Big Time Education... Hometown Location

Gavilan College

WWW.GAVILAN.EDU

Schedule of classes Winter/Spring 2009

Application inside
Información en español - p 107

Winter Intersession: January 2-23
Spring Semester: January 28 - May 22

New classes
CSIS 20 COBOL Programming
ESL 528 Integrated Speaking/Listening I
ITAL 8B Conversational Italian
JPN 1B Elementary Japanese
PE 79 Indoor Racket Sports
PE 80 Ultimate Frisbee

Get ahead with Winter intersession
See classes - p. 30
REGISTRATION

WHEN?

PRIORITY REGISTRATION Continuing Students and Veterans* Only.
In person Dec 1-5, 2008
Online Dec 1-7, 2008
* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

NEW TRANSFER INSTITUTE STUDENTS
In Person only Dec 4-5, 2008

OPEN REGISTRATION New, Continuing, Returning**, and High School Contract Students (High School Contract students must register in person.)
In person Dec 8, 2008 - Jan 26, 2009
Online Dec 8, 2008 - Jan 27, 2009
Note: Closed for Christmas Holiday (12/24/08-1/1/09), Martin Luther King Day (1/19/09) and Staff Development Day (1/27/09)

LATE REGISTRATION New, Continuing, Returning** or High School Students
In person/Online Jan 28 - Feb 3

OPEN ENTRY & LATE-START CLASSES
Consult the “Late Start Course List” on page 35. Students must be registered before the first day of a late-start course.

**A “returning” student is a student who has been absent from Gavilan College for a semester or more.

REGISTER IN PERSON

WHERE?

MAIN CAMPUS
Dec 1-23 Mon-Thurs, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm
Dec 24 - Jan 1: Closed for Christmas Holiday
Jan 2-26 Mon-Thurs, 8 am - 4:30 pm, Fri, 9 - 4:30 pm
Jan 19: Closed for Martin Luther King Day
Jan 27: Closed for Staff Development Day
Jan 28-Feb 5 Mon-Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm

MORGAN HILL AND HOLLISTER SITES
Dec 1-19 Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm
Dec 22 - Jan 2: Closed for Christmas Holiday
Jan 5-16 Mon-Fri, 8 am - 5 pm
Jan 19: Closed for Martin Luther King Day
Jan 20-26 Mon-Fri, 8 am - 5 pm
Jan 27: Closed for Staff Development Day
Jan 28-Feb 5 Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm

Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to www.gavilan.edu and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.

REGISTER ONLINE!
Go to www.gavilan.edu
and click on the Self-Service Banner icon

✓ Register/Add/Drop Classes
✓ Check Class Availability and Fees
✓ Choose Pass/No Pass Options
✓ Check Prerequisites
✓ Print an Unofficial Transcript
✓ Search for classes by time, day, part of term, method of instruction and more on the web!

Register online if:
1. You are a continuing student or have submitted an application to the Admissions & Records Office or at one of the sites at least 48 hours prior to registering.
2. You have no “holds.”
3. You are signing up for courses with prerequisites that you have successfully completed at Gavilan or have been verified by placement assessment or evaluation of official transcripts from another college.
4. You are not in “dismissed” status.

CREDIT CARDS accepted online:
American Express, Discover, MasterCard or Visa

Online Help: (408) 848-4733
Mon-Fri, 9 am-5 pm (no Holidays or weekends)

Pay fees in person on the main campus or at either site, or online at www.gavilan.edu, Self-Service Banner.
In Person: cash, check, MasterCard, Visa
Online: American Express, MasterCard, Visa or Discover

Policies have changed regarding:
• repeatability of classes
• calculation of grades after multiple repeats
• withdrawal policy
• naming of Certificates
Check the Catalog online at www.gavilan.edu/catalog

Winter Intersession Calendar page 30
Spring Semester Calendar page 4
You are eligible to ATTEND GAVILAN COLLEGE if:
- You are a high school graduate or
- You have passed the GED or
- You are 18 years of age or older or
- You have passed the California High School Proficiency exam or
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

PLACEMENT/ASSESSMENT testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to determine appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan’s placement assessment unless you wish to take it or it is required by your major.

See a COUNSELOR if:
- you are a first time student planning to transfer
- you are a first time student planning to obtain an AA/AS degree
- you are undecided about a major
- you are a high school contract student
- you are an academic probation student or in a “disqualified” status
- you are an international student
- you are taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- you have completed prerequisite courses at another college
- your class has a prerequisite that was not successfully completed at Gavilan

In order to be exempt from assessment and orientation you must:
- have an AA degree or higher or
- have accumulated fewer than 12 units in transfer courses or
- be presently enrolled in fewer than six units or
- not plan to earn a certificate or degree.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration.

New Students Registration Checklist

1) APPLICATION File at least 72 hours before taking the Placement/Assessment test. Go to www.gavilan.edu and click on the link for Gavilan’s online application.
2) PLACEMENT/ASSESSMENT TEST Sign up in person or by calling (408) 846-4992 or (408) 846-4954.
   a. If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
   b. Results are posted approximately 24 hours after test completion.
   c. If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.
3) ORIENTATION online or in person
4) REQUEST A TRANSCRIPT from your high school if you graduated within the past five years and have not yet attended college. Request a transcript from any colleges you have attended.
5) SEE A COUNSELOR
6) REGISTER FOR CLASSES go online to www.gavilan.edu and click on Self-Service Banner. Create your Gavilan ID number and select a PIN. Register!
7) PAY FEES in person or Online.

You may be eligible for Financial Aid.
Visit the Financial Aid office (SC 124) or go to www.gavilan.edu/finaid on the web.

Adding & Dropping Courses
Students may add and/or drop courses
- Online (Click on the Self-Service Banner icon at www.gavilan.edu).
- In person on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is not automatically dropped by the instructor and may receive a final grade of “F”.

Class Conflicts
In the event of a class conflict, students must FIRST receive written approval from instructor(s) noting that they are aware there is a class conflict and how work/time will be made up. The plan must then be reviewed and approved by either the Vice President of Student Services or the Vice President of Instruction.

Add Codes
are obtained from an instructor during late registration for closed (full) classes.
They must be used within 48 hours and no later than 11:59 pm on Tuesday, February 3 online or by 7 pm in person.
Welcome to Gavilan College -
There are many opportunities waiting for you!

Gavilan College faculty have a passion for teaching students, as well as being respected in their fields of study. Our small class sizes give you the opportunity to participate and develop leadership skills. The wide variety of courses offered includes high-demand career fields, like healthcare, technology and law enforcement, that prepare you for the workplace or for further study. Gavilan College has transfer agreements with leading California State University and University of California campuses as well as many private colleges.

At a time when we are all concerned about the economy, it’s nice to know there is a high-quality educational institution close to home that can save families tens of thousands of dollars towards the cost of a bachelors’ degree. Recent improvements to the campus (thanks to facilities bond Measure E, passed by the voters in 2004) have upgraded computer labs and study areas, provided lighting for nighttime classes, and made classrooms more comfortable.

We know that many of our students don’t fit the “traditional” mold. Gavilan College helps you coordinate your busy schedule with class offerings days, evenings, weekends, and online. Our hybrid classes, which occur primarily online but with occasional face-to-face meetings, are a good way to get flexibility without getting lost. There’s a lot happening at Gavilan College.

Sincerely.....

Steven M. Kinsella, D.B.A.

Gavilan Joint Community College District

BOARD OF TRUSTEES

Tom Breen, San Benito County
B.S., J.D., Santa Clara University

Kent Child, San Benito County
A.A., College of San Mateo; B.A., M.A., San Jose State University

Mark Dover, Gilroy
B.S., M.A., San Jose State University

Laura Perry, Esq., Morgan Hill
A.A., Gavilan College, B.S., San Jose State University; J.D., Santa Clara University

Elvira Robinson, Esq., San Benito County
B.A., J.D., Santa Clara University

Deb Smith, Gilroy
B.S., University of Phoenix

Leonard Washington, Morgan Hill
B.A., Texas Southern University, M.A., Santa Clara University

Andrew Williams, Student Trustee

ADMINISTRATORS

Steven M. Kinsella, D.B.A., C.P.A.
Superintendent/President

Victor Krimsky, Ph.D.
Interim Vice President of Instructional Services

Joseph Keeler, C.P.A.
Vice President of Administrative Services

John Pruitt
Vice President of Student Services

Fran Lozano
Dean of Liberal Arts and Sciences

Sherrean Carr
Dean of Technical and Public Services

Ron Hannon
Dean of Physical Education and Athletics

Fran Lopez
Associate Dean of Disability Resource Center

Rachel Perez
Associate Dean of Community Development/Grants Management

Anne Ratto
Associate Dean of EOPS/CalWORKs and CARE
GAVILAN COLLEGE LOCATIONS:

Gilroy Main Campus
5055 Santa Teresa Blvd.
Gilroy, CA 95020
408-848-4800

Morgan Hill Community Site
Gavilan College Building
17060 Monterey Road
Morgan Hill, CA 95037
408-782-2873

Hollister, Briggs Bldg.
365 Fourth St.
Hollister, CA 95023
831-636-3783

Hollister Airport
490 Skyline Drive
Hollister, CA 95023
831-637-1151

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Check out Online Registration
 go to www.gavilan.edu and click on the Self-Service Banner Icon

Gavilan College  •  www.gavilan.edu  3

SAVE GAS!  SAVE TIME!  SAVE ENERGY!

Take 12 units of transferable general education classes at the Morgan Hill and Hollister sites.
See pages 36-39.
Degrees
Currently
Offered
by Gavilan College

Associate of Arts
Administration of Justice
Art
Business
Child Development
Fine Arts
Interpersonal Communication
Language Arts
Liberal Arts various emphasis areas
Media Arts
Music
Physical Education
Social Science
Spanish
Theatre Arts

Associate of Science
Aviation Maintenance Technology
Biological Science
Business: Economics Option
Computer Graphics & Design
Computer Science & Information Systems
Cosmetology
Digital Media
Engineering & Physical Science
Health Science
Mathematics
Nursing (LVN/RN)

Spring 2009 Semester

CALENDAR

WINTER INTERSESSION Wed, Jan 2 - Fri, Jan 25

SPRING SEMESTER BEGINS Wed, Jan 28
Aviation Maintenance Technology classes begin January 16th.

LAST DAY TO REGISTER FOR A SEMESTER-LONG COURSE Tues, Feb 3
unless class is open entry or late-start. Online registration open until 11:59 p.m.

LAST DAY TO DROP WITH A REFUND Wed, Feb 11
See page 6.

PRESIDENT’S DAY HOLIDAY Fri, Feb 13 - Mon, Feb 16
No day, evening or weekend classes.

“NRS” DEADLINE Fri, Feb 27
“No Record Shown”. Semester-long courses dropped by this date do not appear on the student’s permanent record. The “NRS” deadline for a short-term course is 30% of the class meetings.

DEADLINE FOR GRADING OPTION Fri, Feb 27
Last day to select the Pass/No Pass/Letter Grade option for designated, semester-long courses.

FACULTY PLANNING DAY Fri, Mar 6
No day, evening classes

SPRING BREAK Sat, Apr 11 - Fri, Apr 17
No day or evening classes. Weekend classes resume on Saturday, April 18.

SPRING GRADUATION PETITIONS DUE Mon, Apr 13
See a counselor to complete a petition to graduate at the end of the spring semester.

“W” DEADLINE Wed, Apr 22
Semester-long courses dropped by this date appear on the student’s permanent record with a notation of “W” for withdrawn. The “W” deadline for a short-term course is 75% of the course meetings.

TRANSFERING STUDENTS Fri, May 1
Students transferring to a CSU or UC campus in the fall should request a GE or IGETC certification from the Admissions and Records Office by this date.

FINAL EXAMS Sun, May 17 - Sat, May 23

LAST DAY OF SEMESTER Fri, May 22

GRADUATION Fri, May 22 at 6:30 pm

FINAL GRADUATION AVAILABLE ONLINE Wed, June 3, 2009
Spring grades available online at www.gavilan.edu (click on the Self-Service Banner icon)

OFFICIAL TRANSCRIPTS AVAILABLE Mon, June 22
Official transcripts will include spring grades as of this date. File requests for official transcripts, IGETC and CSU general education certifications by May 14th if you are transferring to a 4-year university in the fall. Unofficial grades available online (www.gavilan.edu)

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Basic Fees

<table>
<thead>
<tr>
<th>Fee Item</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per unit fee (California resident)</td>
<td>$20</td>
</tr>
<tr>
<td>Per unit fee (non-resident)</td>
<td>$204</td>
</tr>
<tr>
<td>Health Fee: fall/spring</td>
<td>$15</td>
</tr>
<tr>
<td>Health Fee: summer</td>
<td>$5</td>
</tr>
<tr>
<td>Campus Center Use Fee (fall &amp; spring only)</td>
<td>$5</td>
</tr>
<tr>
<td>-campus center use fee per unit to a maximum of $5</td>
<td>$1</td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>$1</td>
</tr>
<tr>
<td>Student Identification Card Fee: per semester</td>
<td>$6</td>
</tr>
<tr>
<td>Student Identification Card Fee: per year</td>
<td>$10</td>
</tr>
</tbody>
</table>

Parking Permits

- Day Permit (7 a.m. - 10 p.m.) $40
- Day Permit with TANF/AFDC/SSI or Financial Aid $20
- Evening Permit (3 p.m. - 10 p.m.) $20
- Summer $20
- One-day permits may be purchased for 75 cents from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

Refunds

Students must drop semester-long courses no later than Feb. 11 in order to receive a refund. Short-term courses must be dropped before 10% of the course meetings have passed. For one- or two-day courses, this date will occur before the start of the course.

Refunds of less than $10 will remain on the student's account as a credit unless the Admissions and Records Office receives a Request for Refund form from the student. Refund checks are mailed. Be sure your address is current (Online at www.gavilan.edu, Self-Service Banner) to ensure prompt delivery.

Student Health Fees

Gavilan College is required to maintain health services and accident insurance for all students enrolled in credit classes. These services are covered by the $15 health fee.

Student Representation Fee

The Student Representation Fee is a $1 per semester fee that students approved through a student body election. The student government (ASB) oversees and uses the fees to lobby and advocate for student issues and concerns at the state level. It also supports opportunities for students to attend leadership conferences on issues related to advocacy. Those students who do not wish to support these activities may request a refund directly from the ASB.

Courses With Additional Materials Fees

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>AH 32</td>
<td>BASIC CARD/LIFE SUP</td>
<td>$12.00</td>
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<tr>
<td>CD 160</td>
<td>CHILD CARE 1ST AID</td>
<td>$12.00</td>
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<tr>
<td>GUID 1</td>
<td>SELF ASSESSMENT</td>
<td>$12.00</td>
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<td>PSYC 5</td>
<td>SELF ASSESSMENT</td>
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Spring 2009 Fee Schedule

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<tr>
<th>Number of Units</th>
<th>California Resident</th>
<th>Non Resident</th>
<th>Non Resident Out-of-State</th>
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<tr>
<td>0.5</td>
<td>32.50</td>
<td>124.50</td>
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<td>43.00</td>
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<td>1455.00</td>
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<td>177.00</td>
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<td>1659.00</td>
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<tr>
<td>9.0</td>
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<td>1863.00</td>
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</table>

Check out class offerings at our Morgan Hill and Hollister sites.

Morgan Hill: See pages 36-37
Hollister: See pages 38-39
Paying for College

APPLYING FOR FINANCIAL AID

Financial assistance with college expenses is available for students of all incomes.

FINANCIAL AID OFFICE

Room SC 124  408-848-4727

Open: Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.
Evening hours: Hours are extended during peak registration periods.

www.gavilan.edu/finaid/

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

Requirements for Financial Aid Applicants:

Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

What Financial Aid Applications do I complete?

BOG Application: For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: fall ’08, spring ’09 and summer ’09 terms. Complete the 2008-2009 BOG Application (Pages 113-114).

FAFSA (Free Application for Federal Student Aid): Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2008-09 FAFSA: if you will attend the spring ’09 or summer ’09 terms

Cal Grant Application: For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2009 deadline determines your eligibility for Cal Grants A and B. Filing an 2009-2010 FAFSA is required for Cal Grant consideration.

Scholarship Applications: See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: www.gavilan.edu/finaid/

Financial Aid Programs

FEE WAIVER:

Board of Governor’s Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 113-114 of this schedule.

FEDERAL AND STATE GRANTS:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

California Nonresident Tuition Fee Exemption (AB540)

AB540, as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHSEP). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.

ASB cards are also available for purchase by Gavilan College staff through the Cashier’s Office.
FEDERAL WORK-STUDY GRANT: Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

SCHOLARSHIPS: Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN AFFAIRS BENEFITS: Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

STUDENT LOANS: Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a student loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the student loans are distributed at Loan Counseling Sessions.

LOOK US UP ONLINE AT WWW.GAVILAN.EDU/FINAID/
Complete the FASFA at www.fafsa.ed.gov
Online financial planning guide & budget counseling at www.edwise.org
Check your Stafford loan status at www.elmresources.com
Online loan counseling at www.edfund.org
Selective service verification of enrollment at www.sss.gov
Apply for PIN at: www.pin.ed.gov

Ability to Benefit
NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?
Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

ASSET Testing Schedule for Native English Speakers
The Ability to Benefit schedule can now be found on the Assessment web page. Go to www.gavilan.edu/admit/assess.html. Students are required to sign up for a testing session through the Financial Aid Office: 408-848-4727 (SC124). Times and locations subject to change and additional times may be added to the schedule. Confirm time and location with the Assessment Office in BU120B - 408-846-4992 prior to your scheduled appointment.

CELSA (Combined English Language Skills Assessment)
Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (BU 120B) at 408-846-4992 to schedule your appointment.

GAVFEST 2009
SPRING FESTIVAL AND OPEN HOUSE
MAY 2, 2009, 11 A.M. - 3 P.M.
ADMISSION IS FREE!

Gavilan College Bookstore

RETURN Policy: Refunds given UP TO SEVEN DAYS from start of class. Always have your receipt. Always make sure new books have not been written in. Shrink wrap sets should be returned with all enclosures.

We accept all major credit cards and checks with ID

HOURS
Mon-Thurs 8:00 am - 7:00 pm
Friday 8:00 am - 1:00 pm

SPRING HOURS
During the first two weeks of spring semester the bookstore will remain open Friday until 5:00 pm and Saturday (Jan 31 only) from 9 am - 2 pm.

Order your textbooks @ www.gavilan.BKSTR.com

GAVILAN COLLEGE BOOKSTORE
Student Center
408-848-4742

New Books
Used Books (25% less than new)
Book Buy Back

Get Out of Line  Get On Line

New Books
Used Books (25% less than new)
Book Buy Back

Order your textbooks @ www.gavilan.BKSTR.com

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HOURS
Mon-Thurs 8:00 am - 7:00 pm
Friday 8:00 am - 1:00 pm

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During the first two weeks of spring semester the bookstore will remain open Friday until 5:00 pm and Saturday (Jan 31 only) from 9 am - 2 pm.

Order your textbooks @ www.gavilan.BKSTR.com

RETURN Policy: Refunds given UP TO SEVEN DAYS from start of class. Always have your receipt. Always make sure new books have not been written in. Shrink wrap sets should be returned with all enclosures.

We accept all major credit cards and checks with ID

HOURS
Mon-Thurs 8:00 am - 7:00 pm
Friday 8:00 am - 1:00 pm

SPRING HOURS
During the first two weeks of spring semester the bookstore will remain open Friday until 5:00 pm and Saturday (Jan 31 only) from 9 am - 2 pm.
Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you must:

- have an AA degree or higher or
- have accumulated fewer than 12 units in transfer courses or
- be presently enrolled in fewer than six units or
- not plan to earn a certificate or degree.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration. You still have the right to use the other matriculation services. We encourage you to do so.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID *
- Social security number required for scoring of exam
- The Assessment Center will provide pencils and pens for students during testing.
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

* A valid picture ID includes a California Driver’s License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (BU120B) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (BU120B) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student’s previous test scores (test scores can be obtained from the Counseling Secretary - SC113).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/admit/assess.html.

Orientation

Orientation is a required component of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals. This is also a time for us to welcome you to Gavilan College and for you to have an opportunity to meet other new students and staff.

Students should participate in an orientation session prior to meeting with a counselor.

Please phone 408-848-4723 for further details.

Orientation is completed online.

Click on the Orientation link on the Gavilan homepage - www.gavilan.edu to complete the orientation or contact the Counseling Office at 408-848-4723.

You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.

Looking for a Job?

Gavilan College has a new Career Center Web Interface

Career Connections

Free for Gavilan College students and community. New listings every week.

http://www.gavilan.edu/transferctr

All new ESL students must go through the ESL assessment process. See page 107.

Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 107.
Counseling

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

See a counselor when you are:
- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F" Visa

Winter Intersession Counseling
(counselors available for registration assistance only)

Gavilan Main Campus (walk in):
Jan 2 F 8:00 am - 4:30 pm
Jan 5-16 M-F 8:00 am - 4:00 pm
Jan 9: Closed for Staff Flex Day
Jan 19: Closed for Martin Luther King Day
Jan 20-23 Tu-F 8:00 am - 5:30 pm
Jan 26-27: Closed

Morgan Hill (by appointment only). Call 408-782-2873 for an appointment in Morgan Hill.
Jan 6, 7, 20, 21 11:00 am – 7:00 pm

Hollister (by appointment or drop-in) Call 831-636-3783 for an appointment in Hollister.
Jan 7, 8, 21, 22 11:00 am – 7:00 pm

Spring Counseling

Gavilan Main Campus (walk in and appointments):
Walk-in: Mon-Fri 8:30 am-12:30 pm
Appointments: Mon-Thur 8:00 am - 7:30 pm, Fri 8:00 am - 3:30 pm

For more information call the Counseling Secretary: 408-848-4723 or visit the Counseling Office - SC 113 (in the Admissions building)

Morgan Hill site (by appointment): Phone 408-782-2873
Hollister Briggs Building site (by appointment): Phone 831-636-3783

Counselors by Department and Program

<table>
<thead>
<tr>
<th>Department and Program</th>
<th>Office</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Jesus Olivas, General Counseling</td>
<td>SC104</td>
<td>848-4880</td>
</tr>
<tr>
<td>Dr. Rosa Scharboneau, General Counseling/Transfer</td>
<td>SC119</td>
<td></td>
</tr>
<tr>
<td>Dr. Tim Lister, General Counseling</td>
<td>SC106</td>
<td></td>
</tr>
<tr>
<td>Alex Lopez, General Counseling</td>
<td>SC107</td>
<td></td>
</tr>
<tr>
<td>Celia Marquez, General Counseling/Puente Program</td>
<td>SC105</td>
<td></td>
</tr>
<tr>
<td>Jane Godley, General Counseling</td>
<td>SC107</td>
<td></td>
</tr>
<tr>
<td>Johanna Stewart, General Counseling, ASB</td>
<td>SC107b</td>
<td></td>
</tr>
<tr>
<td>Leslie Tenney, General Counseling</td>
<td>SC103</td>
<td></td>
</tr>
<tr>
<td>Athletics: Darlene Del Carmen</td>
<td>GY118</td>
<td>848-4880</td>
</tr>
<tr>
<td>Basic Skills: Michelle Fuguet-Mendoza</td>
<td>848-4776</td>
<td>LI 157</td>
</tr>
<tr>
<td>DRC (Disability Resource Center): Bruce Eastman</td>
<td>848-4865</td>
<td>LI117</td>
</tr>
<tr>
<td>Mary Denham</td>
<td></td>
<td>PB11</td>
</tr>
<tr>
<td>EOPS/CalWORKs (Extended Opportunity Programs and Services): Blanca Arteaga</td>
<td>848-4747</td>
<td>LI101a</td>
</tr>
<tr>
<td>Mari Garcia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MESA: Sarah Aranyakul</td>
<td>848-4800, ext. 5606</td>
<td>PH117</td>
</tr>
<tr>
<td>TRIO: Leticia Palacios</td>
<td>848-4707</td>
<td>LI109</td>
</tr>
</tbody>
</table>

Profile

Staff

Candice Whitney
Candice Whitney is passionate about education. She has spent the last 25 years as a counselor and instructor working with students at colleges across the country and has traveled throughout the U.S., Europe and Singapore training employees and managing projects for high tech companies. Highlights of her travels include seeing wild rabbits nibbling grass on the lawn outside her classroom in Dublin, Ireland and sipping espresso at a dockside café in Portofino, Italy.

Since arriving at Gavilan College in 2003, she has taught study skills and career development courses, counseled new and continuing students, and participated in the First Year Experience program. As a counselor, Candice discovered that students are often unaware of the services available to them on campus e.g. financial aid, personal counseling, career exploration, childcare options and academic support. Last spring she took on the role of Interim Director of the Basic Skills Network, a new program developed to address the needs of students who place into pre-collegiate levels of English and Math. One of her first goals for the Basic Skills Network has been to reach out to basic skills level students and help them access the many free programs and services designed specifically to help them succeed. She continues to be inspired by the students she sees who overcome obstacles and achieve their dreams.

Photo ID and Gavilan Student ID number are required to obtain counseling services.
Gavilan College, in conjunction with Gilroy High School, will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campuses. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required.

Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

High School Juniors and Seniors!
- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

The Benefits:
- It's FREE! The enrollment fee, campus center use fee, health fee, and student representation fee are waived for High Step students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

How to Register:
1. Take the Gavilan College assessment placement on your campus, at the Gavilan College Gilroy main campus or at the Morgan Hill or Hollister sites. You will complete a Gavilan application for admission during your assessment. Check out the assessment schedule on the web at www.gavilan.edu/admit/assess.html.
2. See your high school counselor or academic coordinator to determine eligibility (must have a cumulative 2.0 GPA and score at college level in reading, writing and math) and complete a Recommendation for Special Student Status form (High School Contract). All concurrent enrollment documents are required.
3. Ask your parent to sign the contract.
4. Turn all paperwork in to your high school counselor or academic coordinator.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. If you are unable to afford your textbook please see your high school principal.

Spring 2009 High Step class offered at:

**Gilroy High School:** See class listings for course description.

<table>
<thead>
<tr>
<th>Course</th>
<th>CRN</th>
<th>Location</th>
<th>Day and Time</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD 2</td>
<td>41051</td>
<td>GHS (Rm TBA)</td>
<td>Tuesday 3:30 - 6:30 pm</td>
<td>2/3/09-7/20/09</td>
</tr>
<tr>
<td>PSYC 2</td>
<td>41088</td>
<td>GHS (Rm TBA)</td>
<td>Tuesday 3:30 - 6:30 pm</td>
<td>2/3/09-7/20/09</td>
</tr>
</tbody>
</table>

Room assignments subject to change. Please call 408-846-4967 or check online to confirm the room.

Courses offered at high school locations are open to any college-age student.

The Transfer Institute (TI) is a Gavilan College program to guide you through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute you will save time and money by completing your freshman and sophomore years at Gavilan. You will also meet and get to know other students who share your goals and ambition.

Who is eligible?
- Recent high school graduates who are academically prepared for college level work.
- Students with placement in college level English & Math 233.
- Students must be 1st time college freshmen.

How do I apply?
1. Complete a Transfer Institute application.
2. Take a Gavilan College placement test.
3. Complete a Gavilan College admissions application and
4. Submit a High School transcript.

Benefits
- Transfer Institute students receive:
  - Early Registration.
  - A dedicated counselor to guide you through the transfer process.
  - Pre-transfer events and activities with four-year universities.
  - Access to activities designed to ensure your success at Gavilan College.
  - Assistance with the identification of and preparation for a college major.
  - A two to three-year agreement guaranteeing your transfer goals.

For more information, call (408) 848-4723 or visit the website at [www.gavilan.edu/transfer](http://www.gavilan.edu/transfer)

A Transfer Institute application is printed on page 113.

**Science Alive Conference**

**Saturday**
**February 7**

Hands-on Math, Science and Computer Workshops for Kids (grades 6-8)

Education and Financial Aid Workshops for Parents

[www.gavilan.edu/sciencealive](http://www.gavilan.edu/sciencealive)
High School Students

Concurrent Enrollment Procedures
Students whose age or class level is equal to grades 9-12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A Special Student Status Contract Form is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included in this schedule. The form is also available online at http://www.gavilan.edu/admit/sp2006_high_school.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 transfer-level units for fall or spring semesters and 5 during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy). Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal and a Gavilan College counselor.

The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment
High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (page 10) for dates and times.

Use the Registration Checklist next page) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step students: Please refer to instructions for High Step students on page 11.

High School students may enroll in the following:
(All prerequisites apply)
- Fall and Spring Semesters: Transfer level (courses numbered 1-99)
- Summer Session: All courses (transfer and non-transfer level)

PLEASE NOTE: Additional rules may apply for students enrolled in the Dr. TJ Owens Gilroy Early College Academy (GECA)

The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for $4.00 at the bookstore or viewed online at www.gavilan.edu/catalog

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.

Course-to-Course Articulation Agreements* for High School Students
Gavilan College and District High Schools

<table>
<thead>
<tr>
<th>HIGH SCHOOL COURSE</th>
<th>GAVILAN COLLEGE GRADE CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANN SOBRATO HIGH SCHOOL</td>
<td></td>
</tr>
<tr>
<td>Advanced Multi-Media</td>
<td>ART 113, CSIS 113, DM 113</td>
</tr>
<tr>
<td>Graphic Technology</td>
<td>ART 77, CSIS 77, DM 77</td>
</tr>
<tr>
<td>Visual Communications</td>
<td>ART 107, CSIS 107, DM 107</td>
</tr>
<tr>
<td>ANZAR HIGH SCHOOL (Aromas-San Juan Bautista)</td>
<td></td>
</tr>
<tr>
<td>Algebra</td>
<td>Math 205</td>
</tr>
<tr>
<td>Advanced Algebra</td>
<td>Math 233</td>
</tr>
<tr>
<td>GILROY HIGH SCHOOL</td>
<td></td>
</tr>
<tr>
<td>Computer Business Applications</td>
<td>CSIS 1</td>
</tr>
<tr>
<td>Law Enforcement/ROP</td>
<td>AJ 10 (Intro to Admin/Justice)</td>
</tr>
<tr>
<td>Integrated Algebra 1 &amp; 2</td>
<td>Math 205</td>
</tr>
<tr>
<td>Integrated Algebra 2 &amp; 3</td>
<td>Math 233</td>
</tr>
<tr>
<td>LIVE OAK HIGH SCHOOL (Morgan Hill)</td>
<td></td>
</tr>
<tr>
<td>Computer Aided Drafting/ROP</td>
<td>CGD2 &amp; CGD2R</td>
</tr>
<tr>
<td>Child Care/ROP</td>
<td>Child Development 1, 21</td>
</tr>
<tr>
<td>Algebra I</td>
<td>Math 205</td>
</tr>
<tr>
<td>Algebra II</td>
<td>Math 233</td>
</tr>
<tr>
<td>Visual Communications</td>
<td>ART 107, CSIS 107, DM 107</td>
</tr>
<tr>
<td>Advanced Multi-Media</td>
<td>ART 113, CSIS 113, DM 113</td>
</tr>
<tr>
<td>Graphic Technology</td>
<td>ART 77, CSIS 77, DM 77</td>
</tr>
<tr>
<td>MT. MADONNA HIGH SCHOOL (Continuation High School – Gilroy)</td>
<td></td>
</tr>
<tr>
<td>Algebra I</td>
<td>Math 205</td>
</tr>
<tr>
<td>SAN ANDREAS HIGH SCHOOL (Continuation High School – Hollister)</td>
<td></td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>CSIS 1</td>
</tr>
<tr>
<td>SAN BENITO HIGH SCHOOL (Hollister)</td>
<td></td>
</tr>
<tr>
<td>Computer Accounting</td>
<td>Acct 103 (General Office)</td>
</tr>
<tr>
<td>Computer Aided Drafting/ROP</td>
<td>CGD2 &amp; CGD2R</td>
</tr>
<tr>
<td>Careers with Children/ROP</td>
<td>Child Development 21</td>
</tr>
<tr>
<td>Algebra 1A or Algebra II</td>
<td>Math 205</td>
</tr>
<tr>
<td>Algebra 2A</td>
<td>Math 233</td>
</tr>
</tbody>
</table>

*Articulation agreements currently being reviewed. Check Admissions for further information

Seniors! Plan ahead!

- Take the assessment and register for PUENTE before August!
- Placed in English 250 and want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez. Call 408-848-4723 to schedule an appointment.
Attend High School at Gavilan College!


Dr. TJ Owens Gilroy Early College Academy (GECA) at Gavilan College is an innovative, challenging, and highly supportive academically accelerated high school program designed to serve strongly motivated students with high potential for future academic and career success.

The Academy is an educational partnership between Gilroy Unified School District and Gavilan College, and is one of the Early College High Schools that are being funded across the United States through the Bill and Melinda Gates Foundation in cooperation with local community colleges and school districts.

Acceptance to the Academy is based on a multiple-measures approach that involves an application packet, essay, personal interview, and Gavilan College assessment testing in both English and Mathematics. Applicants are not required to be currently enrolled in a Gilroy Unified school or live in the Gilroy Unified District but should have an overall GPA of 2.5-4.0, STAR scores in the “Proficient” range or above and the ability to read at or above the 9th grade level.

Selected students attend four years of high school at the Academy, which is located on the Gavilan College campus. Students will experience a highly rigorous, college preparatory (Honors and AP) high school education, as well as take fully transferable college classes (up to 11 units a semester), for which they will receive both college and high school credit. Graduation in four years may lead to attending a four-year university with two full years of college (60 units) completed. Many students may earn an AA or AS degrees from Gavilan.

Applications are available online at www.gavilan.edu/geca, at any of the GUSD Middle Schools, or at the GECA office at Gavilan. For more information, contact Marcy Ratliff, Counselor of GECA by email at mratliff@gavilan.edu, by phone at 408.846.4909 or visit www.gavilan.edu/geca.

All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone, including parents or guardians, without the written permission of the student.
Recommended Math Course Placements
For Area High School Students

**Gilroy High School**

If you have completed

- **Algebra 2**
  - Grade A, B or C: MATH 8A *
  - Grade A / B: MATH 1A *
- **Trigonometry / Precalculus**
  - Overall combined Grade of C: MATH 8B *
  - Grade A / B: MATH 1B *
- **A.P. Calculus**
  - Grade C: MATH 1A *

**San Benito High School**

If you have completed

- **Trigonometry / Analytic Geometry**
  - Grade A: MATH 1A *
  - Grade B / C: MATH 8B *
- **Functions, Statistics and Trigonometry**
  - Grade A, B or C: MATH 8A *

**Anzar High School**

If you have completed

- **Advanced Algebra**
  - Grade A, B or C: MATH 233
  - Grade A / B: MATH 8A *
  - Grade C: MATH 233
- **Precalculus**
  - Grade A, B or C: MATH 8B *
  - Grade A / B: MATH 1A *
  - Grade C: MATH 8B *
- **A.P. Calculus**
  - Grade A / B: MATH 1B *
  - Grade C: MATH 1A *

**Live Oak High School**

If you have completed

- **Trigonometry/ Pre Calculus**
  - Grade A / B: MATH 1A *
  - Grade C: MATH 8B *
- **Trigonometry/ Pre Calculus**
  - Grade A / B: MATH 8B *
  - Grade C: MATH 8A *
- **Algebra II**
  - Grade A, B or C: MATH 233
  - Grade A / B: MATH 8A *
  - Grade C: MATH 233
- **A.P. Calculus**
  - Grade A / B: MATH 1B *
  - Grade C: MATH 1A *

Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.

**After School is Out...**

Take a Class at GAVILAN!

Receive college credit.

Gavilan offers a selection of afternoon & evening classes at our three locations and selected high school campuses.
Student Services

CalWORKs CalWORKs serves students who receive public assistance to become self-sufficient through the provision of education, employment and supportive services. The occupational programs for CalWORKs students are linked to the demands of the local labor market and can assist students with a career track that will lead to a family-supporting income. The support services that CalWORKs provides include academic, personal and career counseling, textbooks, employment assistance and job placement and serves as a liaison with county departments of social services.

The CalWORKs staff is friendly and supportive and will work with students to help them reach their goals. The office is located in L101 A, next to the library and is open Monday through Friday, 8 a.m. to 5 p.m. Interested students may call 408-848-4740.

CARE The Cooperative Agencies Resources for Education (CARE) is a special program designed to assist single parents who attend or would like to attend Gavilan College. CARE is a joint effort among the Department of Social Services, EOPS and Gavilan College. To be eligible for CARE, a student must be at least 18 years of age, head of household single parent/grandparent receiving cash assistance from the Department of Social Services, have at least one child under 14 years of age and be eligible for EOPS.

Services provided include:
Transfer and vocational education and counseling, priority registration, academic tutoring, financial assistance with transportation, books, supplies, grants and other support services.

For additional information, call 408-848-4790 or visit the EOPS office located in L101 A & B.

Career/Transfer Resource Center The Career/Transfer Resource Center offers numerous resources to help in making career decisions, plan for college, obtain specialized training or enter an academic or vocational program at Gavilan College. Career-related services are available to currently enrolled students, prospective students, faculty, staff, and community members.

The computerized career guidance program, EUREKA, aids in researching occupations, identifying which colleges offer specific majors, and investigating financial aid and scholarships. EUREKA (California Career Information System) contains information on hundreds of occupations, programs of study, financial aid, short-term training, colleges and universities, and scholarships.

Visit the Career/Transfer Center and log on to Career Connections, a job search website for employers and employees. We are located in the Student Center, SC 102. Make an appointment with the Career Center Specialist at the SARS kiosk in the Student Center or call 408-848-4818.

Child Development Center/Preschool The Child Development Center provides care for preschool children in two state-funded programs for families whose monthly income meets eligibility criteria. In addition, a fee based preschool program is available to all parents. These programs serve children with disabilities and special needs as well as children who are limited or non-English speaking. The Center is the only facility in Gilroy that is accredited by the National Association for the Education of Young Children (NAEYC)

The Center is located above parking lot C and is open Monday - Friday. For more information call 408-848-4815.

Health Insurance for students

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

$100 deductible per year (Visit Gavilan College’s Health Nurse for a referral and the deductible is lowered to only $50 per year!)

Visit the doctor of your choice.

Benefits include: hospitalization, emergency room visits, surgery, doctor’s visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

For more information call 1-800-853-5899 or visit www.wellsfargo.com/studentinsurance

Sponsored by the Community College League of California

Disability Resource Center (DRC) DRC provides a variety of services and classes in an effort to equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Services include: Note taking • Academic, Career and Personal Counseling • Referral Services • Learning Skills Assessment • Vocational Preparation • Learning Skills Strategies Assistance • Registration Assistance • Mobility Assistance • Vocational Aptitude Testing • Multi-media Educational Aids • Sign Language Interpreting • Job Training and Placement • Individualized Accommodations • Alternate Media Services

DRC CLASSES OFFERED:

Guid 530 Job Readiness
Guid 557 Learning Skills Assessment
Guid 558 Learning Skills Laboratory
Guid 560 Individualized Basic Skills Development
Guid 561 Writing Skills
Guid 562 Directed Study Lab in Arithmetic
Guid 563/A/B Directed Study Lab in Algebra
Guid 564 Directed Study Lab in Pre-Algebra

Adapted Physical Education:
PE 34/534 Adapted Aquatic Exercise
PE 35/535 Adapted Swimming for Total Fitness
PE 36/536 Adapted Physical Education
PE 38/538 Adapted Cardiovascular Conditioning and Training

Computer Science Classes:
CSIS 570 Computer Access Evaluation
CSIS 571 Computer Assisted Instruction
CSIS 572 Adaptive Computer Basics

Vocational Preparation: These programs are offered for students with developmental disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center located in LI 117. For more information call 408-848-4865.

www.gavilan.edu • Gavilan College
Extended Opportunity Programs & Services (EOPS)

Extended Opportunity Programs and Services provides access and support services for low-income students facing social, economic and educational challenges.

The EOPS Program services include:

Counseling: Academic, career and vocational counseling ● Personal problem-solving and crisis intervention ● Vocational interest testing ● Four-year college transfer assistance ● Field trips to major four-year colleges ● Community agency and emergency referrals

Financial Assistance: grants ● book vouchers

Specialized Workshops for facilitating student success

Other Services: student computer center ● one-on-one tutoring ● book lending service ● priority registration

The EOPS office is located in L101 A & B in the library and is open Monday through Friday, 8 a.m. to 5 p.m. Students who are interested may call 408-848-4740.

