science and Computer Workshops for Kids (grades 6-8)
Education and Financial Aid Workshops for Parents
www.gavilan.edu/sciencealive

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
MCTV 16  Television History and Practice
Transferable: CSU, UC
This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as THEA 16. ADVISORY: Eligible for English 250 and 260.

40508  Lec  LI144  Abad M  3.2  3.0  MW  1120-1240

MCTV 17A  Television and Video Workshop
Transferable: CSU, UC
An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as THEA 17A. ADVISORY: Theatre Arts 16 intro to TV or consent of instructor.

40512  L/L  LI144  Frazier J  5.4  3.0  TR  1250-1430

MCTV 17B  Television and Video Workshop
Transferable: CSU, UC
Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as THEA 17B. ADVISORY: Completion of Theatre Arts 17A.

40516  L/L  LI144  Frazier J  5.4  3.0  TR  1250-1430

Mass Media: see also JOUR 10, Theatre Arts/Television
### MATH 1A Single-Variable Calculus and Analytic Geometry

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MAT18, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. **PREREQUISITE:** Mathematics 1A with a grade of ‘C’ or better.

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<th>CRN</th>
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<td>4.6</td>
<td>4.0</td>
<td>MW</td>
<td>0600-0805</td>
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</table>

### MATH 1B Single-Variable Calculus and Analytic Geometry

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MAT20, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. **PREREQUISITE:** Mathematics 1A with a grade of ‘C’ or better.

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<td>40684</td>
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<td>4.0</td>
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<td>1250-0200</td>
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<td>Lec</td>
<td>MA102</td>
<td>Nari J</td>
<td>1.4</td>
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<td>1250-0200</td>
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</table>

### MATH 1C Multivariable Calculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MAT22, MATH SEQ BC

A standard third semester Calculus course covering functions of several variables, vectors, surfaces, vector-valued functions, partial derivatives, multiple and line integrals, Green’s Theorem, Stokes’ Theorem, and the Divergence Theorem. **PREREQUISITE:** Mathematics 1B with a grade of ‘C’ or better.

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<th>CRN</th>
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<td>0600-0805</td>
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</table>

### MATH 5 Introduction to Statistics

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. **PREREQUISITE:** Mathematics 233 with a grade of ‘C’ or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

<table>
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<tr>
<th>CRN</th>
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<tr>
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</tbody>
</table>

### MATH 6 Calculus for Business/Social Science

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MAT34

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. **PREREQUISITE:** Mathematics 233 with a grade of ‘C’ or better.

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<th>CRN</th>
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</table>

### MATH 7 Finite Mathematics

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MAT12

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. **PREREQUISITE:** Mathematics 233 with a grade of ‘C’ or better.

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<th>CRN</th>
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### MATH 8A First Half of Precalculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. **PREREQUISITE:** Mathematics 233 with a grade of ‘C’ or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

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<th>CRN</th>
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<tr>
<td>40751</td>
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<td>MW</td>
<td>0600-0805</td>
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</tbody>
</table>

### MATH 8B Second Half of Precalculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. **PREREQUISITE:** Mathematics 8A with a grade of ‘C’ or better. **ADVISORY:** Math 208 Survey of Practical Geometry.

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</tbody>
</table>

### MATH 14 Math for the Liberal Arts

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Survey of selected topics from contemporary mathematics to introduce the student to mathematical thinking for the non-specialist. Topics include systems of numeration, algebraic modeling, linear programming, trigonometry, math of finance, probability and statistics, and an introduction to calculus. **PREREQUISITE:** Mathematics 233 with a grade of ‘C’ or better.

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<td>3.3</td>
<td>3.0</td>
<td>T</td>
<td>0600-0905</td>
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</table>

### MATH 201B Math for Science and Engineering

**Transferable:** No

This course will provide a combination of math study skills, introduction to scientific equipment and technology for mathematics, collection and analysis of data from various branches of science, one or more field trips, investigation of science careers and program choices at the transfer level. **COREQUISITE:** Enrollment in appropriate section of Math 233 which is part of a learning community.

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<th>Room</th>
<th>Instructor</th>
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<td>40967</td>
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<td>1.0</td>
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<td>0945-1035</td>
</tr>
</tbody>
</table>

This class is part of a Learning Community. If you enroll in this class, you must also enroll in MATH 233, CRN # 40709.

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Have you met the prerequisite? **It's required!**
Your Educational Plan:

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

MATH 205  Elementary Algebra
Transferable: No; GAV-GE:B4
This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, use of a scientific calculator, polynomials, rational expressions and equations, radicals and rational exponents, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better. PREREQUISITE: MATH 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

MATH 205A First Half of Elementary Algebra
Transferable: No; GAV-GE:B4
This course is the first half of the Elementary Algebra course. It will cover signed numbers, evaluation of expressions, ratios and proportions, solving linear equations, and applications. Graphing of lines, the slope of a line, graphing linear equations, solving systems of equations, basic rules of exponents, and operations on polynomials will be covered. PREREQUISITE: Math 402 with a grade of "Pass" or with a 'C' or better, or assessment test recommendation. ADVISORY: Concurrent enrollment in Guidance 553A is advised.

MATH 205B Second Half of Elementary Algebra
Transferable: No; GAV-GE:B4
This course contains the material covered in the second half of the Elementary Algebra Course. It will cover factoring polynomials, solving quadratic equations by factoring, rational expressions, radicals, and solving quadratic equations. In addition, the course will review applications involving linear equations of one and two variables, finding slopes and graphing linear equations, solving systems of equations with two variables, and solving linear inequalities. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205 or 206 with a grade of 'C' or better. PREREQUISITE: Mathematics 205A with a grade of "C" or better. ADVISORY: Concurrent enrollment in Guidance 553B is advised.

MATH 233 Intermediate Algebra
Transferable: No; GAV-GE:B4
Review of basic concepts, linear equations and inequalities, graphs and functions, systems of linear equations, polynomials and polynomial functions, factoring, rational expressions and equations, roots, radicals, and complex numbers, solving quadratic equations, exponential and logarithmic functions, and problem solving strategies. Mathematics 233, 233A, and 233B have similar course content. This course may not be taken by students who have completed Mathematics 233B with a grade of "C" or better. This course may be taken for Mathematics 233B credit (2.5 units) by those students who have successfully completed Mathematics 233A with a grade of "C" or better. PREREQUISITE: Mathematics 205 or Mathematics 205A and 205B or Mathematics 206 with a grade of "C" or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

MATH LEARNING COMMUNITY CLASS:

This class is part of a Learning Community. If you enroll in this class, you must also enroll in MATH 201B, CRN # 40687. See ad on page 74. * Optional tutoring session.

Winter Math Boot Camp
01/27/10 - 01/29/10
9:00 AM - 3:00 PM
This three day – 6 hour a day, math seminar is designed for students who need to learn or to re-learn different algebraic structures and patterns. The students will gain insight on fundamental algebraic concepts and focus specifically on the algebraic structures related to standard algebraic terminology. Anyone who needs a review of basic math concepts such as fractions, decimals and percentage are also welcome.

This is an absolutely free fun winter math program. However, the space is limited to 25 people.

To save a space! Please email Elena Dachkova before 12/21/09. First 25 students will be registered.
edachkova@gavilan.edu

www.gavilan.edu    Gavilan College
### Mathematics

**Mathematics**

<table>
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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
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**Math 201B  Math for Science and Engineering**

*Be Aware*

If your goal is a MULTIPLE SUBJECT CREDENTIAL, you may need MATH 12, Math for Elementary Teachers.

- Have you ever wondered how math applies to real world problems?
- Are you looking for a supportive environment to help with your math?
- Have you ever thought about a career in science, engineering or math, but doubted your ability to get through the math class required?
- Would you like to finally understand how to solve word problems?

For more information about this exciting new program, contact math instructor Marla Dresch in LS112, call (408) 846-4915 or email mtdresch@gavilan.edu.

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**Math 402  Pre-Algebra**

Transferable: No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a pass/no pass course where pass is given for mastery of the above topics. PREREQUISITE: Completion of Math 400 with a grade of ‘Pass’ or with a ‘C’ or better, or assessment test recommendation.

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**Math 404A-G  Self-Paced Basic Math**

Transferable: No

This course is a remedial, modular, self-paced course. Application and critical thinking skills are developed in each module. Module A covers operations with whole numbers, equivalent fractions, multiplying and dividing fractions, and operations with decimals. Module B covers adding and subtracting fractions, and operations with decimals. Module C covers ratio and proportion, percent, and units of measurement. Module D covers adding, subtracting, multiplying, dividing and simplifying rational expressions; solving polynomial equations and inequalities; operations with polynomials; factoring polynomials; and solving polynomial equations. PREREQUISITE: Completion of Mathematics 205 or the equivalent with a grade of ‘C’ or better.

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**Math 201B  Math for Science and Engineering**

40687 Lec MA103 Dresch M 1.0 1.0 F 9:45 - 10:35 am
40709 Lec MA103 Dresch M 5.2 5.0 MTWR 9:45 - 10:50 am
Overview of Math Courses

Grade of “C” or better required in order to progress to the next course.

MATH 500  Elem. of Arith.
OR
MATH 404 A,B,C

MATH 205  Elementary Algebra

MATH 208  Plane Geometry
Required for Math 12
Strongly recommended for MATH 1A/B/C
(Currently offered Summer only)

MATH 205A  Elementary Algebra

MATH 205B  Elementary Algebra

MATH 233  Intermediate Algebra
Prerequisite for MATH 5, 6, 7, 8A, 12, 14

MATH 208A  Intermediate Algebra

MATH 208B  Intermediate Algebra

MATH 233A  Intermediate Algebra

MATH 233B  Intermediate Algebra

MUSIC

MUS 1B  Music History and Literature
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
A survey of the development of music in western civilization including representative composers from the Medieval period to the present. Music 1B will study the music and styles from late Romanticism to the present. ADVISORY: Eligible for English 250 and English 260.

40386  Lec MU101 Hidalgo J 3.3 3.0 W 0600-0905

MUS 3B  Harmony - Theory - Musicianship
Transferable: CSU, UC; GAV-GE:C1
Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.

40402  L/L MU101 Collins P 4.6 4.0 MW 0945-1150

MUS 4A  Beginning Piano
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. ADVISORY: Must be taken in sequence.

40406  L/L MU102 Amirkhanian M 4.6 3.0 TR 0900-1105
40411  L/L MU102 Amirkhanian M 4.6 3.0 MW 0900-1105
40410  L/L MU102 Amirkhanian M 4.6 3.0 MW 1120-0125
40412  L/L MU102 Rathmell S 4.3 3.0 M 0530-0935

MUS 4B  Beginning Piano
Transferable: CSU, UC; GAV-GE:C1
Continuation of Music 4A. ADVISORY: Music 4A

40421  L/L MU102 Amirkhanian M 3.2 2.0 TR 1120-1240
40413  L/L MU102 Rathmell S 3.3 2.0 M 0630-0935

MUS 5A  Intermediate Piano
Transferable: CSU, UC; GAV-GE:C1
Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 4B

40422  L/L MU102 Amirkhanian M 3.2 2.0 TR 1120-1240
40414  L/L MU102 Rathmell S 3.3 2.0 M 0630-0935

MUS 5B  Intermediate Piano
Transferable: CSU, UC; GAV-GE:C1
Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 5A

40423  L/L MU102 Amirkhanian M 3.2 2.0 TR 1120-1240
40415  L/L MU102 Rathmell S 3.3 2.0 M 0630-0935

MUS 5C  Advanced Piano
Transferable: CSU, UC; GAV-GE:C1
Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5B

40424  L/L MU102 Amirkhanian M 3.2 2.0 TR 1120-1240
40416  L/L MU102 Rathmell S 3.3 2.0 M 0630-0935
MUS 6 Introduction to World Music
Transferable: CSU, UC; GAV-GE:C1
This course explores a broad and diverse survey of different non-Western music cultures, helping students develop listening skills to identify, distinguish and appreciate the elements and richness of each culture's music. The course will cover a rich diversity of styles through informed listening, analysis and discernment of musical elements, form and repertoire. Music of various cultures will be explored, for example: India, China, Japan, the Middle East, Indonesia, Africa and Europe and the Americas.
40389 Lec MU101 Collins P 3.2 3.0 MW 0810-0930

MUS 8A Beginning Voice
Transferable: CSU, UC; GAV-GE:C1
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.
40426 L/L MU101 Pruitt N 3.2 2.0 TR 1250-0210

MUS 8B Beginning Voice
Transferable: CSU, UC; GAV-GE:C1
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.
40427 L/L MU101 Pruitt N 3.2 2.0 TR 1250-0210

MUS 8C Intermediate Voice
Transferable: CSU, UC; GAV-GE:C1
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.
40428 L/L MU101 Pruitt N 3.2 2.0 TR 1250-0210

MUS 8D Intermediate Voice
Transferable: CSU, UC; GAV-GE:C1
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.
40429 L/L MU101 Pruitt N 3.2 2.0 TR 1250-0210

MUS 9A Guitar
Transferable: CSU, UC; GAV-GE:C1
An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Music 9A; students must provide their own guitars.
40390 Lab AR103 Montoya T 3.3 1.0 M 0530-0835

MUS 9B Guitar
Transferable: CSU, UC; GAV-GE:C1
An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Music 9A; students must provide their own guitars.
40391 Lab AR103 Montoya T 3.3 1.0 M 0600-0905

MUS 12 Vocal Ensemble
Transferable: CSU, UC; GAV-GE:C1
The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance. Course may be repeated three times for credit.
40371 L/L MU101 Sotelo S 3.3 2.0 M 1250-0355
40376 L/L MU101 STAFF S 3.3 2.0 T 0600-0905

MUS 13 Concert Choir
Transferable: CSU, UC; GAV-GE:C1
The Concert Choir will study, rehearse and perform choral music from the 15th century to the present in a variety of musical styles with emphasis on the larger choral works and their preparation for public concert. Course may be repeated three times for credit. ADVISORY: Previous choral experience is preferred but not required. The student should have the ability to match a given pitch.
40378 L/L MU101 STAFF S 3.3 2.0 T 0600-0905

MUS 14A Instrumental Ensemble
Transferable: CSU; GAV-GE:C1
Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.
40372 L/L MU101 Sotelo S 3.3 2.0 M 1250-0355
40379 L/L SOLB7 Quartuccio A 3.3 2.0 W 0600-0905
Above class meets at Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7.

