Less Grade Stress!! Many CSIS and BUS classes may be taken for either a letter grade or on a pass/no pass basis. Make your choice when registering or until the NRS deadline (September 30). But remember that you cannot change your mind once you’re decided. See Pass/No Pass Grading Option on page 28 for more details.
CSIS 3  Research Skills
Transferable: CSU
Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

10305  Online  S Meader  2.0
10/19/10 - 12/07/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CSIS 5  C++ Scientific Programming
Transferable: CSU; UC; CAN;CS4
An introduction to computer problem solving and programming using the C++ language for science and engineering majors. Students will write programs for a variety of scientific and mathematical applications. This course has the option of a letter grade or pass/no pass.
PREREQUISITE: Mathematics 1A ADVISORY: Completion of CSIS 10.

10806  LL L126  D Van Tassel  3.2  3.0  MW 0845-1105
Online  D Van Tassel  10806
This HYBRID lecture/online class will be delivered partially over the Internet. See the online syllabus for details. http://www.gavilan.edu/disted/

10728  Online  D Van Tassel  3.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CSIS 6  Web Page Authoring I
Transferable: CSU; GAV-GE:2
An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

10729  Online  J Howell  2.0
09/01/10 - 10/26/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

10731  Online  J Howell  2.0
10/08/10 - 12/12/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CSIS 8  Introduction to the Internet
Transferable: CSU; GAV-GE:2
This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. ADVISORY: CSIS 124.

10738  Online  E Venable  1.0
09/08/10 - 10/29/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

10739  Online  E Venable  1.0
10/28/10 - 12/18/10 You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CMA:
CMAP CHANNELS
CITYVIEW 17
GAV-TV 18
ED-TV 19
PUBLIC ACCESS 20

CMA is a non-profit community media center and cable access television station located at Gavilan College in L-139 in Gilroy.

CMA offers:
- Local Government, Education and Community TV
- Professional equipment and free or low-cost classes in Video Production, Filmmaking, Digital Storytelling, Green Screen and Editing in Final Cut Pro! to document your life, your community and your stories in multimedia.
- Job training programs

We can train you how to make your own TV & YouTube videos and offer ongoing K-12 digital media classes and camps for kids.

For more information or to get involved, stop by CMAP in L-139, or visit www.cmap.tv for our orientation and class schedule or call 408.846.4983. Available to residents of Gilroy, Hollister, San Juan Bautista and Morgan Hill, and GAV students.
You must have an email account to take this course. Start your course by going to
http://www.gavilan.edu/disted. Unless you have made prior arrangements with the
instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds
must login within 24 hours of adding this course. If you miss the deadline you may
drop. For help, contact your instructor or email disted@gavilan.edu.

**CSIS 45 C++ Programming I**
Transferable: CSU, UC
An introduction to the concepts and methods of computer programming using C++. Students
will be introduced to procedural and object-oriented programming design methodology. Topics
covered include variable and constant declarations, selection statements, repetition, functions
and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course
will prepare students for the Programming II class. This course has the option of a letter grade
or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

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Online

@This HYBRID lecture/class will be delivered partially over the Internet. See the online syllabus for details. http://www/gavilan.edu/disted/

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**CSIS 49 UNIX/Linux Shell Programming**
Transferable: CSU, UC
A beginning course in UNIX/Linux shell programming using different commands including awk,
awk, sed, Perl. The course will cover theory and concepts including interpretation of different
quote characters, shell variables, decision-making commands, and looping mechanism. This course
has the option of a letter grade or pass/no pass. ADVISORY: CSIS 48

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**CSIS 73 Desktop Publishing - Adobe InDesign**
Transferable: CSU
This course will provide students the opportunity to learn to use basic features of desktop
displaying software to create all types of publications: flyers, brochures, newsletters, and
advertisements. Included in the course will be basic page layout and design principles and
integrating text and graphics to create attractive business publications. The course will be
taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as DM 73. ADVISORY: Completion of DM 2.