First-Year Experience

Gavilan College offers a program for “first-time,” new students who want to strengthen their reading, writing and study skills while at the same time becoming familiar with the campus and its resources. Teachers and counselors work together to help students develop connections between the courses and their college experience. The goal is to help students build a strong foundation and place them on the road for college success. See classes on pages 70-71.

Health Services

Gavilan College provides a full-time faculty/college nurse who provides health services, health information, health education events, health counseling and referrals.

Students receive confidential, personal health counseling for a variety of health concerns. Health Services provides first aid treatment, blood pressure screening, tuberculin skin testing for students, HIV testing referrals, condoms and over-the-counter medications such as aspirin. Pamphlets and classes are available on nutrition, hepatitis, stress management, AIDS, suicide and other health topics. Health information provided in small group settings. Referrals for health conditions including alcohol and drug intervention are available. Health Services provides first aid kits throughout the campus and at the satellite sites, responds as a member of a team to campus emergencies on the main campus and provides information regarding outside health insurance for the college student.

Health Services is a comprehensive “one stop” center for a variety of health services located in the Admissions Building (SC 118.) Services are free and available Monday - Friday on the main campus in Gilroy. For additional information call 408-848-4791.

Outreach and Recruitment Services

The services of the Outreach and Recruitment Office are designed to familiarize the community with the variety of programs and services available at Gavilan College. We will schedule tours of the campus or visits to a specific department, or provide information on academic, vocational and transfer opportunities. Outreach and Recruitment will also arrange for representatives from Gavilan to make presentations at your school or event.

For further information or to schedule a workshop, presentation or tour, please contact Outreach Services at outreach@gavilan.edu or call (408) 846-4993. Office location: BU 123.

Your educational plan:

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

Puente

The mission of the Puente Program is to increase the number of educationally underserved students who plan to transfer to four-year colleges and universities, earn degrees and return to the community as leaders and mentors to future generations. Puente is open to all students.

English Instruction: Puente students take two consecutive writing classes, English 250 (Practical Writing) and English 1A (Composition). These classes provide a supportive and stimulating environment for Puente students to build confidence in their writing skills through an exploration of the Mexican American/Latino experience.

Counseling: Puente students work closely with their Puente counselor until they graduate, exploring career options, developing an academic educational plan and identifying lifetime goals. Students visit University of California and California State University campuses and attend an annual Puente student transfer conference. All Puente students are also required to enroll in Guidance 6 (Life Skills for Higher Education) and Guidance 1 (Self-Assessment and Career Development).

Mentors: Each Puente student is matched with a mentor from the business or professional community. Mentors share with students their personal, academic and career experiences, and provide a window into “real-life” work environments. The network of trained Puente mentors provides many resources for the Puente students, their families, their colleges and their communities. If you are interested in more information please visit SC 105 or call 408-848-4807.

Student-to-Student Mediation

Mediation services will provide students with an opportunity to problem-solve together in a safe environment. Trained student mediators will work with two or more students who are in conflict to reach mutually agreeable solutions. Mediation services are free and confidential. Students wishing to become mediators can register for Introduction to Conflict Resolution (Psychology 6).

To obtain mediation services for a dispute on campus, contact the Counseling Department at 408-848-4723.

Transfer Services

See Career/Transfer Resource Center ad on page 21.

TRIO, Student Support Services

is a federally funded program designed to assist 160 first generation, low-income, and/or disabled Gavilan College students as they prepare to obtain a two-year degree and/or transfer to a four-year university. TRIO provides additional services such as academic counseling, tutoring, book and laptop lending programs, cultural and social activities and university visits. TRIO is committed to increasing graduation and transfer rates by creating a “sense of place” for those students who sometimes feel isolated and disconnected during their college experience. If you are interested in more information please visit the TRIO Program in the Library (L1109) or call 408-846-4981.

Veteran Affairs Benefits

Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports and credit for prior training only those prior units that are required for the student’s current objective at Gavilan College. Students having questions pertaining to eligibility for benefits, application procedures and other veteran matters should contact the Veteran Affairs official in the Financial Aid Office (SC124) or call 408-848-4727.

Check out class offerings at our Morgan Hill and Hollister sites.

Morgan Hill: See pages 36-37
Hollister: See pages 38-39
**GENERAL EDUCATION RECIPROCITY AGREEMENT** The Gavilan Community College District has entered into a mutual agreement with seven other Community Colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

### GAVILAN COLLEGE

**ASSOCIATE’S DEGREE GENERAL EDUCATION REQUIREMENTS** (2007-2008)

1. File a Petition to Graduate with the Admissions and Records Office by April 1 for Spring or Summer graduation, and by October 1 to graduate at the end of the Fall Semester. One petition must be filed for each Associate degree, Certificate of Completion or Award of Achievement the student expects to receive.

2. Maintain a cumulative grade point average of 2.0 (“C”) or higher for all work attempted and a grade of “C” or higher in each major or certificate courses.

3. Complete a minimum of 18 units of coursework in a major. Specific major course requirements are listed in the college catalog.

4. Complete a minimum of 60 semester units. Within the (60) unit requirement, the (9) units in Area A, and B-4 must be completed with a grade of “C” or better in each course. Complete the last 12 units, or a total of 48 units, at Gavilan College.

**NOTE:** Effective fall of 2009, the new Gavilan College graduation requirements will include ENGL 1A (Area A2 of the A.A./A.S. Gavilan College General Education Pattern) and Math 233 (Area B4).

<table>
<thead>
<tr>
<th>AREA A</th>
<th>AREA C</th>
<th>AREA E</th>
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<tbody>
<tr>
<td>COMMUNICATION IN THE ENGLISH LANGUAGE</td>
<td>ARTS, FOREIGN LANGUAGE LITERATURE AND PHILOSOPHY</td>
<td>LIFE-LONG UNDERSTANDING AND SELF-DEVELOPMENT</td>
</tr>
<tr>
<td>One course from each of these three areas: 6 Semester Units</td>
<td>One course from each of these two areas: 5 Semester Units</td>
<td>3 Semester Units</td>
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<tr>
<td>A - 1 ORAL COMMUNICATION CMUN 1A, 5, 8, or 10</td>
<td>C - 1 FINE AND PERFORMING ARTS Any Art, Theatre Arts or Music course (other than Area 2); CMUN 2; HUM 10; Journalism (other than Journalism 10)</td>
<td>1. One unit of Physical Education activity class or Intercollegiate Sport.</td>
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<tr>
<td>A - 2 WRITTEN COMMUNICATION ENGL 1A or ENGL 250</td>
<td>C - 2 CULTURAL HISTORY, FOREIGN LANGUAGE, PHILOSOPHY ART 11, ART/HIST 21; ENGL 1B, 1C, 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR/SOC 10, PHIL 1, 2, 3A, 3B, 4, 6A, 6B, 7A, 7B, 8, 15; any foreign language.</td>
<td>2. Minimum of two units from: AH 3, 30, AH/BIO 11; CSIS 1, 2, 6, 8, 45, 51; GUID 1/PSYC 5, GUID 6, 200; HE 1, 2; PHIL 3B, 6B, 8, 15; POLS/PSYC 27; PSYC/CD 2, 3; PSYC 41; SOC 21</td>
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<tr>
<td>A - 3 READING ENGL 260 or SSCI 270A or SSCI 270B with a grade of “C” or better, or demonstrate reading proficiency at the college level. (Competency may be verified by an approved test.)</td>
<td>ART 11, ART/HIST 21; ENGL 1B, 1C, 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR/SOC 10, PHIL 1, 2, 3A, 3B, 4, 6A, 6B, 7A, 7B, 8, 15; any foreign language.</td>
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<tr>
<td>Note: Students starting fall 2009 will need to complete ENGL 1A (Composition)</td>
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<tr>
<th>AREA B</th>
<th>AREA D</th>
<th>AREA F</th>
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<tbody>
<tr>
<td>PHYSICAL UNIVERSE AND ITS LIFE FORMS</td>
<td>SOCIAL, POLITICAL, AND ECONOMIC INSTITUTIONS</td>
<td>CULTURAL DIVERSITY</td>
</tr>
<tr>
<td>One course from each of these three areas: 9 Semester Units</td>
<td>One course from area one and two courses from area two: 9 Semester Units</td>
<td>6 Semester Units</td>
</tr>
<tr>
<td>The Physical or Life Science course must include a laboratory (indicated in BOLD).</td>
<td>One course from HIST 1, 2, 5, 18, 19 or POLS 1</td>
<td>2 courses from the following list: courses listed under more than one area may be used, double counted, to satisfy other general education requirements.</td>
</tr>
<tr>
<td>B - 1 PHYSICAL SCIENCE ASTR 1; CHEM 1A, 1B, 12A, 12B, 30A, 30B; GEOG 1; GEOL 1, 1B; PHYS 1, 2A, 2B, 4A, 4B, 4C; PSCI 1, 2</td>
<td>D - 1 U.S. HISTORY AND POLITICAL INSTITUTIONS (3 units)</td>
<td>AHS, AH/BIO 11; ANTH 3, 5, 9, 10; ART 10A, 11, 20, ART/HIST 21; CD/PSYC 7; CMUN 4; ENGL 2B, 2E, 2H, 2I; GEOG 2; HIST 3, 5, 6, 10, 12; PHIL 6A, 15; POLS 3, 4; SOC 3; SPAN 9A, 12A, 12B; THEA 1</td>
</tr>
<tr>
<td>B - 2 LIFE SCIENCE ANTH 1; ECOL 1; BIO 1, 4, 5, 7, 8, 9, 10, 13, 15, 20</td>
<td>One course from HIST 1, 2, 5, 18, 19 or POLS 1</td>
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<tr>
<td>B - 3 LABORATORY ACTIVITY Lab courses are bold in Areas B-1 and B-2 above.</td>
<td>D - 2 BEHAVIORAL, ECONOMIC and SOCIAL SCIENCE (6 units)</td>
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<tr>
<td>B - 4 MATHEMATICS Minimum of Math 205 or equivalent. (Competency may be verified by an approved test.)</td>
<td>Two courses from AJ 6, 10; ANTH 2, 3, 5, 8, 10; General Business 1; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; POLS/PHIL 12; POLS/PSYC/AJ/6; PSYC 1A, 1B; PSYC/CD 2, 3, 7; SOC 1A, 1B, 3, 4; SSCI 1</td>
<td></td>
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<tr>
<td>Note: Students starting fall 2009 will need to complete MATH 233 (Intermediate Algebra)</td>
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Instructional Support & Labs

Bookstore  Visit the Gavilan Bookstore on the Gilroy main campus early. Used books may be available at reduced cost. See ad on page 8.

Computer Place  The Computer Place is a student service that supports student learning and academic success. Services provided include Internet and email access, word processing, Spanish support software, scanning, free printing in black and white, minimal charge for color printing and transparencies. For more information, call 408-848-4729 or visit the lab in the Library (L198) Monday - Thursday, 8:00 am - 5 pm and Friday, 8:00 am to 12:00 pm. (summer hours: M-Th, 8:00 am - 4:00 pm).

English as a Second Language (ESL) Computer Lab  The ESL Program has its own dedicated computer lab with a variety of software programs for all levels and classes. Students, at their convenience, practice and enhance language learned in class. The ESL computer lab is located in the Business Building (BU119). Call 408-848-4856 for more information.

Learning Communities  In learning community courses, you work and study with others so you’ll be more successful in the course. Also, by linking two or more courses together, you’ll begin to see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

Library  The Gavilan College Library delivers an array of print and electronic resources to the college community. Augmenting the 65,000 title printed book collection are 19,000+ eBooks, and over 2,500 magazine titles, many available online in electronic databases. Recent additions include an extensive DVD, film and talking book collection. The Library staff prides itself on being a leader in information literacy projects and web-based instruction and has received several state grants supporting that effort. The Library faculty also teaches various courses on Internet use, and works in tandem with other faculty in planning and revising courses with an information literacy component.

The Library homepage at www.gavilan.edu/library provides an online catalog of our book collection, links to various class websites and key online resources. The Library is open from Monday-Thursday, from 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.).

Math Lab  The math lab provides a place for students to practice math skills and receive individualized help with math problems at every level, from Basic Mathematics to Calculus. Students can work with math instructors, the math lab assistant or other students. Computers in the lab provide tutorial software as well as math software for Geometry, Statistics and Calculus projects. The Math Lab is located in PH101. To download the daily schedule or for free math downloads, visit the website at http://gavilan.edu/mathlab/. For more information, call 408-848-4959.

MESA  The MESA (Mathematics, Engineering, and Science Achievement) Undergraduate Program is a partnership between the University of California (UC) and California Community College Chancellor’s Office. The program provides services to qualified students who are 1) majoring in math and science based fields (ie Biology, Chemistry, Engineering etc.), and 2) planning to transfer to 4-year universities in order to graduate with baccalaureate degrees and have financial need and are first generation college students. Open to all eligible students, MESA emphasizes participation by educationally underserved students. MESA provides a study center, Academic Excellence Workshops, tutoring, university trips, academic advising, workshops and more. For more information go to www.gavilan.edu/mesa or call 408-846-4968.

Reading Lab  The Reading Lab supports the needs of students in reading classes with a special emphasis upon the English as a Second Language (ESL) classes. For more information, call 408-846-4980 or visit the lab in the Library (L200a). The lab is open Monday through Thursday 8 am - 3 pm; Friday 8 am - 12 pm.

Service Learning at Gavilan  In service learning classes, students work under supervision at a partner agency in the community for 10-40 hours a semester, and write reflective papers to connect the agency experience to their classroom learning. A number of Gavilan College departments have offered Service Learning for years, and a new AA degree in Social Science with a concentration on Community Studies will make Service Learning a key part of a major program at Gavilan. Service learning promotes civic engagement and academic excellence, and students participating benefit themselves and the community at the same time. Why take a Service Learning class? You’ll have positive, meaningful and real experiences. Many students get better grades in SL classes than in non SL sections of the same classes. Some report success in investigating or discovering career options; most gain knowledge of themselves and their communities. Many practice invaluable workplace skills involving teamwork and citizenship and report deeper learning because the results are immediate and uncontrived. Service experiences are very often personally meaningful—many students become lifelong Service Learners. And Service Learning is common at transfer colleges, particularly the CSUs and UCs.

What are you waiting for!? Sign up for a Service Learning class today!

Transfer Institute  The Transfer Institute (TI) is a selective program designed for qualified students who want to transfer to a public or private university in two years. Recent high school graduates who are academically prepared for college level work and students with placement in college level English and math are eligible. The Transfer Institute will guide the student through the transfer process in the most efficient and effective means possible.

As a part of the Transfer Institute students will save time and money by completing the freshman and sophomore years at Gavilan College. Students will also meet...
and get to know other students who share their goals and ambitions. As a Transfer Institute student you will receive early registration, a dedicated counselor to guide and monitor you through the transfer process, pre-transfer events and activities with four-year universities, access to activities designed to ensure your success at Gavilan College, assistance with the identification of and preparation for a college major and a two to three-year agreement guaranteeing transfer goals.

A Transfer Institute application is on page 113 of this schedule of classes. Contact the Counseling Department at 408-848-4723 for more information.

**Tutoring Center** The Tutoring Center is a place where students with diverse academic needs gather together to receive learning assistance. The basic philosophy of the Tutoring Center is to assist students in the improvement of their learning skills and understanding of course content. This is accomplished by providing students with an opportunity to discuss processes and concepts, share ideas, give examples and practice, and summarize their findings in a collaborative environment. The goal of the Tutoring Center is to guide students to independent learning.

Day and evening tutoring services are free to all Gavilan College students. The Tutoring Center is located in the Library (LI 116). For more information visit www.gavilan.edu/tutor or call (408) 848-4838.

**Writing Center** The Gavilan College Writing Center fosters, celebrates and encourages writers. Specially trained student assistants help writers start and strengthen class assignments as well as poetry, short stories, lyrics, business letters and resumes. The center offers space for writing discussions, meeting, workshops and study groups. Special events include activities with acclaimed writers from our Visiting Writers and Scholars in Residence programs. The center collaborates with faculty to increase the likelihood of students’ academic success, providing peer assistants for classes and labs and a variety of tools, strategies and approaches for writers. Call (408) 848-4811 or drop by the center in LI 120 (the library building) for more information. The center is open Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm. From 5-6 pm on Monday-Thursday find us in the library itself.

**Transfer**

Students planning to transfer to a four-year institution can generally complete the first two years of their college work at Gavilan College and enter the four-year institution with junior standing.

The requirements of universities vary. It is therefore advisable that students consult a counselor early in the semester for more detailed information about each university’s specific requirements. **Due to recent changes in admissions policies at UCs and CSUs, working with a counselor is critical.**

**Career/Transfer Resource Center** The center is located in SC102. See ad (page 21) or call 408-848-4818 for more information.

**Transfer Credit** Official transcripts from institutions which are fully accredited by appropriate accrediting associations will be evaluated for transferable lower division coursework. Appropriate units and subject content will be applied to major and general education requirements to meet prerequisites or graduation requirements. Courses taken at other California Community Colleges, California State Universities or any University of California will be transferred to Gavilan with the same general education designation as that of the issuing institution.

Students who wish to transfer coursework from foreign institutions must submit official transcripts to a college-approved foreign evaluation service for translation and evaluation.

Coursework from a foreign institution cannot be used for certification to a four-year institution. Students should contact the institution to which they wish to transfer to inquire about the acceptance of foreign coursework.

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**Transfer Checklist**

Are you preparing to transfer to a four year university? If so, planning now will guarantee a smooth and easy transition from Gavilan to the institution of your choice. Follow the recommended **PLAN FOR SUCCESS**:

**First Year at Gavilan:**

- **FALL SEMESTER**
  - Meet with a counselor and inform him/her of your intent to transfer.
  - Read all of your correspondence from universities.
  - Follow university instructions and meet deadlines.
  - Refer to the Gavilan catalog for course descriptions.
  - Submit a Gavilan graduation petition.
  - Keep copies of all correspondence
  - Send official transcript showing work completed and courses in progress for spring.

- **SPRING SEMESTER**
  - Request that all high school and college transcripts be sent to Gavilan.
  - Meet with a counselor to discuss academic progress and major choice.
  - Identify at least 3 universities and check the required major preparation.
  - Determine eligibility for an Associate’s Degree from Gavilan.

**Second Year at Gavilan:**

- **FALL SEMESTER**
  - Meet with counselor to discuss course selections and to review educational plan.
  - Verify completion of units, general education, and major preparation.
  - Submit a Gavilan graduation petition.
  - Keep copies of all correspondence
  - Send official transcript showing work completed and courses in progress for spring.

- **SPRING SEMESTER**
  - Refer to the Gavilan catalog for course descriptions.
  - Consider participating in student clubs, student government, etc.
  - Apply for scholarships and financial aid.
  - Update educational plan to include major preparation courses.
  - Read all of your correspondence from universities.
  - Keep copies of all correspondence
  - Submit a Gavilan graduation petition.
CLEP EXAMS: University of California does not grant credit for College Level Examination Program exams. CLEP credit CANNOT be used to certify IGETC. Some California State Universities will grant CLEP credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university they will be attending for specific information regarding CLEP credit.

Courses Numbered 22, 122, 23, 123, 98, 198
These courses are also called “Independent Studies”, “Special Studies”, “Special Topics”, “Internships”, etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the receiving institution. This usually occurs after transfer and may require recommendations from faculty. Check with a counselor to prevent surprises.

Transfer Services
ASSIST: ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another.
ASSIST provides the most accurate and up-to-date information available about student transfer in California. Visit the website at www.assist.org.

CSU MENTOR: CSU Mentor is an online resource designed to help students and their families learn about the CSU system, select a CSU campus to attend, plan to finance higher education, and apply for admission. Personal data entered by the user is not released without the user’s expressed consent and direction. CSU Mentor is free to use. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted. Visit the website at www.csumentor.org.

UC PATHWAYS: PATHWAYS, the University of California’s online undergraduate admission information and application network.
- Information about financial aid and how to finance a UC education.
- Answers for Transfers
- UC campus Web sites, a list of links to the campuses for prospective students
- Transfer/Application Center
- Message Center - ask a question about undergraduate education or admission at UC
Visit the website at http://www.universityofcalifornia/admissions.

Transfer Agreements (TAA) A Transfer Admissions Agreement is a formal agreement between a student in attendance at Gavilan College and a receiving baccalaureate granting institution to which the student intends to transfer. The agreement guarantees admission to a transfer university a year in advance for the fall semester. It may also guarantee admission into a major.
Because the requirements of universities vary, it is advisable that students consult a counselor for more detailed information and to develop an educational plan.
Gavilan College has Transfer Admission Agreements with several colleges and universities. Please check our website for specifics at www.gavilan.edu/counseling/TransferServices.html.

You do your part and they’ll do theirs (admit you early!). Articulation agreements are also available online at www.assist.org. For eligibility requirements visit the Counseling/Transfer Services webpage at www.gavilan.edu/counseling/TransferServices.html or call 408-848-4723 to schedule a counseling appointment.

Articulation Agreements Gavilan College has completed lower division course-to-course, major-to-major and general education agreements with all California State University (CSU), University of California (UC) and a number of private university campuses. These agreements ensure that participating universities will accept certain courses taken at Gavilan College to satisfy general education, major or elective university requirements.
The articulation officer, counselors and the Career/Transfer Resource Center staff have lists of participating institutions. Articulation agreements are also available online. See information on www.assist.org.

Transfer Institute See page 18 of this schedule. Application on page 111.

Advanced Placement (AP) Gavilan College grants up to six semester units of transfer credit for each College Board Advanced Placement (AP) Test on which a student receives a score of 3 or better. The AP results must be submitted to the Office of Admissions & Records with a request for evaluation.
Students receiving a score of 3, 4 or 5 on the Math and English AP exams will be exempted from the placement assessment test. AP units will not apply toward financial aid, nor can they be used to satisfy the residency unit requirement.
Advanced Placement credit will be awarded as follows:

<table>
<thead>
<tr>
<th>Examination</th>
<th>Score**</th>
<th>Equiv. Gav. College Units</th>
<th>Semester Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3,4,5</td>
<td>ART 1A, 1B</td>
<td>6</td>
</tr>
<tr>
<td>Biology</td>
<td>3,4,5</td>
<td>BIO 10</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3,4</td>
<td>CHEM 30A</td>
<td>4</td>
</tr>
<tr>
<td>Chinese Language Culture</td>
<td>3,4,5</td>
<td>CSIS 45</td>
<td>3</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>3,4,5</td>
<td>CSIS 45,46</td>
<td>6</td>
</tr>
<tr>
<td>Economics, Macro</td>
<td>3,4,5</td>
<td>ECON 1</td>
<td>3</td>
</tr>
<tr>
<td>Economics, Micro</td>
<td>3,4,5</td>
<td>ECON 2</td>
<td>3</td>
</tr>
<tr>
<td>English Language &amp; Composition</td>
<td>3,4,5</td>
<td>ENGL 1A</td>
<td>3</td>
</tr>
<tr>
<td>English Composition &amp; Literature</td>
<td>5</td>
<td>ENGL 1A, 1B</td>
<td>6</td>
</tr>
<tr>
<td>Environmental Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>European History*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Literature</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Government &amp; Politics:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S.</td>
<td>3,4,5</td>
<td>POLS 1</td>
<td>3</td>
</tr>
<tr>
<td>Comparative</td>
<td>3,4,5</td>
<td>POLS 3</td>
<td>3</td>
</tr>
<tr>
<td>Human Geography</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Italian Language &amp; Culture</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Japanese Language &amp; Culture</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latin Literature</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latin: Vergil</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math/Calc AB</td>
<td>3,4,5</td>
<td>MATH 1A</td>
<td>4</td>
</tr>
<tr>
<td>Math/Calc BC</td>
<td>3,4,5</td>
<td>MATH 1B</td>
<td>4</td>
</tr>
<tr>
<td>Math/Statistics</td>
<td>3,4,5</td>
<td>MATH 5</td>
<td>3</td>
</tr>
<tr>
<td>Music Theory</td>
<td>3,4,5</td>
<td>MUS 3A</td>
<td>3</td>
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<td>Physics B</td>
<td>3,4,5</td>
<td>PHYS 2A</td>
<td>4</td>
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<tr>
<td>Physics C Mechanics</td>
<td>3,4,5</td>
<td>PHYS 4A</td>
<td>4</td>
</tr>
<tr>
<td>Physics C Electricity/Magnetism</td>
<td>3,4,5</td>
<td>PHYS 4B</td>
<td>4</td>
</tr>
<tr>
<td>Psychology</td>
<td>3,4,5</td>
<td>PSYC 1A</td>
<td>3</td>
</tr>
<tr>
<td>Spanish</td>
<td>3,4</td>
<td>SPAN 1B</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>SPAN 2A</td>
<td>5</td>
</tr>
<tr>
<td>US History</td>
<td>3,4,5</td>
<td>HIST 1,2</td>
<td>6</td>
</tr>
<tr>
<td>World History</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* AP exams may be used in either area regardless of where the certifying CCC’s discipline is located.
Example: US History at a CCC is approved for Area 3B. The US History AP may be used in either Area 3B or 4F.
** Scores of “3” may not be accepted for all courses by some 4 year colleges and universities.

Note: Educational plans for students preparing to transfer to any public or private institution can be developed.

Please see your counselor for additional information and to view copies of specific transfer agreements. The Counseling Office is located in SC108. For more information call 408-848-4723.
California Articulation Number System

The California Articulation Number (CAN) System provides a cross reference number for courses which have been evaluated by faculty and determined to be acceptable “in lieu of” each other. Only lower division, transferable, major preparation courses commonly taught on two- and four-year college and university campuses are included in the System.

The criteria for a campus to qualify to use a CAN Number includes written, faculty-approved articulation agreements on each course with a minimum of four public four-year California colleges and universities.

The CAN Number System is not a common numbering system. Each campus retains its own course numbers, prefixes and titles. The CAN (e.g., CAN ENGL 2) is listed parenthetically in catalog descriptions, class schedules and other publications as appropriate.

The CAN designation is assurance that the course or sequence of courses will be accepted in lieu of an identically designated CAN course or sequence at all participating campuses in California.

(CAN ENGL 1A = CAN ENGL 1A at another college.)

Intersegmental General Education Transfer Curriculum (IGETC) The IGETC can be used by community college transfer students to fulfill lower division general education requirements for either the CSU or UC system without the need, after transfer, to take additional lower division general education courses, as long as your IGETC completion is certified at the community college.

Obtain the Certification form from Admissions and Records.

Students are strongly encouraged to complete all IGETC requirements prior to transfer.

PARTIAL IGETC - If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible to complete IGETC after transferring.

Warning: Students need Area 1 and 2 completed to meet minimum transfer admission requirements. Therefore, partial certification that acknowledges a deficiency in Area 1 and/or 2 may also indicate a student does not meet minimum transfer requirements.

If your petition for partial certification of IGETC is approved, you may be able to complete IGETC in one of the following ways:

1) Take an approved IGETC course, in the area(s) to be completed, at any California Community College, at a time that does not require concurrent enrollment, such as during the summer.

2) Take a course approved by the UC or CSU campus of attendance in the area(s) to be completed at a U.S. regionally accredited institution at a time that does not require concurrent enrollment, such as during summer school.

3) Take an approved IGETC course, in the area(s) to be completed, at any California Community College while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.

4) Take a course approved by the UC or CSU campus of attendance at a United States regionally accredited institution in the area(s) to be completed while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.

5) Take a comparable course at a UC or CSU campus in the area(s) to be completed. This option is at the discretion of each UC or CSU campus, so it may not be a choice available to the student.

You will be expected to complete IGETC before the beginning of the second full year of enrollment at your UC or CSU campus. Check with your campus advisor after you transfer for more information, including which options are available and which UC or CSU courses may be comparable to the IGETC courses remaining to be completed.

All UC and CSU campuses will accept IGETC with the exception of Fifth and Revelle Colleges at UC, San Diego. Since all majors are available at each of the five colleges at UC, San Diego, students will not be restricted in their choice of major if they use the IGETC.

A course cannot be used to satisfy more than one subject area of the IGETC (general education). However, major prerequisite courses can be used (double counted) to satisfy IGETC requirements.

CSU campuses’ limitations on double counting of general education courses toward major preparations are not changed by IGETC.

Students who wish to be certified for both CSU and UC systems should take CMUN 1A, 5, 8 or 10 in Area 1 for CSU and meet the foreign language requirement for UC. Completing both provides flexibility and choices.

The courses for all IGETC areas must be completed with a grade of “C” or better before IGETC can be certified. A grade of “C-” is not acceptable.

Visit the Career/Transfer Resource Center

Services are designed to assist you throughout your time at Gavilan College.

- Information on career outlook, training and educational opportunities
- Career Assessment using EUREKA
- College Fair and Career Fair
- Transfer information
- Career and Transfer Workshops
- Articulation agreements using ASSIST
- College and university catalogs
- Assistance with admission procedures and referral to academic counseling
- Library of career reference materials
- Online Job Search/Research Portal

Located in SC102, on the main campus
For more information call 408-848-4818 or visit the website at www.gavilan.edu/transferctr

www.gavilan.edu  Gavilan College
UC/CSU Intersegmental General Education Transfer Curriculum IGETC - 2007-2008

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to the California State University or the University of California without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. All areas must be satisfied, and all courses must be completed with a grade of "C" or better before the IGETC can be certified. See requirements for partial IGETC certification in catalog. A student is strongly advised to complete a total of 60 transferable units before transferring. These will include the IGETC requirements, "major" prerequisites, and elective courses if needed.

(Students should request an IGETC certification from the Office of Admissions and Records before transferring.)

<table>
<thead>
<tr>
<th>AREA 1</th>
<th>AREA 2</th>
<th>AREA 3</th>
<th>AREA 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ENGLISH COMMUNICATION</strong></td>
<td><strong>MATHMATICAL CONCEPTS AND QUANTITATIVE REASONING</strong></td>
<td><strong>ARTS AND HUMANITIES</strong></td>
<td><strong>SOCIAL AND BEHAVIORAL SCIENCES</strong></td>
</tr>
<tr>
<td>CSU - 3 courses required, one each from Group A, B, and C</td>
<td>1 course, 3 semester, 4-5 quarter units</td>
<td>At least 3 courses, with at least one course from the Arts and one course from the Humanities.</td>
<td>Three courses from at least two disciplines or an interdisciplinary sequence. 9 semester, 12-15 quarter units.</td>
</tr>
<tr>
<td>UC - 2 courses required, one each from Group A and B</td>
<td>2-A Math</td>
<td><strong>3-A Arts</strong></td>
<td>4-A Anthropology and Archeology</td>
</tr>
<tr>
<td>1-A English Composition</td>
<td>CSIS 26 Discrete Mathematics</td>
<td>ART 1A.B Art History (3)</td>
<td>ANTH 2 Introduction to Archeology (3)</td>
</tr>
<tr>
<td>ENGL 1A Composition (3)</td>
<td>+ ECON 11 Statistics for Business/ Economics (4)</td>
<td>ART 6 Art Appreciation (3)</td>
<td>ANTH 3 Intro to Cultural Anthropology (3)</td>
</tr>
<tr>
<td>1-B Critical Thinking / English Composition</td>
<td>+ GBUS 11 Statistics for Business &amp; Economics (4)</td>
<td>ART 20 Art of Asia (3)</td>
<td>ANTH 5 Magic, Witchcraft, and Religion (3)</td>
</tr>
<tr>
<td>ENGL 1C Critical Reasoning and Writing (3)</td>
<td>+ MATH 1A Single Variable Calculus &amp; Analytic Geometry</td>
<td>ART 21 Ancient Americas: A History Through Art (3)</td>
<td>ANTH 8 Intro to New World Archeology ** (3)</td>
</tr>
<tr>
<td>PHIL 4 Critical Thinking and Writing (3)</td>
<td>2-B Math</td>
<td>HIST 21 Ancient Americas: A History Through Art (3)</td>
<td>ANTH 10 Native American Culture (3)</td>
</tr>
<tr>
<td>1-C Oral Communication ( CSU requirement only )</td>
<td>MATH 2 Linear Algebra (3)</td>
<td><strong>3-B Humanities</strong></td>
<td>4-B Economics</td>
</tr>
<tr>
<td>CMUN 1A Introduction to Public Speaking (3)</td>
<td>MATH 2C Differential Equations (3)</td>
<td>ENGL 1B Composition and Literature (3)</td>
<td>+ ECON 1 Principles of Macroeconomics (3)</td>
</tr>
<tr>
<td>CMUN 5 Fund of Com Studies (3)</td>
<td>MATH 5 Introductions to Statistics (3)</td>
<td>ENGL 2A Introduction to Poetry (3)</td>
<td>+ ECON 2 Principles of Macroeconomics (3)</td>
</tr>
<tr>
<td>CMUN 8 Interpersonal Communication (3)</td>
<td>+ MATH 1B Multivariable Calculus (3)</td>
<td>ENGL 2B Introduction to Multi-Cultural Literature (3)</td>
<td>+ ECON 10 Fundamentals of Economics (3)</td>
</tr>
<tr>
<td>CMUN 10 Small Group Communication (3)</td>
<td>MATH 6 Calc for Bus / Social Sci (3)</td>
<td>ENGL 2C Introduction to Film and Fiction (3)</td>
<td>4-E Geography</td>
</tr>
<tr>
<td><strong>AREA 3</strong></td>
<td>MATH 7 Finite Mathematics (3)</td>
<td>ENGL 2D Introduction to the Study of Fiction (3)</td>
<td>GEOG 2 Cultural Geography (3)</td>
</tr>
<tr>
<td><strong>ARTS AND HUMANITIES</strong></td>
<td>+ MATH 8 Precalculus (5)</td>
<td>ENGL 2E Introduction to Women Writers (3)</td>
<td>4-F History</td>
</tr>
<tr>
<td>3-A Arts</td>
<td>+ MATH 8A First Half of Precalculus (4)</td>
<td>ENGL 2F Children's Literature ** (3)</td>
<td>* HIST 1 U.S. Hist through Reconstruction (3)</td>
</tr>
<tr>
<td>ART 1A.B Art History (3)</td>
<td>+ MATH 8B Second Half of Precalculus (4)</td>
<td>ENGL 2G Mexican-American Literature (3)</td>
<td>* HIST 2 United States History: Reconstruction to the Present (3)</td>
</tr>
<tr>
<td>ART 6 Art Appreciation (3)</td>
<td>+ MATH 9 College Algebra and Trig ± (5)</td>
<td>ENGL 2H Mythology (3)</td>
<td>* HIST 3 History of California (3)</td>
</tr>
<tr>
<td>ART 20 Art of Asia (3)</td>
<td>+ MATH 10 Functional Analysis and Mod ± (3)</td>
<td>ENGL 4A British Literature - 449 through 1798 (3)</td>
<td>* HIST 4A History of World Societies Before 1500 (3)</td>
</tr>
<tr>
<td>ART 21 Ancient Americas: A History Through Art (3)</td>
<td>+ MATH 11 Math for the Liberal Arts (3)</td>
<td>ENGL 4B British Literature - 1798 to present (3)</td>
<td></td>
</tr>
</tbody>
</table>
Spring 2009 Schedule

AREA 5

PHYSICAL AND BIOLOGICAL SCIENCES
At least 2 courses, one Physical Science course and one Biological Science course; At least one must include a laboratory.

Courses in BOLD include a laboratory component.

7-9 semester, 9-12 quarter units

5-A Physical Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 1</td>
<td>Intro to General Astronomy</td>
<td>(3)</td>
</tr>
<tr>
<td>CHEM 1A</td>
<td>General Chemistry</td>
<td>(5)</td>
</tr>
<tr>
<td>CHEM 1B</td>
<td>General Chemistry</td>
<td>(5)</td>
</tr>
<tr>
<td>CHEM 12A</td>
<td>Organic Chemistry</td>
<td>(5)</td>
</tr>
<tr>
<td>CHEM 12B</td>
<td>Organic Chemistry</td>
<td>(5)</td>
</tr>
<tr>
<td>CHEM 30A</td>
<td>Elementary Chemistry</td>
<td>(4)</td>
</tr>
<tr>
<td>CHEM 30B</td>
<td>Elementary Organic Biochemistry</td>
<td>(4)</td>
</tr>
<tr>
<td>GEGG 1</td>
<td>Physical Geography</td>
<td>(3)</td>
</tr>
<tr>
<td>GEOL 1</td>
<td>Introduction to Geology</td>
<td>(4)</td>
</tr>
<tr>
<td>GEOL 13</td>
<td>Environmental Geology</td>
<td>*</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Introduction to Physics</td>
<td>(4)</td>
</tr>
<tr>
<td>PHYS 2A</td>
<td>General Physics</td>
<td>(4)</td>
</tr>
<tr>
<td>PHYS 2B</td>
<td>General Physics</td>
<td>(4)</td>
</tr>
<tr>
<td>PHYS 4A</td>
<td>Physics for Scientists and Engineers (Mechanics/Fluids/Waves)</td>
<td>(4)</td>
</tr>
<tr>
<td>PHYS 4B</td>
<td>Physics for Scientists and Engineers (Electromagnetism)</td>
<td>(4)</td>
</tr>
<tr>
<td>PHYS 4C</td>
<td>Physics for Scientists and Engineers (Thermodynamic/Optics/Moderns Physics)</td>
<td>(4)</td>
</tr>
<tr>
<td>PSCI 1</td>
<td>Principles of Physical Science</td>
<td>(3)</td>
</tr>
<tr>
<td>PSCI 2</td>
<td>Introduction to Meteorology</td>
<td>(3)</td>
</tr>
</tbody>
</table>

AREA 6

LANGUAGE OTHER THAN ENGLISH
(UC REQUIREMENT ONLY)

Proficiency equivalent to two years of high school study in the same language.

6-A Language Other Than English

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRNH 1B</td>
<td>Elementary French</td>
<td>(5)</td>
</tr>
<tr>
<td>JPN 1B</td>
<td>Elementary Japanese</td>
<td>(5)</td>
</tr>
<tr>
<td>SPAN 1B</td>
<td>Elementary Spanish</td>
<td>(5)</td>
</tr>
<tr>
<td>SPAN 2A,B</td>
<td>Intermediate Spanish</td>
<td>(5)</td>
</tr>
<tr>
<td>SPAN 12A,B</td>
<td>Spanish for Spanish Speakers</td>
<td>(5)</td>
</tr>
<tr>
<td>SPAN 12B</td>
<td>Spanish for Spanish Speakers - Intermediate / Advanced</td>
<td>(5)</td>
</tr>
</tbody>
</table>

* Courses listed in multiple areas shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.

CSU Graduation Requirement
in U.S. History, Constitution and American Ideals.

Not Part of IGETC (May be completed prior to transfer.)

For the baccalaureate degree, CSU requires one of the following combinations:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 1 &amp; 2</td>
<td>History of World Societies</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 18</td>
<td>Our American Experience I</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 19</td>
<td>Our American Experience II</td>
<td>(3)</td>
</tr>
<tr>
<td>AREA 6</td>
<td>Additional courses as needed</td>
<td>(9)</td>
</tr>
</tbody>
</table>

TRANSFER

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The Gavilan Community College district assumes no liability for loss or damage of student personal property.
## CSU General Education (Breadth) Requirements 2007-2008

Students transferring to the California State University system will qualify for admission as upper division transfers if they have completed (60) transferable units with a GPA of 2.0 (“C”) or better (non-residents 2.4 or better). Within the (60) unit requirement, the (9) units in Area A, Area B-4 (Mathematics), and (18) additional semester units of general education coursework must be completed with a grade of 2.0 or better in each course. Students who complete the following pattern will have satisfied the lower division General Education requirements for the California State University BA / BS degree. A minimum of (9) semester units of General Education coursework must be completed at the upper division level after transfer; some CSU campuses require more than (9) units. (See a counselor for further information.)

(Students should request a general education certification from the office of Admissions and Records before transferring.)

### AREAS

#### AREA A

**COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING**

Select one course from each category. All courses must be completed with a grade of “C” or better. 9 semester units or 12-15 quarter units

<table>
<thead>
<tr>
<th>Area</th>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>A - 1</td>
<td>CMUN 1A</td>
<td>Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>A - 2</td>
<td>CMUN 5</td>
<td>Fundamentals of Comm Studies</td>
<td>3</td>
</tr>
<tr>
<td>A - 3</td>
<td>CMUN 8</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>CMUN 10</td>
<td>Small Group Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

#### AREA B

**PHYSICAL UNIVERSE AND ITS LIFE FORMS**

One course from each category. The Physical or Life Science course must include a laboratory (indicated in BOLD).