MUS 14B Instrumental Ensemble
Transferable: CSU; GAV-GE:C1
Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.
40373 L/L MU101 Sotelo S 3.3 2.0 M 1250-0355
40380 L/L SOLB7 Quartuccio A 3.3 2.0 W 0600-0905
Above class meets at Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7.

MUS 14C Instrumental Ensemble
Transferable: CSU; GAV-GE:C1
Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.
40374 L/L MU101 Sotelo S 3.3 2.0 M 1250-0355
40381 L/L SOLB7 Quartuccio A 3.3 2.0 W 0600-0905
Above class meets at Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7.
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

MUS 14D  Instrumental Ensemble
Transferable: CSU; GAV-GE:C1
Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40375  L/L  MU101  Sotelo  3.3  2.0  M  1250-0355
Pruitt  N

40382  L/L  SOLB7  Quartuccio  A  2.7  2.0  W  0640-0905
Above class meets at Solonsano Middle School, 7121 Grenache Way, Gilroy, room B-7.

MUS 16A  Introduction to Audio Recording Techniques
Transferable: CSU
Survey of basic audio recording techniques and materials including acoustics, signal flow, block diagrams, cue systems, punch-ins, microphones and mic placement, frequency response, reverb, delay and outboard effects, stereo mixing, pre-mixing and actual recording. May be repeated once for credit.

40431  Lec  MU101  Sotelo  3.3  3.0  W  1250-0355

MUS 21  Electronic Music/Sound Design
Transferable: CSU; GAV-GE:C1
Fundamentals of electronic music synthesis using computers. Midi sequencing, digital sound processing, sampling, digital multi-track recording utilizing the college’s state of the art midi studio. May be repeated three times for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40432  L/L  L128  Sotelo  3.2  3.0  MW  0810-0930
TBA  2.3

MUS 22  Field Work and Service
Transferable: CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40387  Fld Ex  MU101  Quartuccio  A  1.0

MUS 23  Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40394  Ind  MU101  Pruitt  N  1.0
40388  Ind  MU101  Quartuccio  A  1.0
40395  Ind  MU101  Pruitt  N  2.0
40397  Ind  MU105  Amirkhanian  M  1.0
40398  Ind  MU105  Amirkhanian  M  2.0
40399  Ind  AR103  Montoya  T  1.0
40400  Ind  AR103  Montoya  T  2.0

MUS 26  Symphony
Transferable: CSU; UC; GAV-GE:C1
Study and performance of orchestral literature. Individual and sectional skills development. Perform in public concerts each semester. May be repeated until a maximum of 8 units are accrued. ADVISORY: Demonstrated proficiency on individual’s instrument and ability to read music.

40430  Lec  SOLB7  Quartuccio  A  3.3  2.0  W  0600-0905
Above class meets at Solonsano Middle School, 7121 Grenache Way, Gilroy, room B-7.
Philosophy

PHILOSOPHY

PHIL 1  Introduction to Philosophy

Transferable: CSU, UC; CSU-GE:C2, IGEC/T-3B; GAV-GE:C2; CAN:PHIL2

Philosophy 1 is intended as a survey of the major areas and traditions of philosophy. The course examines central and significant questions about the meaning of life, who determines what is morally right or wrong, the ideal society, the various notions of social justice, what is reality, and many other ideas. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply ‘theory’ to movies such as “The Matrix” trilogy, novels, and any other relevant application of the student’s own choice. ADVISORY: Eligible for English 1A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40934  Lec	 HOLF2	 Hodge E	 3.2	 3.0	 TR 0930-1050

Above class meets at the Hollister Briggs site.

PHIL 2  Logic

Transferable: CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Philosophy 2, Introduction to Logic, is intended as a survey of the primary approaches to argumentation and what has been traditionally called “correct” reasoning. Learners will learn techniques of both deductive and inductive argumentation, how to spot a fallacy, as well as how to apply these techniques to other aspects of their lives outside the classroom. While logic is often quite formal, the goal is to see the practical application of this discipline. Additionally, learners will become acquainted with the cultural variations to reasoning in addition to the standard Western focal approach. ADVISORY: Eligible for English 1A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40435  Lec	 SS210	 Hodge E	 3.2	 3.0	 TR 1120-1240
40434  Lec	 LI100	 Johnston M	 3.3	 3.0	 T 0900-1000

PHIL 3B  Contemporary Moral Issues

Transferable: CSU, UC; CSU-GE:C2, IGEC/T-3B; GAV-GE:C2, E2

Contemporary Moral Issues is an applied ethics class that covers major ethical theories and contemporary moral issues in a pluralistic manner. This course will cover such issues as abortion and euthanasia, cloning, experimentation on human subjects, capital punishment, and so forth. ADVISORY: Eligible for English 1A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40437  Lec	 SS110	 Hodge E	 3.2	 3.0	 MW 1120-1240

PHIL 4  Critical Thinking and Writing

Transferable: CSU, UC; CSU-GE:A3, IGEC/T-1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, playing close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. PREREQUISITE: English 1A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40436  Lec	 AR103	 Hodge E	 3.2	 3.0	 TR 0810-0930

PHIL 9  Philosophy of Religions

Transferable: CSU

A reflective examination and analysis of the meanings and beliefs involved in religion and the religious experience. Introductory study of such topics as the nature and grounds of religious belief, relation between religion and ethics, nature and existence of god, problem with evil, and what can be learned from the religious experience. Additionally, the student will discuss the impact of religion on society, social norms, and the political impact of religion. Previously known as PHIL 6B. ADVISORY: Eligible for English 1A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40465  Lec	 PB1	 Hodge E	 3.2	 3.0	 TR 0945-1050

PHIL 23  Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40436  Ind	 SS106	 Hodge E	 1.0

ADMINISTRATION

Dr. Kathleen A. Rose

Dr. Rose came to Gavilan in July 2009 as the Vice President of Instruction.

She has thirty years of experience working in higher education and began her career in migrant education in upstate New York. Her educational background includes a BA in English and Education from SUNY Geneseo, a M.ED in Education and Counseling from the University of Arizona, and a doctorate in Educational Leadership and Higher Education from the University of Arizona. In addition she is a Nationally Certified Counselor and adjunct faculty member at a number of colleges and universities.

FACULTY

Elizabeth Hodge

It is amazing to think that the geeky kid from the Cincinnati housing project would become a Philosophy instructor in California!

Since I spent most of my childhood with my nose in a book, writing, and pestering everyone around me with questions, it is no surprise that I ended up as a Philosophy instructor! The journey to Gavilan, had lots of twists and turns – running away to join the Navy, working in the little drug store in Cincinnati, answering the Women’s shelter hot-line, retail sales, teaching Philosophy and Film at Washington University, Women’s Studies in Vermont, and a call center manager for IBM. However, once I landed here, I knew that I had found a place to stay.

The great part about teaching is that everyday I get to learn something new – with each class period, students bless me with a bit of their wisdom. My 12 years at Gavilan have been incredible. I write extensively on social justice issues, particularly, the in the area of moral decision-making. In addition to writing about ethics and current events, I am a poet, sci-fi enthusiast, and a fan of graphic novels (no, they are NOT comic books!).
PHYSICAL EDUCATION - ACADEMIC

**PE 2  Introduction to Physical Education**
Transferable: CSU, UC
This course is designed to examine the field of physical education from a historical and contemporary viewpoint. The broad spectrum of physical education as a discipline will be discussed. Goals and objectives of physical education as well as other career options will be introduced. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40844 Online class Lango J 3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

**PE 3A  Athletic Training Field Experience**
Transferable: CSU
A coeducational course designed to offer the prospective athletic trainer, physical therapist, or physical educator a continuing practical experience reinforcing and applying the concepts and terminology learned in PE 3, Introduction to Athletic Training, and the field of athletic training. The purpose of PE 3A is to provide a comprehensive, progressive educational and practical foundation in preparation for transition into allied health studies. Knowledge in the recognition, assessment, and care of athletic injuries or practical experience in care and prevention of athletic injuries is recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: PE 3 Introduction to Athletic Training.

40849 Lab GYGYM Beymer H 2.0

**PE 8  Psychology of Coaching**
Transferable: CSU
A course designed to provide the student with some of the theoretical and practical knowledge necessary for applying psychological techniques within sport situations and to better understand the relevance of mental factors necessary to maximize athletic performance. Special emphasis will be given to coaching and managing youth sports teams. This class has the option of a letter grade or pass/no pass.

40845 Lec APE120 Kramer K 3.3 3.0 M 0600-0905

**PE 9A  Fundamentals of Soccer**
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course offers basic instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in the fundamental aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40837 L/L GYGYM Marques A 3.8 2.0 TR 0300-0445

**PE 9B  Fundamentals of Soccer**
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course offers review and advanced instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40840 L/L GYGYM Marques A 3.8 2.0 TR 0300-0445

**PE 13A  Fundamentals of Volleyball**
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course offers basic instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40039 L/L GYGYM Kramer K 3.8 2.0 MW 1250-0235

PHIL 3B
CONTEMPORARY MORAL ISSUES

Looking for a class that works with any major? Take a philosophy class!
Whether your major is Criminal Justice, Business, Social Science or Art, Philosophy 3B is a natural fit.

**PHYSICAL EDUCATION - ACTIVITIES**

**PE 13B  Fundamentals of Volleyball**
Transferable: CSU; CSU-GE:E1; GAV-GE:E1
This course offers review and advanced instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in all aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Physical Education 13A.

40040 L/L GYGYM Kramer K 3.8 2.0 MW 1250-0235

**PE 16  Swimming**
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40042 Lab GYPOOL Dodd S 3.2 .5 MW 1250-0210
40041 Lab GYPOOL Dodd S 3.2 1.0 MW 1250-0210
Physical education

**PE 17  Golf**
Coeducational activity designed for all skill levels. Fundamentals, techniques, rules and the etiquette of golf will be covered. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40608 Lab GGOLF104 Andrade N 3.0 1.0 F 1040-0135
- CRN 40609 Lab ERGOLF104 Krause S 3.0 0.5 S 0900-1155

**PE 19  Badminton**
Coeducational activity designed for beginning and intermediate badminton students. Includes rules, fundamentals, and strategies of the game. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40833 Lab GYGYM106 Dodd S 3.2 1.0 TR 1120-1240

**PE 20  Bowling**
Coeducational activity designed for beginning and intermediate bowlers; fundamentals and techniques of bowling. Scoring, bowling etiquette, terminology and team bowling are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40610 Lab GIBOWL104 Lango J 3.2 1.0 TR 0810-0930

**PE 23  Independent Study**
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

- CRN 40611 Ind GY116 Dodd S 2.0

**PE 24  Individualized Weight Training**
Transferable: CSU
An open laboratory for those who desire an individualized strength program using exercise machines and free weights. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40613 Lab GYFITCNTR Dodd S 14.0 0.5 day/time - see instructor

**PE 25  Soccer**
Transferable: CSU
Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40614 Lab GYGYM107 Andrade N 3.2 1.0 MW 0810-0930

**PE 27  Basketball**
Transferable: CSU
Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40615 Lab GYGYM107 Addison T 4.0 0.5 TR 0230-0430

**PE 37  Softball**
Transferable: CSU
Coeducational activity designed for all skill levels. Rules, fundamentals, and strategy and game play will be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40853 Lab GYGYM107 Dequin N 19.0 1.0 MTWR 0130-0500

**PE 39  Fencing**
Transferable: CSU
This course will explore the offensive and defensive fencing skills with a foil. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40617 Lab APE101 DeCeuster J 3.3 1.0 M 0600-0905

**PE 46  Agility and Motor Development**
Transferable: CSU
An activity class designed to improve and increase agility and motor development through various exercise and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40620 Lab GYGYM107 Lango J 4.0 0.5 MTWR 0310-0400

**PE 61  Swim for Fitness**
Transferable: CSU
Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40621 Lab GYPOOL107 Dodd S 3.2 0.5 TR 0515-0635

**PE 62  Yoga**
Transferable: CSU
Coeducational activity designed for beginning and intermediate yoga students. A program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40623 Lab APE101 Watson M 3.2 1.0 MW 1250-0210

**PE 64  Individualized Cardiovascular Fitness**
Transferable: CSU
A fitness program which develops cardiovascular endurance through an individualized open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

- CRN 40813 Lab GYFITCNTR Dodd S 14.0 0.5 day/time - see instructor

**PE Activities**
Classes can be taken for letter grade or pass/no pass.

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**Classes can be taken for letter grade or pass/no pass.**
Appropriate footwear is required in all gym facilities. No barefeet permitted.

