New Students Registration Checklist

You are eligible to ATTEND GAVILAN COLLEGE if:
- You are a high school graduate or
- You have passed the GED or
- You are 18 years of age or older or
- You have passed the California High School Proficiency exam or
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

PLACEMENT/ASSESSMENT testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to determine appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan’s placement assessment unless you wish to take it or it is required by your major.

See a COUNSELOR if:
- you are a first time student planning to transfer
- you are a first time student planning to obtain an AA/AS degree
- you are undecided about a major
- you are a high school contract student
- you are an academic probation student or in a “disqualified” status
- you are an international student
- you are taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- you have completed prerequisite courses at another college
- your class has a prerequisite that was not successfully completed at Gavilan

In order to be exempt from assessment and orientation you must:
- have an AA degree or higher or
- have accumulated fewer than 12 units in transfer courses or
- be presently enrolled in fewer than six units or
- not plan to earn a certificate or degree.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration.

1) APPLICATION File at least two working days before registering. Go to www.gavilan.edu and click on the link for Gavilan’s online application.
2) PLACEMENT/ASSESSMENT TEST Sign up in person or by calling (408) 846-4992 or (408) 846-4954.
   a. If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
   b. Results are posted approximately 24 hours after test completion.
   c. If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.
3) ORIENTATION online or in person
4) REQUEST A TRANSCRIPT from your high school if you graduated within the past five years and have not yet attended college. Request a transcript from any colleges you have attended.
5) SEE A COUNSELOR
6) REGISTER FOR CLASSES go online to www.gavilan.edu and click on Self-Service Banner to find your Gavilan ID number and select a user ID and PIN. Register!
7) PAY FEES in person or by calling 1-866-255-1801 (toll free). See payment deadline chart on page 7.

CLASS CONFLICTS
In the event of a class conflict, students must FIRST receive written approval from instructor(s) noting that they are aware there is a class conflict and how work/time will be made up (where applicable).

ADDING AND DROPPING COURSES
Students may add and/or drop courses

• online (Click on the Self-Service Banner icon at www.gavilan.edu).
• in person on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is not automatically dropped by the instructor and may receive a final grade of “F”.

ADD CODES
are obtained from an instructor during late registration for closed (full) classes.

They must be used by Tuesday, September 9...
...until 7 pm for in person registration or
...until 12 midnight for online registration (Self-Service Banner)
Our Mission  In an environment that cultivates creativity, stimulates curiosity and emphasizes student learning, Gavilan College serves its community by providing high quality educational and support services that prepare students for transfer, technical and public service careers, life-long learning and participation in a diverse global society.

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Gavilan College - Big Time
Education, Hometown Location

Are you a typical Gavilan College student? Probably not, because there really isn't one. Some students are here to enhance their careers with specialized training in a technical field. Many come to Gavilan College to complete their lower division general education requirement before transferring to a university. Hundreds each year earn their first college degree -- an Associate of Arts or Associate of Science. There are those students, too, who take one or two classes at Gavilan College to explore a new field, or for personal enrichment.

Some students attend straight out of high school, some while they are still in high school. Some students return after years away from formal education. Many are working while they go to school. Some are parents. Some are grandparents.

What Gavilan College students all have in common is a shared desire to achieve their personal goals. They recognize the value of our small classes, beautiful setting, talented staff, low fees, financial aid and other student services, and convenient times and locations for classes. We're here to help you achieve your goals, with classes and services that fit into your life.

Have a great semester!

Sincerely,

Steven M. Kinsella, D.B.A.