9 semester units or 12-15 quarter units

<table>
<thead>
<tr>
<th>Area</th>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>B - 1</td>
<td>PHYS 1</td>
<td>Introduction to Geology</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>PHYS 13</td>
<td>Environmental Geology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHYS 2A</td>
<td>General Physics</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>PHYS 2A</td>
<td>General Physics</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>PHYS 2B</td>
<td>Advanced Physics</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>PHYS 3A</td>
<td>Elementary Organic Chemistry</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>CHEM 1</td>
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<td>Advanced Physics</td>
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<td>PHYS 4A</td>
<td>Physics for Scientists &amp; Engineers</td>
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<td>PHYS 4C</td>
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<td>PHYS 4D</td>
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<td>PSCI 1</td>
<td>Principles of Physical Science</td>
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<td>PSCI 4</td>
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#### AREA C

**ARTS, LITERATURE, PHILOSOPHY & FOREIGN LANGUAGE**

Required: English 1B, one course from C-1 and one course from C-2

9 semester units or 12-15 quarter units

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<tr>
<th>Area</th>
<th>Course</th>
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<th>Units</th>
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<td>Art History</td>
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<td>ART 1B</td>
<td>Art History</td>
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<tr>
<td></td>
<td>ART 2A</td>
<td>Two Dimensional Design</td>
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<tr>
<td></td>
<td>ART 3A</td>
<td>Drawing and Composition</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ART 3A</td>
<td>Drawing and Composition</td>
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<td>ART 3A</td>
<td>Drawing and Composition</td>
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<td>Drawing and Composition</td>
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<td>Drawing and Composition</td>
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### Notes

- **Spring 2009 Schedule**
- **Gavilan College**
- **www.gavilan.edu**
### C - 2 Humanities (continued)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>HIST 1</td>
<td>U.S. Hist through Reconstruction</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 2</td>
<td>United States History - Reconstruction to the Present</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 3</td>
<td>History of California</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 4A</td>
<td>History of World Societies Before 1500</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 4B</td>
<td>History of World Societies Before 1500</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 5</td>
<td>Women’s Lives in Early U.S. History</td>
<td>(3)</td>
</tr>
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<td>HIST 6</td>
<td>Women’s Lives in Recent U.S. History</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 7A, B</td>
<td>History of Western Civilization</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 10</td>
<td>African American History</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 12</td>
<td>Cult Hist of the Mexican American</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 14</td>
<td>U.S. in the 20th Century: An Oral History Approach</td>
<td>(3)</td>
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<tr>
<td>HIST 18</td>
<td>Our American Experience I</td>
<td>(3)</td>
</tr>
<tr>
<td>HIST 19</td>
<td>Our American Experience II</td>
<td>(3)</td>
</tr>
<tr>
<td>HUM 3</td>
<td>Introduction to the Cinema</td>
<td>(3)</td>
</tr>
<tr>
<td>HUM 4</td>
<td>Intro to the American Cinema</td>
<td>(3)</td>
</tr>
<tr>
<td>HUM 5</td>
<td>Humanities Through the Arts</td>
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<tr>
<td>HUM 10</td>
<td>Approaches to Contemporary Film</td>
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<tr>
<td>JPN 1A, B</td>
<td>Elementary Japanese</td>
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<tr>
<td>SPAN 1A, B</td>
<td>Elementary Spanish</td>
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<tr>
<td>SPAN 2A, B</td>
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<td>SPAN 9A</td>
<td>Spanish for Spanish Speakers</td>
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<tr>
<td>SPAN 12A</td>
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<tr>
<td>SPAN 12B</td>
<td>Spanish for Spanish Speakers Intermediate/Advanced</td>
<td>(5)</td>
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<td>JOUR 10</td>
<td>Mass Media and Society</td>
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<tr>
<td>SOC 10</td>
<td>Mass Media and Society</td>
<td>(3)</td>
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<tr>
<td>PHIL 1</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>PHIL 3A</td>
<td>Ethics</td>
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<tr>
<td>PHIL 3B</td>
<td>Contemporary Moral Issues</td>
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<td>PHIL 6A</td>
<td>Comparative Religions</td>
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<td>PHIL 6B</td>
<td>Philosophy of Religion</td>
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<tr>
<td>PHIL 7A</td>
<td>Hist of Philosophy: Ancient to Medieval</td>
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<td>PHIL 7B</td>
<td>History of Philosophy: Renaissance to Modern</td>
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<td>PHIL 8</td>
<td>Intro to the Philosophy of Science</td>
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<td>PHIL 15</td>
<td>Asian Philosophies</td>
<td>(3)</td>
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### AREA E

**LIFE-LONG UNDERSTANDING AND SELF-DEVELOPMENT**

1. One unit of Physical Education activity course
2. Two units from:

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<th>Units</th>
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<td>The Person in the Life Cycle</td>
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<td>AH 11</td>
<td>Nutrition</td>
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<tr>
<td>BI 11</td>
<td>Nutrition</td>
<td>(3)</td>
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<tr>
<td>GUID 6</td>
<td>Life Skills for Higher Education</td>
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</tr>
<tr>
<td>HE 1</td>
<td>Health Education</td>
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<tr>
<td>HE 2</td>
<td>Human Sexuality</td>
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<td>PSYC 5</td>
<td>Self-Assessment and Career Development</td>
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<td>GUID 1</td>
<td>Self-Assessment and Career Development</td>
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</tr>
<tr>
<td>PSYC 2</td>
<td>Early Childhood Development</td>
<td>(3)</td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Child Growth and Development</td>
<td>(3)</td>
</tr>
<tr>
<td>CD 2</td>
<td>Early Childhood Development</td>
<td>(3)</td>
</tr>
<tr>
<td>CD 3</td>
<td>Child Growth and Development</td>
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<tr>
<td>PSYC 41</td>
<td>Psychology of Adjustment</td>
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</tr>
<tr>
<td>SOC 21</td>
<td>Marriage and the Family</td>
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</table>

### Transfer

- HIST 1 & 2, HIST 1 & 19, HIST 2 & 18, POLS 1 with either HIST 1, 2, 18, or 19.

**NOTE:** For the baccalaureate degree, one of the following combinations will satisfy the CSU graduation requirement in US History, Constitution and American Ideals:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>ANTH 2</td>
<td>Introduction to Archeology</td>
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<tr>
<td>ANTH 3</td>
<td>Intro to Cultural Anthropology</td>
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<td>ANTH 5</td>
<td>Magic, Witchcraft and Religion</td>
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<td>ANTH 8</td>
<td>Intro to New World Archeology</td>
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<td>Native American Culture</td>
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**D - 2 Economics**

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<td>Principles of Macroeconomics</td>
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<td>Principles of Microeconomics</td>
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**D - 3 Ethnic Studies**

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<td>Intercultural Communication</td>
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<tr>
<td>HIST 10</td>
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<td>HIST 12</td>
<td>Cultural History of the Mexican American</td>
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<td>SOC 3</td>
<td>Sociology of Race, Ethnicity &amp; Cultural Identity</td>
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**D - 4 Gender Studies**

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<td>HIST 5</td>
<td>Women’s Lives in Early U.S. Hist.</td>
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<tr>
<td>HIST 6</td>
<td>Women’s Lives in Recent U.S. Hist.</td>
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<tr>
<td>SOC 4</td>
<td>Sociology of Women and Men</td>
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**D - 5 Geography**

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**D - 6 History**

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<td>U.S. Hist through Reconstruction</td>
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<td>HIST 2</td>
<td>United States History - Reconstruction to the Present</td>
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<td>HIST 3</td>
<td>History of California</td>
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<td>HIST 4A</td>
<td>History of World Societies Before 1500</td>
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<td>HIST 4B</td>
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<td>HIST 18</td>
<td>Our American Experience I</td>
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**D - 7 Interdisciplinary Social & Behavioral Sci.**

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<td>CMUN 4</td>
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<td>PSYC 6</td>
<td>Conflict Resolution</td>
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**NOTE:** "*" = Approved for Fall 2006

**D - 0 Sociology and Criminology**

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<td>SOC 1B</td>
<td>Introduction to Sociology: Social Problems</td>
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<td>Sociology of Race, Ethnicity and Cultural Identity</td>
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</tr>
<tr>
<td>SOC 4</td>
<td>Sociology of Women and Men</td>
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**C - 2 Humanities (continued)**

**D - 9 Psychology**

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<td>PSYC 2</td>
<td>Early Childhood Development</td>
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<td>PSYC 3</td>
<td>Child Growth and Development</td>
<td>(3)</td>
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<tr>
<td>CD 2</td>
<td>Early Childhood Development</td>
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<tr>
<td>CD 3</td>
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**D - 8 Political Science, Government and Legal Institutions**

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<td>POLS 3</td>
<td>Intro to Comparative Politics</td>
<td>(3)</td>
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<td>POLS 4</td>
<td>Intro to International Relations</td>
<td>(3)</td>
</tr>
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<td>POLS 12</td>
<td>Introduction to Political Thought</td>
<td>(3)</td>
</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Political Thought</td>
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</table>
General Information

Attendance  Students who fail to attend the first class session may be dropped by the instructor. Generally, students missing one more class hour than the unit value for that course, without making prior arrangements, may be dropped without the possibility of credit. However, a student should not assume that he or she will be dropped by the instructor; it is the responsibility of the student to make sure that courses are officially dropped.

Advisors  Course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment as success in the course may depend upon having that skill or knowledge level. For example, a course advisory that reads “to be eligible for English 250 and English 260 in order to enroll in Psychology 1A” strongly recommends that you have successfully completed (with a “C” grade or better or a “credit”) the previous courses, English 440 and English 260. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics  Contact the Gavilan College Security Dept. at 408-710-7490 (or dial “10” from any campus extension) to report criminal or potential criminal activity. Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at Admissions and Records (SC111) and the Campus Security office (S/M bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition  There are limitations on the number of times a student may repeat a course. All courses listed in this publication with no repeat notation following the description may be repeated once without filing a petition if a grade of D, F, NC or NP was earned. A student may file a petition to repeat a course a second time if a grade of D, F, NC or NP is earned again. To file a petition, the student must meet with a counselor to evaluate circumstances and receive written approval. The student’s transcript and grade point average will reflect the last grade the student receives in the course. A student may petition to repeat the course a third time by filing a Request to Repeat a Course Under Special Circumstances and providing the necessary documentation to support the special circumstances claim.

To repeat a course in which the student has received a final grade of “C” or better, a student must file a Request to Repeat a Course Under Special Circumstances prior to registering for the course again. Units and grade points for the repeated course are not computed in the grade point average unless the course is being repeated to meet legally mandated training requirements as a condition of continued paid or volunteer employment. This request must be approved by a counselor.

Pass/No Pass, Letter Grade Option  For some courses, students have the option of selecting a final grade of Pass/No Pass or a traditional letter grade of “A”, “B”, “C”, etc. Review the course description in this schedule to determine which courses are designated as having this grading option. Before selecting a grading option, students should consider the following:

- Once the option has been selected, the student’s decision is final and irreversible.
- To select one option over another, a student must complete the Grading Option form and file it with the Admissions & Records Office or indicate a preference when registering online prior to the NRS (No Record Shown) date for the course. This date is either the end of the fourth week (for a semester-long course) or 30% of the course meetings for a (short-term course.)
- If the student opts for a P/NP final grade, the units are not included in the semester GPA but are considered for the purposes of academic and progress probation and dismissal.
- A P/NP grade is not used in consideration of honors.
- A total of 20 units of P/NP graded units (not including those courses required by the major which are designated P/NP only) may be applied to an Associate’s Degree or Certificate.
- The student should carefully consider the transferability of P/NP units to other institutions. Some universities may not accept any pass/no pass courses and others limit the amount of pass/no pass units that will be accepted. Please consult your counselor before selecting the pass/no pass option.

Prerequisites and Co-requisites  A prerequisite is a course or skill level that is required before you can enroll in another course. For example, English 250 is a prerequisite for English 1A. Courses used to meet prerequisite requirements must have been completed with a “C” grade or better or “Pass”.

A co-requisite is a set of courses that you must take at the same time. If you believe that you have the equivalent of the prerequisite through another means (courses at another college, AP tests, work experience, etc.) speak with your counselor.

CHALLENGING A PREREQUISITE  Students who believe that they have already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, may challenge the prerequisite. The student is responsible for providing compelling evidence to substantiate the challenge based on one of the following:

- The prerequisite course has not been made reasonably available.
- The prerequisite was established by violation of regulation or in violation of the District-approved processes.
- The prerequisite is discriminatory or is applied in a discriminatory manner.
- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

Challenge forms are available in the Admissions & Records Office or from a counselor and must be completed and returned to the Vice President of Instruction prior to the first day of classes.

Transcripts  Transcripts of a student’s permanent academic record are released only with written authorization of the student. Telephone requests will not be accepted. The first two copies are free; there is a $4 charge for each copy thereafter. Transcripts are normally sent out within five days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within an hour at a cost of $7 per copy.

Unofficial transcripts are available to students on the Gavilan College homepage. Click on the Self-Serve Banner icon.

Withdrawal  Students may withdraw from a course by notifying Admissions & Records either online or in person. The following grading practices apply when withdrawing from a course:

- A student who withdraws from a course prior to 30% of the class meetings will receive no grade of record.
- A student may withdraw from a course and receive a grade of “W” prior to completion of 75% of the class meetings for the course; thereafter, the student will receive whatever grade they would have earned, based upon the entire semester’s work.
- A student may withdraw from a course up to four times and receive a grade of “W”; after a fourth “W”, the student will receive the grade they would have earned, based upon the entire semester’s work.
- A withdrawal may be excluded from the four-time maximum limit in the case of extenuating circumstances such as natural disasters or other circumstances beyond the control of the student including verified cases of accident or illness.
Policies and Procedures

College policies and procedures are available by accessing the Gavilan College website at www.gavilan.edu or by visiting the office of the Vice President of Student Services (SC130).

Academic Freedom It shall be the policy of the College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.

Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.

The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.

The Board shall not interfere with a faculty member’s freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Disabilities

AMERICAN’S WITH DISABILITIES ACT (ADA) COMPLIANCE: If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

RESOURCES FOR STUDENTS WITH DISABILITIES: Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the Disability Resource Center at 408-848-4865.

Discrimination

PROHIBITION OF HARASSMENT AND HATE CRIMES (Reference: Education Code sections 212.5; 66252; 66281.5): The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of any unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics.

NON-DISCRIMINATION: The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Drug Free Schools and Campuses Act District Policy AP 3550 prohibits “the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on District property or at any function sponsored by the District.” Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. If warranted, employees will also be subject to disciplinary sanction.

For Free Confidential Assistance:

On-Campus:
- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:
- Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: www.gavilan.edu. Click on Drug Free Schools and Campus Act of 1989 and the Drug Free Workplace Act of 1988.

Health Consequences:

- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.

- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.

- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.

- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.

- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.

- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions:

As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you may be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to $100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a $500 fine, or both.

- For possession of cocaine you can be imprisoned in a state prison.

- For sales of any illegal drug you can be imprisoned in a state prison.
Policies/Procedures

- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Family Educational Rights and Privacy In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:
- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
  - name of the student
  - dates of attendance at Gavilan
  - date of graduation and degree or certificate awarded

Students who do not wish to have the above information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Open Enrollment Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of faculty and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Parking on Campus Semester permits are available during all registration periods. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E, and H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the switchboard at the Human Resources (HR) building. Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles.

Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 p.m and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available at the main switchboard/reception area and outside the security office.

Sexual Assault Sexual assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling (848-4723) or Student Health Services 408-848-4791.

Off campus confidential counseling is available at Community Solutions: 408-779-2115 and 831-637-SAFE (831-637-7233).

Smoke-Free Buildings (BP 6500) Smoking is prohibited inside all public buildings, within twenty feet of all entrances/exits, operable windows or ventilation air intake. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students’ Problem Resolution Process Procedures have been adopted to allow for student grievances against Gavilan staff members. The formal policy is available through the Vice President of Student Services Office, in the college catalog and on the Gavilan College website, www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members.

Title VI, Title IX, and ADA/Section 504/508 To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4731). or Shairon Zingsheim, Director of Human Resources, HR103 (408-848-4753).

The areas are:
- Civil rights complaints (Title VI)
- Gender equity, sex discrimination/harassment complaints (Title IX)
- Persons with disabilities discrimination complaints (ADA/Section 504/508)

Vocational English Skills Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

Gavilan’s Grade Policy

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4</td>
<td>Excellent</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>Excellent</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>Good</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
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</tr>
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<tr>
<td>C+</td>
<td>2.3</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>Passing, Less Than Satisfactory</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>Failing</td>
</tr>
<tr>
<td>P*</td>
<td>0</td>
<td>Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.</td>
</tr>
<tr>
<td>NP*</td>
<td>0</td>
<td>No Pass - less than satisfactory or failing, units not counted in grade point average.</td>
</tr>
<tr>
<td>I</td>
<td>0</td>
<td>Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a “w”. Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.</td>
</tr>
<tr>
<td>W</td>
<td>0</td>
<td>Withdrawn - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)</td>
</tr>
<tr>
<td>MW</td>
<td>0</td>
<td>Military Withdrawal</td>
</tr>
</tbody>
</table>

* To be used ONLY if final grade for a course is designated Pass/No Pass

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- | Grade | Grade Points | Definition |
  - | ----- | ------------ | ---------- |
  - | A    | 4           | Excellent  |
  - | A-   | 3.7         | Excellent  |
  - | B+   | 3.3         | Good       |
  - | B    | 3           | Good       |
  - | B-   | 2.7         | Good       |
  - | C+   | 2.3         | Satisfactory |
  - | C    | 2           | Satisfactory |
  - | D    | 1           | Passing, Less Than Satisfactory |
  - | F    | 0           | Failing    |
  - | P*   | 0           | Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors. |
  - | NP*  | 0           | No Pass - less than satisfactory or failing, units not counted in grade point average. |
  - | I    | 0           | Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a “w”. Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year. |
  - | W    | 0           | Withdrawn - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.) |
  - | MW   | 0           | Military Withdrawal |

* To be used ONLY if final grade for a course is designated Pass/No Pass
Student Life

Associated Student Body (ASB) The ASB is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

The Student Senate is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB’s by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments. The curriculum is an interdisciplinary approach to contemporary leadership. This is an elective course that is transferrable to the CSU system and meets a GE requirement for the Gavilan College A.A./A.S. degree. Although the UC system does not accept the units for the class, it gives added consideration to those students who have been involved in student government and other college governance activities. Employers also look favorably upon a student’s involvement in college leadership.

ASB CARDS: The benefits of buying a student body card are many. Revenue supports social and cultural activities on campus and provides the purchaser with discounts at athletic and cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Many businesses in Gilroy, Morgan Hill and Hollister offer discounts to card holders. Visit the ASB office in the Student Center - room 158 or call 408-846-4777.

Publications

The Gavilan Press, an independent student newspaper, has provided students with a real world journalism experience and a public forum for their ideas and opinions since 1967. The newspaper covers events, issues and people that shape, reflect and define the college and the world. The Gavilan Press is also available online. Go to www.gavilanpress.com. Call 408-848-4837 for more information.

The Gavilan College Literary Journal provides a forum for creative writers, helping to model and sustain the practice of writing poetry and prose. For more information call the Writing Center at 408-848-4811 or Scott Sandler at 408-846-4979.

Rho Alpha Mu - Honor Society Rho Alpha Mu is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing. For more information call 408-846-4947.

Theatre Productions

Gavilan College Summer Theatre Arts Repertory (STAR) Program trains children in the performing and television arts. Created in 1985, STAR gives students from the academic program an opportunity to serve as STAR leaders, often directing and producing, and sharing their passion for the arts with South Bay youth. The program provides academic credit, production experience, and the opportunity for individual growth through the arts. For more information call 408-848-4717 or 408-848-4764 or visit www.gavilan.edu/star.

The Gavilan College Theatre offers a range of plays, including childrens’ plays, musicals and Shakespearean productions. In addition to performing on stage, students learn backstage and technical production skills. For more information visit www.gavilan.edu/theatre.
Winter Intersession
January 2-23, 2009

.Priority Registration
Continuing Students and *Veterans Only.
In person Dec 1-5 Mon-Thur, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm
Online Dec 1-7
* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

.Open Registration
New, Continuing, **Returning, and High School Contract Students (High School Contract students must register in person.)
In person Dec 8-Jan 2 Mon-Thur, 8 am - 4:30 pm, Fri, 9 - 4:30 pm
Online Dec 8-Jan 2
Note: Closed for Christmas Holiday (12/24/08-1/1/09)

.Late Registration
New, Continuing or Returning Students
In person Jan 2 Fri, 8 a.m. - 4:30 p.m.
Online Jan 2
Students must be registered before the first class meeting.

** A “returning” student is a student who has been absent from Gavilan College for a semester or more.

.Classes

.Allied Health

.AH 32 Basic Cardiac Life Support
Transferable: CSU
Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. $12 course material fee. Additional $3.00 due upon completion for certification card.

40806 Lec Hob114 Logan C 18.0 1.0 Wr 0800-0500 01/21/09 - 01/22/09

.Art

.Art Appreciation
Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1
An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40610 Online Edberg J 3.0 01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40611 Online Edberg J 3.0 01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
**BIO 21  Field Ecology**

Transferable: CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. It may be repeated twice for credit. ADVISORY: Eligible for English 250 and Math 205.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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</thead>
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<tr>
<td>40895</td>
<td>Lec</td>
<td>PH102</td>
<td>Morales R</td>
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<td>Lec</td>
<td>Morales R</td>
<td>14.0</td>
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<td>0600-0800</td>
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</table>

01/08/09-01/18/09: Above class meets off-campus. Everyone must attend a two hour orientation on January 8 a week before our trip. This class will leave Thursday, January 15 at 6:00am and return Sunday night January 18, around 8:00 pm Thursday and Friday afternoon will be spent at the Sequoias and Kings Canyon National Park, Friday night Saturday and Sunday morning will be spent with the High Sierra Volunteer Trail Crew.

**BUSINESS OFFICE TECHNOLOGY**

**BOT 180  Medical Terminology for the Office**

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

<table>
<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>40551</td>
<td>Lec</td>
<td>BU118</td>
<td>Hardcastle C</td>
<td>14.7</td>
<td>3.0</td>
<td>MWF</td>
<td>0930-1205</td>
</tr>
</tbody>
</table>

01/02/09-01/23/09

**SPECIAL TOPICS COURSE**

**ART 98  Special Topics: Form and Surface; All About Details**

Transferable: CSU; GAV-GE:C1

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topic content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

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<th>Begin-End</th>
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<td>Lec</td>
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<td>Rekdel J</td>
<td>6.0</td>
<td>1.0</td>
<td>TR</td>
<td>0600-0850</td>
</tr>
</tbody>
</table>

01/02/09 - 01/22/09: This class will address how to create clay work on a professional quality level. Careful attention to craftsmanship in construction and decorating techniques and choices in how to finish one's work will be covered. Studio projects in clay, discussion, demonstrations, critiques, and examples of finished work will be used. Suitable for beginners or more advanced students - no previous experience with clay is required. This course may have the option of a letter grade or pass/no pass.

**CSIS 1  Computer Literacy - MS Office**

Transferable: CSU; UC; GAV-GE: E2; CAN:CSCI2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

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<tr>
<td>40870</td>
<td>Lec</td>
<td>HOL3</td>
<td>Littig A</td>
<td>13.2</td>
<td>2.0</td>
<td>MTWR</td>
<td>0600-0905</td>
</tr>
</tbody>
</table>

01/02/09 - 01/23/09: Above class meets at the Hollister Briggs site.

**CD 160  Child Care First Aid and CPR**

Transferable: CSU

First aid training to prepare child care professionals to meet the need of emergencies when medical assistance is delayed. Includes information on the prevention of childhood injuries and the prevention of communicable diseases including HIV/AIDS and the use of Universal Precautions. (Satisfies the California Community Care Licensing requirement for 15 hours of specialized health and safety training.) This is a pass/no pass course. May be repeated three times for credit. $12.00 course material fee.

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<td>0830-1130</td>
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01/09/09-01/24/09: This class meets one Friday Jan. 9 and two Saturdays, Jan. 10 and 24.

**COGNITIVE DEVELOPMENT**

**CD 16  Exploring Mathematics with Children**

Transferable: CSU

Introduces the excitement and extensiveness of math experiences for children and presents an organized, sequential approach for developing a math curriculum. Students develop a folder of traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and Math 205.

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01/02/09 - 01/10/09: Above class meets at the Hollister Briggs site.
CSIS 6  Web Page Authoring I
Transferable: CSU; GAV-GE:E2
An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3 or LIB 3 advised.

40205  Online  Van Tassel D  2.0
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40383  Online  Van Tassel D  2.0
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CSIS 10  BASIC Programming
Transferable: CSU; UC
This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 2 or equivalent experience.

40394  Online  Van Tassel D  2.0
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40399  Online  Van Tassel D  2.0
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CSIS 45  C++ Programming I
Transferable: CSU; UC; GAV-GE:E2; CAN:CSCI18
An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

40410  Online  Van Tassel D  4.0
12/15/08 - 02/05/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40414  Online  TBA  4.0
01/05/09 - 02/26/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CSIS 84  JavaScript Programming
Transferable: CSU; UC
Fundamentals of JavaScript client-side programming for Web pages requiring data collection or other user interaction. Students will create Web pages that execute on the client (personal system) using JavaScript. This course may be repeated one time for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6

40419  Online  Van Tassel D  2.0
12/15/08 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40454  Online  Van Tassel D  2.0
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CSIS 124  Windows Fundamentals
Transferable: CSU
This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

40884 Lec HOL3 Mendez F  4.3  1.0 F 0800-1205
01/02/09 - 01/23/09 Above class meets at the Hollister Briggs site.

DM 6  Web Page Authoring I
Transferable: CSU; GAV-GE:E2
An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3 or LIB 3 advised.

40386  Online  Van Tassel D  2.0
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40388  Online  Van Tassel D  2.0
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

GEOG 1  Physical Geography
Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG2
An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. ADVISORY: Eligible for English 250 and English 260.

40045 L/L SS210 Willihan D  25.0  3.0 MTWF 0900-1200
01/02/09 - 01/23/09

40046 L/L SS210 Willihan D  25.0  3.0 MTWF 1200-1500
01/02/09 - 01/23/09

GUIDANCE

GUID 6  Life Skills for Higher Education
Transferable: CSU; UC; GAV-GE:E2; CAN:GEOG2
Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. ADVISORY: Eligible for English 250 and English 260.

40013 Online Sharboneau R  2.0
01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
### LIB 3 Research Skills
Transferable: CSU
Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

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### LIB 6 Web Page Authoring I
Transferable: CSU, GAV-GE:E2
A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

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### PHYSICAL EDUCATION - ACTIVITIES

#### PE 37 Softball
Transferable: CSU, UC, CSU-GE:E1; GAV-GE:E1
Coeducational activity designed for all skill levels. Rules, fundamentals, and strategy and game play will be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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#### PE 65 Baseball
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course is designed for students of all skill levels who desire to learn the fundamentals, mechanics, strategy and rules of the game of baseball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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#### PE 536 Adapted Physical Education

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### REAL ESTATE

#### RE 166 Property Management
Transferable: CSU
A study of techniques and practices in the management of income property from acquisition to disposal. The course will cover neighborhood analysis, rent schedules, rental finance, collections, eviction, maintenance and rehabilitation, tax considerations, depreciation and the pitfalls in the purchase of income property. This course may be used for the California Broker's License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit.

Advices: Real Estate 160

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### Voc Prep/Disabilities

**NEW! Liberal Arts Associate's Degree**

**Areas of Emphasis**

Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.

---

### VOCA TIONAL PREP STUDENTS: DISABILITY

**AE 602 Vocational Training III**

Transferable: No
Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

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<td>01/02/09 - 01/23/09 Open Entry - Open Exit. Class meets at HOPE Workshop, 2300 Technology Parkway, Hollister.</td>
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**AE 636 Adapted Physical Education**

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Distance Education

Distance Learning courses at Gavilan College

Online courses allow students who have access to a computer and modem to take college credit classes. Students need to have access to an individual email account and the World Wide Web. Students enrolled in these Internet-delivered classes will meet with their instructors and with their classmates through the Internet. The majority of coursework is done online. However, one or more on-campus meetings may be required. If this is a problem, you may contact your instructor for possible accommodations.

After enrolling, start the class by going to http://www.gavilan.edu/disted and clicking on your class.

It is your responsibility to log into the class by the end of the fourth day (semester-long courses) or by the third day (short-term courses). Students who have not logged into the class by the deadline will be dropped from the course.

Orientations: We strongly recommend that students take one of the live orientations to online courses offered in the Gavilan Library. Please see the library homepage at: http://www.gavilan.edu/library/ for a schedule of orientations or you may make a personal appointment with one of the librarians by calling 408-848-4806.

We encourage you to exercise the same kind of caution in a distance learning class as you would if you were taking an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.

Hybrid Courses

Hybrid courses are a combination of traditional meetings and online meetings. Typically you will meet in a regular classroom once a week, and meet online once a week. You’ll get the convenience of online courses, but have the advantage of meeting with your instructor and classmates too. See individual webpages for these classes for details. Go to www.gavilan.edu/disted.

Hybrid - online and classroom

Distance Education

Online Courses at Gavilan College

Courses

Distance Education


SPRING SEMESTER

40731 AH 3 PERSON/LIFE CYCLE 1/28-5/22 BEDELL
40739 AH 3 PERSON/LIFE CYCLE 1/28-5/22 BEDELL
40743 AH 11 NUTRITION 1/28-5/22 AKROP
40539 AH 140 ONLINE HEALTH RESEARCH 3/19-5/20 MEADER
40035 ANTH 1 INTRO PHYSICAL ANTH 1/28-5/22 KLEIN
40038 ANTH 1 INTRO PHYSICAL ANTH 1/28-5/22 KLEIN
40609 ART 6 ART APPRECIATION 1/28-5/22 EDEBERG
40192 ART 140 BASIC DIGITAL FILM/VIDEO 1/28-5/22 BEEDE
40744 BIO 11 NUTRITION 1/28-5/22 AKROP
40186 BIO 15 SURVEY ANAT/PHYSIOL 1/28-5/22 MORALES
40587 CD 2 EARLY CHILD DEVELOP 1/28-5/22 BUMGARNER
40942 CD 14B BEHAVIOR/GUID SAC 1/28-5/22 HOUSHIKO
40654 CD 31 TUTOR/SC-AGE CHILD 1/28-5/22 BUMGARNER
40959 CD 97 INTRO SERV LEARN/CH 1/28-5/22 BUMGARNER
40498 CSIS 6 WEBPAGE AUTHORIZING I 3/24-5/22 HOWELL
40544 CSIS 6 WEBPAGE AUTHORIZING I 3/24-5/22 HOWELL
40491 CSIS 8 INTRO TO INTERNET 1/28-3/20 VENABLE
40492 CSIS 8 INTRO TO INTERNET 3/23-5/22 VENABLE
41007 CSIS 20 COBOL PROGRAMMING 1/28-5/22 VAN TASSEL
40516 CSIS 24 JAVA PROGRAMMING I 1/28-5/22 HOWELL
40406 CSIS 45 C++ PROGRAMMING I 1/28-5/22 VAN TASSEL
41006 CSIS 46 C++ PROGRAMMING II 1/28-5/22 VAN TASSEL
41015 CSIS 48 UNIX/LINUX OP SYS 1/28-5/22 VAN TASSEL
40187 CSIS 140 BASIC DIGITAL FILM/VIDEO 1/28-5/22 BEEDE
40500 DM 6 WEBPAGE AUTHORIZING I 1/28-3/24 HOWELL
40542 DM 6 WEBPAGE AUTHORIZING I 3/24-5/22 HOWELL
40198 DM 140 BASIC DIGITAL FILM/VIDEO 1/28-5/22 BEEDE
40536 ECON 1 PRINC MICROECONOMICS 1/28-5/22 TRuongSON
40307 ENGL 1A COMPOSITION 1/28-5/22 WISDOM
40309 ENGL 1A COMPOSITION 1/28-5/22 CHAFFIN
40332 ENGL 1B COMPOSITION & LIT 1/28-5/22 RAIMONDQ
40334 ENGL 1B COMPOSITION & LIT 1/28-5/22 RAIMONDQ
40341 ENGL 1B COMPOSITION & LIT 1/28-5/22 WARREN
40353 ENGL 1C CRITIC REASON/WRITING 1/28-5/22 CHAFFIN
40360 ENGL 1C CRITIC REASON/WRITING 1/28-5/22 WISDOM
40008 GUID 1 SELF ASSESSMENT 1/28-5/22 TENNEY
40828 HE 1 HEALTH EDUCATION 1/28-5/22 QUATRE
40829 HE 1 HEALTH EDUCATION 1/28-5/22 QUATRE
40831 HE 2 HUMAN SEXUALITY 1/28-5/22 GUARDINO
40129 HIST 1 US HISTORY 1/28-5/22 RICHARDS
40477 HUM 4 INTRO AMER CINEMA 1/28-5/22 HOWELL
40501 LIB 6 WEBPAGE AUTHORIZING I 1/28-3/24 HOWELL
40543 LIB 6 WEBPAGE AUTHORIZING I 3/24-5/22 HOWELL
40541 LIB 140 ONLINE HEALTH RESEARCH 3/19-5/20 MEADER
40221 MATH 5 INTRO STATISTICS 1/28-5/22 HAussERMANN
40283 PSCI 2 INTRO METEOROLOGY 1/28-5/22 VANTUYL
40081 POLS 1 INTRO AMERICAN GOVERNMENT 1/28-5/22 TURETZKY
40089 POLS 4 INTRO/INTL RELATION 1/28-5/22 TURETZKY
40588 PSYC 2 EARLY CHILD DEVELOP 1/28-5/22 BUMGARNER
40012 PSYC 5 SELF ASSESSMENT 1/28-5/22 TENNEY
40130 SOC 1A INTRO TO SOCIOLOGY 1/28-5/22 KREIDER
40787 SPAN 12B SPAN/SPAN SPEAKERS 1/28-5/22 ADAMS
40815 THEA 20 INTRO SCRIPTWRITING 1/28-5/22 GONZALEZ
40791 THEA 3 EL TEATRO CAMPESEO 1/28-5/22 GONZALEZ

Hybrid Courses

Hybrid Courses

Hybrid courses are a combination of traditional meetings and online meetings. Typically you will meet in a regular classroom once a week, and meet online once a week. You’ll get the convenience of online courses, but have the advantage of meeting with your instructor and classmates too. See individual webpages for these classes for details. Go to www.gavilan.edu/disted.
Late Start Classes  Winter Intersession classes are listed beginning on page 30. Noncredit classes are listed beginning on page 99.

The following courses are offered at Gavilan’s sites in Morgan Hill, Hollister and on the main campus in Gilroy. Spring courses are described beginning on page 40.

Main Campus/Gilroy

<table>
<thead>
<tr>
<th>SECT</th>
<th>COURSE</th>
<th>CLASS TITLE</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIMES</th>
<th>DATES</th>
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<tbody>
<tr>
<td>4079</td>
<td>AH 16</td>
<td>IV THERAPY</td>
<td>2</td>
<td>MT/WTh</td>
<td>9:00A-4:00P</td>
<td>2/1-5</td>
<td>HOB114</td>
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<tr>
<td>4083</td>
<td>AH 32</td>
<td>BASIC CARDILOIDE SURV</td>
<td>1</td>
<td>F/Sat</td>
<td>8:00A-5:00P</td>
<td>2/27-3/28</td>
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<tr>
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<td>3/21-3/22</td>
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<tr>
<td>4014</td>
<td>ART 85</td>
<td>WEB DESIGN I DREAM</td>
<td>2</td>
<td>W</td>
<td>11:20A-2:10P</td>
<td>2/19-3/13</td>
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<tr>
<td>4010</td>
<td>BOT 1918</td>
<td>WORKPLACE SKILLS</td>
<td>1</td>
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<td>2/28-3/10</td>
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<td>9:00A-11:05A</td>
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<td>4035</td>
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<td>2</td>
<td>Tu</td>
<td>6:30P-9:35P</td>
<td>2/24-3/12</td>
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<td>4089</td>
<td>CSIS 10</td>
<td>BASIC PROGRAMMING</td>
<td>2</td>
<td>Tu/Th</td>
<td>9:45A-11:05A</td>
<td>2/24-3/14</td>
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<tr>
<td>4046</td>
<td>CSIS 124</td>
<td>WINDOWS FUNDAMENTAL</td>
<td>1</td>
<td>M</td>
<td>2:20P-3:40P</td>
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<td>4049</td>
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<td>2</td>
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<td>GUD 28</td>
<td>TUTORING TECHNIQUE</td>
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<td>2/20-3/3</td>
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<tr>
<td>4020</td>
<td>MATH 20B</td>
<td>SECOND HALF ALGEBRA</td>
<td>2.5</td>
<td>MT/WTh</td>
<td>2:30P-4:35P</td>
<td>3/18-5/22</td>
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<td>4019</td>
<td>PE 16</td>
<td>SWIMMING</td>
<td>0.5</td>
<td>MW</td>
<td>12:50P-2:10P</td>
<td>3/22-5/22</td>
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<td>4036</td>
<td>PE 17</td>
<td>GOLF</td>
<td>0.5</td>
<td>Sat</td>
<td>9:00A-11:55A</td>
<td>3/28-5/16</td>
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<td>4052</td>
<td>PE 27</td>
<td>BASKETBALL</td>
<td>0.5</td>
<td>Tu/Th</td>
<td>2:30P-4:30P</td>
<td>3/31-5/22</td>
<td>GY131G</td>
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<tr>
<td>4051</td>
<td>PE 46</td>
<td>AGILITY/MOTOR DEV</td>
<td>0.5</td>
<td>MT/WTh</td>
<td>3:10P-4:00P</td>
<td>3/22-5/22</td>
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<tr>
<td>4052</td>
<td>PE 61</td>
<td>SWIM FOR FITNESS</td>
<td>0.5</td>
<td>Tu/Th</td>
<td>5:15P-6:35P</td>
<td>3/24-5/22</td>
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<td>4053</td>
<td>RE 162</td>
<td>RE PRACTICE</td>
<td>3</td>
<td>Tu/Th</td>
<td>6:30P-9:35P</td>
<td>3/23-5/18</td>
<td>BU118</td>
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* Off campus location. See page 5.

Online

<table>
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<tr>
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<th>CLASS TITLE</th>
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<tr>
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<td>AH 140</td>
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<td>2</td>
<td>3/19-5/20</td>
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<tr>
<td>4054</td>
<td>CSIS 6</td>
<td>WEBPAGE AUTHORING I</td>
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<td>4042</td>
<td>CSIS 8</td>
<td>INTRO TO INTERNET</td>
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</tbody>
</table>

Thinking of online courses at Gavilan College? Take LIB 732 first!  A FREE introduction to the world of online education, ONLINE!

Tour the classroom and all the other services available to distance learners - financial aid, library services, tutoring and counseling. Open entry/open exit means you can jump in or out of class any time you want.

For details see page 102.

San Jose State University Telecourses at Gavilan College - Spring 2009

San Jose State University classes begin Thursday, January 22 and last day of instruction is May 13, 2009.

Holidays: Spring Recess from March 23rd-27th. Also closed on March 31st for Cesar Chavez Day.

There is a $25 site fee per class to be paid to Gavilan College.

Classes meet in PB11N.

To register for television classes or for more information on dates, times and admission fees, contact: Gavilan College at 408-848-4719 or SJSS 408-924-3624.

<table>
<thead>
<tr>
<th>COURSE#</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY</th>
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<tr>
<td>EDCO 286</td>
<td>Theory of Org Change</td>
<td>M</td>
<td>4-6:45 PM</td>
<td>Berta</td>
<td></td>
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<tr>
<td>EDCO 227</td>
<td>Dyn. of Communications</td>
<td>M</td>
<td>7-9:45 PM</td>
<td>Gonzalez</td>
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<tr>
<td>EDCO 267</td>
<td>Edu &amp; Career Planning</td>
<td>T</td>
<td>4-6:45 PM</td>
<td>Oegimachi/Capizzi</td>
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<tr>
<td>EDCO 232</td>
<td>Law &amp; Ethics for Counselors</td>
<td>T</td>
<td>7-9:45 PM</td>
<td>Berta</td>
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<tr>
<td>EDCO 248</td>
<td>Dynamic of Behavior &amp; Development</td>
<td>W</td>
<td>4-6:45 PM</td>
<td>Mraz</td>
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<tr>
<td>EDCO 215</td>
<td>Introduction To Counseling &amp; Guidance</td>
<td>W</td>
<td>7-9:45 PM</td>
<td>Mraz</td>
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<tr>
<td>EDCO 282</td>
<td>Education Assessment</td>
<td>TH</td>
<td>4-6:45 PM</td>
<td>Apektar</td>
<td></td>
</tr>
<tr>
<td>EDCO 221</td>
<td>Research Seminar in Education</td>
<td>TH</td>
<td>7-9:45 PM</td>
<td>Beach</td>
<td></td>
</tr>
</tbody>
</table>

For details see page 102.

www.gavilan.edu  Gavilan College
We are pleased to provide the following services for your convenience at the Morgan Hill Community Center satellite site:

**Admissions**  Accept applications for admission.  
Sell catalogs and distribute class schedules.  
Purchase parking passes

**Registration and Records**  Class registration  
Add/drops  
Assessment test results  
Purchase Student Body IDs.  
Dispense forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.