Pe 24 Individualized Weight Training

This course utilizes basic kickboxing techniques and physical conditioning in a cardio exercise program. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

PE 64 Cardiovascular Fitness

Open Lab Class Format

Designed for individualized strength or cardiovascular fitness programs in an open lab setting using a variety of exercise equipment.

Section hours by arrangement
+ 1.7 to 3.4 weekly hours
+ .5 or 1.0 unit
+ Fitness Center

Students should check in the first week of the semester during lab hours.

Back to Blues

March 6, 2010 Gavilan College Theater

Performers include:
John Garcia, Maria Amirkhanian, Albert Marques, Art Juncker with the Gavilan College Ensemble, Nate Pruitt and Primary Colors, the winner of the Marian Filice Piano Competition and a Special Guest

Theatre Arts Box Office: 408-846-4973
For more information go to www.gavilan.edu/music

Presented by Gavilan College in association with South Valley Symphony
PHYSICAL EDUCATION - ADAPTED

APE 34  Adapted Aquatic Exercise
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 34.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
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</table>

APE 35  Adapted Swimming for Total Fitness
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 35.

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</table>

APE 36  Adapted Physical Education
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one’s overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 36.

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</table>

APE 38  Adapted Cardiovascular Conditioning and Training
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals who have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 38.

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</table>

APE 34  Adapted Aquatic Exercise
Transferable: No
Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course. Previously known as PE 34.

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APE 35  Adapted Swimming for Total Fitness
Transferable: No
An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control over body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one’s overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course is pass/no pass. Previously known as PE 35.

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APE 36  Adapted Physical Education
Transferable: No
An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one’s physical well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course. Previously known as PE 36.

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<td>MW</td>
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</table>

APE 37  Adapted Cardiovascular Conditioning and Training
Transferable: No
An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals who have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course. Previously known as PE 38.

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</table>

APE 38  Adapted Cardiovascular Conditioning and Training
Transferable: No
An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals who have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course. Previously known as PE 30.

<table>
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</tr>
</tbody>
</table>

Don't go to the wrong city
MHG = Morgan Hill Community Center site
HOL = Hollister Briggs Building site

Students should be aware that there are inherent risks involved in any physical exercise. Students are strongly advised to consult a physician prior to participating in any physical education activity.
<table>
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### INTERCOLLEGIATE ATHLETICS

**ATH 35** Basketball  
**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1  
This course provides practice and competition in intercollegiate basketball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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**ATH 38** Baseball  
**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1  
This course provides practice and competition in intercollegiate baseball for men. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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**ATH 45** Softball  
**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1  
This course provides practice and competition in intercollegiate softball for women. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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**PHYSICAL SCIENCE**

**PSCI 1** Principles of Physical Science  
**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1  
An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. ADVISORY: Mathematics 205 and eligible for English 250 and 260.

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Above class meets at the Hollister Briggs site.

**PSCI 2** Introduction to Meteorology  
**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1  
An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth’s weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, moisture, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth’s climatic history, current research in climate modeling and the possibility of global climate change. ADVISORY: MATH 205.

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<th>CRN</th>
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<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

**PHYSICS**

**PHYS 1** Introduction to Physics  
**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3  
This course is an introduction to the fundamental physical principles that control the world around us. Students will explore the fundamental principles of physics, their historical development, their application to everyday phenomena, and their impact upon political, social, and environmental issues. Laboratory exercises will explore the everyday world. ADVISORY: Mathematics 205.

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</table>

**Be Aware**

You MAY NOT take courses that overlap (courses that meet at the same day and time)!

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**Gavilan’s MESA Program**

Now accepting applications. **MESA** students are entitled to work-shops, academic advising, campus visits, facilitator and instructor led study groups and more! For more information call 408-848-4887 or visit the MESA Study Center in PH115.

- www.gavilan.edu/MESA

**MATHEMATICS, ENGINEERING AND SCIENCE MAJORS**

**PLANNING TO TRANSFER?**

Admission for these majors is very competitive.

- High-unit majors do not need to fulfill all general education requirements
- You do not need to get an AA or AS degree to transfer
- You should plan your sequential courses early.
- You may be qualified to sign a Transfer Admissions agreement with UC or CSU.

MESA has been recognized by the White House, the Ford Foundation and Harvard University for its innovation and mentoring success in engineering, science and mathematics. Excelencia in Education recently named MESA as a semifinalist winner in its 2008 Examples of Excelencia which identified MESA as a national community college model in its ability to strengthen Latino student success.

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**Tutoring Center**

- Free tutoring is available in a variety of subjects!
- Located in LI 116
- Fall/Spring Semester: Mon-Thurs: 10 am - 3 pm
- Summer Session: Call for hours

Gary Cribb, Tutoring Program Coordinator
Kim Wilson, Tutoring Center Specialist

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**Are you a math based major? (BIO, CSIS Architecture, etc.)**

**Do you want to transfer to a 4-year university?**

**Do you have financial need?**

You may be eligible.
**PHYS 2B**  
**General Physics**  
Transferable: CSU, UC; CSU-GE:B1, B3; IGETC:3A; GAV-GE:B1, B3; CAN:PHYS4, PHYS SEQ A  
An introduction to the principles of physics using algebra and trigonometry. Topics include electricity and magnetism, light and optics, modern physics, and an introduction to relativity. **PREREQUISITE:** Physics 2A ADVISORY: Eligible for English 250 and English 260  
40757 L/L PS102 Lee R 3.2 4.0 MW 1120-1240  
L/L PS102 Lee R 2.5 W 0230-0435  
L/L PS102 Lee R 1.0 F 1140-1230  

**PHYS 4A**  
**Physics for Scientists and Engineers - Mechanics/Fluids/Waves**  
Transferable: CSU, UC; CSU-GE:B1, B3; IGETC:5A; GAV-GE:B1, B3; CAN:PHYS SEQ B  
An introduction to the principles of physics using calculus. Topics include kinematics in one, two and three dimensions, vectors, equilibrium and non-equilibrium applications of Newton’s Laws, work and energy, momentum, systems of particles, rotational kinematics and dynamics, simple harmonic motion, elasticity, and waves. **PREREQUISITE:** Physics 2A and Mathematics 1A ADVISORY: Eligible for English 250 and English 260.  
40762 L/L PS102 Lee R 4.0 4.0 MTWR 0810-0905  
L/L PS102 Lee R 2.0 F 0810-1000  

**POLS 1**  
**Introduction to American Government**  
Transferable: CSU, UC; CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2  
Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. **ADVISORY:** Eligible for English 250 and English 260.  
40244 Lec SS210 Turetzky M 3.2 3.0 MW 0810-0930  
40246 Lec SS210 Turetzky M 3.2 3.0 TR 0810-0930  
40247 Lec MHG4 STAFF S 3.2 3.0 TR 1120-1240  
Above class meets at Morgan Hill Community site.  
40245 Lec SS210 Kier D 3.2 3.0 TR 1250-0210  
40254 Lec SS210 Turetzky M 3.3 3.0 T 0600-0905  
40248 Online class Turetzky M 3.0  
You must have an email account to take this course. Start your course by going to: http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  
40252 Online class Turetzky M 3.0  
You must have an email account to take this course. Start your course by going to: http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  

**POLS 3**  
**Introduction to Comparative Politics**  
Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F  
Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. **ADVISORY:** Eligible for English 250 and English 260.  
40260 Online class Turetzky M 3.0  
You must have an email account to take this course. Start your course by going to: http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.  
40261 Lec LI171 Turetzky M 3.2 3.0 TR 0230-0350  

**POLS 4**  
**Introduction to International Relations**  
Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F  
This course provides an introduction to key contemporary international problems and the policies to analyze them. Major parts of the course cover such topics as war and peace, foreign policymaking, the international economy, and future trends in world politics.  
40263 Lec SS210 Halper L 3.2 3.0 MW 1120-1240  
This service learning course section involves community work. See page 20 for more information.  

**POLS 23**  
**Independent Study**  
Transferable: CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.  
40258 Ind SS107 Turetzky M 1.0  
40259 Ind SS107 Turetzky M 2.0  

**POLS 27**  
**Contemporary Leadership**  
Transferable: CSU; GAV-GE:E2  
A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as PSYC 27. **ADVISORY:** Eligible for English 250 and English 260.  
40862 L/L SC154S Stewart J 3.2 3.0 TR 0945-1105  

**PSYC 1A**  
**Introduction to Psychology**  
Transferable: CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2; CAN:PSY2  
The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. **ADVISORY:** Eligible for English 250 and English 260.  
40271 Lec SS214 Olier C 3.2 3.0 MW 0810-0930  
40272 Lec SS214 Hinn G 3.2 3.0 TR 0810-0930  
40274 Lec MHG11 Campill J 3.2 3.0 TR 0945-1105  
Above class meets at Morgan Hill Community site.  
40273 Lec HOL4 Olier C 3.2 3.0 TR 1120-1240  
Above class meets at the Hollister Briggs site.  
40275 Lec SS214 Olier C 3.2 3.0 MW 1250-0210  
40276 Lec SS214 Campill J 3.3 3.0 R 0900-0905  
40277 Lec MHG10 Olier C 3.3 3.0 R 0600-0905  
Above class meets at Morgan Hill Community site.  

**PSYCHOLOGY**  

**PHYSICS**  

**POLITICAL SCIENCE**  

**PHYSIOLOGY:** see Biological Sciences
PSYC 1B  Introduction to Psychology  
Transferable: CSU, UC; CSU-GE:D9, IGETC:4; GAV-GE:D2  
Continuation of Psychology 1A. This course stresses the biological basis of behavior including: neuroanatomy, the senses, perception, learning, thinking, and psychological disorders.  
PREREQUISITE: Completion of Psychology 1A with a grade of ‘C’ or better.

PSYC 2  Early Child Development  
Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4; GAV-GE:D2  
A systematic study of the child from prenatal life through the preschool years. The course integrates the basic concepts of physical, cognitive and psychosocial development at each major stage of life during this period. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

PSYC 3  Child Growth and Development During the School Years  
Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4; GAV-GE:D2  
Continuation of the study of child development with emphasis on children from six years of age through adolescence. Includes developmental theories and topics relevant to these ages. This course is also listed as CD 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; Psychology 2.

PSYC 5  Self-Assessment and Career Development  
Transferable: CSU, CSU-GE:E2; GAV-GE:E2  
A course designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course include online and self-paced formats. This course is also listed as GUID 1. ADVISORY: Eligible for English 250 and English 260. $12 fee will be charged for career assessment materials.

PSYC 6  Introduction to Conflict Resolution  
Transferable: CSU, CSU-GE:D7; GAV-GE:D2  
Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as ASL 6 and POLS 6 and CMUN 6. ADVISORY: English 250 and English 260.

Make a difference.  
Your voice counts.  
Alice Waters, restaurant owner, Berkeley author and crusader working for 'every school in America to have a garden and every child to have an opportunity to discover the taste of fresh food.'

