



Spring 2009

REGISTRATION

WHEN?

PRIORITY REGISTRATION Continuing Students and Veterans* Only.

In person	Dec 1-5, 2008
Online	Dec 1-7, 2008

* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

NEW TRANSFER INSTITUTE STUDENTS

In Person only	Dec 4-5, 2008
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OPEN REGISTRATION New, Continuing, Returning**, and High School Contract Students (High School Contract students must register in person.)

In person	Dec 8, 2008 - Jan 26, 2009
Online	Dec 8, 2008 - Jan 27, 2009

Note: Closed for Christmas Holiday (12/24/08-1/1/09),
Martin Luther King Day (1/19/09) and Staff Development Day (1/27/09)

LATE REGISTRATION New, Continuing, Returning** or High School Students

In person/Online	Jan 28 - Feb 3
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OPEN ENTRY & LATE-START CLASSES

Consult the "Late Start Course List" on page 35. Students must be registered before the first day of a late-start course.

** A "returning" student is a student who has been absent from Gavilan College for a semester or more.

REGISTER IN PERSON

WHERE?

MAIN CAMPUS

Dec 1-23	Mon-Thurs, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm
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Dec 24 - Jan 1: Closed for Christmas Holiday

Jan 2-26	Mon-Thurs, 8 am - 4:30 pm, Fri, 9 - 4:30 pm
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Jan 19: Closed for Martin Luther King Day

Jan 27: Closed for Staff Development Day

Jan 28-Feb 5	Mon-Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm
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MORGAN HILL AND HOLLISTER SITES

Dec 1-19	Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm
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Dec 22 - Jan 2: Closed for Christmas Holiday

Jan 5-16	Mon-Fri, 8 am - 5 pm
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Jan 19: Closed for Martin Luther King Day

Jan 20-26	Mon-Fri, 8 am - 5 pm
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Jan 27: Closed for Staff Development Day

Jan 28-Feb 5	Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm
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Social security numbers are no longer used as student identifiers.

Find your new Gavilan Student ID number and choose a log-on PIN by going to www.gavilan.edu and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.

REGISTER ONLINE!

Go to www.gavilan.edu
and click on the Self-Service Banner icon

- ✓ Register/Add/Drop Classes
- ✓ Check Class Availability and Fees
- ✓ Choose Pass/No Pass Options
- ✓ Check Prerequisites
- ✓ Print an Unofficial Transcript
- ✓ Search for classes by time, day, part of term, method of instruction and more on the web!

Register online if:

1. You are a continuing student or have submitted an application to the Admissions & Records Office or at one of the sites at least 48 hours prior to registering.
2. You have no "holds".
3. You are signing up for courses with prerequisites that you have successfully completed at Gavilan or have been verified by placement assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

CREDIT CARDS accepted online:

American Express, Discover, MasterCard or Visa

Online Help: (408) 848-4733

Mon-Fri, 9 am-5 pm (no Holidays or weekends)

Pay fees in person on the main campus or at either site, or online at www.gavilan.edu, Self-Service Banner.

In Person: cash, check, MasterCard, Visa

Online: American Express, MasterCard, Visa or Discover

Policies have changed regarding:

- ◆ repeatability of classes
- ◆ calculation of grades after multiple repeats
- ◆ withdrawal policy
- ◆ naming of Certificates

Check the Catalog online at www.gavilan.edu/catalog