**Orientation**  Online

**Placement/Assessment**  Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations.  
Schedule an appointment for an ATB test at the Financial Aid Office. Call (408) 848-4727.

**EOPS/CalWORKs/CARE**  1st & 3rd Thursdays, 8:00-9:30 am. For more information call (408) 848-4740.

**DRC**  Every third Tuesday, 5:30-8:00 pm, by appointment Call (408) 848-4767.

**Tutoring**  Free to all Gavilan students. Math and English every Thursday from 2 - 6 p.m.

**Counseling**  Academic planning and personal counseling services available every Wednesday by appointment. Call (408) 782-2873.

**Financial Aid**  Assistance with BOG Fee Waiver forms  
Assistance with filling out FAFSA and other financial aid information.

**Bookstore**  Buy textbooks for your Morgan Hill classes the first week of spring semester.  
Order textbooks online at efollet.com.  
Purchase scantrons and bluebooks.

**Health Services**  First aid supplies and health education materials

**Library**  Provides research assistance via email and phone.  
Search e-books and databases, and much more.

**Career/Transfer**  College catalogs, EUREKA career assessment. To set up appointment call (408)-848-4818.

**Computer Access**  Student drop-in lab available to all students registered at Gavilan College. Open during office hours.

**Services for veterans and international students available at the main campus. All other services, including Basic Skills, CARE, MESA, TRIO, etc. are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings. - www.gavilan.edu**
40858 CD 2  EARLY CHILD DEVELOP 3 TuTh 4:00P-5:20P 1/28-5/22 Frazier MHG3
40859 CD 3  CHILD GROWTH/DEV 3 TuTh 4:00P-5:20P 1/28-5/22 Frazier MHG3
40860 CD 7  CULTURAL / CHILDHOOD 3 Tu 6:00P-9:05P 1/28-5/22 kovacs MHG3
40861 CD 8B  TEACH READ/WRT 3 TuTh 6:00P-9:05P 1/28-5/22 Bumgarner MHG4
40656 CMUN 1A  INTRO PUBLIC SPEAK 3 M 6:00P-9:05P 1/28-5/22 Bumgarner MHG4
40649 CMUN 1A  INTRO PUBLIC SPEAK 3 TuTh 9:45A-12:05A 1/28-5/22 Bumgarner MHG4
40665 CMUN 10  SMALL GROUP CMUN 3 TuTh 11:20A-12:40P 1/28-5/22 Bumgarner MHG4
40404 CSIS 20  COBOL Programming 4 M 6:00P-9:05P 1/28-5/22 Van Tassel MHG8
40405 CSIS 23  INDEPENDENT STUDY 4 Sun 4:00P-7:30P 1/28-5/22 Van Tassel MHG8
40201 CSIS 74  ADVANCED PHOTOHSP 3 Th 6:00P-9:05P 1/28-5/22 Taylor MHG4
40176 CSIS 75  PHOTOSHOP I 3 Tu 6:00P-9:05P 1/28-5/22 Taylor MHG4
40600 CSIS 120  COMPUTER ACCOUNTING 2 TuTh 6:30P-9:35P 1/28-5/22 Bumgarner MHG4
40659 CSIS 121  SPREADSHEET/MS EXCEL 2 F 9:00A-12:05P 2/27-5/15 Mendez MHG5
40660 CSIS 122  COMPUTER KEYBOARD 0.5 Sat 8:30A-10:20A 1/28-5/22 Hampton MHG8
40661 CSIS 122  COMPUTER KEYBOARD 4 Sat 8:30A-12:20P 2/27-5/22 Hampton MHG8
40682 CSIS 126  WORD PROCESS-MS WRT 2 Sat 8:30A-12:20P 3/28-5/23 Conrey MHG8
40496 CSIS 128  DATABASE-MS ACCESS 2 W 6:00P-9:05P 2/25-5/13 Conrey MHG8
40155 DM 74  ADVANCED PHOTOHSP 3 Th 6:00P-9:05P 1/28-5/22 Grzan MHG5
40126 DM 75  ADVANCED PHOTOSHOP I 3 Tu 6:00P-9:05P 1/28-5/22 Shokou MHG11
40651 ECON 1C  PRIN MACROECONOMICS 3 M 6:30P-9:35P 1/28-5/22 Ross MHG13
40866 ECON 14  PERSONAL FINANCE 3 Sat 8:00A-11:05A 1/28-5/22 Ross MHG13
40330 ENGL 1A  COMPOSITION 3 M 6:00P-9:05P 1/28-5/22 Frazier MHG3
40313 ENGL 1A  COMPOSITION 3 MW 8:10A-9:30A 1/28-5/22 Frazier MHG3
40335 ENGL 1B  COMPOSITION & LIT 3 MW 4:00P-5:20P 1/28-5/22 Frazier MHG3
40361 ENGL 1C  CRITIC REASON/WRT 3 MW 11:20A-12:40P 1/28-5/22 Frazier MHG3
40428 ENGL 250  PRACTICAL WRITING 3 MW 9:45A-11:05A 1/28-5/22 Frazier MHG3
40443 ENGL 250  PRACTICAL WRITING 3 TuTh 4:00P-5:20P 1/28-5/22 Frazier MHG3
40442 ENGL 250  PRACTICAL WRITING 3 TuTh 4:00P-5:20P 1/28-5/22 Frazier MHG3
40377 ENGL 9A  INTRO CREATIVE WRIT 3 Th 6:00P-9:05P 1/28-5/22 Frazier MHG3
40378 ENGL 9B  ADV CREATIVE WRITING 3 Th 6:00P-9:05P 1/28-5/22 Frazier MHG3
40380 ENGL 9C  POETRY WRITING 3 Th 6:00P-9:05P 1/28-5/22 Frazier MHG3
41053 ESL 77B  ESSENTIALSKILLS 2 0 TuTh 9:30A-12:00P 1/28-5/22 Yu-Costa MHG13
40030 GUID 1  SELF ASSESSMENT 3 MW 4:00P-5:20P 1/28-5/22 Godley MHG12
40053 HIST 1  US HISTORY 3 W 6:00P-9:05P 1/28-5/22 Godley MHG12
40223 MATH 5  INTRO STATISTICS 3 MW 6:30P-8:35P 1/28-5/22 Kercheval MHG13
40236 MATH 105  ELEM ALGEBRA 5 MTuWTh 12:50P-1:55P 1/28-5/22 Kercheval MHG13
40253 MATH 233  INTERMEDI ALGEBRA 5 MTuWTh 12:50P-1:55P 1/28-5/22 Kercheval MHG13
40896 MKTG 100  PRINC OF MARKETING 3 Sun 4:00P-7:00P 1/28-5/22 Butterworth MHG13
40003 PE 62  YOGA Sreshth S 1 MW 5:00P-6:20P 1/28-5/22 Watson MHG10/11
40768 PHIL 2  LOGIC 3 TuTh 9:45A-11:05A 1/28-5/22 Kiel MHG12
40770 POLS 1  INTRO AMERICAN GOVERNMT 3 TuTh 11:20A-12:40P 1/28-5/22 Kiel MHG12
40101 PSYC 1A  INTRO TO PSYCHOLOGY 3 Th 6:00P-9:05P 1/28-5/22 Oler MHG10
40103 PSYC 1A  INTRO TO PSYCHOLOGY 3 TuTh 9:45A-11:05A 1/28-5/22 Oler MHG10
40586 PSYC 2  EARLY CHILD DEVELOP 3 MW 11:20A-12:40P 1/28-5/22 Oler MHG10
40590 PSYC 3  CHILD GROWTH/DEV 3 MW 9:45A-11:05A 1/28-5/22 Oler MHG10
40034 PSYC 5  SELF ASSESSMENT 3 MW 4:00P-5:20P 1/28-5/22 Godley MHG12
41010 PSYC 7  CULTURAL / CHILDHOOD 3 Tu 6:00P-9:05P 1/28-5/22 Godley MHG12
40116 SOC 21  MARRIAGE & FAMILY 3 W 6:00P-9:05P 1/28-5/22 Maloney MHG13
40786 SPAN 9C  CONVER SPANISH 3 M 6:00P-9:05P 1/28-5/22 Maloney MHG13

Noncredit classes. For more information about Noncredit classes in Morgan Hill see page 99.
We are pleased to provide the following services for your convenience at the Hollister Briggs Building satellite site:

**Admissions**
- Accept applications for admission
- Sell catalogs and distribute class schedules
- Purchase parking passes
- Purchase Student Body IDs

**Registration and Records**
- Class registration
- Add/drops
- Assessment test results
- Dispense forms: Transcript Requests, Repeated Course Requests, Progress Reports, High School Contracts, etc.

**Orientations**
- Online

**Placement/Assessment**
- Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations.
- Schedule an appointment for an ATB test at the Financial Aid Office. Call (408) 848-4727.

**Counseling**
- Daytime and evening academic planning and personal counseling services available on Tuesdays. Call (831) 636-3783 to schedule an appointment.

**Tutoring**
- Once a week for Math and English call (831) 636-3783 for times.

**Health Services**
- First aid supplies and health education materials

**Financial Aid**
- Assistance with BOG Fee Waiver forms
- Assistance with filling out FAFSA and other financial aid information.

**Bookstore**
- Buy textbooks for your Hollister classes the first two weeks of spring semester,
- Order textbooks online at efollet.com, Purchase scantrons.

**Library**
- A Library resource lab provides research assistance.
- Help also available via email and phone.
- Search e-books, databases and much more.

**Career/Transfer**
- College catalogs, EUREKA career assessment. Every other Tuesday, drop-in or call (408) 848-4818 to set up appointment.
- EOPS/CalWORKs/CARE 5:30-6:30 every Wednesday. For more information call (408) 848-4740.
- DRC Every second Thursday, 5:30 - 8:00 pm, by appointment. Call (408) 848-4767.
- Computer Access
- Student drop-in lab available to all students registered at Gavilan College. Open during office hours.

Services for veterans and international students available at the main campus. All other services, including Basic Skills, DRC, CARE, MESA, and TRIO are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - www.gavilan.edu.

Briggs Building
365 Fourth St.
Hollister, CA 95023
(831) 636-3783

Judy Rodriguez, Instructional Site Director
Natalie Juarez, Program Service Specialist

Site Office Hours: See inside front cover.
CRN COURSE DESCRIPTION UNITS DAY TIMES BEGIN-END INSTRUCTOR ROOM
40052 ACCT 120 COMPUTERIZED ACCTNG 2 F 5:30P-8:35P 1/28-5/22 College HOL3
40846 ACCT 121 SPREADSHEET-MS EXCL 2 Th 6:00P-9:05P 3/25-5/18 Mendez HOL2
40309 ANT H1 INTRO PHYSICAL ANTH 3 W 6:00P-9:05P 1/28-5/22 Eiler HOL6
40603 ART 1B ART HISTORY 3 Tu 6:00P-9:05P 1/28-5/22 Martinez HOL1
40641 ART 2A ART METHODS 3 F 4:00P-8:05P 1/28-5/22 Morin HOL2
40642 ART 2B CONCEPT ART METHODS 3 F 4:00P-8:05P 1/28-5/22 Morin HOL1
40891 ART 85 WEB DESIGN I: DREAM 2 M 2:30P-5:35P 2/23-5/11
40696 ARTN 100 GEN ART/DESIGN TECH 1.5 MtUThW 8:00A-10:50A 1/15-5/22 Connal AV2**
40697 ARTN 101 AIRFRAME STRUCTURES 1.5 MtUThW 10:30A-3:30P 1/15-5/22 Hall AV12**
40697 ARTN 101 AIRFRAME STRUCTURES 1.5 MtUThW 10:30A-3:30P 1/15-5/22 Hall AV12**
40713 ARTN 123 INDEPENDENT STUDY 1 Tu 6:00P-9:05P 2/7-3/4 Oler HOL1
40713 ARTN 123 INDEPENDENT STUDY 1 Tu 6:00P-9:05P 2/7-3/4 Oler HOL1
40525 BIO 1 MEDICAL BILLING 2 F 9:45A-12:40P 1/28-5/22 Hardcastle HOL3
40573 BUS 1 FUND OF BUSINESS 3 MW 12:50P-2:10P 1/28-5/22 Connal AV12**
40583 CD 1 PRIN/PHIL EDUC 3 Tu 6:00P-9:05P 1/28-5/22 Muscari HOL1
40591 CD 3 CHILD GROWTH/DEV 3 W 6:00P-9:05P 1/28-5/22 Muscari HOL1
41012 CD 25A ART METHODS 3 Tu 6:00P-9:05P 1/28-5/22 Muscari HOL1
41012 CD 25B CONCEPT ART METHODS 3 Tu 6:00P-9:05P 1/28-5/22 Muscari HOL1
40578 CMUN 129 PRESENTATION GRAPHICS 1 MW 9:00A-11:05A 4/6-5/13 Bryson HOL3
40669 CMUN 10 SMALL GROUP CMUN 3 Tu 6:00P-9:05P 1/28-5/22 Andrade HOL1
40559 CSIS 122 COMPUTER KEYBOARD 0.5 MW 11:20A-1:25P 1/28-5/22 Bryson HOL3
41011 CSIS 122 COMPUTER KEYBOARD 0.5 Tu 6:00P-9:05P 1/28-5/22 Bryson HOL3
41011 CSIS 122 COMPUTER KEYBOARD 0.5 Tu 6:00P-9:05P 1/28-5/22 Bryson HOL3
40549 ENGL 1C CRITIC REASON/WRITE 3 MW 4:00P-5:20P 1/28-5/22 Salvin HOL1
40314 ENGL 1A COMPOSITION 3 F 9:00A-12:05P 1/28-5/22 Mora HOL1
40314 ENGL 1A COMPOSITION 3 F 9:00A-12:05P 1/28-5/22 Mora HOL1
40942 ESL 501 SURVIVAL ESL I 6 MWF 8:10A-10:40A 1/28-5/22 Howell HOL6
40073 MATH 501 INTRO STATISTICS 3 Tu 1:00P-4:00P 1/28-5/22 Littig HOL3
40616 MATH 90A GUITAR 1 M 1:00P-4:05P 1/28-5/22 Montoya HOL6
40009 PSYC 5 SELF ASSESSMENT 3 MW 8:00P-9:05P 1/28-5/22 Caffiero HOL5
40110 SOC 1A INTRO TO SOCIOLOGY 3 M 6:00P-9:05P 1/28-5/22 Fautt HOL2
40784 SPAN 8A CONVER SPANISH 3 M 6:00P-9:05P 1/28-5/22 Perez HOL1
40785 SPAN 8B CONVER SPANISH 3 Th 6:00P-9:05P 1/28-5/22 Perez HOL1
## ACCOUNTING

### ACCT 20  Financial Accounting
**Transferable:** CSU, UC; CAN/BUS2, BUS SEQ A
An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 233, Microsoft Excel or other computer spreadsheet knowledge.

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<tr>
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<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
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### ACCT 21  Managerial Accounting
**Transferable:** CSU, UC; CAN/BUS4, BUS SEQ A
This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Accounting 20, Microsoft Excel or other computer spreadsheet knowledge.

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### ACCT 103  General Office Accounting
This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

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<th>Room</th>
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### ACCT 105  Payroll Accounting
**Transferable:** CSU
An introduction to the calculating, journalizing, paying and reporting of employee earnings, employee withholding and employer payroll tax expenses. The course emphasizes procedures which conform to federal and state legal requirements. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

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### ACCT 111  Introduction to Income Tax
**Transferable:** CSU
A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving individual tax problems. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

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### ACCT 120  Computerized Accounting - QuickBooks
**Transferable:** CSU
An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

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### ACCT 121  Spreadsheet - MS Excel
**Transferable:** CSU
Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### NEW Classes

- **CSIS 20**  COBOL Programming
- **ESL 528**  Integrated Speaking/Listening I
- **ITAL 8B**  Conversational Italian
- **JPN 1B**  Elementary Japanese
- **PE 79**  Indoor Racket Sports
- **PE 80**  Ultimate Frisbee
### ALLIED HEALTH

#### AH 3
**The Person in the Life Cycle**  
**Transferable:** CSU, UC; CSU-GE; GAV-GE, F  
Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. **PREREQUISITE:** Eligible for English 250 and English 260.

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#### AH 11
**Nutrition**  
**Transferable:** CSU, UC; CSU-GE; GAV-GE; F; CAN-FCS2  
This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. **PREREQUISITE:** Eligible for English 250 and English 260. **ADVISORY:** Chemistry 30A and Mathematics 205.

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#### AH 16
**Intravenous Therapy/Blood Withdrawal**  
**Transferable:** CSU  
Theoretical applications and clinical experience to safely administer intravenous therapy. Principles and practices in intravenous therapy. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal.) Approved for 36 hours of continuing education credit. (BRN #00982) **PREREQUISITE:** Successful completion of Allied Health 64, Allied Health 44, (with a grade of C or better) or equivalent. $150.00 course materials fee, payable at registration.

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### Acting: see Theatre Arts

#### AH 23
**Independent Study**  
**Transferable:** CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

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#### AH 32
**Basic Cardiac Life Support**  
**Transferable:** CSU  
Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. $12 course material fee. Additional $3.00 due upon completion for certification card.

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#### AH 44
**Compensatory Nursing Practice**  
**Transferable:** CSU  
Concepts and principles of the nursing process applied to preventive, remedial, supportive, rehabilitative and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. **PREREQUISITE:** Successful completion of Allied Health 43 and an active valid, unrestricted California LVN license. $100 course material fee, payable at registration.

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#### AH 62
**Medical-Surgical Nursing**  
**Transferable:** CSU  
The course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of the musculoskeletal, integumentary, gastrointestinal, and respiratory systems. Related pharmacology is included. **PREREQUISITE:** Successful completion of Allied Health 61 and a grade of C or better or equivalent. Equivalency determined by written and performance exams. $100 course material fee, payable at registration.

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### 16 units

#### Certificate of Proficiency

**Computerized Accounting**  
Learn Computerized bookkeeping skills for a modern office.

- **ACCT/CSIS 120**  
  **Computerized Accounting**  
  Using **QuickBooks Pro**  
  Business Accounting Software
  
  Content includes general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports.

- **ACCT 190**  
  **Occupational Work Experience/Accounting**
  
  Transferable: CSU
  
  College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester or 60 hours per semester per unit for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. **REQUIRED:** Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

  **Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.**

<table>
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<tr>
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- **ADVISORY:** Chemistry 30A and Mathematics 205.
AH 64 Medical-Surgical/Pediatric Nursing
Transferable: CSU
Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental illness, emergency nursing and care of the child, including preventive measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the licensed vocational nurse. Related pharmacology is included. PREREQUISITE: Successful completion of AH 61, 62, and 63 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. $100 course material fee, payable at registration.

CRN    Type    Room    Instructor    Hrs.    Units    Days    Begin-End
40844 L/L    HOB102    Amaro D    15.6    11.0    MT    0630-0200
40844 L/L    HOB102    Bedell K    15.6    MT    0200-0930
40844 L/L    HOB102    Amaro D    6.0    WR    0110-0400

AH 140 Online Health Research
Transferable: CSU
A beginning course on how to find reliable, current health-related information, using the Internet and other electronic resources. This course is also listed as LIB 140.

40539 Online    Meader S    2.0
03/19/09 - 05/20/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

AH 171 Advanced Clinical Medical Assisting
Transferable: CSU
Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. PREREQUISITE: AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

CRN    Type    Room    Instructor    Hrs.    Units    Days    Begin-End
40841 L/L    HOB114    Barker B    8.0    6.0    WR    1250-0450
40841 L/L    HOB114    Barker B    ROP class.

AH 180 Fundamentals of Nursing--Convalescent
Transferable: CSU
A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HIS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

CRN    Type    Room    Instructor    Hrs.    Units    Days    Begin-End
40832 L/L    HOB114    Machado M    6.0    8.0    MT    0900-1200
40832 L/L    HOB114    TBA    7.0    W    0630-0130
40833 L/L    HOB114    Machado M    6.0    8.0    MT    0900-1200
40833 L/L    HOB114    TBA    7.0    R    0630-0130

AH 190 Occupational Work Experience/Allied Health
Transferable: CSU
College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required. Minimum 2.00 G.P.A. Please contact the Allied Health Department at (408) 848-4883 for more information.

CRN    Type    Room    Instructor    Hrs.    Units    Days    Begin-End
40834 Wk Ex    HOB114    Bedell K    1.0
40835 Wk Ex    HOB114    Bedell K    2.0
40836 Wk Ex    HOB114    Bedell K    3.0
40837 Wk Ex    HOB114    Bedell K    4.0

AH 191A Workplace Skills
Transferable: CSU
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

CRN    Type    Room    Instructor    Hrs.    Units    Days    Begin-End
41034 Lec    BU110    TBA    1.0

ADMINISTRATION OF JUSTICE

AJ 6 Introduction to Conflict Resolution
Transferable: CSU, UC; CAN-AJ2
Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6 and CMUN 6. ADVISORY: English 250 and English 260.

40972 Lec    SS110    Haiper L    3.2    3.0    TR    1250-0210
This service learning course section involves community work.

AJ 10 Introduction to the Administration of Justice
Transferable: CSU, UC; CAN-AJ2
The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. ADVISORY: Eligible for English 250 and English 260.

40880 Lec    BU118    Smith S    3.2    3.0    MW    1120-1240
41076 Lec    MGH4    Smith S    3.2    3.0    R    0250-0555
Above class meets at Morgan Hill Community site.

AJ 12 Criminal Procedures
Transferable: CSU
Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: Eligible for English 250 and English 260.

40082 Lec    BU118    Smith S    3.2    3.0    MW    0230-0350

AJ 14 Criminal Law
Transferable: CSU, UC; CAN-AJ4
Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: Eligible for English 250 and English 260.

40083 Lec    BU118    Smith S    3.2    3.0    MW    0945-1105

AJ 16 Introduction to Evidence
Transferable: CSU
Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies viewed from a conceptual level. ADVISORY: Eligible for English 250 and English 260.

40076 Lec    BU120    Campos E    3.2    3.0    TR    0945-1105

AJ 18 Community and Human Relations
Transferable: CSU, UC
The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260.

40088 Lec    MGH10    Jones W    3.3    3.0    M    0630-0935
Above class meets at Morgan Hill Community site.

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
Spring 2009

For summer school, enrollment in one other class is required. Minimum 2.00 G.P.A.

Gavilan College in partnership with the County of Santa Clara offers public safety training for careers in Law Enforcement and Probation. Classes are held at the Harold Holden Justice Training Center in Morgan Hill.

For more information contact:

Linda Mirch
Sr. Training & Staff Development Specialist
Santa Clara County Probation Department
(408) 435-2144

Clay Fontes
Sr. Training Specialist
Santa Clara County Sheriff’s Office
(408) 201-7643

Gavilan College has been providing quality Administration of Justice education and training for over 39 years. So, when you want to begin your career in Law Enforcement, you can go to the same place where thousands of Northern California law enforcement officers got their start!

Careers in:

Law Enforcement
Probation Officer
Corrections Officer
Fire Technology
Dispatcher
Juvenile Hall Counselor

www.gavilan.edu/aj
or call (408) 270-6458

Need a Book Loan?

With an ASB card you can apply for an ASB book loan (up to $300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End
AJ 19  Introduction to Investigation
Transferable: CSU
Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40060  Lec  MGH3  Jones W  3.0  W  0630-0935
Above class meets at Morgan Hill Community site.

AJ 20  Juvenile Law and Procedure
Transferable: CSU
Techniques of handling juvenile offenders and victims; prevention and repression of delinquency; diagnosis and referral; organization of community resources. Juvenile law and juvenile court procedure. ADVISORY: Eligible for English 250 and English 260.

40078  Lec  BU120  Campos E  3.2  3.0  TR  1120-1240

AJ 21  Narcotics and Drug Abuse
Transferable: CSU
Designed to explore the Administration of Justice system and drug problems: drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

40084  Lec  MGH4  Smith S  3.3  T  0525-0555
Above class meets at Morgan Hill Community site.

AJ 173  Fundamentals of Probation and Parole
Transferable: CSU
Theory and techniques of probation/parole supervision, including historical development with emphasis on recent programs, research, and development in the field. ADVISORY: Eligible for English 250 and English 260.

40071  Lec  MHG10  Pulido D  3.3  T  0630-0935
Above class meets at Morgan Hill Community site.

AJ 176  Criminal Street Gangs
Transferable: CSU
This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California; explore areas of violence, recruitment, drug use, graffiti and attire; emphasis placed on organization within gangs and racial backgrounds including types of solutions in the criminal justice system use to combat street gangs. ADVISORY: Eligible for English 250 and English 260.

40075  Lec  MHG11  Pulido D  3.3  R  0630-0935
Above class meets at Morgan Hill Community site.

AJ 190  Occupational Work Experience/Administration of Justice
Transferable: CSU
College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 6:30-8:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-6:30 pm in North/South Lounge on Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 201-7643 for more information.

40965  Wk Ex  L101A  Sweeney S  1.0
40966  Wk Ex  L101A  Sweeney S  2.0
40967  Wk Ex  L101A  Sweeney S  1.0
40968  Wk Ex  L101A  Sweeney S  1.0

REGISTER Online

Go to www.gavilan.edu and click on the Self-Service Banner icon.

www.gavilan.edu  ■  Gavilan College
ANTH 1  Introduction to Physical Anthropology
Transferable: CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2
Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.
40005 Lec SS210 Klein D 3.2 3.0 MW 1250-0210
40035 Online Klein D 3.0
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
40038 Online Klein D 3.0
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
40039 Lec HOL6 Etler D 3.3 3.0 W 0600-0905
Above class meets at the Hollister Briggs site.

ANTH 2  Introduction to Archaeology
Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2
Introduction to history and development of the concepts and methods of anthropological archaeology, a survey of selected prehistoric cultures, and some training in archaeological survey methods, site recognition, recordation and preservation as well as cultural resource management. ADVISORY: Recommended English 250 and English 260.
40040 Lec SS110 Etler D 3.2 3.0 MW 0230-0350

ANTH 3  Introduction to Cultural Anthropology
Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2; F; CAN:ANTH4
The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender, inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.
40042 Lec SS205 TBA 3.2 3.0 TR 0945-1105
40043 Lec SS205 Klein D 3.2 3.0 MW 0230-0350
This service learning course section involves community work.

ANTH 5  Magic/Witchcraft and Religion
Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2
Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross-cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. ADVISORY: English 250 and English 260.
40044 Lec SS205 TBA 3.2 3.0 TR 1120-1240

ANTH 9  Cultural Context of Childhood
Transferable: CSU, UC; CSU-GE:D7; GAV-GE:D2, F
This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the United States. Students will explore their personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions and environments in order to respond to and intervene against prejudice among children. This course is also listed as CD 7 and PSYC 7.
41009 Lec MHG4 Bumgarner M 3.3 3.0 T 0600-0905
Above class meets at Morgan Hill Community site.
ART 10A Cultural History of Ceramics
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6
An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.
40613 L/L PB9 Rekedal J 5.4 3.0 MW 0845-1110
40614 L/L PB9 Gonzales K 5.4 3.0 TR 1120-0145
40615 L/L PB9 Gonzales K 5.4 3.0 TR 0600-0825

ART 11 Creativity/Imagination and Innovation
Transferable: CSU; CSU-GE:C2; GAV-GE:C2, F
This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. ADVISORY: English 250 and English 250.
40618 Lec PB8 Juncker A 3.2 3.0 MW 1120-1240

ART 10B Ceramics
Transferable: CSU, UC; GAV-GE:C1
Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A
40616 L/L PB9 Rekedal J 6.6 3.0 MW 1120-0225
40617 L/L PB9 Gonzales K 6.6 3.0 TR 0600-0905

ART 14 Beginning Mural Painting
This class offers studio practice in the design, methods and production of individual and collaborative murals and a historical survey of mural painting. This service learning course section involves community work.
40621 L/L PB8 Rosette A 4.3 3.0 TR 0600-0905
40623 L/L PB8 Webster E 6.6 3.0 MW 0810-1115
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**ART 21 Ancient Americas: A History through Art**
Transferrable: CSU, UC; CSU-GE:C1, C2, IGETC:3A; GAV-GE:C2, F
A critical survey of history through the arts of pre-Columbian peoples of North, Central, and South America. The course will cover major societies and events from the appearance of major civilizations through the initial colonization efforts of European nations. Due to the distinct history of the Americas, this course uses the arts - architecture, sculpture, ceramics and painting, among others - of ancient societies as a primary source material. This course has the option of a letter grade or pass/no pass. This course is also listed as HIST 21. ADVISORY: Eligible for English 250.
40624 Lec SS214 Martinez E 3.0 3.0 M 0600-0905

**ART 22 Field Work and Service**
Transferrable: CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.
40625 Fld Ed PB9 Gonzales K 1.0
40627 Fld Ed PB7 Edberg J 1.0
40628 Fld Ed PB9 Rekadal J 1.0

**ART 23 Independent Study**
Transferrable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.
40629 Ind PB9 Gonzales K 1.0
40630 Ind PB7 Edberg J 1.0
40631 Ind PB7 Edberg J 2.0
40632 Ind PB9 Rekadal J 1.0
40634 Ind PB9 Rekadal J 2.0
40636 Ind PB9 Allen F 1.0
40637 Ind PB8A Rosette A 1.0
40639 Ind PB8A Rosette A 2.0

**ART 25A Art Methods**
Transferrable: CSU, CSU-GE:C1; GAV-GE:C1
Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.
40640 L/L PB7 Webster E 4.3 3.0 F 0900-1005
40641 L/L HOL1 Mcginnis R 4.3 3.0 F 0400-0805
Above class meets at the Hollister Briggs site.

**ART 25B Art Methods**
Transferrable: CSU; GAV-GE:C1
Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.
40642 L/L HOL1 Mcginnis R 4.3 3.0 F 0400-0805
40643 L/L PB7 Webster E 4.3 3.0 F 0900-1005
Above class meets at the Hollister Briggs site.

**ART 40 Art Gallery Assistance**
Transferrable: CSU; GAV-GE:C1
Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloging and removal of exhibitions in the college gallery. May be taken until 4 units are accrued.
40643 Fld Ex PB8A Rosette A 1.0

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**ART 74 Advanced Photoshop**
Transferrable: CSU; GAV-GE:C1
This course is for the Photoshop-experienced student and explores Photoshop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74 and DM 74. ADVISORY: CSIS 75 Photoshop I
40151 Lec MHG5 Grzan R 3.0 3.0 R 0600-0905
Above class meets at Morgan Hill Community site.
40911 Lec LI128 Beede R 3.2 3.0 MW 0945-1105

**ART 75 Photoshop I**
Transferrable: CSU; GAV-GE:C1
This course is based on the software Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L
40175 L/L MHG5 Grzan R 3.3 3.0 T 0600-0905
Above class meets at Morgan Hill Community site.

**ART 76 Digital Illustration**
Transferrable: CSU; GAV-GE:C1
Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.
40939 L/L LI128 Powers K 3.3 3.0 M 0330-0635
40940 L/L LI128 Powers K 3.3 3.0 R 0230-0530
40941 L/L LI128 Powers K 3.3 3.0 F 0830-1130

**ART 77 Introduction to Digital Media**
Transferrable: CSU, UC; GAV-GE:C1
An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.
40874 L/L LI128 Mullins A 3.3 3.0 T 0600-0905
40875 L/L LI128 Mullins A 3.3 3.0 F 0900-1200
40918 L/L LI128 Beede R 3.2 3.0 TR 1120-1240
40919 L/L LI128 Powers K 3.3 3.0 M 1200-1500
40920 L/L LI128 Powers K 3.3 3.0 W 0900-1200

**ART 80 Digital Photography**
Transferrable: CSU, UC; GAV-GE:C1
The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2.2L or ART 5A or equivalent computer experience.
40645 L/L LI128 Edberg J 5.4 3.0 MW 1250-0315

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Classroom Locations: Refer to “How to Use This Schedule” on page 5.
ART 85  Web Design I: Dreamweaver
Transferable: CSU; GAV-GE:C1
Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

ART 108  Digital Media Lab
Transferable: CSU; GAV-GE:C1
Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as DM 108 and CS 108. ADVISORY: CSIS 1 or CSIS 2L or equivalent computer experience.

ART 117  Visual Effects-Motion Graphics
Transferable: CSU, UC; GAV-GE:C1
Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphic/compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple’s Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

ART 140  Basic Digital Film/Video Production
Transferable: CSU, UC; GAV-GE:C1
An on-line self-paced course covering the basics of film/video production and post production (editing) using "easy to use" computer software such as Apple’s iMovie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 140 and CSIS 140.

ART 190  Occupational Work Experience/Commercial Art
Transferable: CSU; GAV-GE:C1
The application of learned theory, knowledge, and skills to a practical job setting related to the student’s educational/occupational goal. Employment must be directly related to the student’s college educational/occupational goal. Periodic interviews of the students and employers or their representatives will be required. Each student shall be assisted in the development of individualized performance objectives, toward which the learning experience shall be directed. REQUIRED: Enrollment in a minimum of seven (7) units, including Cooperative Work Experience, during regular semesters; enrollment in at least one other class in summer session.

MUS 13
CRN 40740 Tuesdays 6:00 - 9:05 pm with Phil Robb Meets at Gilroy High School

Check out class offerings at our Morgan Hill and Hollister sites.
### AVIATION MAINTENANCE TECHNOLOGY

**Classes begin early: Check start dates below.**

#### AFT 134  Aviation Flight Technology
Transferrable: CSU
This course includes all aerodynamics, navigation, regulations, airp and airspace requirements, meteorology, and emergency procedures necessary to qualify for a private pilot certificate. ADVISORY: Completion of English 250 and English 260.

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#### AMT 101  General Aircraft Technology
Transferrable: CSU
This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A&P mechanic privileges and limitations. Basic electricity for aircraft from Ohm's Law through transistor theory will be taught as well as ground operation and servicing of aircraft. ADVISORY: Mathematics 205 Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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#### AMT 111  Airframe Structures
Transferrable: CSU
Airframe wood, fiberglass construction, fabric covering, testing and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fixed landing and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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#### AMT 121  Aviation Powerplant Systems Technology
Transferrable: CSU
The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. ADVISORY: Successful completion of AMT 120. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

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#### AMT 123  Independent Study
Transferrable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister.

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### AVIATION FLIGHT TECHNOLOGY

#### BIO 5  General Botany
Transferrable: CSU, UC; CSU-GE:B2, B3, IGETC:SB; GAV-GE:B2, B3; CAN:BIOL6, BIOL SEQ A
This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systems of plants as well as the use of plants in biotechnology and agriculture. PREREQUISITE: Mathematics 233 with a grade of "C" or better. ADVISORY: Biological Science 10, eligible for English 250 and English 260.

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### BIOLOGICAL SCIENCE

#### BIO 9  Human Physiology
Transferrable: CSU, UC; CSU-GE:B2, B3, IGETC:SB; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B
A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. PREREQUISITE: Biological Science 7 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

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### Aviation

#### AMT 190  Occupational Work Experience/Aviation
Transferable: CSU
College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 units of work experience units. REQUIRED: Declared vocational major. Concurrent in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

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#### Classroom Locations: Refer to “How to Use This Schedule” on page 5.
The Sky is the Limit! at the Gavilan Aviation Maintenance Technology Program

Unlimited employment opportunities
Graduates can earn up to $30/hour
Internships available
Accredited by the Federal Aviation Administration
Receive both Airframe and Powerplant Licenses in 4 semesters
Fast and easy commute to training program

For complete program information please contact the Aviation Department at the Hollister Airport (831) 637-1151 or the Technical and Public Services Division at Gavilan (408) 848-4719.

We have now made it easier for you to find out what is happening at Gavilan College.

Log on to http://www.gavilan.edu/pio/GavArts.html to see what entertainment and events Gavilan has to offer!
Business Accounting: see Accounting

BUSINESS OFFICE TECHNOLOGY

BOT 112 Business Computations with Machines
Transferable: CSU
Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for Mathematics 402.
40184 Lab BU110 Gaffney S .5

BOT 180 Medical Terminology for the Office
Transferable: CSU
This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.
40605 LEC HOL3 Ross Y  2.7  3.0  S  0900-1200

BOT 181 Medical Billing - MediSoft
Transferable: CSU
This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience.
40556 LEC BU120 Knapp D 3.3  3.0  W  0600-0905
40572 LEC HOL1 Ross Y 3.0  3.0  S  0900-1200

BOT 182 Medical Office Procedures
Transferable: CSU
This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. ADVISORY: Eligible for English 250 and Mathematics 402.
40545 LEC BU110 Knapp D 3.3  3.0  R  0600-0905

BOT 190 Occupational Work Experience/Business Office Technology
Transferable: CSU
College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school enrollment in one other class is required). Minimum 2.00 G.P.A. Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 pm in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.
40992 Work Ex LI101A Sweeney S  1.0
40993 Work Ex LI101A Sweeney S  2.0
40994 Work Ex LI101A Sweeney S  3.0
40995 Work Ex LI101A Sweeney S  4.0

BOT 191A Workplace Skills
Transferable: CSU
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.
40636 LEC BU110 TBA 1.0

BOT 191B Workplace Skills
Transferable: CSU
Workplace Skills teaches skills vital to workplace success. The topic for 191B is Team Building. Need not be taken in sequence. This is a pass/no pass course.
41004 LEC BU120 Arreaga B 10.0  1.0  MTWRF  0900-1100

Business Accounting: see Accounting

BUSINESS, GENERAL

BUS 1 Fundamentals of Business
Transferable: CSU, UC, GAV-GE.D2
This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. ADVISORY: Eligible for English 250 and English 260.
40571 Lec BU120 Ross Y 3.0  3.0  M  0305-0605
40572 Lec HOL1 Ross Y 3.2  3.0  MW  1250-0210

BUS 14 Personal Finance
Transferable: CSU
This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as ECON 14. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 14. ADVISORY: Math 400 be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school enrollment in one other class is required). Minimum 2.00 G.P.A. Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 pm in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.
40885 Lec MHG13 Ross Y 3.3  3.0  S  0800-1105

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.
In addition to the biotechnology industry, jobs for lab technicians can be found in:

- Environmental testing
- Forensics
- Hospitals
- Plant pathology
- Research

**Certificate of Proficiency in Biotechnology (17 units)**

- **BIOT 103** Biotechnology Lab Skills and Instrumentation (4 units)
- **BIOT 104** Seminar in Biotechnology (1 unit)
- **BIO 10** Principles of Biology (4 units)
- **CHEM 30A** Elementary Chemistry (4 units)
- **CHEM 30B** Elementary Organic and Biochemistry (4 units)

Complete your year of Organic or General Chemistry here at Gavilan College!

**CHEM 1B** General Chemistry

The second semester of a year-long General Chemistry course designed as a continuation of Chemistry 1A. Chem 1B is a prerequisite for Chem 12A (taught in the fall semester)

**CHEM 12B** Organic Chemistry

The second semester of a year-long Organic Chemistry course designed as a continuation of Chemistry 12A. This course will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 12A.

**CHEM 30B** Elementary Organic and Biochemistry

This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. PREREQUISITE: Chemistry 30A with a grade of C or better.

**CHEM 30A** Elementary Organic and Biochemistry

This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 12A.

All of the above courses satisfy Science major prerequisites and the Physical Science requirement for transfer to both the California State University and the University of California systems.
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**CD 1  Principles and Philosophies of Early Childhood Education**

Transferable: CSU

An overview of current educational theories and research, as well as an historical perspective on the development of early childhood education. Observations in schools are to be arranged. ADVISORY: Eligible for English 250 and English 260.

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**CD 2  Early Child Development**

Transferable: CSU, UC, CSU-GE-D9, E, IGETC-4; GAV-GE-D2

A systematic study of the child from prenatal life through the preschool years. The course integrates the basic concepts of physical, cognitive and psychosocial development at each major stage of life during this period. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; transfer students consult with advisor.