Quote excerpted from AMERICAN GREATS, by Robert Wilson and Stanley Marcus (The Perseus Books Group, 2000)
SOCIETY

SOC 1A Introduction to Sociology
Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC2
Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. ADVISORY: Eligible for English 250 and English 260.
40575 Lec SS210 Kreider R 3.2 3.0 TR 0945-1105
40571 Lec MHG10 Kreider R 3.2 3.0 MW 0945-1105
40577 Lec HOL2 Sachs L 3.2 3.0 TR 0230-0350
Above class meets at Hollister Briggs site.
40572 Lec HOL6 Sachs L 3.3 3.0 M 0600-0905
Above class meets at the Hollister Briggs site.

SOC 1B Introduction to Sociology: Social Problems
Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC4
Sociology 1B is a course centering on the application of sociological concepts to the analysis of human ecology, social movements, social change, deviance and other selected social problems. Emphasis is placed on the study and analysis of problems in contemporary American society. ADVISORY: Sociology 1A
40581 Lec SS205 Kreider R 3.2 3.0 TR 1120-1240
Above class meets at the Hollister Briggs site.

SOC 3 Sociology of Race, Ethnicity and Cultural Identity
Transferable: CSU, UC; CSU-GE:D0, D3, IGETC:4J; GAV-GE:D2, F
This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape peoples lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. ADVISORY: Eligible for English 250 and English 260.
40584 Lec SS205 Cervantes E 3.3 3.0 W 0600-0905

SOC 4 Sociology of Women and Men
Transferable: CSU, UC; CSU-GE:D0, D4, IGETC:4J; GAV-GE:D2
Analysis of the nature of women’s and men’s traditional and changing roles in society including development of women’s and men’s potential, relationships in marriage, influence of mass media, employment practices, legal provisions and women’s and men’s liberation. ADVISORY: Eligible for English 250 and English 260.
40585 Lec SS110 Kreider R 3.2 3.0 MW 1250-0210

SPANISH

SPAN 1A Elementary Spanish
Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:SPAN2, SPAN SEQ A
Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.
40442 Lec HU105 Marques A 5.2 5.0 MTWR 0945-1050
40447 Lec HOL4 Perez D 5.2 5.0 MTWR 0945-1050
Above class meets at Hollister Briggs site.
40450 Lec HU105 Marques A 5.2 5.0 MTWR 1120-1225
40451 Lec HU105 Perez D 5.2 5.0 MTWR 1250-0155
40452 Lec HU105 Schmidt E 5.2 5.0 TR 0600-0820

SPAN 1B Elementary Spanish
Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2; CAN:SPAN4, SPAN SEQ A
Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1A or equivalent.
40480 Lec HU105 Marques A 5.2 5.0 MTWR 0830-0935
40453 Lec HOL5 Perez D 5.2 5.0 MTWR 0830-0935
Above class meets at Hollister Briggs site.
40455 Lec HU105 Perez D 5.2 5.0 MTWR 2030-0335
40457 Lec L100 Schalesky C 5.2 5.0 MTWR 2030-0335

SPAN 2B Intermediate Spanish
Transferable: CSU, UC; CSU-GE:C2; IGETC:3B; 8A; GAV-GE:C2; CAN:SPAN10, SPAN SEQ B
Review of basic structures and grammar with greater emphasis on vocabulary and idioms. Introduction to literature as it reflects the characteristics of Hispanic societies. Greater emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.
40485 Lec Lab HU101 Malone S 5.2 5.0 TR 0230-0450

New Building Names!
CH → MA (Mathematics)
CH → PS (Physical Science)
QE → MP (Multipurpose)
CJ → CE (Community Education)
SM → SF (Security & Facilities)

See map on inside back cover.

Gavilan College • www.gavilan.edu
Create and perform an original play for middle and high school audiences. Come be part of this exciting spring project! Directed by John Lawton Haehl, Ph.D.

Everyone is welcome! For more information, go to www.gavilan.edu/theatre
### CRN | Type | Room | Instructor | Hrs. | Units | Days | Begin-End
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**THEA 12B ** Acting Techniques  
Transferable: CSU, UC; GAV-GE:C1  
Techniques for creating characterizations for performance. Various acting approaches will be examined through research, discussion and acting exercises. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. ADVISORY: Theatre Arts 12A.  
40493 | L/L | TH125 | Klipstine W | 3.2 | 2.0 | MW | 0945-1105

**THEA 13A** Actor’s Workshop  
Transferable: CSU, UC; GAV-GE:C1  
Audition, rehearsal and performance of a theatrical production for public performance.  
40494 | Lab | TH125 | Lawton-Haehl J | 10.8 | 3.0 | MTWR | 0630-0855

**THEA 13B** Actor’s Workshop  
Transferable: CSU, UC; GAV-GE:C1  
Audition, rehearsal and performance of a theatrical production for public performance.  
40495 | Lab | TH125 | Lawton-Haehl J | 10.8 | 3.0 | MTWR | 0630-0855

**THEA 13C** Actor’s Workshop  
Transferable: CSU, UC; GAV-GE:C1  
Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: THEA 13B.  
40496 | Lab | TH125 | Lawton-Haehl J | 10.8 | 3.0 | MTWR | 0630-0855

**THEA 13D** Actor’s Workshop  
Transferable: CSU, UC; GAV-GE:C1  
Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: Theatre Arts 13C.  
40497 | Lab | TH125 | Lawton-Haehl J | 10.8 | 3.0 | MTWR | 0630-0855

**THEA 14** Stage Production  
Transferable: CSU, UC; GAV-GE:C1  
An individualized course in technical theatre production for the performing arts. Areas of study include: scenery, lighting, props, costumes, sound, make-up, public relations/box office management or stage management. May be repeated until a maximum of 9 units are accrued. ADVISORY: Eligible for English 250 and English 260.  
40498 | Lab | TH125 | Klipstine W | 3.2 | 1.0 | MW | 1250-0210
40501 | Lab | TH125 | Klipstine W | 6.6 | 2.0 | MW | 1250-0355
40502 | Lab | TH125 | Klipstine W | 6.6 | 3.0 | MW | 1250-0355

40493 | ARR | TBA | | 1.0 | | |

**THEA 16** Television History and Practice  
Transferable: CSU; GAV-GE:C1  
This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as MCTV 16. ADVISORY: Eligible for English 250 and 260.  
40509 | Lec | L1144 | Abad M | 3.2 | 3.0 | MW | 1120-1240

**THEA 17A** Television and Video Workshop  
Transferable: CSU; GAV-GE:C1  
An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as MCTV 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.  
40515 | L/L | L1144 | Frazier J | 5.4 | 3.0 | TR | 1250-0315

**THEA 17B** Television and Video Workshop  
Transferable: CSU; GAV-GE:C1  
Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as MCTV 17B. ADVISORY: Completion of Theatre Arts 17A.  
40517 | L/L | L1144 | Frazier J | 5.4 | 3.0 | TR | 1250-0315

**THEA 19** Television and Film Acting  
Transferable: CSU, UC; GAV-GE:C1  
Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as MCTV 19.  
40518 | L/L | L1144 | Gonzalez R | 3.2 | 3.0 | TR | 1120-1240

**THEA 20** Introduction to Scriptwriting  
Transferable: CSU; GAV-GE:C1  
An introductory course on script development, writing and formatting for broadcast television and film production. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: English 250.  
40519 | Online class | | Gonzalez R | 3.0 | | | 03/08/10 - 05/21/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

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### Theatre Arts/Drama/TV

**Theatre Arts 21**  
**Mexican Dance and Folklore**  
Sat 9:30 - 12:35 am (2 units)  
This term will focus on folk dances from Mexico & Folklorico. Featuring Dances and choreographers from Ballet Fuego Nuevo and Fiesta Mexicana.

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**Theatre Arts 13 A-D** Actor’s Workshop presents  
**William Shakespeare’s As You Like It**  
Directed by John Lawton Haehl, Ph.D  
Public Performances: May 1 & 2, 8 & 9, 15 & 16  
For more information email jlawtonhaehl@gavilan.edu
THEA 21  Mexican Dance and Folklore  
Transferable: CSU, UC; GAV-GEC1
Selected regional dances of Mexico, taught for technical and cultural understanding. Emphasis is given to the origin, development and styling of the material. Students are afforded the opportunity of appearing in performances. May be repeated until a maximum of 8 units are accrued.  
40975  L/L  TH125  Lawton-Haehl J  3.3  2.0  S  0930-1235

THEA 22  Field Work and Service  
Transferable: CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.  
40520  Fld Ex  TH125  Abad M  1.0

THEA 23  Independent Study  
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.  
40521  Ind  TH125  Abad M  1.0  40522  Ind  TH125  Abad M  2.0  40523  Ind  TH125  Frazier J  1.0  40524  Ind  TH125  Frazier J  2.0  40525  Ind  TH125  Lawton-Haehl J  1.0  40526  Ind  TH125  Lawton-Haehl J  2.0  40527  Ind  TH125  Gonzalez R  1.0  40528  Ind  TH125  Gonzalez R  2.0

THEA 98  Special Topics - GavTV Production  
Transferable: CSU
Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.  
40536  ARR  PB15  Abad M  1.0  40541  ARR  PB15  Abad M  2.0

CWE 190  Occupational Work Experience  
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum of 16 units. REQUIRED: Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required) Minimum 2.00 G.P.A.  

CWE 192  General Work Experience Education  
Transferable: CSU
General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum of 16 units. REQUIRED: Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required) Minimum 2.00 G.P.A.  

VOCATIONAL PREP STUDENTS: DISABILITY

Word Processing: see CSIS

WORK EXPERIENCE

AE 600  Vocational Training I  
Transferable: No
Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.  
40302  Lab  LI204  Franklin L  Open Entry/Open Exit
40303  Lab  HOPEG  Merrill T/Brown C/Sato K  Above class meets at HOPE Workshop, 8855 Murray Ave., Gilroy. Open Entry/Open Exit.
40317  Lab  HOPEG  Brown C/Sato K  Above class meets at HOPE Workshop, 2300 Technology Parkway, Hollister. Open Entry/Open Exit.
40329  Lab  MHS13  Merrill T  5.0  M  0800-1250
Above class meets at Morgan Hill Community site. Open Entry/Open Exit.
40327  Lab  LI117  Brown C  7.0  W  0910-0400
Merrill T  Open Entry/Open Exit
40322  Lab  LI171  Sato K  2.0  TR  0910-1000
Open Entry/Open Exit
40384  Lab  GYGYM  Sato K  2.0  TR  1010-1110
Open Entry/Open Exit
40403  Lab  APE120  Brown C  3.2  TR  1120-1240
Open Entry/Open Exit

Broadcast Television

17 unit Certificate of Achievement

This certificate was formerly a certificate of proficiency. Pending Chancellor’s Office approval it will show on students’ transcripts as a certificate of achievement. Please check the Gavilan College website or consult a counselor to check current status. Students completing requirements will receive a Certificate of Proficiency if the Chancellor’s Office does not approve as Certificate of Achievement.

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
41000  Wrk Ex  LI101A  Sweeney S  1.0
41001  Wrk Ex  LI101A  Sweeney S  2.0
41002  Wrk Ex  LI101A  Sweeney S  3.0

VOCATIONAL PREP STUDENTS: DISABILITY
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

AE 602  Vocational Training III
Transferable: No
Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.
40419  Lab  L204  Franklin L
Open Entry/Open Exit
40440  Lab  HOPEG  Brown C/Merrill T
Above class meets at HOPE Workshop, 8855 Murray Ave., Gilroy. Open Entry/Open Exit.
40405  Lab  HOPEH  Sato K/Brown C
Above class meets at HOPE Workshop, 2300 Technology Parkway, Hollister. Open Entry/Open Exit.

AE 603  Vocational Training IV
Transferable: No
AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.
40443  Lab  MHG8  Merrill T  3.3  F  0945-1250
Above class meets at Morgan Hill Community site. Class. Open Entry/Open Exit.
40444  Lab  LI204  Franklin L
Open Entry/Open Exit.

AE 605  Vocational Training VI
Transferable: No
This course is designed for students with disabilities. The purpose of this course is to improve the student’s ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.
40445  L/L  APE120  Brown C  1.6  R  1250-0210
Open Entry/Open Exit.

AE 613  Independence Training IV
Transferable: No
This course is designed for students with disabilities. The purpose of this course is to improve the student’s ability to build math competencies related to independence in daily living and the work site. The focus of the class is basic computation, consumer awareness, money management, banking and purchasing.
40448  L/L  APE120  Brown C  1.6  T  1250-0210
Open Entry/Open Exit.

AE 636  Adapted Physical Education
Transferable: No
An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one’s overall well-being. This course is for the non-matriculating student, is not graded and is without college credit. ADVISORY: Students must be able to document a physical disability.
40449  Lab  GYPOOL  Ellis D
Open Entry/Open Exit.
40462  Lab  LOADCS1  Sato K  3.2  MW  0945-1105
Above class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.
40464  Lab  LOADCS1  Maringer J  3.2  TR  0945-1105
Above class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.
40470  Lab  APE108  Ellis D  3.3  F  0945-1250
Specialized class for students with developmental disabilities. Open Entry/Open Exit.
40574  Lab  LOADCS1  Maringer J  3.3  F  0945-1250
Above class meets at Live Oak Adult Day Services, 651 W. Sixth St., Gilroy. Open Entry/Open Exit.