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**CSIS 75 Photoshop I - Adobe Photoshop**
Transferable: CSU; GAV-GE/C1
This course is based on the software application Adobe Photoshop. Students learn to scan
photographs and manipulate them using Photoshop tool box and special effects filters. They
will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone
images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will
learn new and advanced features. This course is also listed as DM 75. ADVISORY: CSIS
124 (Windows Fundamentals), CSIS 2L

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Above class meets at Morgan Hill Community site.

**ALUMNI/STAFF**

Maribel Galvez
Maribel Galvez came to Gavilan in 1998, the first in her family to attend college; however, she also had a learning disability. With the help and support of the Disability Resource Center (DRC) and the WorkAbility 3 program, Maribel not only succeeded in her classes, graduating with an AA and transfer in Administration of Justice, she also found employment through Gavilan College. Her first job at Gavilan was as the part-time Evening Secretary, and since then has been promoted to full-time Admissions/Records Technician. Maribel is married with two beautiful children and pursuing her Bachelor’s degree through the University of Indiana. Maribel is an exemplary role model for Gavilan students in dedication, discipline and following one’s dream.
CSIS 76  Digital Illustration
Transferable: CSU; GAV-GE:C1
Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.
10765 Lec LI128 V Fainshtein 3.3 3.0 R 0330-0635

CSIS 77  Introduction to Digital Media and its Tools
Transferable: CSU, UC; GAV-GE:C1
An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, videos, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 3, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.
10736 L/L LI128 R Beede 3.2 3.0 MW 0945-1105
10737 L/L LI128 K Lee 3.3 3.0 W 0330-0635

CSIS 80  Digital Photography
Transferable: CSU, UC; GAV-GE:C1
The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124 and DM 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 80A or equivalent computer experience.
10740 L/L LI128 J Edberg 5.4 3.0 MW 1250-0315

CSIS 85  Web Design I: Dreamweaver
Transferable: CSU; GAV-GE:C1
Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85, DM 85, and DM 85. May be repeated three times for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.
10716 Lec MHG5 K Lee 3.3 2.0 M 0600-0905
09/13/10 - 11/29/10 Above class meets at Morgan Hill Community site.
10766 Lec LI128 V Fainshtein 3.3 2.0 R 09/30/10 - 12/16/10
09/30/10 - 12/16/10

CSIS 100  Interactive Animation: Flash
Transferable: CSU; GAV-GE:C1
The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.
10878 Lec LI128 R Beede 3.2 3.0 MW 1120-1240

Open-Entry/Open-Exit classes now require Add Codes.
### CSIS 112  Keyboard Speed Building

**Transferable:** CSU

This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. May be repeated once for a total of 1 unit. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

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This is an open-entry self-paced class. Please see instructor for specific instructions.

### CSIS 113  Introduction to Digital Video

**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Movie, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as CD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated 2 times for credit.

Also listed as ART 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

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### CSIS 114  Digital Media Production

**Transferable:** CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. The course has the option of a letter grade or pass/no pass. This course is also listed as ART 114 and DM 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77, or possess equivalent skills from one or more of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design/development, business/marketing, or programming.

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### CSIS 120  Computerized Accounting - QuickBooks

**Transferable:** CSU

An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

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Above class meets at Morgan Hill Community site.

### CSIS 121  Spreadsheet - MS Excel

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### CSIS 122  Computer Keyboarding

**Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by “touch” and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides “hands-on” instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

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This is a self-paced open-entry course. Please see Instructor for specific instructions.

### CSIS 124  Windows Fundamentals

**Transferable:** CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

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### CSIS 126  Word Processing - MS Word

**Transferable:** CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

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**Computer Science & Info Systems**

**CSIS 129  Presentation Graphics - MS PowerPoint**
Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office’s “PowerPoint” software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Room</th>
<th>Instructor</th>
<th>Hrs.</th>
<th>Units</th>
<th>Days</th>
<th>Begin-End</th>
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<tr>
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<td>1.0</td>
<td>MW</td>
<td>11/10/10 - 12/08/10 Above class meets at the Hollister Briggs site.</td>
</tr>
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</table>