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**CD 3  Child Growth and Development During the School Years**

Transferable: CSU, UC, CSU-GE-D9, E, IGETC-4; GAV-GE-D2

Continuation of the study of the principles of child development with emphasis on children from six years through adolescence. Includes developmental theories and topics relevant to these ages. This course is also listed as PSYC 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; Child Development 2; transfer students consult with advisor.

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**CD 4  Observing and Assessing Children**

Transferable: CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260 and completion of CD2.

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**CD 5  Child/Family and Community**

Transferable: CSU


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**CD 6  Games and Rhythms for Children**

Transferable: CSU

Nature, function and organization of physical activities for the preschool and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. Also listed as Physical Education 6. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

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Always check www.gavilan.edu and click on the Self-Service Banner icon for class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
CD 11C Supervision of Adults: The Mentor Teacher
Transferable: CSU
A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a “mentor/supervisor” to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix: “2 unit adult supervision class” and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. ADVISORY: Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40941 Lec MHG4 Malaspina B 7.9 2.0 S 0800-0935
02/07/09 - 05/02/09 Above class meets at Morgan Hill Community site. This class meets 5
Saturdays, 2/7, 3/7, 3/14, 4/4 and 5/2.

CD 13 Infant and Toddler Development and Care
Transferable: CSU
Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40632 Lec LS106 Clabaugh D 3.2 3.0 TR 1120-1240

CD 14B Behavior Management & Guidance of School Age Children
Transferable: CSU
The nature of children’s development stages causes school age children to act in different ways at different ages. This course helps students understand the relationship of development, environment, culture and social circumstances to children’s behavior. An overview of guidance theories offers strategies to reinforce positive behaviors, encourage communication & cooperation, and establish age-appropriate and consistent limits in a variety of circumstances. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260, and CD 3

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40942 Online Hoshiko M 3.0
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CD 25A Art Methods
Transferable: CSU; CSU-GE:C1; GAV-GE:C1
Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
41011 L/L PB7 Webster E 4.3 3.0 F 0900-1005
ARR TBA 2.0

41012 L/L HOL1 McGinnis R 4.3 3.0 F 0400-0605
ARR TBA 2.0
Above class meets at the Hollister Briggs site.

CD 25B Art Methods
Transferable: CSU; GAV-GE:C1
Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache’, plaster, and various 3-D materials. Also listed as ART 25B.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
41013 L/L PB7 Webster E 4.3 3.0 F 0900-1005
ARR TBA 2.0

41014 L/L HOL1 McGinnis R 4.3 3.0 F 0400-0605
ARR TBA 2.0
Above class meets at the Hollister Briggs site.

Faculty! Staff! Students!
Working Parents! Community!

Gavilan College has the only accredited child care facility in Gilroy!
NAEYC #430703716 & #434400444

FEE-BASED SERVICE
6 wks - 5 yrs
6:30 am - 6:00 pm

HALF-DAY PROGRAM
Parents do not have to be students!

Call the Child Development Center at 408-848-4815 for more information.
Gavilan’s Child Development Center will accept payment from other subsidized programs (i.e., 4C’s, Choices for Children) Personal payment also accepted.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40664 Online Bumgarner M 1.0
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CD 30B Teaching Practices and Techniques II
Transferable: CSU
Continuation of CD 30A with emphasis on assessment, conferencing and planning skills. Completion of 30A and 30B fulfills State Child Development Permit requirements, and satisfies the associate degree student teaching requirements. ADVISORY: Child Development 30A.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
41008 Lec PB12 Segal M 3.3 3.0 M 0600-0905

CD 31 Tutoring School-Age Children
Transferable: CSU
An introductory course for students who wish to work as tutors in classroom settings. Students will gain and apply skills needed to function within a public school setting and develop effective strategies for helping children learn to read and write. Additionally, students will be encouraged to explore related career options, while developing and practicing social awareness and the ability to learn from field experiences in a self-directed manner. This course has the option of a letter grade or pass/no pass.

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End
40654 Online Bumgarner M 1.0
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CD 36 Curriculum Strategies for Inclusive Classrooms
Transferable: CSU
This course gives the early education teacher or interventionist specific curricular skills to meet the needs of all children in the classroom. Emphasis is placed on working with the child within his/her family system and culture. Students will review typical and atypical development in all domains, hone observation and documentation skills, learn how to design and implement intervention strategies and communicate effectively with parents and para-professionals. ADVISORY: Eligible for English 1A.

Be Aware
If your goal is a MULTIPLE SUBJECT CREDENTIAL, you may need MATH 12, Math for Elementary Teachers.
CMUN 8 Interpersonal Communication

Fulfills CSU and UC Oral Communication transfer requirements

Study the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management are explored.

Expanding your horizons! Take …

CMUN 5 Fundamentals of Communication Studies

Fulfills the Social Science requirement for the AA/AS Degree and for transfer to CSU. Also satisfies the Oral Communications requirement for the AA/AS Degree and CSU.

Learn about various topics in the communication studies field:
- The self concept
- Interpersonal communication
- Interviewing skills
- Small group dynamics
- Public speaking

Take …

CMUN 2 Oral Reading

Fulfills CSU and UC GE-C1 and GAV-GE-A1

An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze and orally present interpret great works of drama and literature for an audience. This course is also listed as THEA 4. ADVISORY: Eligible for English 250 and English 260.

40680 Lec TH125 Lawton-Haehl J 3.2 3.0 TR 1120-1240

CMUN 4 Intercultural Communication

Fulfills CSU and UC GE-D3, D7, IGETC-4G and GAV-GE-D2

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and nonverbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

40662 Lec PB1 Waddell E 3.2 3.0 MW 1120-1240

40924 Lec PB1 Morella D 3.8 3.0 TR 0400-0535

CMUN 5 Fundamentals of Communication Studies

Fulfills CSU and UC GE-A1 and IGETC-1C

This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. ADVISORY: English 250 and English 260.

40661 Lec PB1 Waddell E 3.2 3.0 MW 1120-1240

40975 Lec SS110 Haler L 3.2 3.0 TR 1250-0210

This service learning course section involves community work.

CMUN 7 Introduction to Conflict Resolution

Fulfills CSU and UC GE-D7

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6, AJ 6 and PSYC 6. ADVISORY: English 250 and English 260.

40975 Lec SS110 Haler L 3.2 3.0 TR 1250-0210

CMUN 8 Interpersonal Communication

Fulfills CSU and UC GE-A1 and IGETC-1C

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored.

40663 Lec PB1 Morella D 3.2 3.0 TR 1250-0210

54 Gavilan College  www.gavilan.edu
CMUN 10 Small Group Communication

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10

An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. ADVISORY: Eligible for English 250 and English 280.

40665 Lec MGH10 Cowan D 3.2 3.0 TR 1120-1240
Above class meets at Morgan Hill Community site.

40666 Lec PB1 Waddell E 3.2 3.0 MW 1250-0210
This service learning course section involves community work.

40668 Lec PB1 Giacalone S 3.2 3.0 MW 0945-1105
This service learning course section involves community work.

40671 Lec HOL5 Andrade A 3.2 3.0 MW 1120-1240
Above class meets at the Hollister Briggs site.

40667 Lec PB1 Besson D 3.3 3.0 M 0500-0805
This service learning course section involves community work.

40669 Lec HOL1 Andrade A 3.3 3.0 R 0600-0905
Above class meets at the Hollister Briggs site.

CMUN 129 Presentation Graphics - MS Powerpoint

Transferable: CSU

This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as Csis 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40578 Lec HOL3 Bryson M 4.6 1.0 MW 0900-1105
04/06/09 - 05/13/09 Above class meets at the Hollister Briggs site.

40882 Lec BU110 Venable E 1.0
04/01/09 - 05/13/09 Above class meets at the Hollister Briggs site.

CMUN 129A Presentation Graphics - MS Powerpoint

Transferable: CSU

This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as Csis 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40579 Lec HOL3 Hampton D 3.3 1.0 T 0600-0905
02/17/09 - 03/24/09 Above class meets at the Hollister Briggs site.

Computer Art: see ART 48A/B, CGD (below), CSIS or DM

COMPUTER GRAPHICS AND DESIGN

CGD 2 2D/3D Technical Computer Graphics I

Transferable: CSU

Introduction and foundation to 2D and 3D visualization and manipulation using modeling, rendering, and animation processes. Emphasis is on individual students developing a personal style of problem solving and designing for a variety of design fields. Students work on cooperative group projects or individual assignments. This is an open entry/exit class and may be repeated once. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: LIB 3 and MATH 404G. Computer lab work can be done both in lab and off-site.

40877 L/L L1126 McLaughlin C 3.2 4.0 TR 1250-0210

CGD 4 2D/3D Technical Computer Graphics II

Transferable: CSU

Intermediate to complex 2D/3D modeling of geometric objects including working drawings, rendering and animation activities. This class allows personal student development in imagination and inventive problem solving that can be related to various creative design fields. Students work in individual and cooperative group projects. This is an open entry/exit course. ADVISORY: Completion of CGD 2 with a grade of C or better. Computer lab work can be done both in lab and off-site.

40878 L/L L1126 McLaughlin C 3.2 4.0 TR 0220-0340
CGD 6  Advanced Technical Computer Graphics  
Transferable: CSU  

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CGD 110  Computer Graphics Lab  
Transferable: CSU  
Structured for students concurrently enrolled in computer graphics and art classes. Provides supervised practice and individualized computer assisted learning on software applications and techniques commonly found in the computer graphic design field. This is an open entry/exit class and may be repeated three times. This course has the option of a letter grade or pass/no pass. ADVISORY: Concurrent enrollment in corresponding computer graphic and design classes. Computer lab work can be done both in lab and off-site.

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COMPUTER SCIENCE & INFORMATION SYSTEMS

CSIS 1  Computer Literacy - MS Office  
Transferable: CSU, UC; GAV-GE:E2; CAN;CSCI2  
An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

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CSIS 2  Computers in Business - MS Office  
Transferable: CSU, GAV-GE:E2; CAN;BUS6  
Introduction to computerized business data processing, information management systems, computer hardware, office automation, telecommunications, computer languages, systems analysis and design; hands on experience with common business software packages including word processing, spreadsheets, data base management, presentation graphics as well as systems software and Internet applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 233, English 260 and English 250, and CSIS 122.

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CSIS 6  Web Page Authoring I  
Transferable: CSU; GAV-GE:E2  
An introduction to using Hypertext Markup Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times advised. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

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CSIS 8  Introduction to the Internet  
Transferable: CSU; GAV-GE:E2  
This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. ADVISORY: CSIS 124

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CSIS 10  BASIC Programming  
Transferable: CSU, UC  
This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

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Don't go to the wrong city  
MHG = Morgan Hill Community Center site  
HOL = Hollister Briggs Building site
Less Grade Stress!!

Many CSIS and BUS classes may be taken for either a letter grade or on a pass/no pass basis. Make your choice when registering or until the NRS deadline (Feb. 27). But remember that you cannot change your mind once you’re decided. See Pass/No Pass Grading Option on page 26 for more details.

**CSIS 20**

**COBOL Programming**

An introductory course in the language COBOL. Suggested for students interested in business and commercial data processing. Structured COBOL statements, COBOL syntax, modular program planning techniques, and business data processing applications from initial job application phase through programming and testing will be studied. The student has the opportunity for extensive programming experience on the college computer. This course has the option of a letter grade or pass/no pass. ADVISORY: Other programming experience.

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Above class meets at Morgan Hill Community site.

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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 23**

**Independent Study**

Transferrable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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Above class meets at Morgan Hill Community site.

**CSIS 24**

**Java Programming I**

Transferrable: CSU, UC

Introduction to Java programming. Includes learning the Java environment, using and creating Java applets, and writing stand-alone applications. Covers the Java environment, object-oriented programming, language basics, classes, interfaces, packages, threads, and exceptions. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.

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**CSIS 45**

**C++ Programming I**

Transferrable: CSU, UC; GAV-GE:E2; CAN:CSCI118

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II course. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

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**CSIS 46**

**C++ Programming II**

Transferrable: CSU, UC

This course is a continuation of CSIS 45, intended for students majoring in programming and/or planning to transfer to a 4-year college or university Computer Science program. The course will cover topics discussed in CSIS 45 in more detail. In addition the course will cover more advanced C techniques such as pointers, recursion, and linked lists. Special emphasis will be placed on C++ features such as classes, objects, templates and operator overloading. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 or CSIS 5, and Mathematics 205.

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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 48**

**UNIX/Linux Operating System**

Basic UNIX/Linux commands, test editing, files and directories, electronic pipes and filters.

Instructor: Dennie Van Tassel

Transferable: UC and CSU

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**UNIX/Linux Operating System**

Transferable: CSU, UC

This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### CSIS 51 Visual Basic .NET Programming
Transferrable: CSU, UC; GAV-GE:E2

An introduction to the GUI software applications using Microsoft Visual Basic .NET. This course will give students the opportunity to learn how to create applications using Visual Basic programming in the .NET framework. This course will show the students how to use forms, boxes, buttons, labels, menus, scroll bars, and drawing objects. This course will show the students how to develop professional looking and deployable Visual Basic .NET applications. This course has the option of a letter grade or pass/no pass. This course may be repeated three times for credit. ADVISORY: CSIS 10 or equivalent.

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<td>Above class meets at Morgan Hill Community site.</td>
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### CSIS 73 Desktop Publishing - Adobe InDesign
Transferrable: CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create various types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as DM 73. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

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### CSIS 74 Advanced Photoshop
Transferrable: CSU; GAV-GE:C1

This course is for the Photoshop-experienced student and explores Photoshop’s advanced features in-depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and DM 74. ADVISORY: CSIS 75 Photoshop I

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### CSIS 75 Photoshop I - Adobe Photoshop
Transferrable: CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tools and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as DM 75. ADVISORY: CSIS 75 Photoshop I - Adobe Photoshop

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### CSIS 76 Digital Illustration
Transferrable: CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### CSIS 77 Introduction to Digital Media and its Tools
Transferrable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

### CSIS 78 Web Sites with SQL and PHP
Transferrable: CSU

Covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL. PHP is a powerful language for writing server-side Web applications. MySQL is the world’s most popular open source database. Together these two technologies provide a powerful platform for building database-driven Web applications. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 126 Database

### CSIS 80 Digital Photography
Transferrable: CSU; UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and DM 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

### CSIS 84 JavaScript Programming
Two Online sessions will be offered. See Winter Intersession: pg 32.

Dates: 12/15/08 - 02/12/09

### CSIS 86 Web Design I: Dreamweaver
Transferrable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and DM 85. This course has the option of a grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML

### CSIS 108 Digital Media Lab
Transferrable: CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as ART 108 and DM 108. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

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CRN | Type | Room | Instructor | Hrs. | Units | Days | Begin-End
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40527 Lab | BU110 | Gaffney S | 1.0
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**CSIS 111** Keyboard Speed Building  
Transferable: CSU  
This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. May be repeated once for a total of 1 unit. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

40916 L/L | LI128 | Beebe R | 3.2 | 3.0 | TR | 0945-1105

**CSIS 117** Visual Effects-Motion Graphics  
Transferable: CSU, UC  
Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video(graphics composting techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple’s Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

40511 Lab | HOL3 | Bryson M | 4.6 | 1.0 | MW | 1120-1240

**CSIS 120** Computerized Accounting - QuickBooks  
Transferable: CSU  
An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40060 L/L | MHG8 | Brown R | 3.3 | 2.0 | T | 0630-0935

**CSIS 121** Spreadsheet - MS Excel  
Transferable: CSU  
Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40554 L/L | HOL3 | College A | 3.3 | 2.0 | F | 0530-0835

**CSIS 122** Computer Keyboarding  
Transferable: CSU  
A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by “touch” and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides “hands-on” instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

40493 Lab | BU110 | Venable E | .5
40494 Lab | BU110 | Venable E | 1.0
40859 Lab | MHG8 | Hampton D | 2.0 | .5 | S | 0830-1020
40860 Lab | MHG8 | Hampton D | 4.0 | 1.0 | S | 0830-1220

CRN | Type | Room | Instructor | Hrs. | Units | Days | Begin-End
--- | --- | --- | --- | --- | --- | --- | ---
40506 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 0945-1105
40508 Lab | HOL3 | Bryson M | 6.0 | 1.0 | MW | 0945-1240
40509 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 1120-1240
40511 Lab | HOL3 | Bryson M | 4.6 | 1.0 | MW | 1120-1245
40854 Lab | HOL3 | Thompson F | 3.3 | 1.0 | R | 0515-0820
40532 Lab | BU110 | Gaffney S | 1.9 | .5 | T | 0600-0735
40533 Lab | BU110 | Gaffney S | 3.3 | 1.0 | T | 0600-0905
40854 Lab | HOL3 | Hampton D | 1.9 | .5 | T | 0600-0735
40855 Lab | HOL3 | Hampton D | 3.3 | 1.0 | T | 0600-0905
40855 Lab | HOL3 | Thompson F | 1.6 | .5 | R | 0700-0820

Learn how to create printed materials with the latest industry software! Take...

CSIS 74 Advanced Photoshop  
Now offered in Morgan Hill and on the main Gilroy campus! Learn the advanced features of Photoshop CS3 and create professional artwork.

CSIS 78 Web Sites with SQL and PHP  
This course covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL.

CRN | Type | Room | Instructor | Hrs. | Units | Days | Begin-End
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40506 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 0945-1105
40508 Lab | HOL3 | Bryson M | 6.0 | 1.0 | MW | 0945-1240
40509 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 1120-1240
40511 Lab | HOL3 | Bryson M | 4.6 | 1.0 | MW | 1120-1245
40854 Lab | HOL3 | Thompson F | 3.3 | 1.0 | R | 0515-0820
40532 Lab | BU110 | Gaffney S | 1.9 | .5 | T | 0600-0735
40533 Lab | BU110 | Gaffney S | 3.3 | 1.0 | T | 0600-0905
40854 Lab | HOL3 | Hampton D | 1.9 | .5 | T | 0600-0735
40855 Lab | HOL3 | Hampton D | 3.3 | 1.0 | T | 0600-0905
40855 Lab | HOL3 | Thompson F | 1.6 | .5 | R | 0700-0820

Learn to design, develop and maintain effective Web sites.

CSIS 85 Web Design I: Dreamweaver  
Now using Dreamweaver CS3

CRN | Type | Room | Instructor | Hrs. | Units | Days | Begin-End
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40506 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 0945-1105
40508 Lab | HOL3 | Bryson M | 6.0 | 1.0 | MW | 0945-1240
40509 Lab | HOL3 | Bryson M | 3.2 | .5 | MW | 1120-1240
40511 Lab | HOL3 | Bryson M | 4.6 | 1.0 | MW | 1120-1245
40854 Lab | HOL3 | Thompson F | 3.3 | 1.0 | R | 0515-0820
40532 Lab | BU110 | Gaffney S | 1.9 | .5 | T | 0600-0735
40533 Lab | BU110 | Gaffney S | 3.3 | 1.0 | T | 0600-0905
40854 Lab | HOL3 | Hampton D | 1.9 | .5 | T | 0600-0735
40855 Lab | HOL3 | Hampton D | 3.3 | 1.0 | T | 0600-0905
40855 Lab | HOL3 | Thompson F | 1.6 | .5 | R | 0700-0820

www.gavilan.edu  Gavilan College 59
CSIS 124  Windows Fundamentals
Transferable: CSU
This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

40546 Lec BU111 Milar E 1.6 1.0 M 0220-0340
40861 Lec MHG8 Hampton D 4.0 1.0 S 0830-1220
40871 Lec HOL3 Litig A 7.8 1.0 MW 0600-0935
40958 Lec HOL3 Hampton D 3.3 1.0 T 0600-0905

CSIS 126  Word Processing - MS Word
Transferable: CSU
This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers, footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

40547 Lec BU111 Milar E 1.6 2.0 M 1250-0210
40848 Lec HOL3 Bryson M 4.6 2.0 MW 1120-0125
40862 Lec MHG8 Hampton D 4.0 2.0 S 0830-1220
40883 Lec HOL3 Mendez F 3.3 2.0 M 0600-0905

CSIS 128  Database - MS Access
Transferable: CSU
Introduction to Microsoft Access, a relational database management software tool. Students will learn to create and manage a database. This course will help prepare students for taking the Access MOS (Microsoft Office User Specialist) exams. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent knowledge.

40496 Lec MHG8 Conrey J 3.3 2.0 W 0600-0905

CSIS 129  Presentation Graphics - MS PowerPoint
Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40849 Lec HOL3 Bryson M 4.6 1.0 MW 0900-1105
40881 Lec BU110 Venable E 1.0
40956 Lec HOL3 Hampton D 3.3 1.0 T 0600-0905
CSIS 182  Operating Systems
Transferable: CSU
This course will survey current computer operating systems such as Microsoft Windows 98, NT, 2000 and XP. Linux will also be covered. Topics include file system management, systems requirements, network systems integration, security, and regular maintenance procedures. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience

CRN Type Room Instructor Hrs. Units Days Begin-End
40557 L/L BU118 Robinson V 4.0 4.0 F 0900-1250
ARR TBA 2.0

CSIS 190  Occupational Work Experience/Computer Science
Transferable: CSU
College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

CRN Type Room Instructor Hrs. Units Days Begin-End
40991 Wk.Ex LI101A Sweeney S 1.0
40992 Wk.Ex LI101A Sweeney S 3.0
40993 Wk.Ex LI101A Sweeney S 2.0
40994 Wk.Ex LI101A Sweeney S 4.0

CSIS 570  Computer Access Evaluation
Transferable: No
This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

40297 Lab Maringer J .5
Make an appointment with the HTC instructor (LI105).

CSIS 571  Computer Assisted Instruction
Transferable: No
This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40298 Lab LI105 Maringer J .5
This is an open entry, open exit course.
40299 Lab LI105 Maringer J 1.0
This is an open entry, open exit course.
40300 Lab LI105 Maringer J 2.0
This is an open entry, open exit course.

CSIS 572  Adaptive Computer Basics
Transferable: No
This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40301 Lab LI105 Maringer J 3.2 1.0 MW 1250-0210

Business/CSIS Degrees & Certificates
Accounting
Bioinformatics
Business Computer Applications
Business Economics
Computer Networking
Computer Programming
General Business
General Office
Medical Office
Programming for the Internet
Real Estate
Scientific Programming
UNIX Operating Systems
Web Page Production Specialist

Consult the Gavilan Catalog for complete information or visit the website at www.gavilan.edu

CSIS 129
Presentation Graphics - MS Powerpoint
1 unit
Also listed as CMUN 129

CSIS 179
Introduction to Information Security
Learn about network security concepts. Prepare for a a job in computer systems and network management.
This course covers security concepts, communications and infrastructure security, basic cryptography, and operational and organizational security.

CSIS 178  APPLIED NETWORKING
CSIS 181  PC HARDWARE
CSIS 182  OPERATING SYSTEMS
PREPARATION FOR A+ CERTIFICATION EXAMS
(Get discounts on Exams)

www.gavilan.edu  Gavilan College
### COSMETOLOGY

#### COS 191A Workplace Skills
Transferable: No  
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.  
41036 Lec BU110 TBA 1.0

#### COS 200 Beginning Cosmetology
Transferable: No  
Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. May be repeated once for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 205.  
40863 L/L COS102 Ramirez G 24.0 12.0 TWRF 0830-0930  
40864 Lab COS102 Hernandez R 30.4 12.0 TWRF 0830-0930

#### COS 201 Intermediate Cosmetology
Transferable: No  
Extended studies and techniques in tinting, bleaching, permanent waving, styling, acrylic nail, pedicuring, chemical straightening, soft perming, waxing, care of skin and make-up. ADVISORY: Satisfactory completion of Cosmetology 200, Eligible for English 250, 260 and Mathematics 205.  
40865 L/L COS102 Ramirez G 30.4 12.0 TWRF 0830-0930  
40866 Lab COS102 Knabb N 30.4 12.0 TWRF 0810-0915

#### COS 202 Advanced Cosmetology
Transferable: No  
Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.  
40867 L/L COS102 Khanna N 30.4 2.0 TWRF 0810-0915  
40969 Lab COS102 Andre M 30.4 4.0 TWRF 0810-0930  
40966 Lab COS102 Khanna N 30.4 .5 TWRF 0810-0930  
40968 Lab COS102 Andre M 30.4 8.0 TWRF 0810-0930  
40967 Lab COS102 Andre M 30.4 4.0 TWRF 0810-0930

#### COS 203 Practicum
Transferable: No  
Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205.  
40867 L/L COS102 Khanna N 30.4 2.0 TWRF 0810-0915  
40969 Lab COS102 Andre M 30.4 4.0 TWRF 0810-0930  
40966 Lab COS102 Khanna N 30.4 .5 TWRF 0810-0930  
40968 Lab COS102 Andre M 30.4 8.0 TWRF 0810-0930  
40967 Lab COS102 Andre M 30.4 4.0 TWRF 0810-0930

#### COS 205 State Board Review
Transferable: No  
State Board exam procedures and standards. ADVISORY: Cosmetology 201.  
40865 Lab COS102 Hernandez R 5.9 2.0 M 0810-0914

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**DIGITAL MEDIA**

#### DM 6 Web Page Authoring I
Transferable: CSU; GAV-GE:E2  
An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.  
40500 Online Howell J 2.0  
01/28/09 - 03/24/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.  
40542 Online Howell J 2.0  
03/24/09 - 05/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.  
Also see online Winter Interession classes (Dates:12/15/08 - 01/22/09 & 01/05/09 - 02/12/09) - pg 32.

#### DM 23 Independent Study
Transferable: CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.  
41041 Ind TBA 1.0  
41042 Ind TBA 2.0

#### DM 60 3D Animation I
Transferable: CSU  
Fundamentals and aesthetics of digital 3D animation, including modeling, animation and rendering. Focus on computer animation tools and techniques including workflow and storyboarding. Builds a solid foundation for developing character animation, architecture walkthroughs, and special-effect sequences. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Any of the following: DM 77, DM 75, DM 76, DM 110, CGD 2, ART 48A, ART 48B, or equivalent.  
40922 L/L LI126 Brownkorbel R 3.0 F 0945-1240  
ARR TBA 2.0

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**Computerized Accounting:** see ACCT 120  
**Construction:** see Industrial Technology (IT)

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**WHAT IS A CRN?**  
CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

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## Digital Media

### DM 61  3D Animation II

**Transferable:** CSU

This class extends animation into character modeling, soundtrack synchronization, advanced shading, lighting, rendering and compositing techniques. May include topics such as particles, dynamics, and scripting. This course has the option of a letter grade or pass/no pass. ADVISORY: DM 60 or equivalent experience.

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### DM 73  Desktop Publishing - Adobe InDesign

**Transferable:** CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create all types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 73. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

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### DM 74  Advanced Photoshop

**Transferable:** CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop’s advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and CSIS 74. ADVISORY: CSIS 75 Photoshop I

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### DM 75  PhotoShop I - Adobe PhotoShop

**Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe PhotoShop. Students learn to scan photographs and manipulate them using PhotoShop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quad tone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

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### DM 76  Digital Illustration

**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### DM 77  Introduction to Digital Media and its Tools

**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and CSIS 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

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### DM 80  Digital Photography

**Transferable:** CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/L or ART 8A or equivalent computer experience.

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### ECONOMICS

#### ECON 1 Principles of Macroeconomics
- **Transferable:** CSU, UC; CSU-GE-2D, IGETC-4B; GAV-GE-B2, B3
- **Description:** Introduction to the principles of macroeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass.
- **ADVISORY:** Eligible for English 1A and Mathematics 233.

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- This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

### ECON 2 Principles of Microeconomics
- **Transferable:** CSU, UC; CSU-GE-2D, IGETC-4B; GAV-GE-B2; CAN-ECON2
- **Description:** Introduction to microeconomic principles and theory; supply, demand; product and factor price determination, resource allocation, costs, revenues, and profits under different competitive situations; international trade; government regulation and taxation. Note: Economics 1 is not a prerequisite for Economics 2. This course has the option of a letter grade or pass/no pass.
- **ADVISORY:** Eligible for English 250, English 250 and Mathematics 233.

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### ECOLE 1 Conservation of Natural Resources
- **Transferable:** CSU, UC; CSU-GE-B2, B3, IGETC-5B; GAV-GE-B2, B3
- **Description:** This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment.
- **ADVISORY:** Eligible for English 250 and English 260.

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### Education: see Child Development
Choose a **THEME** for your English class:

Find the number, by the course section number, that corresponds to a theme below.

1. Explore American consumerism and wild alternatives.
2. Explore the great American classics.
3. Explore how literature can both forge new entry points and maintain existing boundaries between individuals and communities. Focus on images of race, ethnicity, gender and sexuality in classic plays, American poetry and modern fiction.
4. Explore the great literature of the human condition, challenging you to respond to literary art, science fiction, music, tragedy and the joy of life and living.
5. Explore the exciting realm of science and discover who we are, how we got here, and learn about the scientists and explorers who got us here while learning to write with panache, flair and accuracy.
6. Learn to think, to think courageously, to think intelligently and to think for yourself through challenging the pseudoscientific, the paranormal, the make-believe world of nutty beliefs and scams.
7. Investigate urgent social issues through contemporary literature.
8. Take a different look at the wars we all think we know, through the literature and personal accounts of writers such as John Steinbeck, Eve Ensler and Lousi DeBernais.
9. Investigate environmental issues, particularly those connected to what we eat and where we live.
10. First Year Experience: Explore the issues of peace and conflict through reading and writing.
11. Puente: Develop writing skills through an emphasis on Chicano/Latino literature.
12. Develop expository writing skills in response to issues of war and the experiences of soldiers during combat and after they return home.
13. Develop expository writing skills in response to literary works from a rich diversity of cultures.
14. Develop expository writing skills in response to American literary works about “madness” by analyzing memoir, fiction, poems, and film.

The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American/Latino literature. The program also includes a student leadership conference, university visits and mentor/student socials. The program is open to all eligible students. For more information, contact Celia Marquez, Puente Co-Coordinator at 408-848-4807.

**Required:** Complete a program application with the Puente Counselor prior to registration.

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**ENGLISH 1A Composition**

**Transferable:** CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length.

**PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of ‘C’ or better or satisfactory score on the English placement examination.

**Tutorial help is offered for the following classes. See your instructor.**

- **40307 Online Wisdom K 3.0**
  - This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
- **40309 Online Chaffin C 3.0**
  - This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
- **40310 Online Crook E 3.0**
  - This HYBRID lecture/online class will be delivered partially over the Internet. See the online syllabus for details. http://www.gavilan.edu/disted/
- **40311 Lec SS203 Pirani A 3.2 3.0 MW 0810-0930**
- **40312 Lec PB3 Condron D 3.2 3.0 TR 0810-0930**
- **40313 Lec MHG4 Bragger M 3.2 3.0 MW 0810-0930**
- **40314 Lec SS206 Mora G 3.3 3.0 F 0900-1205**
  - Above class meets at Morgan Hill Community site.
- **40315 Lec HOL1 Mora G 3.2 3.0 MW 0230-0350**
  - Above class meets at the Hollister Briggs site.
- **40317 Lec SS205 Lanoie C 3.3 3.0 F 0900-1205**
- **40318 Lec PB3 Salvin C 3.2 3.0 MW 1120-1240**
- **40320 Lec PB3 Hirasuna S 3.2 3.0 TR 1250-0210**
- **40321 Lec SS203 Schessler S 3.2 3.0 MW 1250-0210**
- **40323 Lec SS203 Schessler S 3.2 3.0 MW 0230-0350**
- **40324 Lec SS203 Estrada-Mack T 3.2 3.0 TR 0400-0520**

**PUENTE LEARNING COMMUNITY ENGL 1A CLASS:**

- **40319 Lec SS206 Sandler S 3.2 3.0 TR 1120-1240**
  - Students enrolling in this class will participate in the PUENTE Program. Required: Complete an application with the Puente counselor prior to registration. This class is part of a learning community. Student must also enroll in GUID 1, CRN 40004. See ad on this page.

**Have you met the prerequisite?**

**It’s required!**
ENGL 1B  Composition and Literature
Transferable: CSU, UC, CSU-GE:C, IGETC:3B; GAV-GE:C, CAN:ENGL4
English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. PREREQUISITE: English 1A with a grade of “C” or better.

Tutorial help is offered for the following classes. See your instructor.

40358 Lec  PB14  Smith K  3.2  3.0  MW  0400-0520
40337 Lec  SS203  Osikomiya J  3.3  3.0  F  1100-1205
40340 Lec  SS111  Condon D  3.2  3.0  TR  1120-1240
40342 Lec  HOL5  Salvin C  3.2  3.0  TR  1120-1240
Above class meets at the Hollister Briggs site.

ENGL 1C  Critical Reasoning and Writing
Transferable: CSU, UC, CSU-GE:A3, IGETC:1B; GAV-GE:C
This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and development of the ability to integrate the principles of critical thinking into essay writing. PREREQUISITE: English 1A with a grade of “C” or better.

Tutorial help is offered for the following classes. See your instructor.

40392 Lec  SS214  Richards G  3.3  3.0  W  0630-0935

ENGL 2C  Introduction to Film and Fiction
Transferable: CSU, UC, CSU-GE:C2, IGETC:3B; GAV-GE:C2
This is a literature course in analysis of the novel and film as art forms. The student will read several novels, view the films based on the novels, and discuss the differences in techniques, both orally and in writing. PREREQUISITE: Eligible for English 1A.

ENGL 2J  Mythology
Transferable: CSU, UC, CSU-GE:C2, IGETC:3B; GAV-GE:C2
This course is a survey of myths from around the world, with an emphasis on literary analysis of the myths. The course covers the purposes and types of myths; the development of myths and mythological characters, the recurring elements of mythological structures, the influence of mythology on contemporary texts. PREREQUISITE: Eligible for English 1A.

ENGL 4B  British Literature - 1798 to Present
Transferable: CSU, UC, CSU-GE:C2, IGETC:3B; GAV-GE:C2, CAN:ENGL10, ENGL SEQ B
This course is a study of the masters of British Literature from 1798 to present. In this course we will read and analyze the literature of Blake, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Clough, Hopkins, Rossetti, Bronte, Yeats, Joyce, Woolf, Lawrence, Eliot, and Forster. Note: this course need not be taken in sequence. PREREQUISITE: Eligible for English 1A.

ENGL 9A  Introduction to Creative Writing
Transferable: CSU, UC, CSU-GE:C2, GAV-GE:C2, CAN:ENGL6
This course includes the writing, reading, and critical discussions of various forms of poetry and fiction. PREREQUISITE: Eligible for English 1A.

ENGL 9B  Advanced Creative Writing
Transferable: CSU, UC, CSU-GE:C2, GAV-GE:C2
This class is a continuation of English 9A, with the emphasis shifting to publication. The genre of non-fiction will be the primary focus, but the genres of fiction will also be taught at a more comprehensive level than in English 9A. The process of finding a market for one’s work will be followed step by step. The class may compile and publish “Soaring”, Gavilan’s literary magazine, each spring semester. PREREQUISITE: English 9A with a grade of credit or C or better.

ENGL 9C  Poetry Writing
Transferable: CSU, UC, CSU-GE:C2, GAV-GE:C2
This class is a literature course in analysis of the novel and film as art forms. The student will read several novels, view the films based on the novels, and discuss the difference in techniques, both orally and in writing. PREREQUISITE: Eligible for English 1A.

ENGL 12A  Tutoring Writers: Training/Theory & Practice
Transferable: CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing to be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.

Brush Up your Software Skills
Most Computer Applications classes are repeatable.
ENGL 12B  Tutoring Writers: Training/Theory & Practice
Transferable: CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.
40389  Lec  LI120  Smith K  1.8  1.0  M  0230-0400

ENGL 12C  Tutoring Writers: Training/Theory & Practice
Transferable: CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.
40392  Lec  LI120  Smith K  1.8  1.0  M  0230-0400

ENGL 12D  Tutoring Writers: Training, Theory & Practice
Transferable: CSU
Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.
40393  Lec  LI120  Smith K  1.8  1.0  M  0230-0400

ENGL 23  Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.
40412  Ind  LI120  Smith K  2.0
40413  Ind  LI120  Smith K  1.0
40482  Ind  SS109  Warren K  1.0
40483  Ind  SS109  Warren K  2.0

ENGL 250  Practical Writing
Transferable: No; GAV-GE:A2
This course covers writing clear, correct, effective essays and learning preliminary research skills. PREREQUISITE: English 440 or ESL 563 with a grade of ‘C’ or better or satisfactory score on the English placement examination.

Tutorial help is offered for the following classes. See your instructor.
40415  Lec  PB3  Sandler S  3.2  3.0  MW  0810-0930
Lab  LI120  Sandler S  1.0  T  0810-0900
This service learning course section involves community work
40417  Lec  PB3  Sandler S  3.2  3.0  MW  0810-0930
Lab  LI120  Sandler S  1.0  R  0810-0900
This service learning course section involves community work
40420  Lec  PB14  Osikomaiya J  3.2  3.0  TR  0810-0930
Lab  LI120  Osikomaiya J  1.0  F  0810-0900
40421  Lec  PB14  Osikomaiya J  3.2  3.0  TR  0810-0930
Lab  LI120  Osikomaiya J  1.0  F  0910-1000
40422  Lec  PB3  Salvin C  3.2  3.0  MW  0945-1105
Lab  LI120  Salvin C  1.0  M  0845-0935
40423  Lec  PB3  Salvin C  3.2  3.0  MW  0945-1105
Lab  LI120  Salvin C  1.0  W  0845-0935

ENGL 2C  Practical Writing
Transferable: No; GAV-GE:A2
This course covers writing clear, correct, effective essays and learning preliminary research skills. PREREQUISITE: English 440 or ESL 563 with a grade of ‘C’ or better or satisfactory score on the English placement examination.

Tutorial help is offered for the following classes. See your instructor.
40362  Day  6:30 pm - 9:35 pm
Instructor - Grant Richards

ENGL 2J  Mythology
CRN #40363  Tu/Th, 11:20 am - 12:40 pm
Instructor: Karen Warren

An exploration of figures and themes from world mythologies, from classical times to the present

Transferable to UC and CSU.
Satisfies the Humanities requirement under both the CSU and IGETC GE patterns.

ENGL 4B  British Literature
CRN #40371  MW  11:20 am - 12:40 pm
Instructor: Scott Sandler

This class can fulfill your IGETC humanities transfer requirement.
ENGLISH COMPOSITION AND READING COURSE SEQUENCE

Basic Reading

- ESL 562
- ENGL 260 (formerly ENG 430)

Prerequisite for ENGL 1A
Required for AA/AS degree

Transfer Level

ENGL 1A
May be required for some Gavilan majors
Required for CSU & UC

ENGL 1B
Highly recommended (Required for CSU)

ENGL 1C / PHIL 4
Required for CSU & UC

Be Aware
You MAY NOT take courses that overlap (courses that meet at the same day and time)!
ENGLISH

ENGL 260  Preparation for College Reading
Transferable: No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills.
PREREQUISITE: Completion of English 420 or ESL 562 with a grade of "C" or better or Assessment recommendation.

Tutorial help is offered for the following classes. See your instructor.

<table>
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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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FIRST YEAR EXPERIENCE ENGL 260 CLASSES:

ENGL 420  Reading Improvement
Transferable: No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination.

Tutorial help is offered for the following classes. See your instructor.

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<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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Cooperative Work Experience

Cooperative Work Experience is available to day, evening, full-time and part-time students.

If your job or volunteer work is directly related to your education or occupational goals sign up for:

CWE 190: Occupation Work Experience Education

If your job or volunteer work is not directly related to your educational goals sign up for:

CWE 192: General Work Experience Education

Call 408-846-4993 for more information.

Creative Writing classes allow students to express themselves through writing in a variety of modes: fiction, poetry, drama, and creative non-fiction.
Students will work both individually and in collaborative group activities, as well as respond to each other’s work through supportive classroom workshops.
Over the course of the semester, students will generate enough material to create a portfolio of their own work.

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<th>Hrs.</th>
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</table>

This class fulfills your CSU humanities transfer requirement.

Get College Credit for Working or Volunteering!

Don’t forget

A counselor’s signature is required if you take over 17.99 units (spring/fall) or over 5.99 units (summer).
You do not need a counselor’s signature to register for a class with a prerequisite that was successfully completed at Gavilan.
ENGL 420 Reading Improvement continued

FIRST YEAR EXPERIENCE ENGL 420 CLASSES:

40462 Lec PB14 Warren K 3.2 3.0 MW 0945-1105
Lab SS216 Warren K 1.0 T 0945-1035
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 440, #40471

40463 Lec PB14 Warren K 3.2 3.0 MW 0945-1105
Lab SS216 Warren K 1.0 R 0945-1035
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 440, #40472

ENGL 439 Basic Grammar and Reading
Transferable: No
This is a remediation course introducing basic reading and writing strategies, as well as study skills. Group and individual instruction will be used to build vocabulary, increase reading comprehension, develop study skills, and apply basic grammar to writing. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination. Tutorial help is offered for this class. See your instructor.