DISCRIMINATION / HARASSMENT COMPLAINTS
Call Equal Opportunity Officer at 408-848-4731.

Spring 2010

Work Exp - Vocational Prep

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

FINAL EXAM SCHEDULE

Monday-Saturday, May 24-29, 2010

This schedule is designed to provide dates and two-hour blocks of time for Final Exams in credit courses. Final exams will begin Monday, May 24, 2010. Classes meeting prior to 8 a.m. will take their exams during the same week, for a two-hour period beginning at the class starting hour.

All finals are to be given at the scheduled time, and in the room in which the class has regularly met during the semester. Exceptions can be granted only by the department chair and the area dean.

If a class appears not to have a time scheduled according to the chart below, please see the instructor, department chair or area dean. Instructors' office hours will be changed to accommodate the final exam schedule. Please check your instructor’s office for the revised schedule.

If your class meets on these days:
Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF

Starts at any time between:  

Your final exam will be:  

<table>
<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Begin</th>
<th>End</th>
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<tbody>
<tr>
<td>08:00 - 09:40</td>
<td>Wed.</td>
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<tr>
<td>11:05 - 12:20</td>
<td>Wed.</td>
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<td>Mon.</td>
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<td>03:00</td>
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If your class meets on these days:
MTu, MTuWTh, MTuWF, MTuThF, Tu, TuW, TWF, TuWThF, TuWF, TuTh, TuThF, Th, ThF

Starts at any time between:  

Your final exam will be:  

<table>
<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Begin</th>
<th>End</th>
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Fri or Fri/Sat classes: If your class meets at ANY start time between 8-10:55 am, the final exam will be: Friday, May 28 from 8:00-10:00 am. If your class meets at ANY start time between 11:00 am - 1:55 pm, the final exam will be: Friday, May 28 from 10:30 am - 12:30 pm. If your Friday class meets at any start time between 2 pm - 4:55 pm, your final exam will be on Friday, May 28 from 1 pm - 3 pm.

Make-ups and Conflicts:  

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<td>03:30</td>
<td>05:30</td>
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</table>

Exams for classes held on Saturdays, Sundays & Evenings

All classes held on:  

Monday evenings  
Tuesday evenings  
Wednesday evenings  
Thursday evenings  
Friday evenings  
Monday/Wednesday evenings  
Tuesday/Thursday evenings  
Saturday  
Sunday  

Make-ups and Conflicts:  

<table>
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<th>Time</th>
<th>Days</th>
<th>Begin</th>
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<td>Thur.</td>
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Classroom Locations: Refer to “How to Use This Schedule” on page 5.
### Early and Late Start/Short-Term Classes

**Sorted by Date**

These courses are offered at Gavilan’s main Gilroy campus and at the Morgan Hill & Hollister sites.

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### Short-term Online Cybersession

### Courses: See page 93.

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### Early and Late Start/Short-Term Names!

CH → MA (Mathematics)
CH → PS (Physical Science)
OE → MP (Multipurpose)
C1 → CE (Community Ed)
SM → MF (Maintenance/Facilities)
See map on inside back cover.

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### Spring 2010

**King’s Canyon National Park**

**New Building Names!**

**King’s Canyon National Park Trip. See class information on page 42.**
Distance Learning courses at Gavilan are offered in three different ways:

**Online Courses** allow students who have access to a computer with an internet connection to take college credit classes. Students must have an email account before they register for the online course. Students will meet their instructors and classmates online. Your instructor may schedule one or more optional meetings on campus.

**Hybrid - online and classroom** courses combine online and traditional classroom instruction. Some classes have one or two sections beginning on page 98. Telecourses are available for distance education classes in Hollister see the Noncredit section beginning on page 98.

### Distance Learning

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>DESCRIPTION</th>
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**Noncredit classes. For more information about Noncredit classes in Hollister see the Noncredit section beginning on page 98.**

**This class is open entry/open exit. Students can enroll anytime during the semester.**

We encourage you to exercise the same kind of caution in a distance learning class as you would if you were taking an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.
Hybrid Courses

Hybrid classes will be delivered partially online and also meet face to face at select locations. You must have an email account to take a distance ed course. Unless you have made prior arrangements with the instructor, come to class in person on the first day of the semester or the first day of class for short-term courses. If you do not show up on the first day you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

<table>
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BIO 15 Survey of Human Anatomy and Physiology

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- Cesar Chavez Holiday falls on March 31st.
- There is a $25 site fee per class to be paid to Gavilan College.
- Classes meet in PB11N.
- To register for television classes or for more information on dates, times and admission fees, contact: Gavilan College at 408-848-4719 or SJSU 408-924-3624.

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We are pleased to provide the following services for your convenience at the Hollister Briggs Building satellite site:

**Admissions**
- Accept applications for admission
- Sell catalogs and distribute class schedules
- Sell parking permits for the main campus

**Registration and Records**
- Class registration
- Add/drops
- Assessment test results
- Dispense forms: Transcript Requests, Repeated Course Requests, Progress Reports, High School Contracts, etc.
- Sell Student Body IDs (photos taken and cards distributed)

**Orientations**
- Online

**Placement/Assessment**
- Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations.
- Schedule an appointment for an Assessment at the site. Schedule an appointment for an ATB test at the Financial Aid Office. Call (408) 848-4727.

**Counseling**
- Scheduled appointments only - January 20, 12-8 pm - Call (831) 636-3783 for information.

**Tutoring**
- Once a week for Math, English and other subjects. Free to all Gavilan students. Call (831) 636-3783 for times.

**Health Services**
- First aid supplies and health education materials

**Financial Aid**
- Assistance with BOG Fee Waiver forms
- Assistance with filling out FAFSA and other financial aid information.

**Bookstore**
- Buy textbooks for your Hollister classes during the first two weeks of the semester.
- Order textbooks online at efollet.com, Purchase scantrons and green books.

**Computer Access**
- Student drop-in lab available to all students registered at Gavilan College. Open during office hours.
- Purchase GoPrint cards and reloads.

**Library**
- A Library resource lab consisting of seven computers allows students to do research.
- Help also available via email, chat and phone.
- Search e-books, databases and much more.
- Open during office hours.

**Career/Transfer**
- College catalogs, EUREKA career assessment.

**EOPS/CalWORKs/CARE**
- Every Wednesday. For an appointment or for more information call (408) 848-4740.

Services for veterans and international students available at the main campus. All other services, including Basic Skills, DRC, MESA, and TRIO are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - www.gavilan.edu.
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<td>2/23-5/29</td>
<td>Bryson</td>
<td>HOL5</td>
</tr>
<tr>
<td>40934</td>
<td>PHIL 1A</td>
<td>INTRO PHILOSOPHY</td>
<td>3</td>
<td>Tu</td>
<td>2:30P-3:50P</td>
<td>2/23-5/29</td>
<td>Hodge</td>
<td>HOL2</td>
</tr>
<tr>
<td>40938</td>
<td>PE70</td>
<td>PILATES</td>
<td>1</td>
<td>Tu</td>
<td>5:00P-7:00P</td>
<td>2/23-5/29</td>
<td>McGinnis</td>
<td>HOL6</td>
</tr>
<tr>
<td>40836</td>
<td>PSYC 111</td>
<td>CHILD DEVELOPMENT</td>
<td>3</td>
<td>W</td>
<td>6:00P-9:05P</td>
<td>2/23-5/29</td>
<td>Flippin</td>
<td>HOL2</td>
</tr>
<tr>
<td>40572</td>
<td>SOC 1A</td>
<td>INTRO TO SOCIOLOGY</td>
<td>3</td>
<td>M</td>
<td>6:00P-9:05P</td>
<td>2/23-5/29</td>
<td>Muscari</td>
<td>HOL6</td>
</tr>
<tr>
<td>40577</td>
<td>SOC 1A</td>
<td>INTRO TO SOCIOLOGY</td>
<td>3</td>
<td>MW</td>
<td>3:30P-6:35P</td>
<td>2/23-5/29</td>
<td>Muscari</td>
<td>HOL6</td>
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<tr>
<td>40453</td>
<td>SPAN 1B</td>
<td>ELEMENTARY SPANISH</td>
<td>5</td>
<td>M</td>
<td>8:30A-9:35A</td>
<td>2/23-5/29</td>
<td>Perez</td>
<td>HOL1</td>
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<tr>
<td>40486</td>
<td>SPAN 8B</td>
<td>CONVERS SPANISH</td>
<td>3</td>
<td>M</td>
<td>6:00P-9:05P</td>
<td>2/23-5/29</td>
<td>Lemos</td>
<td>HOL1</td>
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<tr>
<td>40488</td>
<td>SPAN 8C</td>
<td>CONVERS SPANISH</td>
<td>3</td>
<td>Th</td>
<td>6:00P-9:05P</td>
<td>2/23-5/29</td>
<td>Lemos</td>
<td>HOL1</td>
</tr>
</tbody>
</table>
We are pleased to provide the following services for your convenience at the Morgan Hill Community Center satellite site:

**Admissions**  
Accept applications for admission.  
Sell catalogs and distribute class schedules.  
Sell parking permits for main campus.

**Registration and Records**  
Class registration  
Add/drops  
Assessment test results  
Sell Student Body IDs (photos taken and cards distributed)  
Dispense forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.

**Orientation**  
Online

**Placement/Assessment**  
Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations.  
Schedule an appointment for an Assessment at the site. Schedule an appointment for an ATB test at the Financial Aid Office.  
Call (408) 848-4727.

**EOPS/CalWORKs/CARE**  
CalWORKs Counseling - Every Tuesday from 3:30 - 7:30 pm by appointment 848-4740.

**Tutoring**  
Every Thursday from 3-6 pm - all levels of math, including accounting. Free to all Gavilan students. Call (408) 782-2873.

**Counseling**  
Scheduled appointments only - January 20, 12-8 pm - Call (408) 782-2873 for information.

**Financial Aid**  
Assistance with BOG Fee Waiver forms  
FAFSA and other financial aid forms available online.

**Bookstore**  
Buy textbooks for your Morgan Hill classes during the first week of the semester.  
Order textbooks online at efollet.com.  
Purchase scantrons and bluebooks.

**Health Services**  
First aid supplies and health education materials

**Library**  
Provides research assistance via email, chat and phone.  
Search e-books and databases, and much more.

**Career/Transfer**  
College catalogs, EUREKA career assessment.

**Computer Access**  
Student drop-in lab available to all students registered at Gavilan College. Open during office hours.  
Purchase GoPrint cards and reloads.

Services for veterans and international students available at the main campus. All other services, including Basic Skills, DRC, MESA, TRIO, etc. are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - www.gavilan.edu

Gavilan College Morgan Hill Site  
17060 Monterey Rd.  
Morgan Hill, CA 95037  
(408) 782-2873  
Lorraine Welk, Instructional Site Director  
Irma Banuelos, Program Service Specialist  
Site Office Hours - See inside front cover.
NONCREDIT PROGRAM

This program is open to all students and currently offers various classes of interest to the community. All classes are free of charge.* There are no tests, no quizzes and no letter grades. Registration will take place in the Admissions & Records Office or on the first day of class. Students should contact Debra Casella in the Noncredit Office directly with any questions at (408) 852-2824.

Some classes may require a materials fee.

SPRING NONCREDIT CLASSES

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
</table>

**ALLIED HEALTH**

**AH 740 Tai Chi for Arthritis and Other Related Illnesses**
Transferable: No
This course is designed for the maintenance of the physical and mental well-being of an older adult with arthritis and other related illnesses. Instruction will focus on the postures and movements of Tai Chi, a Chinese exercise regimen that has a slow paced movement that improves balance, coordination, breathing and builds strength and stamina. Activities are included that promote self-care and health awareness.

40961 Lab WM1 Yinger K 2.0 TR 1000-1100
Above class meets at Wheeler Manor, 651 W. 6th Street in Gilroy (408) 847-5490.

40958 Lab JDA1 Frey E 1.0 R 1115-1215
Above class meets at Jovenes de Antano, 300 West Street in Hollister (831) 637-9275.

40962 Lab CCCEL Dunn M 1.8 W 0600-0730
Above class meets at Morgan Hill Community & Cultural Center: El Toro Room, 17000 Monterey Road in Morgan Hill (408) 782-0008.

**AH 741 Body Dynamics and Aging**
Transferable: No
This course is designed for the 55+ adult student to provide awareness and knowledge of physical fitness, stress management and nutrition to personal health. Discussions will focus on nutrition, sleep disorders, depression, leisure/social activities and chronic conditions that affect the body as aging occurs.