**CSIS 134  Intermediate Excel**
Transferable: CSU
This course continues on where CSIS 121 Spreadsheet - MS Excel left off. Intermediate level training in spreadsheets using the Microsoft Excel program. The course includes graphing, formatting, database features, macros, and financial business calculations for decision making. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: CSIS 121 Spreadsheets - MS Excel

<table>
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<th>Room</th>
<th>Instructor</th>
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<tr>
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<td>F Mendez</td>
<td>3.3</td>
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<td>W</td>
<td>09/29/10 - 12/08/10 Above class meets at the Hollister Briggs site. ROP class</td>
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</tbody>
</table>

**CSIS 140  Basic Digital Film/Video Production**
Transferable: CSU, UC, GAV-GE:C1
An on-line self-paced course covering the basics of film/video production and post production (editing) using “easy to use” computer software such as Apple’s iMovie. Beneficial for those who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 140 and DM 140.

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<th>CRN</th>
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**CSIS 178  Applied Networking**
Transferable: CSU
This course covers fundamental networking concepts and develops the skills and knowledge to set up and maintain small business/home networks. The course is not hardware or vendor specific. It helps students prepare for the “Network +” certification exam, an industry-wide, vendor-neutral certification program developed and sponsored by the Computing Technology Industry Association (CompTIA). This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124

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<td>ARR</td>
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<td>V Robinson</td>
<td>2.0</td>
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<td>0525-0555</td>
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</table>

**CSIS 181  PC Hardware**
Transferable: CSU
This course examines computing hardware, operating systems, and software applications from a technical side to enable students to select, install, maintain and optimize a computer system. This course will help prepare students to pursue the A+ Hardware Certification. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1 OR CSIS 2, or equivalent computer experience.

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<td>V Robinson</td>
<td>2.0</td>
<td></td>
<td>R</td>
<td>0635-0935</td>
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</table>

**CSIS 182  Operating Systems**
Transferable: CSU
This course will survey current computer operating systems such as Microsoft Windows 98, NT, 2000 and XP. Linux will also be covered. Topics include file system management, systems requirements, network systems integration, security, and regular maintenance procedures. This course has the option of a letter grade or pass/no-pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience

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<td>0400-0555</td>
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Open-Entry/Open-Exit classes now require Add Codes.

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**New Social Science Degrees**

**two areas of emphasis:**

**Global Studies**

**AA Degree**

Students who choose Global Studies want to see the big picture. Global Studies majors find travel, adventure, and connection across boundaries irresistible and meaningful. With this major, you’ll gain durable tools to promote social justice.

Global Studies courses include: anthropology, cultural geography, economics, history, political science, psychology, and sociology. Learn to analyze, contextualize, and influence global realities. The skills you learn can take you comfortably around the world. You’ll have an exciting study-abroad option! And you’ll begin to prepare for a variety of careers and responsibilities as a global citizen.

Students completing this major can enter the fields of public service, policy, law, international relations, international business, health, politics, environmental policy, media, anthropology, history, economics, urban planning, political science, and more. With a social science background you can transfer successfully to a four-year college, pursue fascinating professions, and make meaningful contributions to the planet.

Majoring in Social Science with an emphasis on Global Studies, you’ll use academic skills to experience, understand, and change the world.

**Community Studies**

**AA Degree**

Students who choose Community Studies want to make a difference. Community Studies majors develop the cultural competence, and the skills needed to negotiate cultural boundaries, embrace differences, and address issues of common concern.

Serving with community leaders at local agencies helps you become a part of important movements for social justice and change. Learning to work with others provides tools for understanding yourself and your family within a broader social context. Community Studies majors also develop attributes every employer seeks, while honing critical thinking and writing skills that will serve them well in academia and in life.

Students completing this major can enter the fields of public service, law, politics, community organizing, advocacy, media, teaching, social work, psychology, health, anthropology, history, urban planning, economics, and more.

With a social science background you can transfer successfully to a four-year college, pursue fascinating professions, and make meaningful contributions to a changing world.