ENGL 440 Basic Writing
Transferable: No
This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination. Tutorial help is offered for the following classes. See your instructor.

ENGL 250 Practical Writing

40435 Lec PB3 Gatewood J 3.2 3.0 TR 1120-1240
ENGL 260 Preparation for College Reading

40447 Lec PB3 Hooper J 3.2 3.0 TR 1120-1240

ENGL 250 Practical Writing

40431 Lec PB14 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 R 0230-0320

ENGL 260 Preparation for College Reading

40450 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

ENGL 250 Practical Writing

40430 Lec PB14 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 T 1250-0140

ENGL 260 Preparation for College Reading

40449 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to www.gavilan.edu and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.

Mark your calendars! This semester we are also offering two Friday First Year Seminars from 1-3:30 February 20 and March 27.

The following classes are part of a First Year Experience learning community. You must enroll in both courses.

ENGL 260 Preparation for College Reading

40446 Lec PB3 Hooper J 3.2 3.0 TR 1120-1240

or

40447 Lec PB3 Hooper J 3.2 3.0 TR 1120-1240

enrollment.

ENGL 250 Practical Writing

40432 Lec PB14 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 R 0230-0320

ENGL 260 Preparation for College Reading

40450 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

or

40451 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

ENGL 250 Practical Writing

40434 Lec PB3 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 R 1250-0140

ENGL 260 Preparation for College Reading

40449 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

or

40450 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210

ENGL 250 Practical Writing

40433 Lec PB2 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 R 1250-0140

ENGL 260 Preparation for College Reading

40448 Lec PB2 Hooper J 3.2 3.0 TR 1120-1240

or

40449 Lec PB2 Hooper J 3.2 3.0 TR 1120-1240

ENGL 250 Practical Writing

40433 Lec PB2 Gatewood J 3.2 3.0 TR 1120-1240
Lab LI120 Gatewood J 1.0 R 1250-0140

ENGL 260 Preparation for College Reading

40448 Lec PB2 Hooper J 3.2 3.0 TR 1120-1240

or

40449 Lec PB2 Hooper J 3.2 3.0 TR 1120-1240

40466 L/L SS111 White S 3.2 4.0 MW 0945-1105
L/L SS111 White S 3.3 F 0900-1205
Tutorial help is offered for this class. See your instructor.
FIRST YEAR EXPERIENCE cont.

Is this your first year at Gavilan? Looking for a community of people like you? Then this learning community program is specially designed for you. The first year of college can be challenging for many students. By studying and working together with your classmates and instructors, in this program you’ll develop a strong network of support to help you succeed. You’ll improve your reading and writing skills and also explore options for majors, transferring, and careers. Building a strong foundation in your first year will put you on the road to success throughout your college experience.

The Program: Students will take reading and writing together because these skills are needed to succeed in college classes.

The following classes are part of a First Year Experience learning community. You must enroll in both courses.

ENGL 420 Reading Improvement
40462 Lec PB14 Warren K 3.2 3.0 MW 0945-1105
Lab SS216 Warren K 1.0 T 0945-1035

ENGL 440 Basic Writing
40471 Lec PB14 Warren K 3.2 3.0 MW 1120-1240
Lab LI120 Warren K 1.0 M 1250-0140

or

ENGL 420 Reading Improvement
40463 Lec PB14 Warren K 3.2 3.0 MW 0945-1105
Lab SS216 Warren K 1.0 R 0945-1035

and

ENGL 440 Basic Writing
40472 Lec PB14 Warren K 3.2 3.0 MW 1120-1240
Lab LI120 Warren K 1.0 W 1250-0140

ESL 501 Survival ESL I
Transferable: No
This is a course in survival English for students with little or no oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL assessment recommendation

40117 L/L HOL6 Howell J 8.4 6.0 MWF 0810-1040
L/L HOL6 Howell J 1.6 T 0810-0930
Above class meets at the Hollister Briggs site.

ESL 502 Survival ESL II
Transferable: No
This is a second course in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL 501 or ESL 501A and 501B or ESL assessment recommendation

40118 L/L HOL4 Maxwell K 10.0 6.0 MTWRF 0910-1105
Above class meets at the Hollister Briggs site.

ESL 503 Survival ESL III
Transferable: No
This is a third course in survival English for students with beginning oral or written English competency. It will reinforce basic skills learned and continue to develop vocabulary and ease of communication in life skill areas such as the family, the larger community, health, employment, and leisure activities. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL 502 or ESL 502A and ESL 502B or ESL assessment recommendation

40148 L/L HOL4 TBA 10.0 6.0 MTWRF 1115-0110
Above class meets at the Hollister Briggs site.

ESL 510A Basic ESL I
Transferable: No
This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. This is a pass/no pass course. ADVISORY: ESL Assessment Recommendation.

40119 L/L CJ500 Polizzotto J 9.0 9.0 MTWRF TBA
40120 L/L CJ500 Campbell K 9.0 9.0 MTWRF TBA

The Final Word!
Look for the Final Exams schedule on page 105 of this schedule.
# Spring 2009

## ESL 510B Basic ESL II

**Transferable:** No  
This course is a continuation of ESL 510A. This is an intensive, integrated-skills program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue learning to use the structures of English with increasing accuracy, while gaining further basic life skills. This is a pass/no pass course. ADVISORY: ESL 510A or ESL assessment recommendation.

<table>
<thead>
<tr>
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<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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</table>

## ESL 521 Beginning ESL Listening/Speaking

**Transferable:** No  
This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

<table>
<thead>
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<th>CRN</th>
<th>Type</th>
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## ESL 522 Beginning ESL Reading/Vocabulary

**Transferable:** No  
This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 522.

<table>
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<tr>
<th>CRN</th>
<th>Type</th>
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## ESL 523 Beginning ESL Grammar/Writing

**Transferable:** No  
This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and 522.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
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</table>

## ESL 528 Integrated Speaking/Listening I

**Transferable:** No  
This is the first in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of beginning ESL students. Activities, which include listening exercises, role-play, pair work, small and large group discussions, interviews, oral presentations and pronunciation drills (focusing on English sounds and rhythm), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals, as well. PREREQUISITE: ESL 510B or ESL 531 or ESL Assessment recommendation.

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<th>Type</th>
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## ESL 531 Intermediate ESL Listening/Speaking I

**Transferable:** No  
In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. ADVISORY: ESL 521 or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
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## ESL 532 Intermediate ESL Reading/Vocabulary I

**Transferable:** No  
This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 522 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 531 and 533.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
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## ESL 533 Intermediate ESL Grammar/Writing I

**Transferable:** No  
This course involves the practice and refinement of sentence and paragraph structures, skills and punctuation. Students will learn basic use of the computer as a writing tool. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and ESL 532.

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## ESL 541 Intermediate ESL Listening/Speaking II

**Transferable:** No  
This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. ADVISORY: ESL 531 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 542 and 543.

<table>
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<th>Type</th>
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## ESL 542 Intermediate ESL Reading/Vocabulary II

**Transferable:** No  
This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. ADVISORY: ESL 532 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

<table>
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<th>CRN</th>
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## ESL 543 Intermediate ESL Grammar/Writing II

**Transferable:** No  
This course is a continuation of ESL 542. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and ESL 542.

<table>
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<th>CRN</th>
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## ESL 552 Advanced ESL Reading/Vocabulary I

**Transferable:** No  
This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. ADVISORY: ESL 542 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 553 and/or ESL 555.

<table>
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<tr>
<th>CRN</th>
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## ESL 553 Advanced ESL Composition I

**Transferable:** No  
This course is a composition course for ESL students that develops college composition skills through a review of the parts and elements of the English paragraph and an introduction to the essay form. The course focuses on the development of a paragraph and expands to the writing of multiple paragraphs in an essay. Basic rhetorical patterns and methods of organization are covered using the multiple-draft approach to writing. PREREQUISITE: ESL 543 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 554.

<table>
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<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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Gavilan College | www.gavilan.edu
FRNH 1B  Elementary French

CRN 40675
Monday-Thursday
2:30-3:55 pm
Instructor: Mary Ann Sanidad

This course satisfies the general education Humanities (Area C-2) requirement under the AA/AS Degree, the CSU-GE Breadth pattern, and the language requirement for UC.
Prerequisite: French 1A or equivalent.

Overview of ESL Courses

Non Credit

Life Skills
ESL 777  ESL 778

Vocational
VESL  ESL 704A/B

To move from noncredit to credit ESL classes students must take an ESL assessment.

Credit

Survival Track

ESL 501  Basic  510A
ESL 502  510B
ESL 503  Beginning  521 L/S  522R  523GW

Academic Track

Intermediate I  531 L/S  532R  533GW
Intermediate II  541 L/S  542R  543GW
Advanced I  552R  553W  554G
Advanced II  561 L/S  562R  563W  564G

Supplementary ESL Courses:

ESL 546  Intro Computers/ESL
ESL 556  Intro Competency/ESL
ESL 581  Pronunciation I
ESL 582  Pronunciation II
ESL 584  Culture through Film
ESL 585  Editing for ESL Writers

Programs

Academic Programs:
VESL  ESL 704A/B

Vocational Programs:

www.gavilan.edu  ▶  Gavilan College  75
## GEOGRAPHY

### GEOG 1 Physical Geography
**Transferable:** CSU, UC; CSU-GE:B1, B3; IGETC:5A; GAV-GE:B1, B3; CAN-GEOL2
An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. ADVISORY: Eligible for English 250 and English 260.

<table>
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<tr>
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<th>Type</th>
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Above class meets at the Hollister Briggs site.

### GEOL 1 Introduction to Geology
**Transferable:** CSU, UC; CSU-GE:B1, B3; IGETC:5A; GAV-GE:B1, B3; CAN-GEOL2
A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. ADVISORY: Eligible for English 250 and English 260.

<table>
<thead>
<tr>
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<th>Type</th>
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## GUIDANCE

### GUID 1 Self-Assessment and Career Development
**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2
This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. ADVISORY: Eligible for English 250 and English 260. $12 fee will be charged for career assessment materials.

<table>
<thead>
<tr>
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<th>Type</th>
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

<table>
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<th>Type</th>
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Above class meets at the Hollister Briggs site.

Above class meets at Morgan Hill Community site.

### GUID 22 Field Work and Service
**Transferable:** CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be signed and filed with the supervisor. Contact the Disability Resource Center (DRC) Office.

<table>
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<th>Type</th>
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### GU 28 Tutoring Techniques
**Transferable:** CSU
This course is designed to train students in effective tutoring skills, introduction to how people learn, teaching to modalities, and techniques of working with student anxiety. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250.

<table>
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<tr>
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Above class meets at Morgan Hill Community site.

<table>
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</table>

This course is part of a learning community.

### GUID 29 Tutoring Lab
**Transferable:** CSU
This course will allow students to gain valuable experience in the field of teaching. Students will practice the skills they have learned in Guidance 28. Guidance 29 may be repeated for a maximum of 2.0 units per semester and a maximum course total of 8.0 units. This is a pass/no pass course. ADVISORY: Completion of, or concurrent enrollment in Guidance 28.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
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### GUID 191A Workplace Skills
**Transferable:** CSU
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

<table>
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<th>Hrs.</th>
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### GUID 191B Workplace Skills
**Transferable:** CSU
Workplace Skills teaches skills vital to workplace success. The topic for 191B is team building. Need not be taken in sequence. This is a pass/no pass course.

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### GUID 250 Supervised Tutoring
**Transferable:** No
Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-on-one or small group tutorial. Guid 250 is a non-credit class and will not appear on a student’s transcript.

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<tr>
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Above class meets at the Hollister Briggs site.

## Classroom Locations:
Refer to "How to Use This Schedule" on page 5.
GUID 530  Job Readiness
Transferable: No
This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

CRN 40288 Lec APE120/121 Franklin L 3.2 3.0 TR 0945-1105

GUID 557  Learning Skills Assessment
Transferable: No
This course provides an assessment of the students' cognitive/perceptual abilities and basic skills academic achievement. The assessment results are used to determine the students' eligibility for Learning Disabilities Services, to develop individual educational plans, and/or to improve the students' understanding of their own learning strengths and weaknesses. The assessment is conducted on a one-to-one basis by appointment. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

CRN 40289 Lab LI117 Burgman L 0.5
Overson R
Open Entry-Open Exit. Make an appointment with the Disability Resource Center (DRC) Office.

GUID 558  Learning Skills Laboratory
Transferable: No
The Learning Skills Laboratory is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. Units earned do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

CRN 40290 Lab LI116 Overson R 0.5
Burgman L
Open Entry-Open Exit

CRN 40291 Lab LI116 Overson R 1.0
Burgman L
Open Entry-Open Exit

CRN 40292 Lab LI116 Overson R 2.0
Burgman L
Open Entry-Open Exit

GUID 561  Writing Skills
Transferable: No
This course is designed to teach basic writing skills to students who have demonstrated difficulty mastering written language and who are eligible to receive Learning Disability Services. Material is presented in a concrete, multi-sensory manner, and the class includes opportunity for immediate practice, repetition, and review. The course content includes grammar, sentence structure, and punctuation. Units earned do not count toward the associate degree and/or certificate requirements. This course has the option of a letter grade or pass/no pass. ADVISORY: Completion of Guidance 557 or demonstrated deficit in written language achievement. Recommended for students with verified learning disability.

CRN 40293 L/L BU117 Maringer J 2.0 1.0 TR 1120-1240

GUID 562  Directed Study Lab in Arithmetic
Transferable: No
This course is designed for students who have demonstrated difficulty in mastering arithmetic and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 400. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. Units earned do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 400. ADVISORY: Completion of GUID 557 and/or a demonstrated deficit in arithmetic. Recommended for students with verified learning disability.

CRN 40294 Lab SS216 Burgman L 3.2 1.0 TR 1120-1240

The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American/Latino literature. The program also includes a student leadership conference, university visits and mentor/student socials. The program is open to all eligible students. For more information, call Celia Marquez, Puente Co-Coordinator at 408-848-4807.

Required: Complete a program application with the Puente Counselor prior to registration.

ENGL1A CRN 40319 SS206 Sandler S TuTh 1120A-1240P

GUID 1 CRN 40004 CH101 Marquez C MW 1120A-1240P
Students will need to complete 10 hours of mentoring.
**GUID 563A Directed Study Lab in Algebra**

Transferable: No
This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205A. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 205A is required. ADVISORY: Completion of GUID 557 or demonstrated deficit in mathematics. Recommended for students with verified learning disability.

CRN 40868 Lab APE120/121 Overson R 3.2 1.0 MW 0945-1105 ARR TBA

**GUID 563B Directed Study Lab in Algebra**

Transferable: No
This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 205B is required. ADVISORY: Completion of GUID 557 or demonstrated deficit in mathematics. Recommended for students with verified learning disability.

CRN 40295 Lab APE120/121 Overson R 3.2 1.0 MW 1120-1240 ARR TBA

**GUID 564 Directed Study Lab in Pre-Algebra**

Transferable: No
This course is designed for students who are eligible to receive Learning Disability Services and/or who have demonstrated difficulty in mastering pre-algebra. The course content parallels Mathematics 402. The material is presented in a concrete, multi-sensory manner, and the lab environment allows opportunity for immediate practice questions, repetition and review. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Eligible for English 250 and English 260.

CRN 40296 Lab BU117 Burgman L 3.2 1.0 MW 1120-1240

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**HE 1 Health Education**

Transferable: CSU, UC; CSU-GE:2; GAV-GE:2
This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

CRN 40826 Lec LS106 Dodd S 3.2 3.0 TR 0945-1105
CRN 40828 Online Quatre S 3.0 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.
CRN 40829 Online Quatre S 3.0 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**HE 2 Human Sexuality**

Transferable: CSU, UC; CSU-GE:2; GAV-GE:2
Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892). ADVISORY: Eligible for English 250 and English 260.

CRN 40830 Lec LS106 Logan C 3.2 3.0 MW 0945-1105
CRN 40831 Online Quatre S 3.0 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

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**HIST 1 United States History through Reconstruction**

Transferable: CU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST8, HIST SEQ B
History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation’s development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

CRN 40048 Lec MGH12 Mohser C 3.2 3.0 MW 0810-0930 Above class meets at Morgan Hill Community site.
CRN 40049 Lec SS210 Luna E 3.2 3.0 MW 0945-1105 Above class meets at SS210.
CRN 40050 Lec SS214 Luna E 3.2 3.0 MW 1250-0210 Above class meets at the Hollister Briggs site.
CRN 40051 Lec HOL5 Luna E 3.3 3.0 T 0900-0905 Above class meets at the Hollister Briggs site.
CRN 40053 Lec MGH4 Mohser C 3.3 3.0 W 0600-0905 Above class meets at Morgan Hill Community site.
CRN 40129 Online Guardino L 3.0 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**HIST 2 United States History Reconstruction to the Present**

Transferable: CU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B
History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation’s development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

CRN 40054 Lec SS210 Guardino L 3.3 3.0 F 0810-1115 Above class meets at Morgan Hill Community site.
CRN 40056 Lec MGH12 Mohser C 3.2 3.0 MW 1120-1240 Above class meets at Morgan Hill Community site.
CRN 40057 Lec SS210 Harper L 3.2 3.0 MW 0810-1115 Above class meets at Morgan Hill Community site.
CRN 40058 Lec SS214 Harper L 3.2 3.0 TR 0945-1105 Above class meets at Morgan Hill Community site.
CRN 40064 Lec SS210 Luna E 3.2 3.0 TR 1250-0210 Above class meets at Morgan Hill Community site.
CRN 40065 Lec SS210 Harper L 3.3 3.0 R 0600-0905 Above class meets at Morgan Hill Community site.

**HIST 4A History of World Societies, Before 1500**

Transferable: CU, UC; CSU-GE:C2, D6, IGETC:3B; 4F; GAV-GE:C2, D2
A study of major elements in the development of and interactions between world societies, from the first organization of community to the dawn of the Renaissance. Students will comparatively analyze social, cultural, geographic, economic, demographic, technological, environmental, and political developments that moved humans from nomadic to agrarian-technological and urban lives. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

CRN 40066 Lec SS110 Harper L 3.2 3.0 MW 1120-1240 Above class meets at the Hollister Briggs site.

**HIST 5 Women’s Lives in Early United States History**

Transferable: CU, UC; CSU-GE:C2, D4, D6, IGETC:3B, 4F; GAV-GE:C2, D1, D2, F
This survey course begins with pre-contact peoples and extends to the end of the nineteenth century. The class examines the construction of womanhood through United States history, and the effects of gender, ethnicity, class, and sexual orientation upon women’s experiences. Students will study the contributions of various individual women and groups of women in creating the modern United States, and will analyze social, political, economic, and cultural forces affecting women to both join and resist movements for social change. Students will also learn to apply contemporary feminist theory to traditional historical approaches. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

CRN 40067 Lec SS205 Guardino L 3.3 3.0 T 0600-0905 Above class meets at Morgan Hill Community site.

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**Health Education**

Transferable: CSU, UC; CSU-GE:2; GAV-GE:2
Guidance
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

**HIST 7B  History of Western Civilization**  
Transferrable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F  
A study of major elements in western heritage from Renaissance Europe to the present. Emphasis is on ideas, attitudes and institutions basic to western civilization of enduring interest. ADVISORY: Eligible for English 250 and English 260.  
40068  Lec  SS205  KierD  3.2  3.0  TR  0810-0930

**HIST 12  Cultural History of the Mexican American**  
Transferrable: CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F  
The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican, and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.  
40070  Lec  SS210  LunaE  3.2  3.0  TR  1120-1240

**HIST 21  Ancient Americas: A History through Art**  
Transferrable: CSU, UC; CSU-GE:C1, C2, IGETC:3A; GAV-GE:C1, C2  
A critical survey of history through the arts of pre-Columbian natives of North, Central and South America. The course will cover major societies and events from the appearance of major civilizations through the initial colonization efforts of European nations.  
Due to the distinct history of the Americas, this course uses the arts - architecture, sculpture, ceramics and painting, among others - of ancient societies as a primary source material. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250.  
40839  Lec  SS214  TBA  3.3  3.0  M  0600-0905

**HUM 4  Introduction to American Cinema**  
Transferrable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2  
This introductory course in film studies is a survey of the American film industry as an art form, as an industry, and as a system of representation and communication. The course explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America’s national self-image. ADVISORY: English 440  
40477  Online  RichardsG  3.0  
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**HUM 10  Approaches to Contemporary Film**  
Transferrable: CSU, UC; CSU-GE:C1, C2, IGETC:3B; GAV-GE:C1, C2  
Approaches to Contemporary Film examines theories of film criticism as they apply to films from 1960 to the present. Students learn technical, visual, classical, historical, cultural, ideological, and aesthetic approaches to film and sample from a representative list of foreign and domestic movies. Special emphasis is given to new voices from non-American sources and to emerging categories such as: Musical, War, Film Noir, Western, Comedy, Adventure, Fantasy/Horror, Silent, Suspense & Intrigue.  
All work performed by students supervised by instructors. Discounts not applicable to daily specials, special color, special perms or any service under $6.00.  
40478  Lec  SS210  LunaE  3.2  3.0  MW  1120-1240

**HUM 23  Independent Study**  
Transferrable: CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.  
40480  Ind  PB11  RichardsG  1.0
40481  Ind  PB11  RichardsG  2.0
**INDUSTRIAL TECHNOLOGY**

**IT 115  Industrial Safety**
Transferable: CSU
This course is an introduction to the construction industry. It will cover the basic skill sets required to earn an entry-level position in various trades in construction. Students will learn basic math, vocabulary, blue print reading and safety skills along with the soft skills required to gain employment. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

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<th>Units</th>
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**JOUR 18A Working on the Newspaper**
Transferable: CSU; GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18A.

<table>
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**JOUR 18B Working on the Newspaper**
Transferable: CSU; GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18B.

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**JOUR 18C Working on the Newspaper**
Transferable: CSU; GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18C.

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**JOUR 18D Working on the Newspaper**
Transferable: CSU; GAV-GE:C1
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18D.

<table>
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<th>Instructor</th>
<th>Hrs.</th>
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<tr>
<td>40691</td>
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<td>Janes J</td>
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<td>MW</td>
<td>0230-0455</td>
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</table>

**JOUR 22 Field Work and Service**
Transferable: CSU; GAV-GE:C1
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

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<th>CRN</th>
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<td>1.0</td>
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</table>

**JOUR 23 Independent Study**
Transferable: CSU; GAV-GE:C1
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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CRN  | Type  | Room  | Instructor | Hrs. | Units | Days | Begin-End
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**JOUR 190 Occupational Work Experience/Journalism**  
Transferable: CSU  
The application of learned theory, knowledge, and skills to a practical job setting related to the student’s educational/occupational goal. Employment must be directly related to the student’s college educational/occupational goal. Periodic interviews of the students and employers, or their representatives will be required. Each student shall be assisted in the development of individualized performance objectives, toward which the learning experience shall be directed. REQUIRED: Enrollment in a minimum of seven (7) units, including Cooperative Work Experience, during regular semesters; enrollment in at least one other class in summer session.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 pm in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at 408-848-4813 for more information.

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**JAPANESE**

**JPN 1A Elementary Japanese**  
Transferable: CSU, UC, CSU-GE:C2, GAV-GE:C2  
Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

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</table>

**JPN 1B Elementary Japanese**  
Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.

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<th>Type</th>
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<td>5.0</td>
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<td>0230-0455</td>
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</table>

**JPN 23 Independent Study**  
Transferable: CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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</tbody>
</table>

**JPA Fire Technology & JPA Law Enforcement**  
see ad below:

**Careers in**

- Law Enforcement • Fire Technology
- Probation Officer • Dispatcher
- Corrections Officer • Juvenile Hall Counselor

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the schedules of regular college classes. For more information call 408-270-6458.

**IT 115 Industrial Safety**  
Thursday evenings, 6:00 -9:05 pm  
CRN 41005

**Learn:**
- Entry level math
- Field related vocabulary
- Safety skills

To take this class for Gavilan credit, register in person or online. For information about ROP noncredit registration call 408-848-4816.

**JOUR 10 Mass Media & Society**

What impact do mass media have on our society and on our world?

**JOUR 18A-D Working on the Newspaper**

Become a staff member of The Gavilan Press, Gavilan’s independent student newspaper, in print and online!
CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

LIB 6  Web Page Authoring I
Transferable: CSU, GAV-GE2
A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CIS 6 and DM 6. ADVISORY: CIS 1 or CIS 2 or CIS/LIB 3 advised.

40501  Online  Howell J  2.0
03/28/09 - 03/24/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40543  Online  Howell J  2.0
03/24/09 - 05/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

LIB 140  Online Health Research
Transferable: CSU
A beginning course on how to find reliable and current health-related information, using the internet and other electronic resources. This course is also listed as AH 140.

40541  Online  Meader S  2.0
03/19/09 - 05/20/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Also see online Winter Intersession classes (Dates: 12/15/08 - 01/22/09 & 01/05/09 - 02/12/09) - pg 33.

MGMT 102  Retail Management
Transferable: CSU
Principles and practices used in management of retail businesses such as foods, motels, service stations, and direct channels. Includes site selection, layout, organization, staffing, positioning, customer service, promotional techniques, and all aspects of the critical buying function. ADVISORY: Eligible for English 250 and English 260.

41092  Lec  LS106  Kurtz S  3.3  3.0  W  0600-0905

MARKETING

MKTG 100  Principles of Marketing
Transferable: CSU
An introduction to the economic and social problems involved with moving goods and services from the producer to the consumer. This course covers topics such as marketing institutions, channels of distribution, pricing, and government relationships. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40896  Lec  MHG4  Taylor J  3.0  3.0  U  0400-0700
Above class meets at Morgan Hill Community site.

The Final Word!
Look for the Final Exams schedule on page 105 of this schedule.
**MATH 6  Calculus for Business/Social Science**

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATHT4

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. PREREQUISITE: Mathematics 233 with a grade of ‘C’ or better.

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<tr>
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<td>3.0</td>
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</table>

Tutorial help is offered for this class. See your instructor.

**MATH 7  Finite Mathematics**

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATHT2

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. PREREQUISITE: Mathematics 233 with a grade of ‘C’ or better.

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<td>3.0</td>
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<td>1250-0210</td>
</tr>
</tbody>
</table>

Tutorial help is offered for this class. See your instructor.

**MATH 8A  First Half of Precalculus**

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. PREREQUISITE: Mathematics 233 with a grade of ‘C’ or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

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Tutorial help is offered for this class. See your instructor.

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<th>CRN</th>
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<td>4.0</td>
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<td>0600-0805</td>
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Tutorial help is offered for this class. See your instructor.

**MATH 8B  Second Half of Precalculus**

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. PREREQUISITE: Mathematics 8A with a grade of ‘C’ or better. ADVISORY: Math 208 Survey of Practical Geometry.

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<td>MWF</td>
<td>1250-0200</td>
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Tutorial help is offered for this class. See your instructor.

**MATH 14  Math for the Liberal Arts**

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Survey of selected topics from contemporary mathematics to introduce the student to mathematical thinking for the non-specialist. Topics include systems of numeration, algebraic modeling, linear programming, trigonometry, math of finance, probability and statistics, and an introduction to calculus. PREREQUISITE: Math 233 with a grade of ‘C’ or better.

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<td>3.3</td>
<td>3.0</td>
<td>T</td>
<td>0600-0905</td>
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</table>

Tutorial help is offered for this class. See your instructor.

**MATH 201B  Math for Science and Engineering**

Transferable: No

This course will provide a combination of math study skills, introduction to scientific equipment and technology for mathematics, collection and analysis of data from various branches of science, one or more field trips, investigation of science careers and program choices at the transfer level. COREQUISITE: Enrollment in appropriate section of Math 233 which is part of a learning community.

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<td>0920-1010</td>
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</table>

Tutorial help is offered for this class. See your instructor.

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**NEW PROGRAM**

**Retail Management Certificate** Coming Soon! (pending approval)

The certificate is composed of ten courses which may be offered in a combination of face to face and distance learning formats. Future courses include:

- Principles of Marketing
- Introduction to Supervision
- Management Techniques
- Human Resources Management
- Leadership/Human Relations in Business

**MKTG 100 - Principles of Marketing** is the first course in the certificate.

CRN 40896  Sunday  4-7 pm  in Morgan Hill

Contact the office of Technical and Public Services at 408-848-4719 for additional information.

---

**Gavilan College**

**MATH LAB**

**PH101**

**FREE TUTORING!**

**Services for Gavilan Students:**

**Free Tutoring for MATH**

Free Computer Assistance

For daily schedule or for free Math downloads, check our website - http://www.gavilan.edu/math/mathlab/index.html/

Staffed by the Math Department

---

**Rho Alpha Mu**

**HONOR SOCIETY**

Gain eligibility for special scholarships and awards!

Meet other honors students!

Serve the community!

(408) 846-4947

Must have a GPA of at least 3.0 for twelve units.

Incoming freshmen with GPA of at least 3.5 in HS
Don't go to the wrong city
MHG = Morgan Hill Community Center site
HOL = Hollister Briggs Building site

Don't forget
A counselor's signature is required if you take over 17.99 units (spring/fall) or over 5.99 units (summer).
You do not need a counselor's signature to register for a class with a prerequisite that was successfully completed at Gavilan.
MATH 233B Second Half of Intermediate Algebra

Transferable: No

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; the various methods of solving quadratic equations and inequalities; graphing quadratic functions; and working with exponential and logarithmic functions, equations and expressions. PREREQUISITE: Completion of MATH 233A with a grade of 'C' or better.

Tutorial help is offered for the following classes. See your instructor.

40262 Lec SS206 Kim D 4.2 2.5 MWF 1120-1230
Two additional hours per week of tutoring from an on-campus source required in this course.

40263 Lec LS101 Grover M 4.6 2.5 TR 0600-0805
Two additional hours per week of tutoring from an on-campus source required in this course.

MATH 400 Elements of Arithmetic

Transferable: No

Essential arithmetic operations, whole numbers, integers, fractions, decimals, ratio, proportion, percent, applications of arithmetic, and critical thinking, as well as math-specific study skills. Units earned in this course do not count toward the associate degree and/or other certain certificate requirements.

Tutorial help is offered for the following classes. See your instructor.

40264 Lec LS103 Dunn M 3.2 3.0 MW 0810-0930
Lab LS103 Dunn M 1.0 F 0810-0900

40265 Lec LS102 Dachkova E 3.2 3.0 TR 0945-1105
Lab LS102 Dachkova E 1.0 F 0945-1035

40266 L/L SS206 Arid A 4.6 3.0 MW 0600-0805

MATH 402 Pre-Algebra

Transferable: No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. PREREQUISITE: Completion of Math 400 with a 'C' or better, or assessment test recommendation.

Tutorial help is offered for the following classes. See your instructor.

40267 L/L LS102 Fuller G 4.2 3.0 TRF 0810-0920

40268 Lec LS103 Potter R 2.0 3.0 MW 0945-1040
Lab LS101 Potter R 2.0 TR 0945-1040

40271 Lec HOL1 Malokas J 3.2 3.0 TR 1120-1240
Lab HOL5 Malokas J 1.0 F 1210-0100
Above class meets at the Hollister Briggs site.

40269 Lec LS102 Kim D 3.2 3.0 MW 1250-0210
Lab LS102 Kim D 1.0 F 1250-0140

40270 L/L PH102 Nari J 4.6 3.0 TR 0600-0805

Your Educational Plan:

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

Have you met the prerequisite? It’s required!

Multiple measures will be considered to determine your final course. Consult with a counselor to select the appropriate course.
Spring 2009

CRN	 Type	 Room	 Instructor	 Hrs.	 Units	 Days	 Begin-End

MATH 404A-G Self-Paced Basic Math
Transferable: No
This course is a remedial, modular, self-paced course. Application and critical thinking skills are developed in each module. Module A covers operations with whole numbers, equivalent fractions, multiplying and dividing fractions. Module B covers adding and subtracting fractions, and operations with decimals. Module C covers ratio and proportion, percent, and units of measurement. Module D reviews fractions, decimals, percentages, and covers operations with integers, and working with variables. Module E covers real numbers, fractions, exponents, scientific notation, and order of operations. Module F covers expressions, polynomials, and equations. Module G covers geometric figures, perimeter and area, surface area and volume, triangles and parallelograms, and similar figures. This course has the option of a letter grade or pass/no pass. This course involves both lecture and hands-on computer assisted software. All sections are open for late registration. Math 404 A-C is the equivalent of Math 400.

These classes involve both lecture and hands-on computer components. All sections are open for late registration.

Tutorial help is offered for the following classes. See your instructor.

MATH 404A Self-Paced Basic Math
40272 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404B Self-Paced Basic Math
40273 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404C Self-Paced Basic Math
40274 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404D Self-Paced Basic Math
40275 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404E Self-Paced Basic Math
40276 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404F Self-Paced Basic Math
40277 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

MATH 404G Self-Paced Basic Math
40278 L/L PH101 Dachkova E 5.6 1.0 TR 1250-0320

Medical Terminology: see Business

MUSIC

MUS 1B Music History and Literature
Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1
A survey of the development of music in western civilization including representative composers from the Medieval period to the present. Music 1B will study the music and styles from late Romanticism to the present. ADVISORY: Eligible for English 250 and English 260.
40708 Lec PB5 Juncker A 3.2 3.0 MW 0945-1105

MUS 3A Harmony - Theory - Musicianship
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.
40709 LL OE101 Juncker A 4.6 4.0 TR 0900-1105

MUS 3B Harmony - Theory - Musicianship
Transferable: CSU, UC; GAV-GE:C1
Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.
40710 L/L OE101 Juncker A 4.6 4.0 TR 0900-1105

MUS 4A Beginning Piano
Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1
Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. ADVISORY: Must be taken in sequence.
40715 L/L OE101 Amirkhanian M 4.6 3.0 MW 0900-1105
40712 L/L OE101 Amirkhanian M 4.6 3.0 MW 1120-0125
40711 L/L OE101 Amirkhanian M 4.6 3.0 TR 1250-0255
40716 L/L OE101 Mello S 3.3 3.0 M 0630-0935

MUS 4B Beginning Piano
Continuation of Music 4A. ADVISORY: Music 4A
40717 L/L OE101 Amirkhanian M 3.2 2.0 TR 1120-1240
40718 LL OE101 Mello S 3.3 2.0 M 0630-0935

MUS 5A Intermediate Piano
Transferable: CSU, UC; GAV-GE:C1
Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 4B
40719 L/L OE101 Amirkhanian M 4.6 2.0 TR 1120-0125
40720 L/L OE101 Mello S 3.3 2.0 M 0630-0935

MUS 5B Intermediate Piano
Transferable: CSU, UC; GAV-GE:C1
Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 5A
40721 L/L OE101 Amirkhanian M 4.6 2.0 TR 1120-0125
40722 LL OE101 Mello S 3.3 2.0 M 0630-0935

MUS 5C Advanced Piano
Transferable: CSU, UC; GAV-GE:C1
Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5B
40723 L/L OE101 Amirkhanian M 4.6 2.0 TR 1120-0125
40724 LL OE101 Mello S 3.3 2.0 M 0630-0935

New! Liberal Arts Associate’s Degree Areas of Emphasis
Check out the updated Catalog online - www.gavilan.edu/catalog - click on Liberal Arts.
<table>
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<th>CRN</th>
<th>Type</th>
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**MUS 8A** Beginning Voice  
Transferable: CSU, UC; GAV-GE:C1  
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.

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**MUS 8B** Beginning Voice  
Transferable: CSU, UC; GAV-GE:C1  
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.

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**MUS 8C** Intermediate Voice  
Transferable: CSU, UC; GAV-GE:C1  
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.

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**MUS 8D** Intermediate Voice  
Transferable: CSU, UC; GAV-GE:C1  
Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.

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**MUS 9A** Guitar  
Transferable: CSU, UC; GAV-GE:C1  
An introduction to playing the guitar. Basic staff notation, correct fingerings and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Students must provide their own guitars.

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**MUS 9B** Guitar  
Transferable: CSU, UC; GAV-GE:C1  
An introduction to playing the guitar. Basic staff notation, correct fingerings and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Music 9A; students must provide their own guitars.

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**MUS 12** Vocal Ensemble  
Transferable: CSU, UC; GAV-GE:C1  
The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance. Course may be repeated three times for credit.

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Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.

**MUS 13** Concert Choir  
Transferable: CSU, UC; GAV-GE:C1  
The Concert Choir will study, rehearse and perform choral music from the 15th century to the present in a variety of musical styles with emphasis on the larger choral works and their preparation for public concert. Course may be repeated three times for credit. ADVISORY: Previous choral experience is preferred but not required. The student should have the ability to match a given pitch.

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Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.

**MUS 14A** Instrumental Ensemble  
Transferable: CSU; GAV-GE:C1  
Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

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Above class meets at Solisano Middle School, 7121 Grenache Way, Gilroy, room B-7.
Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to www.gavilan.edu and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.
### PHIL 2: Logic
Transferable: CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Philosophy 2 is intended as a survey of the primary approaches to argumentation and what has traditionally been called ‘correct’ reasoning. Students will learn techniques of both deductive and inductive argumentation, basic symbolic logic, how to spot a fallacy, as well as how to apply these techniques to other aspects of their lives outside of the classroom. While logic is often quite formal, the goal is to see the practical application of this discipline. Students will become acquainted with the cultural variations to reasoning in addition to the standard Western focal approach. ADVISORY: Eligible for English 1A.

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### PHIL 3B: Contemporary Moral Issues
Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, E2

Contemporary Moral Issues is an applied ethics class that covers major ethical theories and contemporary moral issues in a pluralistic manner. This course will cover such issues as abortion and euthanasia, cloning, experimentation on human subjects, capital punishment, race/ethnicity, sexual orientation and sexual morality, world hunger and poverty, colonialism and post-colonialism, and so forth. ADVISORY: Eligible for English 1A.

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### PHIL 4: Critical Thinking and Writing
Transferable: CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, playing close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. PREREQUISITE: English 1A.

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### PHIL 6A: Comparative Religions
Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

Religion is a topic that ignites controversy -- most societies engage in religious practices, believe strongly in that tradition, and find a sense of identity within it. The controversy arises when differences are misunderstood, misrepresented, or placed in a hierarchy of assumed supremacy of one religion as superior to others. In this class, students explore the underlying commonality of various religious traditions, explore the uniqueness of the religions with which they are unfamiliar, and learn to see that diversity among beliefs doesn’t have to create hostility. Students will explore religions from Indigenous Peoples throughout the world, East Asia (e.g. India), China, the Middle East, as well as some more recent trends in religion. ADVISORY: Eligible for English 1A.

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### PHIL 23: Independent Study
Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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### PE 6: Games and Rhythms for Children
Transferable: CSU; GAV-GE:E1

Nature, function and organization of physical activities for the pre-school and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with young children. Also listed as Child Development 6. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

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### PE 9A: Fundamentals of Soccer
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in the fundamental aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

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### PE 9B: Fundamentals of Soccer
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

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### PE 13A: Fundamentals of Volleyball
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

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**Photography:** see Art, CSIS or Digital Media
Physical Education — Activities

**PE 16  Swimming**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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**PE 17  Golf**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for all skill levels. Fundamentals, techniques, rules and the etiquette of golf will be covered. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<td>MW</td>
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</tr>
</tbody>
</table>

**PE 20  Bowling**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for beginning and intermediate bowlers; fundamentals and techniques of bowling. Scoring, bowling etiquette, terminology and team bowling are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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</tbody>
</table>

**PE 21  Volleyball**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for beginning and intermediate volleyball students; rules, strategy and fundamentals of volleyball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<tr>
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<td>1250-0210</td>
</tr>
</tbody>
</table>

**PE 23  Independent Study**  
Transferable: CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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<tr>
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</table>

Appropriate footwear is required in all gym facilities. No barefeet permitted.

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**PE 24  Individualized Weight Training**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
An open laboratory for those who desire an individualized strength program using exercise machines and free weights. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<tr>
<th>CRN</th>
<th>Type</th>
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</table>

Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

<table>
<thead>
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<th>CRN</th>
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</table>

Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

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**PE 25  Soccer**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<tr>
<th>CRN</th>
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</tbody>
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**PE 27  Basketball**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<th>CRN</th>
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</tbody>
</table>

Short-term classes meet on specified dates.

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**PE 39  Fencing**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
This course will explore the offensive and defensive fencing skills with a foil. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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Equipment will be provided. A $6.00 user fee will be charged, payable to the instructor.