40871 Lec CRC1 Dunn M 1.8 W 1030-1200
Above class meets at Centennial Recreation Center, 171 W. Edmundson Avenue in Morgan Hill (408) 779-0208.

**ART**

**ART 760 Arts and Crafts I for Older Adults**
Transferable: No
A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: painting, drawing, color theory, composition and rendering, batik or tie-dye, quilting or needlepoint, crocheting or knitting and block printing.

40869 Lab CRC1 Gupta R 3.0 R 0100-0400
Above class meets at Centennial Recreation Center, 171 W. Edmundson Avenue in Morgan Hill (408) 779-0208.

**ART 761 Arts and Crafts II for Older Adults**
Transferable: No
A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: Metal, leather, fibers, glass, wood, and paper crafts. The crafts will be for both decorative or utilitarian.

40870 Lab HVME1 Dickerson P 3.0 F 0900-1200
Above class meets at Hacienda Valley Mobile Estates, 275 Burnett Avenue in Morgan Hill (408) 779-4301.

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
### ENGLISH AS A SECOND LANGUAGE

#### ESL 702A  ESL Citizenship
**Transferable:** No
This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and U.S. Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low-intermediate ESL level and will focus on the historical period beginning in the 1600’s on through to 1980.

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<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>40875</td>
<td>Lec</td>
<td>MGH5</td>
<td>Yu-Costa E</td>
<td>5.6</td>
<td></td>
<td>MW</td>
<td>0900-1130</td>
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</table>

Above class meets at Morgan Hill Community site.

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<tr>
<th>CRN</th>
<th>Type</th>
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<th>Hrs.</th>
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<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>40874</td>
<td>Lec</td>
<td>STF1</td>
<td>Stuker D</td>
<td>3.6</td>
<td></td>
<td>MR</td>
<td>0600-0730</td>
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</table>

Above class meets at St. Frances Building, 7950 Church Street in Gilroy (408) 847-2652.

<table>
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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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</thead>
<tbody>
<tr>
<td>40876</td>
<td>Lec</td>
<td>HOLLCC1</td>
<td>Segovia M</td>
<td>2.8</td>
<td></td>
<td>T</td>
<td>0600-0830</td>
</tr>
</tbody>
</table>

Above class meets at Hollister Community Center: Gabrian Room, 300 West Street in Hollister, (831) 636-4390.

#### ESL 704A  ESL for the Workplace
**Transferable:** No
This is part A of a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. This course may be repeated three times.

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<th>CRN</th>
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<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>40968</td>
<td>Lab</td>
<td>CTC1</td>
<td>Rivoallon L</td>
<td>6.0</td>
<td></td>
<td>W MF</td>
<td>0900-1100</td>
</tr>
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</table>

Above class meets at Gavilan Computer Technology Center: Room 1, 7881 Murray Avenue in Gilroy (408) 846-7502.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>40969</td>
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<td>CTC1</td>
<td>Vargas-Padilla</td>
<td>6.0</td>
<td></td>
<td>T WR</td>
<td>0700-0900</td>
</tr>
</tbody>
</table>

Above class meets at Gavilan Computer Technology Center: Room 1, 7881 Murray Avenue in Gilroy (408) 846-7502.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40970</td>
<td>Lab</td>
<td>JS1</td>
<td>Vargas N</td>
<td>3.0</td>
<td></td>
<td>MT</td>
<td>0500-0800</td>
</tr>
</tbody>
</table>

Above class meets at Jasmine Square Apartments, 16530 Monterey Road in Morgan Hill (408) 779-0681.

#### ESL 777  ESL Lifeskills 1
**Transferable:** No
This is the first course in a series of survival English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>40971</td>
<td>Lec</td>
<td>ELROBL</td>
<td>Howell J</td>
<td>5.4</td>
<td></td>
<td>T WR</td>
<td>0800-0930</td>
</tr>
</tbody>
</table>

Above class meets at El Roble Elementary School, Room: C-11, 930 Third Street in Gilroy (408) 842-8234.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40877</td>
<td>Lec</td>
<td>ELIOT</td>
<td>Payne D</td>
<td>6.0</td>
<td></td>
<td>MF</td>
<td>0810-1000</td>
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</table>

Above class meets at Eliot Elementary School: Library, 475 Old Gilroy Street in Gilroy, (408) 842-5618.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>40879</td>
<td>Lec</td>
<td>SBCL</td>
<td>Segovia-Avalos</td>
<td>6.0</td>
<td></td>
<td>R</td>
<td>0900-1200</td>
</tr>
</tbody>
</table>

Above class meets at San Benito County Library, 470 5th Street in Hollister (831) 636-4107.

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Check Out Early & Late Start Classes! Page 91.
Register anytime before the first day of class.
Check the dates printed under the class CRN number.
### ESL 777 ESL Lifeskills 2
**Transferable:** No  
This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40881</td>
<td>Lec</td>
<td>CALAVR</td>
<td>Villicana J</td>
<td>5.4</td>
<td>MWF</td>
<td>0600-0730</td>
<td>Above class meets at Calaveras Elementary, 1151 Buena Vista Road in Hollister (831) 636-4460.</td>
</tr>
<tr>
<td>40887</td>
<td>Lec</td>
<td>MHG13</td>
<td>Yu-Costa E</td>
<td>5.6</td>
<td>MW</td>
<td>0600-0830</td>
<td>02/03/10 - 05/29/10 Above class meets at Morgan Hill Community site.</td>
</tr>
<tr>
<td>40880</td>
<td>Lec</td>
<td>ROH</td>
<td>Gaver J</td>
<td>5.6</td>
<td>MW</td>
<td>0600-0830</td>
<td>Above class meets at Morgan Hill Community site.</td>
</tr>
<tr>
<td>40883</td>
<td>Lec</td>
<td>BROWN</td>
<td>Camacho-Light</td>
<td>6.0</td>
<td>TR</td>
<td>0600-0800</td>
<td>Above class meets at Brownell Middle School: Room 40, 7800 Carmel Street in Hollister (831) 636-4460.</td>
</tr>
<tr>
<td>40884</td>
<td>Lec</td>
<td>SUNNY</td>
<td>Vallejo M</td>
<td>5.4</td>
<td>TWR</td>
<td>0600-0730</td>
<td>Above class meets at Sunnyslope Elementary, 1475 Memorial Drive in Hollister (831) 636-4420.</td>
</tr>
</tbody>
</table>

### ESL 779 ESL Lifeskills 3
**Transferable:** No  
This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40886</td>
<td>Lec</td>
<td>MHG13</td>
<td>Yu-Costa E</td>
<td>5.6</td>
<td>TR</td>
<td>0900-1130</td>
<td>Above class meets at Morgan Hill Community site.</td>
</tr>
<tr>
<td>40887</td>
<td>Lec</td>
<td>CTC3</td>
<td>Morley S</td>
<td>6.0</td>
<td>MWF</td>
<td>0900-1100</td>
<td>01/06/10 - 05/29/10 Above class meets at Gavilan Computer Technology Center: Room 3, 7881 Murray Avenue in Gilroy (408) 846-7502.</td>
</tr>
<tr>
<td>40885</td>
<td>Lec</td>
<td>SVALLY</td>
<td>Padilla D</td>
<td>5.4</td>
<td>MWF</td>
<td>0700-0830</td>
<td>Above class meets at South Valley Jr. High: Room E-7, 385 I.O.O.F. Avenue in Gilroy (408) 848-7149.</td>
</tr>
</tbody>
</table>

### ESL 780 ESL Lifeskills 4
**Transferable:** No  
This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

<table>
<thead>
<tr>
<th>CRN</th>
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<th>Room</th>
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<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40888</td>
<td>Lec</td>
<td>GABILN</td>
<td>Howell J</td>
<td>8.0</td>
<td>MTWR</td>
<td>0600-0800</td>
<td>Above class meets at Gabilan Hills Elementary: Room F-11, 901 Santa Ana Road Suite 100 in Hollister (831) 636-4430.</td>
</tr>
</tbody>
</table>

### ESL 781 ESL Lifeskills 5
**Transferable:** No  
This is the fifth course in a series of survival English for students with beginning oral or written English competency. It will reinforce basic skills learned and continue to develop vocabulary and ease of communication in life skill areas such as the family, the larger community, health, employment, and leisure activities to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 780.

<table>
<thead>
<tr>
<th>CRN</th>
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<th>Room</th>
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<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40889</td>
<td>Lec</td>
<td>SVALLY</td>
<td>Magana J</td>
<td>5.4</td>
<td>MWF</td>
<td>0700-0830</td>
<td>Above class meets at South Valley Jr. High: Room E5, 385 I.O.O.F. in Gilroy (408) 846-7502.</td>
</tr>
</tbody>
</table>

### HUMANITIES
**HUM 767 Film Classics**
**Transferable:** No  
This class is designed to study the facts, fantasy, history and trivia of classic and modern films. The background and history of each film and its performance will be compared and contrasted.

<table>
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<tr>
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<th>Hrs.</th>
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<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>40892</td>
<td>Lab</td>
<td>JDA1</td>
<td>Sendejas L</td>
<td>3.0</td>
<td>F</td>
<td>1000-1000</td>
<td>Above class meets at Jovenes de Antano, 300 West Street in Hollister (831) 637-9275.</td>
</tr>
<tr>
<td>40891</td>
<td>Lab</td>
<td>PLY</td>
<td>Richards G</td>
<td>3.0</td>
<td>W</td>
<td>0200-0500</td>
<td>Above class meets at Morgan Hill Playhouse, 17000 Monterey Road in Morgan Hill (408) 782-0008.</td>
</tr>
</tbody>
</table>

### LIBRARY
**LIB 730 Internet Literacy for Older Adults**
**Transferable:** No  
A class for older adults to learn email techniques, how to find information on their interests, news sources, and the skill of browsing online, as well as how best to use the local public library online services, online shopping, search strategies, and interactive games.

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<th>Days</th>
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</thead>
<tbody>
<tr>
<td>40936</td>
<td>Lec</td>
<td>HOL3</td>
<td>Montoya M</td>
<td>2.0</td>
<td>TR</td>
<td>0230-0330</td>
<td>Above class meets at the Hollister Briggs site.</td>
</tr>
</tbody>
</table>

**LIB 732 Introduction to Online Gavilan**
**Transferable:** No  
Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

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<tr>
<td>40936</td>
<td>Online</td>
<td>Class</td>
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<td>Open entry/Open Exit.</td>
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You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. For help, contact your instructor or email disted@gavilan.edu. Open entry/Open Exit.

**GoPrint** You can now use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.
LIB 740  Information Competency for Nursing Assistants  
Transferable: No  
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH 180 (Fundamentals of Nursing - Convalescent).

40986 Online class Howell J  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

LIB 741  Information Competency for the Life Cycle  
Transferable: No  
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH3 (The Person in the Life Cycle).

40983 Online class Howell J  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40984 Online class Howell J  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

40985 Online class Howell J  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

LIB 742  Information Competency for Nutrition  
Transferable: No  
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH11 (Nutrition).

40980 Online class Howell J  
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

All noncredit classes are open entry/exit and free of charge.
ROP Courses

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College. In some of the classes, students may earn high school or college credit, and upon completion they may be eligible for advanced placement at Gavilan College. ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free for both high school students and adults. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. For information on ROP courses taught at Gavilan College, call 408-848-4816.

Students enrolled in ROP classes do not qualify for Financial Aid.

### General Office Accounting
This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205. For college credit, enroll in Gavilan’s ACCT 103.

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### Computerized Accounting - QuickBooks
An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience. For college credit, enroll in Gavilan’s ACCT 120.

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<td>MHG8</td>
<td>Brown R</td>
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Above class meets at Morgan Hill Community site.

### Spreadsheet - MS Excel
Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience. For college credit, enroll in Gavilan’s ACCT 121.

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<td>HOL3</td>
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<td>0600-0905</td>
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03/10/10 - 05/26/10 Above class meets at the Hollister Briggs site.

### Medical Terminology for the Office
This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. For college credit, enroll in Gavilan’s BOT 180.

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### Medical Billing - MediSoft
This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience. For college credit, enroll in Gavilan’s BOT 181.

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### Medical Office Procedures
This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. ADVISORY: Eligible for English 250 and Mathematics 402. For college credit, enroll in Gavilan’s BOT 182.

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### Workplace Skills
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course. For college credit, enroll in Gavilan’s AH 191A, BOT 191A, COS 191A or GUID 191A.

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04/30/10 - 05/28/10 Above class meets at Morgan Hill Community site.