Majoring in Social Science with an emphasis on Community Studies, you’ll use academic skills to experience, understand, and influence your own community.

For more information on these two new degrees contact:
www.gavilan.edu/social_sciences/index.html
Counseling: (408) 848-4723
Liberal Arts & Sciences: (408) 848-4702
CSIS 183 Introduction to Microsoft Servers
Transferable: CSU
This course introduces students to the fundamentals of Microsoft Server setup and administration. Topics include managing file systems (including Active Directories), devices, user accounts, backups, and basic security. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 182.

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CSIS 190 Occupational Work Experience/Computer Science
Transferable: CSU
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Mandatory course orientation for the following classes will be conducted Tuesday, Sept 28, 8-9 am, Wednesday, Sept 29, 5:30-6:30 pm and Thursday, Sept 30, 4:30-5:30 pm in the North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, OUE Coordinator at 408-848-4813 or ssweeney@gavilan.edu.

<table>
<thead>
<tr>
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<td>0935</td>
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CSIS 570 Computer Access Evaluation
Transferable: No
This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open access course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

<table>
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<th>CRN</th>
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CSIS 571 Computer Assisted Instruction
Transferable: No
This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open access course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

<table>
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<tr>
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</table>

To enroll, start the class by going to http://www.gavilan.edu and log into the system.

CSIS 572 Adaptive Computer Basics
Transferable: No
This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

<table>
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<tr>
<th>CRN</th>
<th>Type</th>
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Computerized Accounting: see ACCT 120
Corrections: see Administration of Justice

COS 191A Workplace Skills
Transferable: No
Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

<table>
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<th>CRN</th>
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COS 200 Beginning Cosmetology
Transferable: No
Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. May be repeated once for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

<table>
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<tr>
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<td>TWRF</td>
<td>0810</td>
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COS 201 Intermediate Cosmetology
Transferable: No
Extended studies and techniques in tinting, bleaching, permanent waving, shaping, styling, acrylic nail, pedicuring, chemical straightening, soft perming, waxing, care of skin and make-up. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.

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COS 202 Advanced Cosmetology
Transferable: No
Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

<table>
<thead>
<tr>
<th>CRN</th>
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<td>0810</td>
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</table>

Campus Locations: Refer to “How to Use This Schedule” on page 5.
Mandatory course orientation for the following classes will be conducted Tuesday, Sept 28, 8-9

COS 203 Practicum
Transferable: No
Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

10789 Lab COS102 M Andre 30.4 .5 TWRF 0810-0330
10790 Lab COS102 N Khanna 28.0 1.0 TWRF 0830-0330
10791 Lab COS102 M Andre 28.0 2.0 TWRF 0830-0330
10792 Lab COS102 N Khanna 30.4 3.0 TWRF 0810-0330
10793 Lab COS102 M Andre 30.4 4.0 TWRF 0830-0330
10794 Lab COS102 N Khanna 30.4 5.0 TWRF 0810-0330
10795 Lab COS102 M Andre 30.4 6.0 TWRF 0810-0330
10796 Lab COS102 N Khanna 30.4 7.0 TWRF 0810-0330
10797 Lab COS102 M Andre 30.4 8.0 TWRF 0810-0330
10798 Lab COS102 N Khanna 30.4 9.0 TWRF 0810-0330
10799 Lab LI101A M Andre 30.4 10.0 TWRF 0810-0330
10800 Lab LI101A N Khanna 28.0 11.0 TWRF 0830-0330
10801 Lab LI101A TBA 30.4 12.0 TWRF 0810-0330

COS 205 State Board Review
Transferable: No
State Board exam procedures and standards. ADVISORY: Cosmetology 201.

10666 Lab COS102 R Hernandez 5.9 2.0 M 0810-0330

COS 290 Occupational Work Experience/Cosmetology
Transferable: No
Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

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10795 Wrk Ex LI101A S Sweeney 1.0
10796 Wrk Ex LI101A S Sweeney 2.0
10797 Wrk Ex LI101A S Sweeney 3.0
10798 Wrk Ex LI101A S Sweeney 4.0

CRN Type Room Instructor Hrs. Units Days Begin-End

GoPrint
Use the GoPrint system to print documents at all of Gavilan College’s computer labs. No need to fumble around with coins! With your GoPrint or ASB card, you’re good to go. See ad on page 3.