Schedule Development Team
Rosie Armstrong, Mimi Arvizu, Sherreen Carr, Jan Bernstein Chargin, Michele Cortes, Katie Day, Bonnie Donovan, Fran Lopez, Michelle Lopez, Fran Lozano, Oralis Magaña, Terri Newman, Jesus Olivas, Joy Parker, Rachel Perez, Dave Phillips, John Pruitt, Diane Stone, Cindy Starr
Cover by: Jan Bernstein Chargin
Photos by: Jan Bernstein Chargin, Pablo Balacio, Cindy Starr, The Gilroy Dispatch
Printed by: Casey Printing
GAVILAN COLLEGE SATELLITE LOCATIONS:

**Morgan Hill Community Site**
Gavilan College Building
17060 Monterey Road
Morgan Hill, CA 95037
408-782-2873

**Main Campus** ............................................ 408-848-4800
from Hollister, call toll free ................................... 857-1159

**Morgan Hill Site** ....................................... 408-782-2873

**Hollister Site, Briggs Building** .................... 831-636-3783
Campus Security (non-emergency) ..................... 408-848-4703

**Emergency: First: Dial ‘911’ (On campus, dial ‘8’ first.)
Second: Dial ‘10’ for campus emergency support.**
From campus pay phone: Dial 408-710-7490
Cell phone: 408-710-7490

**Admissions & Records** ................................... 408-848-4735 or 848-4954
transcripts ...................................................... 408-848-4733
grading ............................................................. 408-848-4751
applications .................................................... 408-848-4736
graduation ....................................................... 408-848-4737
**Allied Health** ............................................... 408-848-4883

**ASB Advisor** ............................................... 408-848-4972
**ASB Office** .................................................. 408-848-4777
**Assessment Office** ........................................ 408-848-4992
**Athletics/Physical Education** ......................... 408-848-4876
**Aviation** ................................................... 831-637-1151
**Basic Skills** ................................................. 408-848-4820
**Bookstore** .................................................. 408-848-4742
**Business Skills Center** ................................... 408-848-4786
**California Applied Biotechnology Center (CalABC)** . 408-848-4828
**CalWORKs** .................................................. 408-848-4813
**CARE - Cooperative Agencies Resources for Education** . 408-848-4790
**Career/Transfer Resource Center** ..................... 408-848-4818
**Cashier** ....................................................... 408-848-4714
**Child Development Center** ............................. 408-848-4815
**CMAP - Community Media Access Partnership** ...... 408-848-4983
**Community/Contract Education** ....................... 408-848-2514
**Computer Place** ............................................ 408-848-4792
**Cooperative Work Experience** ......................... 408-846-4993
**Cosmetology Appointment line** ....................... 408-842-5055
**Counseling Office** ......................................... 408-848-4723
**Digital Media - CGD lab (Studio DM)** ............... 408-848-4800, ext. 5604
**DRC - Disability Resource Center** .................... 408-848-4865
**Discrimination-Harassment Complaints** ............. 408-848-4731
**Distance Education Coordinator** ...................... 408-848-4885

**Hollister, Briggs Bldg.**
365 Fourth St.
Hollister, CA 95023
831-636-3783

**Hollister Airport**
490 Skyline Drive
Hollister, CA 95023
831-637-1151

Early College Academy (GECA) .......................... 408-846-4909
EOPS - Extended Opportunity Programs & Services .... 408-848-4740
ESL Computer Lab ........................................... 408-848-4856
**Evening Office** ............................................ 408-848-4276
**Financial Aid** .............................................. 408-848-4727
**First Year Experience** .................................... 408-848-4723
**Foundation/Fundraising** ................................ 408-846-4936
**GavTV, Channel 18** ...................................... 408-848-4764
**The Gavilan Press** ........................................ 408-848-4837
to fax news events ........................................... 408-848-4827
**Health Services** ............................................ 408-848-4791
**Human Resources** ......................................... 408-848-4755
**Instructional Services, Vice President’s Office** .... 408-848-4761
**International Students** ................................... 408-848-4754
**Library** .......................................................... 408-848-4701
**Math Lab** ...................................................... 408-848-4959
**MESA - Math, Engineering, Science Achievement** . 408-846-4968
**Noncredit Program (Community Development)** .... 408-848-4800, ext. 5116
**Placement/Assessment Testing** ....................... 408-848-4992
**Sign up** ......................................................... 408-846-4954
**Online/Telecourses** ....................................... 408-848-4885
**Outreach & Recruitment/Tours** ......................... 408-846-4993
**President’s Office** ......................................... 408-847-4711
**Public Information Office** .............................. 408-848-4724
**Puente Program** ............................................ 408-848-4807
**Reading Lab** ................................................ 408-846-4980
**R.O.P. - Regional Occupational Programs** ............ 408-848-4816
**STAR-Summer Theatre Arts Repertory** ................ 408-846-2057 or 848-4764
**Student Services, Vice President’s Office** .......... 408-848-4738
**Technical and Public Services, Dean’s Office** ...... 408-848-4719
**Theatre Registration (GavNOW)** .................... 408-846-3729
**Theatre Arts Box Office** ................................. 408-846-4973
**Transfer (Career/Transfer Resource Center)** ...... 408-848-4818
**Transfer Institute** .......................................... 408-848-4723
**TRIO Student Support Services** ...................... 408-846-4981
**TTY (for Deaf or Hard of Hearing)** ................... 408-846-4924
**Tutoring Center** ............................................ 408-846-4838
**Veterans’ Services** ......................................... 408-846-4734
**Work Experience** ............................................ 408-846-4993
**Writing Center** .............................................. 408-846-4811