04/26/10 - 05/24/10 Above class meets at Hollister Briggs site.
Short-term Training Program

**ROP Dental Assisting** Includes Radiology (X-Ray) Certification

**Location:** ROP-South, 700 W. 6th St., Ste. L, Gilroy

**Online Registration ONLY:** Begins Thursday, January 14th at 8:00 am*
Follow link from http://sccoe.org/depts/scrop/

**Class dates and times:**
February 1 - June 25, 2010
Mon-Fri, 9:30 am - 3:00 pm

**Cost:**
- Textbook: Modern Dental Assisting 9th Ed 80.00
- Course Fee 595.00
- Total Cost of program: $ 675.00

Payment accepted: cash, check, MasterCard and Visa
Students who have a check returned for insufficient funds will be dropped from the class.
No refunds

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**ROP Clinical Medical Assisting**

**Advanced Clinical Medical Assisting**
Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. PREREQUISITE: AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. For college credit, enroll in Gavilan’s AH 171.

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**ROP Nursing Assistant**

**Fundamentals of Nursing--Convalescent**
A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and patients’ rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan’s AH 180.

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<td>HOB114</td>
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**ROP Computer Applications**

**Computer Literacy - MS Office**
An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122. For college credit, enroll in Gavilan’s CSIS 1.

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<td>03/29/10 - 05/19/10</td>
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<td>03/02/10 - 05/18/10</td>
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**Word Processing - MS Word**
This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills. For college credit, enroll in Gavilan’s CSIS 126.

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<td>02/08/10 - 04/19/10 Above class meets at the Hollister Briggs site.</td>
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</table>
Presentation Graphics - MS PowerPoint

This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment. For college credit, enroll in Gavilan’s CSIS 129 or CMUN 129.

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02/03/10 - 03/03/10 Above class meets at the Hollister Briggs site.

ROP Computer Graphics Applications

2D/3D Technical Computer Graphics I

Introduction to graphic and design competencies architects, engineers, game/ simulation developers, industrial designers and other careers use when producing and marketing real and/or virtual products. Prepares students to create consumer products, buildings and other designed objects by developing freehand sketches, creating SolidWorks models and/or other graphics while applying theory and knowledge of elements and principles of visual design, creative problem solving, typography, professional ethics and research skills. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: LIB 3 and MATH 404G. For college credit, enroll in Gavilan’s CGD 2.

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2D/3D Technical Computer Graphics II

Intermediate computer graphics design course expands skills and concepts introduced in CGD 2. Develops design and graphic skills required to create, explain, model, render, and animate products using a problem solving process and knowledge of ergonomics, materials, design principles and color theories. Projects assigned integrate technology with design and focus upon creating, developing and marketing useful products by developing and visually communicating ideas that are necessary for succeeding in desired design career(s). May be repeated once for credit. ADVISORY: Completion of CGD 2 with a grade of C or better. For college credit, enroll in Gavilan’s CGD 4.

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Advanced Computer Graphics for Design Application II

Advanced computer graphics and design course that combines technical computer graphic skills with interdisciplinary design proficiencies including creating computer imagery, transformations, and rendering to create 3D model using geometric primitives, projections for computer animation and data visualization. Includes structural analysis and emphasis on developing products that include ergonomic features and sustainable materials. Work within electronic portfolio demonstrates skills and knowledge of technical graphic design to visualize, develop and present products to meet societal needs. ADVISORY: Satisfactory score on the English placement exam or a grade C or better in English 250, completion of Mathematics 233 or satisfactory Mathematics placement. Completion of CGD 2 and CGD 8 with a grade of C or better. Computer lab work can be done both in lab and off-site. For college credit, enroll in Gavilan’s CGD 9.

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Additional ROP sites in the Gavilan College District

All day classes offered at high school locations are part of the regular high school schedule. Adults are admitted on a space-available basis by contacting the high schools.

ROP Instructional Services

Gilroy High School
408-842-0361
Dental Assisting
Ann Sobrato High School
408-201-6200
Advanced Commercial Art
Advanced Commercial Photography
Advanced Multi-Media
Agriculture Sales & Service
Animation & Digital Design
Athletic Training/Sports Medicine
Biotechnology
Environmental Horticulture
Stagecraft
Veterinary Science
Visual Communications (Digital Media)
Welding
Anzar High School
408-623-7660
Audio Video Publishing
Photography
Central Continuation High School
408-201-6300
Computer Business Applications

Check out
Classes and services offered at the satellite sites...
Hollister classes... page 94-95
Morgan Hill classes... page 96-97
Late-Start Classes... page 91
Online/Hybrid Classes... page 92-93
## Summer Session Registration Schedule

Look for the Summer Session Registration Schedule in the GAVILAN COLLEGE SUMMER/FALL SCHEDULE OF CLASSES. Look for it in your mailbox and online at www.gavilan.edu in early MAY. Summer Session calendar dates subject to change. Check the Summer Calendar in the Gavilan College Summer/Fall 2010 Schedule of Classes.

### ADMINISTRATION OF JUSTICE
AJ 10  Introduction to the Administration of Justice

### ALLIED HEALTH
AH 11  Nutrition

### ANTHROPOLOGY
ANTH 1  Introduction to Physical Anthropology
ANTH 3  Introduction to Cultural Anthropology

### ART
ART 3A  Drawing and Composition
ART 6  Art Appreciation
ART 10A  Cultural History of Ceramics
ART 10B  Ceramics
ART 23  Independent Study
ART 25A  Art Methods
ART 25B  Art Methods
ART 108  Digital Media Lab

### AVIATION MAINTENANCE TECHNOLOGY
AMT 123  Independent Study

### BIOLOGICAL SCIENCE
BIO 10  Principles of Biology
BIO 11  Nutrition
BIO 15  Survey of Human Anatomy and Physiology

### BUSINESS OFFICE TECHNOLOGY
BOT 112  Business Computations with Machines

### BUSINESS
BUS 1  Fundamentals of Business

### CHEMISTRY
CHEM 30A  Elementary Chemistry

### CHILD DEVELOPMENT
CD 2  Early Child Development
CD 3  Child Growth and Development During the School Years
CD 19  Introduction to Careers with Children
CD 25A  Art Methods
CD 25B  Art Methods
CD 28A  Child Dev & Guidance for Family Child Care/Foster Care
CD 28B  Dev Learning Activities for Family Child Care & Foster Care
CD 28C  Administering a Family Child Care Home

### COMMUNICATION STUDIES
CMUN 1A  Introduction to Public Speaking
CMUN 10  Small Group Communication
CMUN 129  Presentation Graphics - MS PowerPoint

### COMPUTER SCIENCE & INFORMATION SYSTEMS
CSIS 1  Computer Literacy - MS Office
CSIS 3  Research Skills
CSIS 6  Web Page Authoring I
CSIS 7  Web Page Authoring II
CSIS 10  BASIC Programming
CSIS 24  Java Programming I
CSIS 45  C++ Programming I
CSIS 78  Web Sites with SQL and PHP
CSIS 84  Javascript Programming
CSIS 85  Web Design I: Dreamweaver
CSIS 108  Digital Media Lab
CSIS 122  Computer Keyboarding
CSIS 124  Windows Fundamentals
CSIS 126  Word Processing - MS Word
CSIS 129  Presentation Graphics - MS PowerPoint
CSIS 570  Computer Access Evaluation
CSIS 571  Computer Assisted Instruction

### COSMETOLOGY
COS 207  Contemporary Styling
COS 223  Independent Study

### DIGITAL MEDIA
DM 6  Web Page Authoring I
DM 7  Web Page Authoring II
DM 85  Web Design I: Dreamweaver
DM 108  Digital Media Lab
ENGLISH
ENGL 1A Composition
ENGL 1B Composition and Literature
ENGL 1C Critical Reasoning and Writing
ENGL 250 Practical Writing
ENGL 260 Preparation for College Reading
ENGL 420 Reading Improvement
ENGL 440 Basic Writing

ENGLISH AS A SECOND LANGUAGE
ESL 502B Survival ESL II Second Half
ESL 582 ESL Pronunciation II
ESL 584 Culture Through Film

GEOLOGY
GEOL 1 Introduction to Geology

GUIDANCE
GUID 1 Self-Assessment and Career Development
GUID 6 Life Skills for Higher Education
GUID 22 Field Work and Service
GUID 550 Supervised Tutoring
GUID 557 Learning Skills Assessment
GUID 558 Learning Skills Laboratory

HEALTH EDUCATION
HE 1 Health Education

HISTORY
HIST 2 United States History Reconstruction to the Present

LIBRARY
LIB 3 Research Skills
LIB 6 Web Page Authoring I

MATHEMATICS
MATH 5 Introduction to Statistics
MATH 8B Second Half of Precalculus
MATH 205 Elementary Algebra
MATH 205A First Half of Algebra

MATHEMATICS continued
MATH 205B Second Half of Algebra
MATH 208 Plane Geometry
MATH 233 Intermediate Algebra
MATH 233A First Half of Intermediate Algebra
MATH 233B Second Half of Intermediate Algebra
MATH 402 Pre-Algebra
MATH 414 Basic Math Skills

PHYSICAL EDUCATION: ACTIVITIES
PE 16 Swimming
PE 17 Golf
PE 21 Volleyball
PE 24 Individualized Weight Training
PE 25 Soccer
PE 37 Softball
PE 46 Agility and Motor Development
PE 61 Swim for Fitness
PE 62 Yoga
PE 64 Individualized Cardiovascular Fitness
PE 65 Baseball
PE 70 Pilates
PE 75 Sports Conditioning

Hands on Acting! Kids on Stage!
STAR Celebrates 25 Years of Summer Fun!

STAR GILROY
Theatre Performing Arts Day Camp
STAR 25th Anniversary Celebration Summer Musical! (To Be Announced)
Youth Ages 8 to 16
Monday – Friday, 9:00 am - 4:00 pm
June 21 - July 17, 2010, Performances on July 16 & 17, 2010 at 7:00 p.m.
4 Weeks - Only $595
Gavilan College Theater
Ask about Before and After Care and Carpool Connections

REGISTRATION begins in JANUARY
By Phone: 408-612-2057
Online: www.gavilan.edu/star
Email: stargav@gavilan.edu
Marilyn Abad-Cardinalli, Founder/Executive Director - 408-848-4764
Dates and plays are subject to change.
### PHYSICAL EDUCATION: ADAPTED
- APE 34  Adapted Aquatic Exercise
- APE 35  Adapted Swimming for Total Fitness
- APE 36  Adapted Physical Education
- APE 38  Adapted Cardiovascular Conditioning & Training
- APE 534 Adapted Aquatic Exercise
- APE 535 Adapted Swimming for Total Fitness
- APE 536 Adapted Physical Education
- APE 538 Adapted Cardiovascular Conditioning & Training

![SUMMER SPORTS CAMPS FOR KIDS!](image)

**POlITICAL SCIENCE**
- POLS 1 Introduction to American Government

### PSYCHOLOGY
- PSYC 1A Introduction to Psychology
- PSYC 2 Early Child Development
- PSYC 3 Child Growth and Development During the School Years
- PSYC 5 Self-Assessment and Career Development

### REAL ESTATE
- RE 165 Legal Aspects of Real Estate

### SOCIOLOGY
- SOC 1A Introduction to Sociology

### SPANISH
- SPAN 1A Elementary Spanish
- SPAN 1B Elementary Spanish
- SPAN 2A Intermediate Spanish
- SPAN 2B Intermediate Spanish
- SPAN 8A Conversational Spanish
- SPAN 8B Conversational Spanish
- SPAN 8C Conversational Spanish
- SPAN 8D Conversational Spanish
- SPAN 12A Spanish for Spanish Speakers
- SPAN 23 Independent Study
- SPAN 98 Special Topics

### THEATRE ARTS / DRAMA
- THEA 23 Independent Study

### VOCATIONAL PREPARATION FOR DISABLED
- AE 600 Vocational Training I
- AE 602 Vocational Training III
- AE 636 Adapted Physical Education

### NONCREDIT SUMMER CLASS
- AH 793 Personal and Career Development

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**Study and travel this summer!**

**Learn Spanish in beautiful Playa del Carmen, Mexico!**

June 7 - July 2  
Earn up to 5 units  
Study the language and culture while living with a host family.

Cost: Approximately $1,600 plus airfare for a 4-week program.

Attend the Orientation:  
Saturday, Feb 27 at 10 am in HU105 on the Gilroy main campus.

For more information, visit the website at [www.gavilan.edu/spanish](http://www.gavilan.edu/spanish), call David Perez at (408) 848-4942 or email dperez@gavilan.edu

**CFY 2010 classes**

Watch for our CFY classes. Courses include math, science, study skills, media, sports and much more! For specific course offerings, visit our website at [http://gavilan.augusoft.net](http://gavilan.augusoft.net) and click on ‘courses’. Classes start monthly!