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**PE 44  Aerobics**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
A program of aerobic fitness. Includes various forms of exercise to improve health, heart, and body composition. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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**PE 46  Agility and Motor Development**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
An activity class designed to improve and increase agility and motor development through various exercise and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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Short-term classes meet on specified dates.

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**PE 61  Swim for Fitness**  
Transferable: CSU, UC; CSU-GE-E1; GAV-GE-E1  
Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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<th>CRN</th>
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</table>

Short-term classes meet on specified dates.

Students should be aware that there are inherent risks involved in any physical exercise. Students are strongly advised to consult a physician prior to participating in any physical education activity.
Physical Education

Spring 2009

Go Rams!

Students wishing to participate in the intercollegiate athletic programs must be enrolled in and attending a minimum of 12 units during the first season of competition with a minimum of nine units applying towards a degree program.

For more information, contact the Athletic Department at 848-4876.

---

**Go Rams!**

**Spring Sports**

Baseball
Basketball
Women's Softball

Also check out the following Activity Classes...

- Aerobics
- Bowling
- Cardio Fitness
- Dance
- Golf
- Indoor Racket Sports
- Pilates
- Soccer
- Swimming
- Ultimate Frisbee
- Volleyball
- Yoga

---

**Individualized Cardiovascular Fitness**

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

A fitness program which develops cardiovascular endurance through an individualized open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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</table>

Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

**Individualized Weight Training**

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed for individualized strength or cardiovascular fitness programs in an open lab setting using a variety of exercise equipment.

**Fitness Center Lab Hours**

- Day MWF 7:00 am - 2:00 pm
- TuTh 8:00 am - 2:00 pm
- Fitness Center (GYM 123) 4:30 pm - 6:30 pm

Students should check in the first week of the semester during lab hours.

---

**Indoor Racket Sports**

Transferable: CSU, UC; GAV-GE:E1

This coeducational class will include lessons in the net games of badminton, pickleball and table tennis. Instruction in the basic skills, rules, strategies, and application to game situations will be provided. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

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</table>
**Physical Education - Adapted**

### PE 34 Adapted Aquatic Exercise
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass.

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<td>TR</td>
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</tbody>
</table>

### PE 35 Adapted Swimming for Total Fitness
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass.

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</table>

### PE 36 Adapted Physical Education
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one’s overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass.

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</tbody>
</table>

### PE 38 Adapted Cardiovascular Conditioning & Training
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals that have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course has the option of a letter grade or pass/no pass.

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</table>

### PE 534 Adapted Aquatic Exercise
Transferable: No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course.

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### PE 535 Adapted Swimming for Total Fitness
Transferable: No

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one’s overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This course is pass/no pass.

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### Check out
Classes and services offered at the satellite sites...
Morgan Hill classes - page 36. Hollister classes - page 38.
Late-Start Classes...
page 35
Online/Hybrid Classes...
page 34-35

Classroom Locations: Refer to “How to Use This Schedule” on page 5.
### PE 536  Adapted Physical Education

**Transferable:** No

An individualized program of adaptive physical education designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one’s overall well-being. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course.

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### PE 538  Adapted Cardiovascular Conditioning & Training

**Transferable:** No

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals that have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student’s educational contract. This is a pass/no pass course.

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### PHYSICAL SCIENCE

#### PSCI 1  Principles of Physical Science

**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. ADVISORY: Mathematics 205 and eligible for English 250 and 260.

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#### PSCI 2  Introduction to Meteorology

**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth’s weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth’s climatic history, current research in climate modeling and the possibility of global climate change. ADVISORY: MATH 205.

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<td>This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.</td>
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Don’t be confused! There are new codes to designate days

- **R** means Thursday!
- **U** means Sunday!
POLS 1 Introduction to American Government
Transferable: CSU, UC, CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D2, CAN:GOVT 2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government.

ADVISORY: Eligible for English 250 and English 260.

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Above class meets at Morgan Hill Community site.

POLS 3 Introduction to Comparative Politics
Transferable: CSU, UC, CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. ADVISORY: Eligible for English 250 and English 260.

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<td>3.0</td>
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POLS 4 Introduction to International Relations
Transferable: CSU, UC, CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

This course provides an introduction to key contemporary international problems and the means to analyze them. Major parts of the course cover such topics as war and peace, foreign policymaking, the international economy, and future trends in world politics.

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POLS 6 Introduction to Conflict Resolution
Transferable: CSU-GE:D; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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This service learning course involves community work.

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### Sociology

#### SOC 1A Introduction to Sociology

**Transferable:** CSU, UC; CSU-GE:D0, IGETC-AJ; GAV-GE:D2; CAN:SOCC

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. ADVISORY: Eligible for English 250 and English 260.

40130 Online  
Kreider R  
3.0  
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

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3.2  
3.0  
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40108 Lec SS210  
Kreider R  
3.2  
3.0  
TR  
0945-1105

40109 Lec SS210  
Kreider R  
3.2  
3.0  
MW  
1120-1240

40110 Lec HOL2  
Fautt M  
3.3  
3.0  
M  
0600-0905

Above class meets at the Hollister Briggs site.

#### SOC 1B Introduction to Sociology: Social Problems

**Transferable:** CSU, UC; CSU-GE:D0, IGETC-AJ; GAV-GE:D2; CAN:SOCC

Sociology 1B is a course centering on the application of sociological concepts to the analysis of human ecology, social movements, social change, deviance and other selected social problems. Emphasis is placed on the study and analysis of problems in contemporary American society. ADVISORY: Sociology 1A

40111 Lec SS205  
Kreider R  
3.2  
3.0  
MW  
0945-1105

This service learning course section involves community work.

#### SOC 3 Sociology of Race, Ethnicity and Cultural Identity

**Transferable:** CSU, UC; CSU-GE:D0, IGETC-AJ; GAV-GE:D2; F

This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape peoples lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. ADVISORY: Eligible for English 250 and English 260.

40112 Lec SS210  
Cervantes E  
3.3  
3.0  
T  
0600-0905

#### SOC 4 Sociology of Women and Men

**Transferable:** CSU, UC; CSU-GE:D0, D4, IGETC-AJ; GAV-GE:D2

Analysis of the nature of women's and men's traditional and changing roles in society including development of women's and men's potential, relationships in marriage, influences of mass media, employment practices, legal provisions and women's and men's liberation. ADVISORY: Eligible for English 250 and English 260.

40113 Lec SS205  
Kreider R  
3.2  
3.0  
TR  
1250-0210

#### SOC 10 Mass Media and Society

**Transferable:** CSU, UC; CSU-GE:C2, D0, IGETC-AJ; GAV-GE:C2, D2

This course helps us understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. We will study audience, propaganda and mass communication theory; we will discuss new technology, ethnic media in the U.S., ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues, and will finish a media-related research project. This course is also listed as JOUR 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260.

40114 Lec PB7  
Janes J  
3.2  
3.0  
MW  
0810-0930

#### SOC 21 Marriage and the Family

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

Survey of information on preparation for marriage, including dating, courtship, engagement, mate selection, adjustment and parenthood. Time will also be spent on the study of families and how they function. ADVISORY: Eligible for English 250 and English 260.

40115 Lec SS110  
Hinn G  
3.2  
3.0  
TR  
0945-1105

40116 Lec MGH12  
Fautt M  
3.3  
3.0  
W  
0600-0905

Above class meets at Morgan Hill Community site.

### Psychology

#### PSYC 41 Psychology of Adjustment

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

Analysis of personal interactions, process of personal adjustment, frustration and defense mechanisms, assertive behavior, values clarification and the goals of individual behavior. ADVISORY: Eligible for English 250 and English 260.

40106 Lec SS110  
Hinn G  
2.0  
2.0  
M  
0600-0800

### REAL ESTATE

#### RE 160 Real Estate Principles

**Transferable:** CSU

The fundamental course covering an introduction to the field of real estate. Provides understanding, background and terminology necessary for advanced specialized courses. Will meet requirements for the Real Estate Sales License. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40552 Lec BU118  
Frimann G  
6.6  
3.0  
TR  
0630-0935

#### RE 162 Real Estate Practice

**Transferable:** CSU

Introduction to the practice of real estate in California; emphasis on the practical application of listings, selling, advertising, financing, escrow, taxation, and valuation of real estate. This course meets a requirement for the California Broker's License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Real Estate 160

40553 Lec BU118  
Frimann G  
6.6  
3.0  
TR  
0630-0935

#### RE 163 Real Estate Finance

**Transferable:** CSU

This course covers an analysis of real estate financing transactions in residential, apartment, commercial, and special purpose properties. Various methods of financing properties are emphasized in the course. This course meets a requirement for the California Broker's License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Real Estate 160

40556 Lec BU118  
Banks S  
3.3  
3.0  
S  
0830-1135

### Skin Care: see COS 220, 221
**SPAN 1A Elementary Spanish**
**Transferable:** CSU, UC; CSU-GE:C2, GAV-GE:C2; CAN:SPAN2, SPAN SEQ A

Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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</table>

Above class meets at the Hollister Briggs site.

**SPAN 1B Elementary Spanish**
**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

ADVISORY: Spanish 1A or equivalent.

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<tr>
<th>CRN</th>
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<th>Units</th>
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</table>

Above class meets at the Hollister Briggs site.

**SPAN 2B Intermediate Spanish**
**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2; CAN:SPAN10, SPAN SEQ B

Review of basic structures and grammar with greater emphasis on vocabulary and idioms. Introduction to literature as it reflects the characteristics of Hispanic societies. Greater emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.

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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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**SPAN 8A Conversational Spanish**
**Transferable:** CSU; GAV-GE:C2

This course is a beginning Spanish course, focusing on the Spanish sound system, basic grammar and vocabulary, and cultural elements. Although emphasis is on listening and speaking, basic reading and writing skills will be developed. This course has the option of a letter grade or pass/no pass.

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<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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Above class meets at the Hollister Briggs site.

**SPAN 8B Conversational Spanish**
**Transferable:** CSU; GAV-GE:C2

This course requires knowledge of Spanish pronunciation, basic vocabulary, and present tense grammar. More advanced grammar and vocabulary, and cultural elements will be taught in the development of listening, speaking, basic reading and writing skills. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 8A or equivalent.

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<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
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Above class meets at the Hollister Briggs site.

**SPAN 8C Conversational Spanish**
**Transferable:** CSU; GAV-GE:C2

This course requires considerable knowledge of Spanish pronunciation, vocabulary, grammar and syntax. More advanced grammar and vocabulary will be taught in the development of listening, speaking, reading and writing skills. ADVISORY: Spanish 8B or equivalent.

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Above class meets at Morgan Hill Community site.

**SPAN 12B Spanish for Spanish Speakers**
**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of 12A; through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Basic Spanish speaking skills.

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<th>Type</th>
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<th>Hrs.</th>
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**SPAN 23 Independent Study**
**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

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### Spring 2009

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**THEA 3 El Teatro Campesino**

*Transferable: CSU, UC, CSU-GE:C1, IGEC:C3A, GAV-GE:C1*

Reading, viewing and discussing the work of writer/director Luis Valdez and El Teatro Campesino (The Farmworkers Theatre) is the focus of this course. It traces the historical development of the theatrical company from its creation in 1965 to the present. Students will read, act, play and view theatrical productions performed by El Teatro Campesino. This course has the option of a letter grade or pass/no pass. ADVISORY: Theatre Arts 12A.

40791 Online Gonzalez R 3.0

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to http://www.gavilan.edu/disted, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**THEA 4 Oral Reading**

*Transferable: CSU, UC, CSU-GE:C1, GAV-GE:C1*

An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students prepare, analyze and orally present and interpret great works of drama and literature for an audience. This course is also listed as CMUN 2. ADVISORY: Eligible for English 250 and English 260.

40792 Lec TH125 Lawton-Haehl J 3.2 3.0 TR 1120-1240

**THEA 7 Theatre Appreciation**

*Transferable: CSU, UC, CSU-GE:C1, IGETC:3A, GAV-GE:C1*

This learning experience examines how theatre productions are staged and created. Elements of theatrical production including: writing, producing, directing, designing, and acting will be explored.

40794 Lec TH125 Lawton-Haehl J 3.2 3.0 MW 1120-1240

**THEA 12A Acting: History and Practice**

*Transferable: CSU, UC, CSU-GE:C1, GAV-GE:C1; CAN-DRAM8*

An introduction to the historical development of acting as a practice of human cultural expression. Students will acquire a vocabulary for theatre performance as an art form and analyze dramatic works in a historical context. Practice of basic acting concepts, character analysis, preparation and performances of monologues and scenes will be required in the course.

40795 L/L TH125 Klipstine W 3.2 3.0 TR 0945-1105

**THEA 13A Actor’s Workshop**

*Transferable: CSU, UC, GAV-GE:C1*

Audition, rehearsal and performance of a theatrical production for public performance.

40797 Lab TH125 Lawton-Haehl J 16.0 3.0 MTWR 1200-0400

40798 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

**THEA 13B Actor’s Workshop**

*Transferable: CSU, UC, GAV-GE:C1*

Audition, rehearsal and performance of a theatrical production for public performance.

40800 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

**THEA 13C Actor’s Workshop**

*Transferable: CSU, UC, GAV-GE:C1*

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: THEA 13B.

40801 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

**THEA 13D Actor’s Workshop**

*Transferable: CSU, UC, GAV-GE:C1*

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: Theatre Arts 13C

40802 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

**THEA 14 Stage Production**

*Transferable: CSU, UC, GAV-GE:C1*

An individualized course in technical theatre production for the performing arts. Areas of study include: scenery, lighting, props, costumes, sound, make-up, public relations/box office management or stage management. May be repeated until a maximum of 9 units are accrued. ADVISORY: Eligible for English 250 and English 260.

40804 Lab TH125 Klipstine W 3.2 1.0 TR 1250-0210

40805 Lab TH125 Klipstine W 6.6 2.0 TR 1250-0355

40807 Lab TH125 Klipstine W 6.6 3.0 TR 1250-0355

**THEA 15 Introduction to Design for Stage, Film and Television**

Learn about scenery, lighting, costumes, make-up and more!

**THEA 13 A-D Actor’s Workshop presents GODSPELL**

*Artistic Direction by John Lawton Haehl*

For more information email jlawtonhaehl@gavilan.edu

A musical based on the scriptures of Saint Mathew.
Theatre Arts/Drama/TV

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

THEA 15  Introduction to Design for Stage, Film, and Television
Transferable: CSU, UC; GAV-GE:C1
An introductory course in design and technical production for stage, film, and television. Areas of study will include scenery, lighting, costumes, and make-up. ADVISORY: Eligible for English 250 and English 260.

40808 Lec  TH125  Lawton-Haehl J  3.2  3.0  MW  1250-0210

THEA 16  Television History and Practice
Transferable: CSU; GAV-GE:C1
This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as MCTV 16. ADVISORY: Eligible for English 250 and 260.

40809 Lec  LI144  Abad M  3.2  3.0  MW  0230-0350

THEA 17A  Television and Video Workshop
Transferable: CSU; GAV-GE:C1
An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as MCTV 16. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40811 L/L  LI144  Frazier J  5.4  3.0  TR  1250-0315

THEA 17B  Television and Video Workshop
Transferable: CSU; GAV-GE:C1
Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as MCTV 16. ADVISORY: Completion of Theatre Arts 17A.

40812 L/L  LI144  Frazier J  5.4  3.0  TR  1250-0315

THEA 19  Television and Film Acting
Transferable: CSU, UC; GAV-GE:C1
Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (psa), comedy and drama. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as MCTV 19.

40814 L/L  LI144  Abad M  3.2  3.0  TR  1120-1240

THEA 20  Introduction to Scriptwriting
Transferable: CSU; GAV-GE:C1
An introductory course on script development, writing and formatting for broadcast television and film production. This course has the option of a letter grade or pass/no pass. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250

40815 Online  Gonzalez R  3.0  TBA

THEA 22  Field Work and Service
Transferable: CSU
Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40816 Fld Ex  TH125  Abad M  1.0

Broadcast Television
Certificate of Proficiency

THEA 14  Stage Production  2 units
THEA 16  Introduction to Television  3 units
THEA 17A  Television and Video Workshop  3 units
THEA 17B  Television and Video Workshop  3 units
THEA 19  Television and Film Acting  3 units

Choose one of the following courses:
THEA 6 Introduction to Audio Production (3 units)
THEA 20 Introduction to Scriptwriting (3 units)

Total Units for Certificate of Proficiency: 17 UNITS

THEA 98 - GAVTV 18

CRN  Type  Room  Instructor  Hrs.  Units  Days  Begin-End

THEA 23  Independent Study
Transferable: CSU
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40817 Ind  TH125  Abad M  1.0
40819 Ind  TH125  Abad M  2.0
40820 Ind  TH125  Frazier J  1.0
40821 Ind  TH125  Frazier J  2.0
40822 Ind  TH125  Lawton-Haehl J  1.0
40823 Ind  TH125  Lawton-Haehl J  2.0
40943 Ind  TH125  Gonzalez R  1.0
40944 Ind  TH125  Gonzalez R  2.0

THEA 98  Special Topics- GAVTV 18 Production
Transferable: CSU
Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

40824 Lec  Abad M  1.0  MW  1110-1200
40825 Lec  Abad M  1.0  TR  1110-1200

Word Processing: see CSIS
VOCATIONAL PREP STUDENTS: DISABILITY

**AE 600** Vocational Training I  
Transferable: No  
Provocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

<table>
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<th>Units</th>
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<td>Lab</td>
<td>HOPEG</td>
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<td>Brown C / Sato K</td>
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</table>

**AE 602** Vocational Training III  
Transferable: No  
Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

<table>
<thead>
<tr>
<th>CRN</th>
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<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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<td>Lab</td>
<td>HOPEG</td>
<td>Brown C / Merrill T</td>
<td>Open Entry - Open Exit</td>
<td>Class meets at HOPE Workshop, 8855 Murray Ave., Gilroy.</td>
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</table>

**AE 603** Vocational Training IV  
Transferable: No  
AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.

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**AE 605** Vocational Training VI  
Transferable: No  
This course is designed for students with disabilities. The purpose of this course is to improve the student’s ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.

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<tr>
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<th>Room</th>
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<th>Hrs.</th>
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**AE 636** Adapted Physical Education  
Transferable: No  
An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one’s overall well-being. This course is for the non-matriculating student, is not graded and is without college credit.

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<td>Lab</td>
<td>LOADCS1</td>
<td>Maringer J</td>
<td>3.2</td>
<td>TR</td>
<td>0945-1105</td>
<td></td>
</tr>
<tr>
<td>40284</td>
<td>Lab</td>
<td>APE101/108</td>
<td>Ellis D</td>
<td>3.3</td>
<td>F</td>
<td>0945-1250</td>
<td></td>
</tr>
<tr>
<td>40285</td>
<td>Lab</td>
<td>LOADCS1</td>
<td>Maringer J</td>
<td>3.3</td>
<td>F</td>
<td>0945-1250</td>
<td></td>
</tr>
</tbody>
</table>

**CWE 190** Occupational Work Experience  
Transferable: CSU  
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>40969</td>
<td>Lab</td>
<td>LI101A</td>
<td>Sweeney S</td>
<td>1.0</td>
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<tr>
<td>40970</td>
<td>Lab</td>
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<tr>
<td>40971</td>
<td>Lab</td>
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<td>Sweeney S</td>
<td>3.0</td>
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</tr>
<tr>
<td>40973</td>
<td>Lab</td>
<td>LI101A</td>
<td>Sweeney S</td>
<td>4.0</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CWE 192** General Work Experience Education  
Transferable: CSU  
General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum of 16 units. REQUIRED: Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required) Minimum 2.00 G.P.A.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
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<tr>
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<td>Sweeney S</td>
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<tr>
<td>40977</td>
<td>Lab</td>
<td>LI101A</td>
<td>Sweeney S</td>
<td>3.0</td>
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</tbody>
</table>
NONCREDIT PROGRAM

This program is open to all students and currently offers various classes of interest to the community. All classes are free of charge.* There are no tests, no quizzes and no letter grades. Registration will take place in the Admissions & Records Office or on the first day of class. Students should contact Michelle Lopez in the Noncredit Office directly with any questions or for further information at (408) 848-4859.

* Some classes may require a materials fee.

Adults 55+
This program offers special interest classes to adults 55 and older. Our classes take place at various older adult facilities as well as Gavilan campuses to ensure positive enrollment and convenience for the students.

Staff Wellness Program
This program is geared toward meeting the needs of working adults and others interested in maintaining a healthy lifestyle. All classes are free of charge and are open to all staff members as well as the community.

Parenting Program
Classes such as Parent Advocacy are sometimes offered.

Basic Skills Program
This program assists adult learners with their educational needs in areas of learning English, preparing for citizenship, and improving their basic skills in reading, writing and Math. Classes include:
- ESL Citizenship
- GED Preparation
- Introduction to Online Gavilan
- Personal and Career Development
- Vocational ESL (Workplace Communications)
- CAHSEE Preparation (High School Exit Exam)
- ESL Life Skills
- Writers’ Workshop

SPRING NONCREDIT CLASSES

CRN   Type   Room   Instructor   Hrs.   Units   Days   Begin-End

Allied Health

AH 740  Tai Chi for Arthritis and Other Related Illnesses
Transferable: No
This course is designed for the maintenance of the physical and mental well-being of an older adult with arthritis and other related illnesses. Instruction will focus on the postures and movements of Tai Chi, a Chinese exercise regimen that has a slow paced movement that improves balance, coordination, breathing and builds strength and stamina. Activities are included that promote self-care and health awareness.

40925  Lab  HHH1  Faulds H  1.0  S  1045-1145 01/28/09 - 05/22/09 This class meets at Hazel Hawkins Hospital in Hollister.
41052  Lab  JDA1  TBA  1.0  R  1115-1215 01/30/09 - 05/21/09 This class meets at Jovenes de Antano in Hollister.
41066  Lab  VPRI1  Yinger K  1.0  R  0100-0200 01/29/09 - 05/21/09 This class meets at Valley Pines Retirement Inn in Morgan Hill.
41067  Lab  WM1  Yinger K  2.0  TR  1000-1100 01/29/09 - 05/21/09 This class meets at Wheeler Manor in Gilroy.

All noncredit classes are open entry/exit and free of charge.
### ART

**ART 760  Arts and Crafts I for Older Adults**
Transferable: No
A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: painting, drawing, color theory, composition and rendering, batik or tie-dye, quilting or needlepoint, crocheting or knitting and block printing.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>41085</td>
<td>Lab</td>
<td>CRC1</td>
<td>Gupta R</td>
<td>3.0</td>
<td>F</td>
<td>0930-1230</td>
<td>01/08/09 - 05/22/09</td>
</tr>
</tbody>
</table>

**ART 761  Arts and Crafts II for Older Adults**
Transferable: No
A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: Metal, leather, fibers, glass, wood, and paper crafts. The crafts will be for both decorative or utilitarian.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>41017</td>
<td>Lab</td>
<td>WM1</td>
<td>Barrett S</td>
<td>3.0</td>
<td>M</td>
<td>0100-0400</td>
<td>01/05/09 - 05/18/09</td>
</tr>
<tr>
<td>41083</td>
<td>Lab</td>
<td>HVM1</td>
<td>Dickerson P</td>
<td>3.0</td>
<td>F</td>
<td>0930-1230</td>
<td>01/30/09 - 05/22/09</td>
</tr>
</tbody>
</table>

### COMPUTER SCIENCE & INFORMATION SYSTEMS

**CSIS 728  Windows for the Older Adult**
Transferable: No
This course is designed as an introductory course for the older adults to learn Windows operations, file management and other Windows Fundamentals.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41056</td>
<td>Lab</td>
<td>HOL3</td>
<td>Mendez F</td>
<td>2.0</td>
<td>TR</td>
<td>0330-0430</td>
<td>01/28/09 - 05/22/09</td>
</tr>
<tr>
<td>41058</td>
<td>Lab</td>
<td>CTC2</td>
<td>McClintock J</td>
<td>2.8</td>
<td>T</td>
<td>0900-1130</td>
<td>01/27/09 - 05/19/09</td>
</tr>
</tbody>
</table>

All noncredit classes are open entry/exit and free of charge.

### ENGLISH

**ENGL 756  GED Preparation**
Transferable: No
This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>40948</td>
<td>Lab</td>
<td>HOL3</td>
<td>Holguin D</td>
<td>4.0</td>
<td>S</td>
<td>0830-1230</td>
<td>01/31/09 - 05/22/09</td>
</tr>
</tbody>
</table>

**ESL 702B  ESL Citizenship**
Transferable: No
This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low intermediate ESL level and will focus on American Government with the review of the Constitution, the study of the branches of government and state/local governments.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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<tbody>
<tr>
<td>41043</td>
<td>Lec</td>
<td>STF1</td>
<td>Stuker D</td>
<td>3.6</td>
<td>MR</td>
<td>0600-0730</td>
<td>01/28/09 - 05/22/09</td>
</tr>
<tr>
<td>41073</td>
<td>Lec</td>
<td>HOLREC1</td>
<td>Segovia M</td>
<td>5.6</td>
<td>TR</td>
<td>0600-0830</td>
<td>01/29/09 - 05/21/09</td>
</tr>
</tbody>
</table>

**ESL 704B  ESL in the Workplace**
Transferable: No
This is a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. ADVISORY: ESL 704A

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41072</td>
<td>Lab</td>
<td>CTC1</td>
<td>Rivoallon L</td>
<td>10.0</td>
<td>MTWRF</td>
<td>0900-1100</td>
<td>01/05/09 - 06/12/09</td>
</tr>
<tr>
<td>41081</td>
<td>Lab</td>
<td>CTC1</td>
<td>Vargas-Padilla 6.0</td>
<td>0700-0900</td>
<td>01/06/09 - 06/11/09</td>
<td>This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.</td>
<td></td>
</tr>
</tbody>
</table>

### Noncredit

All noncredit classes are open entry/exit and free of charge.
### ESL 777  **ESL Lifeskills 1**

**Transferable:** No  
This is the first course in a series of survival English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41057</td>
<td>Lec</td>
<td>VLA</td>
<td>TBA</td>
<td>5.6</td>
<td>TR</td>
<td>0900-1100</td>
<td>01/05/09 - 06/22/09 This EARLY START class meets at Garapatta Elementary School in Hollister.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41050</td>
<td>Lec</td>
<td>TBA</td>
<td>CAFE</td>
<td>4.5</td>
<td>TR</td>
<td>0900-1100</td>
<td>01/05/09 - 06/11/09 This EARLY START class meets at the San Benito County Library in Hollister.</td>
</tr>
</tbody>
</table>

### ESL 778  **ESL Lifeskills 2**

**Transferable:** No  
This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41058</td>
<td>Lec</td>
<td>TBA</td>
<td>CALAVR</td>
<td>4.5</td>
<td>TR</td>
<td>0900-1100</td>
<td>01/05/09 - 06/11/09 This EARLY START class meets at Calaveras Elementary School in Hollister.</td>
</tr>
</tbody>
</table>

### ESL 779  **ESL Lifeskills 3**

**Transferable:** No  
This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 778.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41048</td>
<td>Lec</td>
<td>CTC3</td>
<td>Morley S 9.0 MWF</td>
<td>0800-1200</td>
<td>01/05/09 - 06/12/09 This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.</td>
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<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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</thead>
<tbody>
<tr>
<td>41054</td>
<td>Lec</td>
<td>E7</td>
<td>Padilla D 4.5 MWF</td>
<td>0700-0930</td>
<td>01/05/09 - 06/12/09 This EARLY START class meets at South Valley Junior High School Room: E-7.</td>
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</tbody>
</table>

### ESL 780  **ESL Lifeskills 4**

**Transferable:** No  
This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41056</td>
<td>Lec</td>
<td>BROWN</td>
<td>Camacho-Light 5.4 MWF</td>
<td>0700-0930</td>
<td>01/05/09 - 06/12/09 This EARLY START class meets at Brownell Middle School, Room 37 in Gilroy.</td>
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<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41053</td>
<td>Lec</td>
<td>MHL13</td>
<td>Yu-Costa E 5.6 TR</td>
<td>0900-1200</td>
<td>01/05/09 - 06/11/09 This EARLY START class meets at Morgan Hill Community site.</td>
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</tbody>
</table>

### ESL 781  **ESL Lifeskills 5**

**Transferable:** No  
This is the fifth course in a series of survival English for students with beginning oral or written English competency. It will reinforce basic skills learned and continue to develop vocabulary and ease of communication in life skill areas such as the family, the larger community, health, employment, and leisure activities to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 780.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
</tr>
</thead>
<tbody>
<tr>
<td>41055</td>
<td>Lec</td>
<td>TBA</td>
<td>CAFE</td>
<td>4.5</td>
<td>TR</td>
<td>0900-1100</td>
<td>01/05/09 - 06/11/09 This EARLY START class meets at the San Benito County Library in Hollister.</td>
</tr>
</tbody>
</table>

Gavilan College is an on-site partner in the **ONE-STOP CAREER CENTER**

Job and Career Services  
Open to the Public

831-637-JOBS (Hollister)  
www.sbcjobs.org

All noncredit classes are open entry/exit and free of charge.
### HUMANITIES

**HUM 767 Film Classics**

Transferable: No

This class is designed to study the facts, fantasy, history and trivia of classic and modern films. The background and history of each film and its performance will be compared and contrasted.

- **CRN 41070**
  - **Type:** Lab
  - **Room:** JDA1
  - **Instructor:** Sendejas L
  - **Hrs.:** 2.8
  - **Units:** F 1000-1230
  - **Days:** 01/09/09 - 05/22/09
  - **Begin-End:** This EARLY START class meets at Jovenes de Antano in Hollister.

- **CRN 41091**
  - **Type:** Lab
  - **Room:** PLY
  - **Instructor:** Richards G
  - **Hrs.:** 3.00 .0 W 0200P-0500P
  - **Days:** 01/28/09 - 05/22/09
  - **Begin-End:** Above class meets at the Morgan Hill Playhouse, 17000 Monterey Rd. Morgan Hill.

- **CRN 41071**
  - **Type:** Lab
  - **Room:** WM1
  - **Instructor:** Sendejas L
  - **Hrs.:** 3.0
  - **Units:** S 0430-0730
  - **Days:** 01/03/09 - 05/16/09
  - **Begin-End:** This EARLY START class meets at Wheeler Manor in Gilroy.

### LIBRARY

**LIB 730 Internet Literacy for Older Adults**

Transferable: No

A class for older adults to learn email techniques, how to find information on their interests, news sources, and the skill of browsing online, as well as how best to use the local public library online services, online shopping, search strategies, and interactive games.

- **CRN 41055**
  - **Type:** Lec
  - **Room:** HOL3
  - **Instructor:** Mendez F
  - **Hrs.:** 2.0
  - **Units:** TR 0230-0330
  - **Days:** 01/28/09 - 05/22/09
  - **Begin-End:** Above class meets at the Hollister Briggs site.

**LIB 732 Introduction to Online Gavilan**

Transferable: No

Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

- **CRN 41063**
  - **Type:** Online
  - **Room:** ONLINE
  - **Instructor:** Parker J
  - **Hrs.:** 1.0
  - **Units:** 01/28/09 - 05/22/09
  - **Begin-End:** This open-entry, open-exit online class will be delivered entirely over the Internet. After enrolling, start the class by going to [http://www.gavilan.edu/disted](http://www.gavilan.edu/disted), and log into the system.

**LIB 733 Exploring the Web for Older Adults**

Transferable: No

Designed to address the interests of older adults, students will learn about the web’s rich offering in graphics, sharing digital pictures, and downloading audio files and audiobooks after paying your bills online. Students will learn online techniques to take advantage of all the latest tools, such as wikis, blogs, search techniques and great travel destinations. ADVISORY: LIB 730, Internet Literacy for Older Adults.

- **CRN 41059**
  - **Type:** Lec
  - **Room:** CTC2
  - **Instructor:** McCintock J
  - **Hrs.:** 2.8
  - **Units:** R 0900-1110
  - **Days:** 01/28/09 - 05/22/09
  - **Begin-End:** This class meets at GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.

- **CRN 41054**
  - **Type:** Lec
  - **Room:** HOL3
  - **Instructor:** Mendez F
  - **Hrs.:** 2.0
  - **Units:** TR 0130-0230
  - **Days:** 01/28/09 - 05/20/09
  - **Begin-End:** Above class meets at the Hollister Briggs site.

### MATH

**MATH 758B CAHSEE Preparation B Mathematics**

Transferable: No

This course is designed to prepare non-high school graduates for the successful completion of the CAHSEE (California High School Exit Examination) Mathematics Test by providing them with study skills and test taking strategies for answering multiple choice questions. The course will focus on basic arithmetic, statistics, data analysis, measurement, Geometry, Algebra, and mathematical reasoning.

- **CRN 41084**
  - **Type:** Lab
  - **Room:** SBHSAE1
  - **Instructor:** Dukes R
  - **Hrs.:** 3.0
  - **Units:** M 0600-0900
  - **Days:** 01/05/09 - 02/23/09
  - **Begin-End:** This EARLY START class meets at the San Benito High School Adult Ed Building, room 481, in Hollister.

### MUSIC

**MUS 762 Joy of Listening to Music**

Transferable: No

This class is designed to give older adults the opportunity to study eras, styles, composers and components of music. Listening to music with group discussion is an integral part of the class.

- **CRN 41065**
  - **Type:** Lec
  - **Room:** VPR11
  - **Instructor:** Yinger K
  - **Hrs.:** 1.0
  - **Units:** T 0100-0200
  - **Days:** 01/27/09 - 05/19/09
  - **Begin-End:** This class meets at Solorsano Middle School in Gilroy.

**MUS 763 Music Encounters**

Transferable: No

A class for older adults that provides musical activities to stimulate and sustain their auditory function, discernment of sounds and manual dexterity. Students will enjoy music, new and old, by listening, singing, playing and creating music in a group setting.

- **CRN 41089**
  - **Type:** Lec
  - **Room:** SOLB7
  - **Instructor:** TBA
  - **Hrs.:** 3.3
  - **Units:** W 0600-0905
  - **Days:** 01/28/09 - 05/22/09
  - **Begin-End:** This class meets at Solorsano Middle School in Gilroy.

- **CRN 41090**
  - **Type:** Lec
  - **Room:** GHS
  - **Instructor:** TBA
  - **Hrs.:** 3.3
  - **Units:** T 0600-0905
  - **Days:** 01/28/09 - 05/22/09
  - **Begin-End:** This class meets at Gilroy High School.

### PHYSICAL EDUCATION

**PE 716 Music/Movement and Health**

Transferable: No

This course is designed to assist older adults in improving overall health through movement, music and relaxation techniques. Rhythmic movement will be adjusted to suit individual students mobility needs.

- **CRN 40907**
  - **Type:** Lab
  - **Room:** CRC1
  - **Instructor:** Mendonca B
  - **Hrs.:** 2.0
  - **Units:** TF 1000-1200
  - **Days:** 01/06/08 - 05/22/08
  - **Begin-End:** This EARLY START class meets at the Centennial Recreation Center in Morgan Hill.

- **CRN 40908**
  - **Type:** Lab
  - **Room:** GSC1
  - **Instructor:** Mendonca B
  - **Hrs.:** 1.0
  - **Units:** W 1000-1100
  - **Days:** 01/07/09 - 05/22/09
  - **Begin-End:** This EARLY START class meets at the Gilroy Senior Center.

- **CRN 41020**
  - **Type:** Lab
  - **Room:** VPRI1
  - **Instructor:** Lee C
  - **Hrs.:** 1.8
  - **Units:** F 1030-1200
  - **Days:** 01/02/09 - 06/30/09
  - **Begin-End:** This EARLY START class meets at Valley Pines Retirement Inn in Morgan Hill.

- **CRN 41079**
  - **Type:** Lab
  - **Room:** JDA1
  - **Instructor:** Host M
  - **Hrs.:** 1.0
  - **Units:** T 1100-1200
  - **Days:** 02/02/09 - 05/19/09
  - **Begin-End:** This class meets at Jovenes de Antano in Hollister.
ROP Courses

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College. In some of the classes, students may earn high school or college credit, and upon completion they may be eligible for advanced placement at Gavilan College. ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free for both high school students and adults. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. For information on ROP courses taught at Gavilan College, call 408-848-4816.

Students enrolled in ROP classes do not qualify for Financial Aid.

ROP Accounting

General Office Accounting
Advisory: Eligible for Mathematics 205
This course is designed to prepare students for entry-level office accounting position. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan’s ACCT103.

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<tbody>
<tr>
<td>BU120</td>
<td>College A</td>
<td>F</td>
<td>0900-1205</td>
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Payroll Accounting
Advisory: Eligible for Mathematics 205, completion of Accounting 101.
An introduction to the calculating, journalizing, paying and reporting of employee earnings, employee withholding and employer payroll tax expenses. The course emphasizes procedures which conform to federal and state legal requirements. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan’s ACCT105.

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<tr>
<td>MHG5</td>
<td>TBA</td>
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<td>0600-0905</td>
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Introduction to Income Tax
Advisory: Eligible for English 250, English 260 and Mathematics 205.
A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving typical individual tax problems. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan’s ACCT111.

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<tr>
<td>PB7</td>
<td>TBA</td>
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Spreadsheet - MS Excel
Advisory: CSIS 1 or CSIS 2 or equivalent computer experience.
Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. For college credit, enroll in Gavilan’s ACCT 121 or CSIS 121.

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<td>HOL3</td>
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ROP Business Office Technology

Medical Terminology for the Office
Advisory: Eligible for English 250 and English 260.
This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan’s BOT180.

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Medical Billing - MediSoft
Advisory: Eligible for English 250. Some computer experience.
This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. For college credit, enroll in Gavilan’s BOT181.

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<tr>
<td>BU110</td>
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Medical Office Procedures
Advisory: Eligible for English 250 and Mathematics 402.
This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. For college credit, enroll in Gavilan’s BOT182.

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For college credit, enroll in Gavilan’s BOT181.

ROP Accounting

BU110 Knapp D M 0600-0905 + 2 arranged hours
Short-term Training Program

**ROP Dental Assisting**  Includes Radiology (X-Ray) Certification

**Location:** ROP-South, 700 W. 6th St., Ste. L, Gilroy

**Online Registration ONLY:** January 6, 2009, 8:00 am *
http://sccoe.org/depts/scrop/

**Class dates and times:**
January 26 - June 19, 2009
Mon-Fri, 9:30 am - 3:00 pm

**Cost:** $220 includes book and lab fee. Students must purchase lab coats.

* Confirmation of enrollment will be sent to the first 25 students. (All other students will be put on a waiting list.)

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**ROP Computer Applications**

**Word Processing - MS Word**

Advisory: Eligible for English 260 and basic keyboarding skills.

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers, footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated when the software changes. For college credit, enroll in Gavilan’s CSIS 126.

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**ROP Industrial Technology**

**Industrial Safety**

Advisory: Eligible for English 250 and English 260.

This course is an introduction to the construction industry. It will cover the basic skill sets required to earn an entry-level position in various trades in construction. Students will learn basic math, vocabulary, blue print reading and safety skills along with the soft skills required to gain employment. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan’s IT115.

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**ROP Nursing Assistant**

**AH 180  Fundamentals of Nursing-Convalescent**

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients’ rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan’s AH 180.

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<th>Room</th>
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<td>HOB114</td>
<td>Machado M</td>
<td>MT</td>
<td>0900-1200</td>
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<td>HOB114</td>
<td>TBA</td>
<td>W</td>
<td>0630-0130</td>
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<tr>
<td>HOB114</td>
<td>Machado M</td>
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Gavilan College's own educational TV station

Gav TV Channel
Final Exam Schedule

Friday evening-Saturday, May 15-23, 2009

This schedule is designed to provide dates and two-hour blocks of time for Final Exams in credit courses. Final exams will begin Friday evening, May 15, 2009.

Classes meeting prior to 8 a.m. will take their exams during the same week, for a two-hour period beginning at the class starting hour.

All finals are to be given at the scheduled time, and in the room in which the class has regularly met during the semester. Exceptions can be granted only by the department chair and the area dean.

If a class appears not to have a time scheduled according to the chart below, please see the instructor, department chair or area dean. Instructors' office hours will be changed to accommodate the final exam schedule. Please check your instructor's office for the revised schedule.