Open-Entry/Open-Exit classes now require Add Codes.
### DM 73 Desktop Publishing - Adobe InDesign
**Transferable:** CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create all types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 75. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

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### DM 75 Photoshop I - Adobe Photoshop
**Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, andquadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will receive new and advanced features. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

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Above class meets at Morgan Hill Community site.

### DM 76 Digital Illustration
**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

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### DM 77 Introduction to Digital Media and its Tools
**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and CSIS 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2L, CSIS 3, or familiarity with the Macintosh or Windows operating system.

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### DM 80 Digital Photography
**Transferable:** CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2L or ART 8A or equivalent computer experience.

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### DM 85 Web Design I: Dreamweaver
**Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and CSIS 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

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### DM 110 Interactive Animation: Flash
**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and CSIS 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2L, CSIS 124 or basic computer knowledge.

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### DM 113 Introduction to Digital Video
**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Move, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as CD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. Also listed as ART 113 and CSIS 113. ADVISORY: CSIS 1 or CSIS 2L or equivalent computer experience.

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### DM 114 Digital Media Production
**Transferable:** CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 114 and CSIS 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77. Or possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design, development, business/marketing, or programming.

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Don't go to the wrong city

**MHG** = Morgan Hill Community Center site

**HOL** = Hollister Briggs Building site

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**Gavilan College** ■ www.gavilan.edu

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**
DM 140 Basic Digital Film/Video Production
Transferable: CSU, UC; GAV-GE:C1
An on-line self-paced course covering the basics of film/video production and post production (editing) using “easy to use” computer software such as Apple’s Movie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 140 and CSIS 140.

10886 Online R Beede 1.0
You must have an email account to take this course. Start your course by going to http://www.gavilan.edu/disted. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

Drama: See Mass Communications & Television, Theatre Arts
Early Childhood Education: See Child Development
Earth Science: See Geology, Geography

ECOL 1 Conservation of Natural Resources
Transferable: CSU, UC; CSU-GE:B2, B3; IGETC:5B; GAV-GE:B2, B3
This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

10341 Lec LS101 J Hubbard 3.2 4.0 TR 1250-0210
This service learning course section involves community work
10342 Lec LS101 J Hubbard 3.2 4.0 TR 1250-0210
This service learning course section involves community work

ECON 1 Principles of Microeconomics
Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON2
Introduction to the principles of microeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A and Mathematics 233.

ECON 14 Personal Finance
Transferable: CSU
This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as BUS 14. This course has the option of a letter grade or pass/no pass. ADVISORY: Math 400

You can:
Make a web site for CyberSpace
Produce a video for GavTV or YouTube
Record you Podcast for the Internet
Animate your story or game idea
Design graphics for web, TV or print
Shoot and edit digital photographs

Take:
DM 77 Intro. to Digital Media
DM 80 Digital Photography
DM 75 Photoshop I
DM 76 Digital Illustration
DM 140 Basic Digital Film/Video Production

Looking for a Job?
Gavilan College has a new Career Center Web Interface
Free for Gavilan College students and community.
New listings every week.

http://www.gavilan.edu/transferctr

ENGR 10A Introduction to Engineering I
Transferable: CSU, UC
Engineering 10A introduces students to the engineering profession. Topics will include an introduction to the various engineering disciplines; the role of engineers and engineering in society; the curriculum requirements for the various engineering disciplines at different four-year institutions; academic success strategies; personal and professional development techniques; an introduction to the engineering design process; an introduction to engineering problem-solving methodologies; engineering ethics; communication skills; and working as a member of a team. Engineering 10A and 10B, together, are equivalent to Engineering 10 at San Jose State University. PREREQUISITE: Math 8B or equivalent.

10415 LL PS102 S STAFF 3.3 2.0 M 0600-0905

Open-Entry/Open-Exit classes now require Add Codes.

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