**CFY Teaching**

Do you have an idea for a CFY class? Join our CFY team by visiting our website at [http://gavilan.augusoft.net](http://gavilan.augusoft.net) and click on the ‘teaching’ link or call us at (408) 852-2802.
ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. Call 408-848-4737 or 408-848-4751 to make an appointment or come into Admissions & Records at the Gilroy main campus.

Students interested in taking ESL courses in Hollister should contact Judy Rodriguez at (831) 636-3783 or go to the Briggs Building in Hollister to schedule an assessment appointment.

Who Should Take the ESL Assessment?

• Students who do not know any English.
• Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
• Students who attended high school in this country for less than a year.
• Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.

Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

• Complete a Gavilan College application at Admissions & Records or at the sites.
• Sign up for a testing appointment at Admissions & Records (Gilroy).
• Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.

Para información sobre clases credito de ESL, refiérase a la página 63.
Para información sobre clases sin crédito de ESL, refiérase a la página 99.

Para información sobre clases de destrezas básicas, refiérase a las páginas 62 (ENGL 420, 439, 440) y página 74 (MATH 400, 402).

Nunca es tarde para obtener su GED (ENGL 756). Revise éste curso GRATIS en la página 99.

ESL (Inglés como Segundo Idioma)

Los nuevos estudiantes que desean tomar clases de Inglés como Segundo Idioma (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. Llame 408-848-4737 o 408-848-4751 hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

Aquellos estudiantes que desean estudiar en Hollister deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building o llamar al 831-636-3783.

¿Quién debería tomar el examen de evaluación de ESL?

• Los estudiantes que no saben nada de inglés.
• Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
• Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
• Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en inglés.

Asesoramiento, Colocación y Orientación para Estudiantes ESL

Los estudiantes que deseen inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

• Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
• Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
• Presentar al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segundo Idioma (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segundo Idioma (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.

¿Necesita ayuda para comprar libros?

Si usted ya compró su tarjeta de Cuerpo Asociado de Estudiantes (ASB) usted podrá aplicar para prestamos (máximo $300) para comprar libros, en la Oficina de Ayuda Financiera, cuarto SC124.
Usted puede comprar la tarjeta de ASB en la Oficina de Admisiones y Archivos, cuarto SC 111.
Información en Español

Nuestra Misión
En un ambiente que cultiva la creatividad, estimula la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

Polizas y Procedimientos
Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de accesar la página de Internet del Colegio Gavilán en www.gavilan.edu (Seleccione el “College Catalog” bajo el menú de “Academics”) o visitando la Oficina del Vicepresidente de Servicios Estudiantiles (SC128).

Formas Alternativas
El Catálogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para Discapacitados (DRC) en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

Servicios para Los Estudiantes con Incapacidades
Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad verificado deberán ponerse en contacto con su instructor, consejero, asesor El Centro de Recursos para Discapacitados (DRC).

No Discriminación
El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

Prohibición de Abuso y Ofensas por Discriminación
Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo
El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas las formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, antecedentes, origen, impedimento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

Cumplimiento de ADA
Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alterno, contacte El Centro de Recursos para Discapacitados (DRC) o al Vicem Presidente de Servicios Educativos para obtener ayuda. Hay servicios para estudiantes con impedimientos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

Derechos Educativos y Privacidad
Gavilán College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes regulaciones y políticas están en efecto:
1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquier otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilán College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Registros.
3. La documentación oficial será provista únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos previstos en ley.
4. La siguiente información puede ser provista por Gavilán College sin consentimiento escrito por parte del estudiante:
   a. el nombre del estudiante
   b. las fechas de matriculación/assistencia a Gavilán College
   c. la fecha de graduación y título o certificado recibido
La entrega de cualquier otra información requirá consentimiento escrito del estudiante, excepto en los casos previstos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Registros durante la primera semana de cada sesión de estudios que no desean que los puntos enumerados en a), b) y c) puedan ser entregados.
5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios al Estudiante. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Registros y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o al Director de Admisiones y Registros. El Proceso de Resolución de Problemas Estudiantiles está disponible en éste catálogo, online, y en el Manual Estudiantil.

Habilidad en Inglés para Estudios Vocacionales
Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

Título VI, Título IX, y Norteamericanos con Impedimento/Sección 504/508
Para presentar una queja en cualquiera de las siguientes áreas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Joseph D. Keeler, Vicepresidente de Servicios Administrativos, HR 101 (408-848-4731) o el Director de Recursos Humanos, HR103 (408-848-4753). Las áreas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508).
Programa de No-Crédito
Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nuevas categorías específicas.

Programa para Personas Mayores - Este programa ofrece clases de interés especial para adultos mayores de 55 años de edad. La mayoría de nuestras clases se llevarán a cabo en lugares de reuniones de adultos mayores con el fin de promover una inscripción satisfactoria y facilidad para dichos estudiantes.

Programa para el Bienestar del Personal - Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.


Todos las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes deben de contactar directamente a la Oficina de No-Crédito si tienen preguntas o si necesitan más información, favor de llamar al (408) 852-2824.

Servicios Estudiantiles y Programas de Apoyo para la Instrucción

Servicios de Asesoría Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner en memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

Centro de Desarrollo de Niños El Centro de Desarrollo de Niños provee cuidado para niños de dos a cinco años de edad. Este programa es para familias con ingresos menores que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

El Centro de Recursos para Discapacitados (DRC) ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

Servicios de Ayuda Económica para el Colegio
La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

OFICINA DE AYUDA ECONÓMICA
www.gavilan.edu/finaid/

Oficina SC 124
Abierto: lunes-jueves: 8 a.m. a 5 p.m., viernes: Cerrado al público.
Horario de la Tarde: Las horas son extendidas de 5 a 7 pm durante el periodo de matriculación.

CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicite usando el Internet en la página www.fafsa.ed.gov. Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a www.PIN.ed.gov. Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:
• Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
• Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
• Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
• Tienen que ser elegibles para recibir los beneficios de una educación superior.
• Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, puede ser no elegible para algunos programas de ayuda económica.

PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP)
La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ustedes han tenido circunstancias extenuantes durante su último término en el Colegio Gavilan y fueron colocados en descalificación, podrán someter una Apelación y un Cuestionario SAP para su consideración.

PROGRAMAS DE AYUDA ECONÓMICA
Ayuda Pagoando la Matriculación: El programa (Board of Governor’s Fee Waiver/BOG), ayuda a pagar parte de la matriculación. Solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página de Internet en: www.gavilan.edu/finaid/
Becas Gratuitas Federales y Estatales:
- Federal Pell Grant
- Federal SEOG Grant
- Federal Work Study Grant
- Cal Grant
- CARE Grant
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant

Becas Federales de Trabajo y Estudio: Proporcionan a los estudiantes de Gavilan College empleos temporales mientras obtienen valiosa experiencia laboral. Para ser considerados para el programa de trabajo y estudio federal, se requiere que los estudiantes llenen la solicitud de FAFSA 2010-2011 FAFSA, que indican que están interesados en el Programa de Trabajo y Estudio en la pregunta 31 de FAFSA, que alcancen los requisitos del programa y que reciban ayuda financiera. Puesto que los fondos para el programa Federal de Trabajo y Estudio son limitados, se sugiere que los estudiantes sometan su solicitud FAFSA 2010-11. FAFSA antes del 05/15/2010 para ser considerados para FWS. Las primeras becas FWS serán ofrecidas a los estudiantes elegibles en 06/30/2010.

Becas: Las becas son otorgadas en base al aprovechamiento académico y/o la necesidad financiera. La elegibilidad varía y se establece dependiendo del donador de dicha beca. Las solicitudes para becas privadas las encuentran durante el año en la página de Internet de Ayuda Financiera en www.gavilan.edu/finaid. Les recomendamos que busquen becas en línea varias veces durante el semestre. Durante el ciclo escolar se anuncian becas en cuanto están disponibles.

Servicios Para Miembros de las Fuerzas Armadas (Veteranos): Colegio Gavilán ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos desplazados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra inquietud sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

Préstamos Estudiantiles Federales: Colegio Gavilán participa en el Federal Family Educational Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo completo la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

Becas Privadas: Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para más información.

Solicitudes para la beca privada llamada “Gavilan College Scholarship Application” están disponibles en nuestra oficina.

VISÍTENOS EN LA PÁGINA DEL INTERNET A WWW.GAVILAN.EDU/FINAID
Complete la FAFSA en la página del Internet WWW.FAFSA.ED.GOV
Ayuda de planeamiento financiero y consejería de préstamos en la página WWW.EDWISE.ORG

Averigüe su estado de préstamo en la página WWW.ELMRESOURCES.COM
Regístrese para Servicios Selectivos en la página WWW.SSS.GOV

Aplique para su número de identificación personal (PIN) en la página WWW.PIN.ED.GOV
Main Campus, Gilroy
5055 Santa Teresa Blvd.
Gilroy, CA 95020
408-848-4800 or
831-637-1158 (from Hollister)

New Building Names!
PH → MA (Mathematics)
CH → PS (Physical Science)
OE → MP (Multipurpose)
CJ → CE (Community Education)
SM → SF (Security & Facilities)

Building Guide
APE  Adapted Physical Education
AR   Art
BOB  Business Office Building
BU   Business
CDC  Child Development
CE   Community Education
CHP  Chapel
COS  Cosmetology
GY   Gym
HOB  Health Occupations Bldg.
HR   Human Resources
HRC  Human Resources Conference Center
HU   Humanities
LI   Library
LS   Life Science
MA   Mathematics
MAY  Mayock House
MP   Multipurpose Building
MU   Music Hall
PB   Portable Buildings
PS   Physical Science
SC   Student Center/Administration
SS   Social Science
TH   Theater

Parking Lots
A  Student/Staff/Disabled Access/30 min. spaces
B  Student/Staff/Disabled Access/Visitor/30 min. spaces
C  Student/Staff/Disabled Access/15 min. spaces/30 min. spaces
D  Staff/Disabled Access
E  Student/Staff/Motorcycle
F  Staff/Disabled Access/Visitor/Motorcycle/30 min. spaces
G  Staff/Disabled Access
H  Student/Staff/Disabled Access/Motorcycle/30 min. spaces

Key to Gavilan
Administration .......................... SC
Admissions & Records ................. SC
Art Gallery ............................. LI
ASB .................................. LI
Assessment Center ..................... MP100
Athletics Office ......................... GY
Basic Skills Network ..................... LI
Bookstore ................................ SC
Business Office ........................ BOB
Cafeteria ................................. SC
CalWORKs ................................ LI
Career/Transfer Resource Ctr ........ SC
Cashier .................................. BOB
Cashier (Student Accounts) .......... SC
Child Development Center ......... CDC
Children’s Infant Care ............... CDC
Children’s Preschool ................. CDC
CMAP .................................. L135
Community Ed ........................ CE
Computer Graphics & Design ........ LI
Computer Place ......................... L1168
Cosmetology ............................ LI
Counseling Offices ..................... SC
Disability Resource Center .......... LI
Early College Academy ............. PB16-18
English/ESL ............................ PB12-13
EOPS/Special Services ............... LI
Financial Aid Office ................... SC
Lounges, North and South .......... SC
Math Lab ............................... MA101
MESA ............................... MA115
Music ................................. MU
Noncredit Program .................. PB2
Nursing ............................... HOB
Payroll ................................ BOB
Physical Education.................... GY
Police Academy ....................... MP
Public Information Office .......... PB2
Researcher ............................. PS104
ROP .................................. PB11J
Security ............................... SF
Staff Resource Center ............... PB11N
Student Health Nurse ............... SC
Student Senate Office ............... SC
TRIO Program ......................... LI109
Tutoring Center Services .......... LI
TV Studio ............................. LI

Don’t Go To The Wrong City!
MHG = Morgan Hill
HOL = Hollister
Register Now

Registration schedule for Spring Semester inside.

Study and travel this summer!
Learn Spanish in Playa Del Carmen, Mexico!
June 7 - July 2, 2010

Earn up to 5 units
Study the language and culture while living with a host family in Playa Del Carmen.

Cost: Approximately $1,600 plus airfare for a 4-week program.

Attend the Orientation:
Saturday, Feb 27 at 10 am in HU105 on the Gilroy main campus.

For more information:
visit the website at www.gavilan.edu/spanish, call David Perez at 408-848-4842 or email dperez@gavilan.edu.

Upcoming Events
Gavilan College Rams Casino Night - January 30
Science Alive - February 6
Marian Filice Youth Piano Competition - February 27
Bach to Blues - March 5
Graduation - May 28, 6 pm

For more information about these and other events, go to www.gavilan.edu or call (408) 852-2825

Gilroy Main Campus 408-848-4800
Morgan Hill 408-782-2873
Hollister 831-636-3783