If your class meets on these days:

Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF

Starts at any time between: Your final exam will be:
08:00 - 09:40 Mon. May 18 08:00 - 10:00
09:45 - 11:00 Wed. May 20 08:00 - 10:00
11:05 - 12:20 Mon. May 18 10:30 - 12:30
12:25 - 01:40 Wed. May 20 10:30 - 12:30
01:45 - 03:00 Mon. May 18 01:00 - 03:00
03:05 - 04:30 Wed. May 20 01:00 - 03:00

If your class meets on these days:

MTu, MTuWTh, MTuTh MTuThF, MTuF, Tu, TuW, TWTh, TuWThF, TuWF, TuTh, TuThF, TuF, Th, ThF

Starts at any time between: Your final exam will be:
08:00 - 9:10 Thur. May 21 08:00 - 10:00
09:15 - 10:25 Tues. May 19 08:00 - 10:00
10:30 - 11:40 Thur. May 21 10:30 - 12:30
11:45 - 12:55 Tues. May 19 10:30 - 12:30
1:00 - 2:10 Thur. May 21 01:00 - 03:00
2:15 - 3:25 Tues. May 19 01:00 - 03:00
3:30 - 4:55 Tues. May 19 03:30 - 05:30

Fri or Fri/Sat classes: If your class meets at ANY start time between 8-10:55 am, the final exam will be: Friday, May 22 from 8:00-10:00 am. If your class meets at ANY start time between 11:00 am - 1:55 pm, the final exam will be: Friday, May 15 from 10:30 am - 12:30 pm. If your Friday class meets at any start time between 2 pm - 4:55 pm, your final exam will be on Friday, May 22, from 1 pm - 3 pm.

Make-ups and Conflicts: Mon. May 18 03:30 - 05:30
Wed. May 20 03:30 - 05:30
Thur. May 21 03:30 - 05:30

Exams for classes held on Saturdays, Sundays & Evenings

All classes held on:

Monday evenings Mon. May 18
Tuesday evenings Tues. May 19
Wednesday evenings Wed. May 20
Thursday evenings Thurs. May 21
Friday evenings Fri. May 22
Monday/Wednesday evenings Mon. May 18
Tuesday/Thursday evenings Tues. May 19
Saturday Sat. May 23
Sunday Sun. May 17
Summer Session 2009

CLASS PREVIEW
June 15 - July 24

Look for the

Summer Session Registration Schedule

in the GAVILAN COLLEGE SUMMER/FALL SCHEDULE OF CLASSES. Look for it in your mailbox and online at www.gavilan.edu in early MAY.

Summer Session calendar dates subject to change. Check the Summer Calendar in the Gavilan College Summer/Fall 2009 Schedule of Classes.

ADMINISTRATION OF JUSTICE
AJ 10 Introduction to the Administration of Justice

ALLIED HEALTH
AH 3 The Person in the Life Cycle
AH 11 Nutrition
AH 32 Basic Cardiac Life Support

ANTHROPOLOGY
ANTH 1 Introduction to Physical Anthropology
ANTH 2 Introduction to Archaeology

ART
ART 6 Art Appreciation
ART 10A Cultural History of Ceramics
ART 10B Ceramics
ART 23 Independent Study
ART 25A Art Methods
ART 25B Art Methods
ART 108 Digital Media Lab

AVIATION MAINTENANCE TECHNOLOGY
AMT 123 Independent Study

BIOLOGICAL SCIENCE
BIO 10 Principles of Biology
BIO 11 Nutrition
BIO 15 Survey of Human Anatomy and Physiology

CHEMISTRY
CHEM 30A Elementary Chemistry

CHILD DEVELOPMENT
CD 2 Early Child Development
CD 3 Child Growth and Development During the School Years
CD 19 Introduction to Careers with Children
CD 25A Art Methods
CD 25B Art Methods
CD 28A Child Dev & Guidance for Family Child Care/Foster Care
CD 28B Dev Learning Activities for Family Child Care & Foster Care
CD 28C Administering a Family Child Care Home

COMMUNICATION STUDIES
CMUN 1A Introduction to Public Speaking
CMUN 10 Small Group Communication
CMUN 129 Presentation Graphics - MS PowerPoint

COMPUTER SCIENCE & INFORMATION SYSTEMS
CSIS 1 Computer Literacy - MS Office
CSIS 6 Web Page Authoring I
CSIS 7 Web Page Authoring II
CSIS 8 Introduction to the Internet
CSIS 10 BASIC Programming
CSIS 45 C++ Programming I
CSIS 108 Digital Media Lab
CSIS 122 Computer Keyboarding
CSIS 124 Windows Fundamentals
CSIS 126 Word Processing - MS Word
CSIS 129 Presentation Graphics - MS PowerPoint
CSIS 134 Intermediate Excel
CSIS 570 Computer Access Evaluation
CSIS 571 Computer Assisted Instruction

COSMETOLOGY
COS 207 Contemporary Styling
COS 223 Independent Study

DIGITAL MEDIA
DM 6 Web Page Authoring I
DM 7 Web Page Authoring II
DM 108 Digital Media Lab

ENGLISH
ENGL 1A Composition
ENGL 1B Composition and Literature
ENGL 1C Critical Reasoning and Writing
ENGL 250 Practical Writing
ENGL 260 Preparation for College Reading
ENGL 420 Reading Improvement
ENGL 440 Basic Writing
### ENGLISH AS A SECOND LANGUAGE
- **ESL 501B** Survival ESL I Second Half
- **ESL 502B** Survival ESL II Second Half
- **ESL 581** ESL Pronunciation I
- **ESL 582** ESL Pronunciation II
- **ESL 503B** Survival ESL II, Second Half
- **ESL 584** Culture Through Film
- **ESL 585** Editing for ESL Writers

### GEOLOGY
- **GEOL 1** Introduction to Geology

### GUIDANCE
- **GUID 1** Self-Assessment and Career Development
- **GUID 6** Life Skills for Higher Education
- **GUID 22** Field Work and Service
- **GUID 200** Planning College Success
- **GUID 250** Supervised Tutoring
- **GUID 557** Learning Skills Assessment
- **GUID 558** Learning Skills Laboratory

### HEALTH EDUCATION
- **HE 1** Health Education

### HISTORY
- **HIST 1** United States History through Reconstruction
- **HIST 2** United States History Reconstruction to the Present

### LIBRARY
- **LIB 3** Research Skills
- **LIB 6** Web Page Authoring I

### MATHEMATICS
- **MATH 5** Introduction to Statistics
- **MATH 8A** First Half of Precalculus
- **MATH 205** Elementary Algebra
- **MATH 205B** Second Half of Algebra
- **MATH 208** Plane Geometry
- **MATH 233** Intermediate Algebra
- **MATH 402** Pre-Algebra
- **MATH 414** Basic Math Skills

### PHILOSOPHY
- **PHIL 1** Introduction to Philosophy

### CFY 2009 classes
Watch for Community Education’s CFY classes. Courses include Math, English, Science, Study Skills, Arts and Crafts, Cooking and much more!

For specific course offerings, visit our website at [http://gavilan.augusoft.net](http://gavilan.augusoft.net) and click on ‘courses’. Classes start in June!

### CFY Teaching
Do you have an idea for a CFY class?
Join our CFY team by visiting our website at [http://gavilan.augusoft.net](http://gavilan.augusoft.net) and click on the ‘teaching’ link or call us at (408) 852-2801.

### Study and travel this summer!
Learn Spanish in Spain!

**June 1-26**

Earn up to 5 units
Study the language and culture while living with a host family in Seville, Spain

Cost: Approximately $1,500 plus airfare for a 4-week program.

Attend the Orientation:
Saturday, Feb 28 at 9:30 am in PB4 on the Gilroy main campus.

For more information, visit the website at [www.gavilan.edu/spanish](http://www.gavilan.edu/spanish) or call Albert Marques at (408) 848-4794 or email amarques@gavilan.edu
PHYSICAL EDUCATION: ACTIVITIES

PE 16  Swimming  
PE 17  Golf  
PE 21  Volleyball  
PE 24  Individualized Weight Training  
PE 25  Soccer  
PE 37  Softball  
PE 46  Agility and Motor Development  
PE 61  Swim for Fitness  
PE 62  Yoga  
PE 64  Individualized Cardiovascular Fitness  
PE 65  Baseball  
PE 70  Pilates  
PE 75  Sports Conditioning

SUMMER SPORTS CAMPS FOR KIDS!
Call 848-4876 for details.

PHYSICAL EDUCATION: ADAPTEd

PE 34  Adapted Aquatic Exercise  
PE 35  Adapted Swimming for Total Fitness  
PE 36  Adapted Physical Education  
PE 38  Adapted Cardiovascular Conditioning & Training  
PE 534  Adapted Aquatic Exercise  
PE 535  Adapted Swimming for Total Fitness  
PE 536  Adapted Physical Education  
PE 538  Adapted Cardiovascular Conditioning & Training

POLITICAL SCIENCE

POLS 1  Introduction to American Government

PSYCHOLOGY

PSYC 1A  Introduction to Psychology  
PSYC 2  Early Child Development  
PSYC 3  Child Growth and Development During the School Years  
PSYC 5  Self-Assessment and Career Development

REAL ESTATE

RE 165  Legal Aspects of Real Estate

SOCIOLOGY

SOC 1A  Introduction to Sociology  
SOC 3  Sociology of Minorities

SPANISH

SPAN 1A  Elementary Spanish  
SPAN 1B  Elementary Spanish  
SPAN 2A  Intermediate Spanish  
SPAN 2B  Intermediate Spanish  
SPAN 8A  Conversational Spanish  
SPAN 8B  Conversational Spanish  
SPAN 8C  Conversational Spanish  
SPAN 8D  Conversational Spanish  
SPAN 12A  Spanish for Spanish Speakers  
SPAN 23  Independent Study  
SPAN 98  Special Topics

THEATRE ARTS / DRAMA

THEA 23  Independent Study

VOCAUTIONAL PREPARATION FOR DISABLED

AE 600  Vocational Training I  
AE 602  Vocational Training III  
AE 636  Adapted Physical Education

STANDARDIZATION OF TRAINING AND RESEARCH

STAR GILROY

a STAR summer musical  
June 22 – July 18, 2009  
9:00 am – 4:00 pm  
Performances on July 17 & 18, 2009  
4-Weeks - $525  
Gavilan College Theater  
Ages 8-16

STAR SAN JUAN BAUTISTA

STAR Adaptation of one of Shakespeare’s plays  
July 21 – August 11, 2009  
9:00 am – 4:00 pm  
3-Weeks - $395  
Performances on August 10 & 11, 2009  
El Teatro Campesino Playhouse, San Juan Bautista  
Ages 10-17

REGISTRATION begins in JANUARY

By Phone: 408-612-2057 or 408-848-4717  
Online: www.gavilan.edu/star  
Email: stargav@gavilan.edu

Marilyn Abad-Cardinalli, Founder/Executive Director - 408-848-4764

Dates and plays are subject to change.
ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. Call 408-848-4737 or 408-848-4751 to make an appointment or come into Admissions & Records at the Gilroy main campus.

Students interested in taking ESL courses in Hollister should contact Judy Rodriguez at (831) 636-3783 or go to the Briggs Building in Hollister to schedule an assessment appointment.

Who Should Take the ESL Assessment?

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.

Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.

Para información sobre clases de ESL, refiérase a la página 71.

Revise las clases 501, 502, 503 (cursos intensivos) y 528 ofrecidos en Hollister por la mañana. Refiérase a la página 39.

Para información sobre clases de destrezas básicas, refiérase a las páginas 70-71 (ENGL 420, 439, 440) y página 83 (MATH 400, 402).

Nunca es tarde para obtener su GED. Revise este curso GRATIS en la página 100.

¿Necesita refrescar un poco sus habilidades de inglés para poder comunicarse con sus compañeros de trabajo? Revise esta clase GRATIS de Inglés Vocacional en la página 100.
Nuestra Misión
En un ambiente que cultiva la creatividad, estima la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

Polizas y Procedimientos
 Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de accesar la página de Internet del Colegio Gavilán en www.gavilan.edu (Selezione el “College Catalog” bajo el menú de “Academics”) o visitando la Oficina del Vicepresidente de servicios Estudiantiles (SC130).

Formas Alternativas El Catálogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para Discapacitados (DRC) en (408) 848-4753, o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

Servicios para los Estudiantes con Incapacidades
Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad verificado deberán ponerse en contacto con su instructor, consejero, asesor El Centro de Recursos para Discapacitados (DRC).

No Discriminación
El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

Prohibición de Abuso y Ofensas por Discriminación
Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo
El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas las formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen, impedimento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

Cumplimiento de ADA
Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alterno, contacte El Centro de Recursos para Discapacitados (DRC) o al Vicepresidente de Servicios Educativos para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

Derechos Educativos y Privacidad
Gavilán College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:
1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilán College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Registros.
3. La documentación oficial será proveída únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveída por Gavilán College sin consentimiento escrito por parte del estudiante:
   a. el nombre del estudiante
   b. las fechas de matriculación/assistencia a Gavilán College
   c. la fecha de graduación y título o certificado recibido
La entrega de cualquier otra información requirirá consentimiento escrito del estudiante, excepto en los casos previstos en ley.

5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios al Estudiante. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Registros y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Registros. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

Habilidad en Inglés para Estudios Vocacionales
Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

Título VI, Título IX, y Norteamericanos con Impedimento/Sección 504/508
Para presentar una queja en cualquiera de las siguientes áreas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Joseph D. Keeler, Vicepresidente de Servicios Administrativos, HR 101 (408-848-4731) o Shairon Williams, Director de Recursos Humanos, HR103 (408-848-4753).

Las áreas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508).
Programa de No-Crédito

Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

Programa para Personas Mayores - Este programa ofrece clases de interés especial para adultos mayores de 55 años de edad. La mayoría de nuestras clases se llevarán a cabo en lugares de reuniones de adultos mayores con el fin de promover una inscripción satisfactoria y facilidad para dichos estudiantes.

Programa para el Bienestar del Personal - Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.


Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes deben de contactar directamente a la Oficina de No-Crédito si tienen preguntas o si necesitan más información, favor de llamar al (408) 848-4859.

Servicios Estudiantiles y Programas de Apoyo para la Instrucción

Servicios de Asesoría Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las clases. Gavilan College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Por favor llame al 408-848-4723 para hacer una cita.

Centro de Desarrollo de Niños El Centro de Desarrollo de Niños provee cuidado para niños preescolares, en dos programas para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

El Centro de Recursos para Discapacitados (DRC) ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

Servicios de Ayuda Económica para el Colegio

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

OFICINA DE AYUDA ECONÓMICA

Oficina SC 124
Abierto: lunes-jueves: 8 a.m. a 5 p.m., viernes: 8 a.m. a 3 p.m.
Horario de la Tarde: Las horas son extendidas de 5 a 7 pm durante el período de matriculación.

CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilan participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página www.fafsa.ed.gov. Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a www.PIN.ed.gov. Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, puede ser no elegible para algunos programas de ayuda económica.

PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP)

La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ha sido descalificado, tiene que atender a la sección de (SAP). Vaya a la oficina de ayuda económica para que se registre.

PROGRAMAS DE AYUDA ECONÓMICA

Ayuda Pagando la Matriculación: El programa (Board of Governor’s Fee Waiver/BOG), ayuda a pagar parte de la matriculación. Solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página 115-116.

www.gavilan.edu - Gavilan College
Becas Gratuitas Federales y Estatales:
- Federal Pell Grant
- Federal SEO Grant
- Cal Grant
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant

Becas Federales de Trabajo y Estudio: Proporciona al estudiante la oportunidad de ganar dinero, mientras aumentan su experiencia de trabajo. Se proporciona la ayuda basándose en la necesidad del estudiante.

Becas Generales: La beca es otorgada basada en el mérito del estudiante y/o necesidad económica. Los requisitos varían y son proporcionados por el donador de la beca. Las solicitudes generales de becas en el Colegio Gavilán se vencen el 27 de Febrero. Becas adicionales tienen diferentes fechas de vencimiento durante el año escolar. Las solicitudes están disponibles en la oficina de ayuda económica. Se recomienda que pregunten sobre las becas varias veces por semestre, porque nuevas becas serán anunciadas en cuanto estén disponibles durante el año escolar.

Servicios Para Miembros de las Fuerzas Armadas (Veteranos): Colegio Gavilán ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra inquietud sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

Préstamos Estudiantiles Federales: Colegio Gavilán participa en el Federal Family Educational Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo completo la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

Becas Privadas: Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud para cada beca privada a la que se aplique. Visite nuestra oficina para mas información.

Solicitudes para la beca privada llamada “Gavilan College Scholarship Application” están disponibles en nuestra oficina.

VISITENOS EN LA PÁGINA DEL INTERNET A WWW.GAVILAN.EDU/FINAID
Complete la FAFSA en la página del Internet WWW.FAFSA.ED.GOV
Ayuda de planeamiento financiero y consejería de préstamos en la página WWW.EDWISE.ORG
Averíe su estado de préstamo en la página WWW.ELMRESOURCES.COM
Regístrate para Servicios Selectivos en la página WWW.SSS.GOV
Aplique para su número de identificación personal (PIN) en la página WWW.PIN.ED.GOV

El Centro de Desarrollo Infantil del Colegio Gavilán
provee cuidado de niños hasta la edad de cinco años mientras que usted asiste a sus clases.
(408) 848-4815
Acreditado por NAEYC

EOPS Programas y Servicios de Oportunidad Adicional
La oficina de Programas y Servicios de Oportunidad Adicional (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza. Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Conserjería personal y académica, asistencia para la compra libros, prioridad de inscripción a clases, tutoría, paseos a universidades, talleres de enriquecimiento, becas y mucho mas.

CalWORKs
CalWORKs sirve a estudiantes quienes reciben asistencia pública para llegar a ser autosuficientes, a través ofrecerles educación, empleo y servicios de apoyo. Los programas laborales para los estudiantes de Cal-WORKs, están vinculados a las demandas del mercado laboral y pueden ayudarlos a trabajar en una tra-yectoria de carrera que los lleve a obtener un ingreso suficiente para poder sostener a sus familias. Los servicios de apoyo que CalWORKs ofrece incluyen el área académica, la personal y asesoría para la carre-ra, libros de texto, asistencia y colocación de empleo, servicios de apoyo y enlace con los departamentos de servicios sociales del condado.

El personal de CalWORKs es cordial y apoya a los estudiantes para que estos puedan lograr alcanzar sus metas. La oficina se encuentra localizada en L101 A, junto a la biblioteca y está abierta de lunes a viernes de 8 a.m. a 5 p.m. Los estudiantes interesados pueden llamar al 408-848-4740.
APPLICATION - Spring 2009

Name:_________________________________  Gavilan ID #: G00______________________
Address:_______________________________  Phone: (______) __________-____________
City:___________________________________  Cell Phone:___________________________
Zip Code:_______________________________  Email:_______________________________

* Attach your high school transcript (must include senior year coursework.) *

I would like to transfer to: _____California State University    _____ University of California
_____ Private College/University    _____ Not sure which system

Are you working while attending college?       ___Yes (# of hours per week _____)             ____No
Are you eligible for financial aid?         _____Yes            _____No              _____ Don’t Know
High School Graduate?            _____Yes             _____No            _____GED              Year Graduated:_______________

Name of High School:________________________________________   City:______________________  State:______
Major:___________________________________________           Currently Undecided:__________________________

Please describe why you want to be part of the Transfer Institute:
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

For office use only                     College Level: English 1A and Transfer Level Math:
Placement/Assessment Scores:   _________Reading          __________Writing        ___________Math

Intent to Register:
I agree to make a full commitment to the Transfer Institute. This commitment includes the following:
   □  Sign a Transfer Institute agreement by February, 2009.
   □  Meet with a counselor three times per semester.
   □  Participate in Transfer Institute activities.

Student Signature:_____________________________  Date:__________________

IMPORTANT, PLEASE RETURN TO:
Gavilan College Counseling Department
5055 Santa Teresa Blvd.
Gilroy, CA 95020
### Program and Majors

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<thead>
<tr>
<th>Administration of Justice</th>
<th>Computer Science &amp; Info Systems</th>
<th>Languages &amp; Humanities</th>
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<td>Law Enforcement</td>
<td>Business Computer Applications</td>
<td>Natural Science</td>
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<td>Academy</td>
<td>Hardware &amp; Networking</td>
<td>Social Science</td>
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<td>Corrections</td>
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<td>Comp Prep for Bioinformatics</td>
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<td>Telecom Network Cabling</td>
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<td>Allied Health</td>
<td>Fine and Performing Arts</td>
<td>Media Arts</td>
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<td>Digital Media</td>
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<td>Vocational Nursing</td>
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<td>Sciences</td>
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<td>Accounting</td>
<td>CSU - General Ed</td>
<td>Biological Science</td>
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<tr>
<td>Economics</td>
<td>IGETC - General Ed Transfer</td>
<td>Physical Science &amp; Engineering</td>
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<td>Letters</td>
<td>Mathematics</td>
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<td>English as a 2nd Language</td>
<td>Physical Education</td>
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<td>Language Arts</td>
<td>Education/Sports Medicine</td>
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<td>Health Science</td>
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<td>Child Development &amp; Education</td>
<td>Liberal Arts - A.A. Degree</td>
<td>Social Sciences</td>
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<td>Child Development &amp; Education</td>
<td>Areas of Emphasis Include:</td>
<td>Social Science, General</td>
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<td>Pre K-12 Special Ed Aide</td>
<td>Administration of Justice</td>
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### Educational Support Services for Students with Disabilities

If you would like to be contacted regarding supportive services complete this form and return it to the Disability Resource Center or the Admissions and Records Office at Gavilan College. For more information on available services, contact the Disability Resource Center at 408 848 4865.

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Check any of the following that currently apply:

- Hearing
- Head Injury
- Visual
- Speech
- Developmentally Delayed
- Learning Disabled
- Other Physical
- Psychological Impairment
- Mobility
This is an application to have your enrollment fees waived. This FEE WAIVER is for California residents only.

Note: Students who are exempted from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: ____________________________________________    SSN# ____________________________
Email (if available) ____________________________________________________________
Home Address: ________________________________________________________________
              Street  City  Zip Code
Date of Birth: _________/_______/19______
Telephone: (______) ______________ - _________________

Has the Admissions or the Registrar’s Office determined that you are a California resident?  ☐ YES  ☐ NO

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner.

Note: These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Note: these new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.)

☐ Yes  ☐ No

If you answered “Yes” to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner’s income and household information or your parent’s domestic partner’s income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status:  ☐ Single  ☐ Married  ☐ Divorced  ☐ Separated  ☐ Widowed  ☐ Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1985?  ☐ Yes  ☐ No
2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer “Yes” if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)  ☐ Yes  ☐ No
3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009.  ☐ Yes  ☐ No
4. Are (a) both of your parents deceased or (b) are you (or were you until age 18) a ward/dependent of the court?  ☐ Yes  ☐ No
5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?  ☐ Yes  ☐ No

* If you answered “Yes” to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.

* If you answered “No” to all questions 1 - 5, complete the following questions:

6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?  ☐ Will Not File  ☐ Yes  ☐ No
7. Do you live with one or both of your parent(s) and/or his/her RDP?  ☐ Yes  ☐ No

* If you answered “No” to questions 1 - 5 and “Yes” to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.

* If you answered “No” or “Parent(s) will not file” to question 6, and “No” to question 7, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid without your parent(s) information.

METHOD A ENROLLMENT FEE WAIVER

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
   TANF/CalWORKs?  ☐ Yes  ☐ No
   SSI/SSP (Supplemental Security Income/State Supplemental Program)?  ☐ Yes  ☐ No
   General Assistance?  ☐ Yes  ☐ No

9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?  ☐ Yes  ☐ No

* If you answered “Yes” to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

TANF/CalWORKs
SSI/SSP
General Assistance

Gavilan Joint Community College
Board Of Governors Fee Waiver Application (BOG)
SUMMER 08, FALL 08, SPRING 09 SESSIONS/SEMESTERS

Processing of this BOG is on hold due to:

Street
City
Zip Code
Date of Birth
Telephone
Email (if available)
METHOD B ENROLLMENT FEE WAIVER

10. DEPENDENT STUDENT: How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parent(s)/RDP, now and through June 30, 2009.)

11. INDEPENDENT STUDENT: How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.)

12. 2007 Income Information

<table>
<thead>
<tr>
<th>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME</th>
<th>INDEPENDENT STUDENT: STUDENT (&amp; SPOUSE’S/ RDP) INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).</td>
<td>$ ______________________</td>
</tr>
<tr>
<td>All other income (Include ALL money earned in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).</td>
<td>$ ______________________</td>
</tr>
<tr>
<td>TOTAL Income for 2007 (Sum of a + b)</td>
<td>$ ______________________</td>
</tr>
</tbody>
</table>

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent’s fee waiver? Submit certification. □ Yes □ No
14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent’s fee waiver? Submit certification. □ Yes □ No
15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient? Submit documentation from the Department of Veterans Affairs. □ Yes □ No
16. Are you eligible as a dependent of a victim of the September 11, 2001 terrorist attack? Submit documentation from the CA Victim Compensation and Government Claims Board. □ Yes □ No
17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? Submit documentation from the public agency employer of record. □ Yes □ No

If you answered “Yes” to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification at the below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner’s 2007 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor’s Office of the California Community Colleges.

Applicant’s Signature ___________________________ Date ___________________________

Parent Signature (Dependent Students Only) ___________________________ Date ___________________________

California Information Privacy Act

State and federal laws protect an individual’s right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor’s Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form’s information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor’s Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

□ BOGFW-A □ BOGFW-B □ BOGFW-C □ TANF/CalWORKs □ GA □ SSI/SSP □ Special Classification □ Veteran □ National Guard Dep □ Medal of Honor □ 9/11 Dependent □ Dep. of deceased law enforcement/fire personnel □ RDP □ Student □ Parent □ Not eligible due to: □ Non CA resident

Certified by: ___________________________ Date: ___________________________
APPLICATION for ADMISSION

GAVILAN COLLEGE

1 NAME
(As you wish it to appear on your records)

Last Name
First Name
Middle Name

Current
Mailing
Address

Street
City
State
Zip

Primary Phone # ___________________________
Alternate Phone # ___________________________

2 GENDER
Male _____ Female _____

3 BIRTHDATE
Month          Day       Year

PLACE OF BIRTH
State or Country

4 CITIZENSHIP
1. U.S. Citizen
2. Permanent Resident: INS Number __________________ Date Issued __________
3. Temporary Resident: INS Number __________________ Date Issued __________
4. Refugee/Asylee (verification required)
5. F-1 Student Visa
6. Other (specify)

Enter Appropriate Number in Box

5 MARITAL STATUS
Unmarried ________ Married ________ Decline to State ________

6 PREDOMINANT ETHNIC BACKGROUND

B. African-American, Non-Hispanic
N. American Indian, Alaskan Native
Al Asian Islander
AM Cambodian
HR Central American
AC Chinese
F. Filipino
PG Guamanian
PH Hawaiian
AJ Japanese
AK Korean
AL Laotian
HM Mexican, Mexican
American, Chicano
AC Other Asian
HX Other Hispanic
O. Other Non-White
PY Other Pacific Islander
PS Samoan
HS South American
AV Vietnamese
W. White, Non-Hispanic
XD Decline to State

Enter Appropriate Code in Box

7 STUDENT TYPE
1 NEW, never attended any college
2 NEW TRANSFER, attended college other than Gavilan
3 RETURNING, last attended Gavilan but not last semester.

Semester ________ Year __________

Enter Appropriate Number in Box

8 EDUCATIONAL GOALS

1 Personal Interest, not for employment
2 Transfer to a 4-year College WITH AA, AS Degree
3 Transfer to a 4-year College WITHOUT AA, AS Degree
4 Associate Degree, General Education
5 Associate Degree, Vocational
6 Vocational Certificate
7 Discover/Formulate Career Interests, Plans, Goals
8 Job Skills, to Prepare for a New Job/Career
9 Enhance Present Job Skills
10 Maintain Certificate or License (e.g., Nursing)
11 Improve Basic Skills in English, Reading, or Math
12 Complete Credits for High School Diploma or GED
13 Undecided on Goal

Enter Appropriate Number in Box

9 STUDENT EDUCATION LEVEL
(Highest level of education)

1 Not a graduate of, and no longer in high school
2 High school student (currently enrolled in grades 9-12)
3 Currently Enrolled in Adult School
4 Received High School Diploma *
5 Received GED or Certificate of Equivalency/Completion
6 Received Certificate or High School Proficiency Exam

* Year of High School Diploma ________ ** Year Degree Conferred ________

Enter Appropriate Number in Box

10 HIGH SCHOOL LAST ATTENDED

<table>
<thead>
<tr>
<th>Name</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>433395 Live Oak</td>
<td>353650</td>
<td>San Benito Evening</td>
</tr>
<tr>
<td>433448 Central</td>
<td>353002</td>
<td>San Andreas Contin.</td>
</tr>
<tr>
<td>433061 El Portal</td>
<td>353006</td>
<td>Anzar</td>
</tr>
<tr>
<td>433283Gilroy</td>
<td>353088</td>
<td>Gunderson</td>
</tr>
<tr>
<td>433485 Mt. Madonna</td>
<td>353289</td>
<td>Hill (Andrew)</td>
</tr>
<tr>
<td>353700 San Benito</td>
<td>353352</td>
<td>Leland</td>
</tr>
</tbody>
</table>

Name & Location of High School if Not Listed Above

11 MAJOR
Major ___________________________ AA _____ AS _____ Certificate ________

12 DIRECTORY INFORMATION
No personal data other than directory information will be released without your written consent.

13 COLLEGES ATTENDED
(List last college attended first)

<table>
<thead>
<tr>
<th>College</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>College 1</td>
<td>City 1</td>
<td>State 1</td>
</tr>
<tr>
<td>College 2</td>
<td>City 2</td>
<td>State 2</td>
</tr>
</tbody>
</table>

Dates: from __________ to __________
STATEMENT OF LEGAL RESIDENCE

Name ___________________________________________ Gavilan ID# __________________________

Address ___________________________ Street ___________________________

City ___________________________ State ___________________________ Zip ___________________________ Date of Birth ___________________________

PART A

To Be Completed By All Applicants

Have you lived in California for the past two years?

Yes _____ If you answered “Yes” and you are unmarried and under the age of 19, go to Part B, otherwise, skip to Part D.

No _____ If you answered “No”, complete the following:

• Date present stay in California began __________________

• Do you intend California to be your permanent residence? Yes ___ No ___

• Did you file California State Income Tax for the last two years? Yes ___ No ___

• Are you a public school credentialed employee? Yes ___ No ___

• Are you a seasonal agricultural employee or dependent? Yes ___ No ___

• Drivers License or ID Card? State: __________ Date Issued: __________

• Registered to Vote? State: __________ Date Registered: __________

• Vehicle Registration? State: __________ Date Issued: __________

• Other Proof of Residency in California ________________________________________________________

• List states lived in for the last two years and the dates:

  State: __________________  from  __________  to __________

  State: __________________  from  __________  to __________

PART B

To Be Completed About Your Parents or Legal Guardian If You Are UNMARRIED and UNDER the AGE OF 19

I have lived continuously for the past two years with one or both of my parents and he/she/they have lived continuously for the past two years at the California address noted below:

Street ___________________________ City ___________________________ State ___________________________

Yes _____ If “Yes”, Check one: Both Parents ______ Mother ______ Father _____ Legal Guardian _____

No _____ If “No” and you wish to be considered a California resident, please complete the following about your parent(s) or legal guardian:

• Did they file California State Income Tax the last two years? Yes ___ No ___

• Does he/she/they have any of the following?

• Driver’s License or ID card State: __________ Date Issued: __________

• Vehicle Registration State: __________ Date Issued: __________

• Voter Registration State: __________ Date Registered: __________

• Other Proof of Residency in California ________________________________________________________

PART C

To Be Completed by Active Military Persons, Dependents, or Veterans Discharged Within the Last Year

• Are you a member of the military? Yes ___ No ___

• Are you a dependent of an active military person? Yes ___ No ___

• When did your or your sponsor’s tour begin in California? __________________

• What is your state of legal residence on military records? __________________

Note:

Active duty military persons and/or dependents must provide a statement from the commanding officer stating the date of assignment and that the assignment to California is not for educational purposes. Dependents must also provide a letter stating that they are the dependent of a military person for the purposes of Federal Tax exemption.

PART D

To Be Signed by All Applicants

I declare under penalty of perjury that the statements submitted by me in connection with this application and for determination of residency are true and correct. All materials submitted by me for purposes of admission become the property of Gavilan College. I understand that falsification, withholding pertinent data, or failure to report changes in residence may result in my dismissal from the College.

Student’s Signature ___________________________ Date ___________________________ 10/08-A&R
GAVILAN COLLEGE / HIGH SCHOOL CONTRACT FORM

PLEASE READ CAREFULLY BEFORE PROCEEDING

✓ Gavilan College accepts high school students whose cumulative grade point average is at least 2.00 for advanced (transfer level courses numbered 1-99) vocational, or physical education courses for the Fall and Spring Semesters. High School students may enroll for courses (numbered 1-499) during the summer session.
✓ A Gavilan application, placement assessment scores and current transcripts from the student's school are required before this form can be reviewed by a Gavilan counselor.
✓ Students may enroll for a maximum of six units fall and spring semester, four units for summer.
✓ All course prerequisites are applicable.
✓ All credit earned at Gavilan College is “college” credit.
✓ A transcript of work completed at Gavilan will be sent to the recommending school at the end of the semester.
✓ High School contract students pay the per unit fee and provide their own texts and instructional supplies.
✓ All students shall conform to the college’s academic rules, regulations, and codes of conduct.

Student’s Name __________________________________________ Security Number ___________________________

Mailing Address ____________________________________________________________________________________
Tel # ____________________ Date of Birth ________________________ Last Grade Completed _________________
Semester for which student is applying:        Fall _____        Spring _____       Summer _____       200 _____

• The Student’s School Counselor/Designated School Official Recommends These Courses •
Specify recommended courses and units (Enrollment limited to courses numbered 1-99 except during the summer)

• Recommendations (Parent/Guardian, High School Official and Gavilan Counselor) •

1) Signature of Parent or Guardian ____________________________________________ Date _________________
   In an emergency, contact ________________________________________________________________

2) Signature of Recommending School Official ____________________________________ Date _________________
   Name and Address of Recommending School ________________________________________________

The recommendation of the school official signifies that the student is in good standing at his/her school, has a cumulative grade point average of at least 2.00, is eligible for continued enrollment, and has the ability and maturity to benefit from college-level instruction. A current transcript of the student's coursework must accompany this form.

2a) District Verification of “Home School” registration ___________________________________________

3) The signature of a Gavilan Counselor verifies the following:
   ○ The placement assessment was completed on (date) ______________________
   ○ English Score __________ Math Score __________ DRC exemption? __________
   ○ The recommended course is numbered 0 - 99 (summer term exempted).
   ○ A current transcript from the student’s school is attached and the student is in good standing.
   ○ The cumulative high school grade point average is _________________ (2.0 minimum required)

Gavilan College Counselor ____________________________________________ Date ______________________
Table of Contents

Admissions & Records/Oficina de Admisiones y Recursos 408-848-4735 or 846-4954
Student Accounts Cashier/Cajero de las Cuentas del Estudiante 408-852-2840
transcripts/Expedientes Académicos 408-848-4733
grading/calificaciones 408-848-4751
applications/solicitudes 408-848-4736
graduation/graduación 408-848-4737
Allied Health/Aliado en la Salud 408-848-4883
ASB Advisor/Asesor ASB 408-846-4792
ASB Office/Oficina de ASB 408-848-4777
Assessment Office/Oficina de Evaluaciones 408-846-4992
Athletics/Physical Education/Deportes, Educación Física 408-848-4876
Aviation/La Escuela del Aire 831-637-1151
Basic Skills/Habilidades Básicas 408-848-4820
Bookstore/Librería 408-848-4742
Business Skills Center/Centro de Conocimientos Comerciales 408-848-4786
CalWORKs/Programa de Experiencia de Trabajo en el área que se requiera 408-848-4813
CARE - Cooperative Agencies Resources for Education/Agencias Cooperativas para el Desarrollo Educativo 408-848-4790
Career/Transfer Resource Center/Centro de Recursos para Carreras y Transferencias 408-848-4818
Carpenter Training Center Apprenticeship Program/Centro de Enseñanza de Carpintería, Aprendizaje 408-852-2815
Cashier/Cajero 408-848-4714
Child Development Center/Centro de Desarrollo Infantil 408-848-4815
CMAP - Community Media Access Partnership/Sociedad de Medios Informativos para Acceso a la Comunidad 408-846-4983
Community/Contract Education/Educación en la Comunidad/Contrato 408-852-2801
Computer Place/Lugar de las Computadoras 408-848-4729
Cooperative Work Experience/Cooperativa de Experiencias de Trabajo 408-846-4993
Cosmetology Appointment line/Cosmetología/Telefón para Citas 408-842-5055
Counseling Office/Oficina de Asesoría 408-848-4723
Digital Media (Studio DM) - CGD lab/Centro Digital de Medios Informativos (Estudio DM) - Lab CGD 408-848-4800, ext. 5604
DRC - Disability Resource Center/Centro de Recursos para Discapacitados DRC 408-848-4865
Discrimination-Harassment Complaints/Oficina de Quejas por Discriminación y Acoso 408-848-4731
Distance Education Coordinator/Coordinador de Educación a Distancia 408-848-4885
EOPS - Extended Opportunity Programs & Services/Programas y Servicios de Oportunidad Adicional 408-848-4740
ESL Computer Lab/Laboratorio de Computadoras para ESL 408-848-4856
Evening Office/Oficina Nocturna 408-852-2814
Financial Aid/Ayuda Financiera 408-848-4727
First Year Experience/Experiencia del Primer Año 408-848-4723
Foundation/Fundraising/Fundación/Recaudaciones de Fondos 408-846-4936
GavTV, Channel 18/Canal 18 408-846-4764
The Gavilan Press/Periódico “The Gavilan Press” 408-848-4837
to fax news events/fax para enviar eventos noticiosos 408-846-4827
GECA - TJ Owens Early College Academy/Academia de Universidad Temporal GECA TJ Owens 408-846-4909
Health Services/Servicios de Salud 408-848-4791
HOPE Services/Servicios HOPE 408-846-6946
Human Resources/Recursos Humanos 408-848-4755
Instructional Services, Vice President’s Office/Servicios de Instrucción/Oficina del Vicepresidente 408-848-4761
International Students/Estudios Internacionales 408-848-4754
Liberal Arts & Sciences, Dean’s Office/Oficina del Decano en Ciencias y Humanidades 408-848-4911
Library/Biblioteca 408-848-4810 or 408-846-4806
Math Lab/Laboratorio de Matemáticas 408-846-4959
MESA - Math, Engineering, Science Achievement/Mathemáticas, Ingeniería, Logros Científicos 408-846-4968
Noncredit Program (Community Development)/Programa sin Créditos (Desarrollo en la Comunidad) 408-852-2824
Placement/Assessment Testing/Exámen de Colocación-Evaluación 408-846-4992
Sign up/Registrarse 408-846-4954
Online/Telecourses/Cursos por Internet/Televisados 408-848-4885
Outreach & Recruitment/Tours/Oficina de Inscripciones/Visitas al Campus 408-846-4993
President’s Office/Oficina del Presidente 408-848-4711
Public Information Office/Oficina de Información Pública 408-848-4724
Puente Program/Programa “Puente” 408-848-4807
Reading Lab/Laboratorio de Lectura 408-848-4980
R.O.P. - Regional Occupational Programs/Programas Regionales Laborales 408-848-4916
STAR-Summer Theatre Arts Repertory/Repertorio de Artes Teatrales de Verano 408-848-4717 or 672-2057
Student Services, Vice President’s Office/Oficinas Estudiantiles, Oficina del Vicepresidente 408-848-4738
Technical and Public Services, Dean’s Office/Oficinas Técnicas y Públicas, Oficina del Decano 408-848-4719
Theatre Arts Box Office/Taquilla del Teatro 408-848-4973
Transfer (Career/Transfer Resource Center)/Transferencias (Centro de Recursos para Transferencias y Carreras) 408-848-4818
Transfer Institute/Instituto de Transferencias 408-848-4723
TRIO Student Support Services/Servicios de Apoyo Estudiantil TRIO 408-846-4981
TTY (for Deaf or Hard of Hearing) 408-846-4924
Tutoring Center/Centro de Tutoría 408-848-4838
Veterans’ Services/Servicios a los Veteranos 408-848-4734
Work Experience/Experiencia de Trabajo 408-846-4993
Writing Center/Centro de Escritura 408-848-4811

Schedule Development Team
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Photos by: Jan Bernstein Chargin, Pablo Balancio, Norm Haughery, Cindy Starr, The Gilroy Dispatch
Printed by: Folger Graphics

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