---

Take 12 units of transferable general education classes at the Morgan Hill and Hollister sites in the fall.

For a list of courses offered, see pages 48 and 50.

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El Proceso de Registración para el Programa de ESL
Consulte la página 134.

Check out Online Registration

go to www.gavilan.edu and click on the Self-Service Banner Icon

Gavilan College ■ www.gavilan.edu 3
AVIATION FIRST DAY OF INSTRUCTION: Wed, Aug 13

FALL SEMESTER BEGINS: Wed, Sept 3

LAST DAY TO OBTAIN & USE ADD CODES: Tues, Sept 9
   for closed classes (unless class is open entry or late-start.) See list of open-entry classes online.

ADD CODES ACCEPTED UNTIL: Tues, Sept 9 at 10:00 pm
   Students must use add code to register in person no later than this date. Students may add “open” courses in-person or online until this deadline.

LAST DAY TO DROP WITH A REFUND: Wed, Sept 17
   See page 7.

“NRS” DEADLINE: Fri, Oct 3
   “No Record Shown”. Semester-long courses dropped by this date do not appear on the student’s permanent record. The “NRS” deadline for a short-term course is 30% of the class meetings.

DEADLINE FOR GRADING OPTION: Fri, Oct 3
   Last day to select the Pass/No pass Grade option for designated, semester-long courses.

FALL GRADUATION PETITIONS DUE: Mon, Oct 13
   See a counselor to complete a petition to graduate at the end of the fall semester.

VETERANS’ DAY HOLIDAY: Mon, Nov 10
   No day or evening classes.

“W” DEADLINE: Fri, Nov 21
   Semester-long courses dropped by this date appear on the student’s permanent record with a notation of “W” for withdrawn. The “W” deadline for a short-term course is 75% of the course meetings.

THANKSGIVING HOLIDAY: Thurs-Sun, Nov 27-30
   No day, evening or weekend classes.

TRANSFERRING STUDENTS: Mon, Dec 15
   Students transferring to a CSU or UC campus in the spring should request an official transcript to be sent at the end of the semester and GE or IGETC certification from the Admissions and Records Office by this date.

FINAL EXAMS: Mon-Sun, Dec 15-21

LAST DAY OF SEMESTER: Sun, Dec 21

FINAL GRADES AVAILABLE: Tues, Jan 6, 2009
   Grades available online at www.gavilan.edu (click on the Self-Service Banner icon)

OFFICIAL TRANSCRIPTS AVAILABLE: Mon, Jan 26, 2009
   Unofficial grades available online (www.gavilan.edu)

Summer Session ............... pages 21-45

ALTERNATE FORMATS:
The Gavilan College Schedule of Classes is available in alternate media formats. Contact the Disability Resource Center (408-848-4865) or the Office of the Vice President of Student Services (408-848-4738).

FORMAS ALTERNATIVAS:
El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos.
Por favor de contactar El Centro de Recursos Para Estudiantes con Incapacidades (DRC) (408-848-4865) o la Oficina del Vicepresidente de Servicios de Estudiante (408-848-4738).
Administrators

Steven M. Kinsella, D.B.A., C.P.A.
Superintendent/President

Victor Krimsley, Ph.D.
Interim Vice President of Instructional Services

Joseph Keeler, C.P.A.
Vice President of Administrative Services

John Pruitt
Vice President of Student Services

Fran Lozano
Dean of Liberal Arts and Sciences

Sherrean Carr
Dean of Technical and Public Services

Ron Hannon
Dean of Physical Education and Athletics

Fran Lopez
Associate Dean of the Disability Resource Center

Rachel Perez
Associate Dean of Community Development/Grants Management

Anne Ratto
Associate Dean of EOPS/CalWORKs and CARE

Gavilan Joint Community College District

Board of Trustees

Tom Breen, San Benito County
B.S., J.D., Santa Clara University

Kent Child, San Benito County
A.A., College of San Mateo; B.A., M.A., San Jose State University

Mark Dover, Gilroy
B.S., M.A., San Jose State University

Laura Perry, Esq., Morgan Hill
A.A., Gavilan College, B.S., San Jose State University; J.D., Santa Clara University

Elvira Robinson, Esq., San Benito County
B.A., J.D., Santa Clara University

Deb Smith, Gilroy
B.S., University of Phoenix

Leonard Washington, Morgan Hill
B.A., Texas Southern University, M.A., Santa Clara University

Andrew Williams, Student Trustee

Degrees Currently Offered
by Gavilan College

Associate of Arts
Administration of Justice
Art
Business
Child Development
Fine Arts
Interpersonal Communication
Language Arts
Liberal Arts various emphasis areas
Media Arts
Music
Physical Education
Social Science
Spanish
Theatre Arts

Associate of Science
Aviation Maintenance Technology
Biological Science
Business: Economics Option
Computer Graphics & Design
Computer Science & Information Systems
Cosmetology
Digital Media
Engineering & Physical Science
Health Science
Mathematics
Nursing (LVN/RN)

Be careful!
Measure E campus improvements and construction projects are underway!

ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2008 Summer/Fall Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.
# How to Use This Schedule

## Transferable
Includes:
- CSU, UC
- CSU-GE area designation
- IGETC area designation
- Gavilan AA/AS General Education designation

CAN #: For more information, refer to the General Education/ Course Credit Matrix on page 57 of the 2007-2009 Gavilan College Catalog.

## Prerequisites
(Refer to the College Catalog for Advisories for most courses. See page 130 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)

## On-Campus Buildings

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AL</td>
<td>Art Lecture</td>
</tr>
<tr>
<td>APE</td>
<td>Adaptive Physical Education</td>
</tr>
<tr>
<td>AR</td>
<td>Art</td>
</tr>
<tr>
<td>BOB</td>
<td>Business Offices</td>
</tr>
<tr>
<td>BU</td>
<td>Business</td>
</tr>
<tr>
<td>CD</td>
<td>Child Development Ctr.</td>
</tr>
<tr>
<td>CH</td>
<td>Chemistry</td>
</tr>
<tr>
<td>CHP</td>
<td>Chapel</td>
</tr>
<tr>
<td>CJ</td>
<td>Classrooms</td>
</tr>
<tr>
<td>CO</td>
<td>Cosmetology</td>
</tr>
<tr>
<td>GY</td>
<td>Gym</td>
</tr>
<tr>
<td>HOB</td>
<td>Health Occupations Bldg.</td>
</tr>
<tr>
<td>HR</td>
<td>Human Resources</td>
</tr>
<tr>
<td>HRC</td>
<td>Human Resources, Conference Room</td>
</tr>
<tr>
<td>HU</td>
<td>Humanities</td>
</tr>
<tr>
<td>LI</td>
<td>Library</td>
</tr>
<tr>
<td>LS</td>
<td>Life Science</td>
</tr>
<tr>
<td>MAY</td>
<td>Mayock House</td>
</tr>
<tr>
<td>OE</td>
<td>Classrooms</td>
</tr>
<tr>
<td>PA</td>
<td>Police Academy</td>
</tr>
<tr>
<td>PB</td>
<td>Portable Building</td>
</tr>
<tr>
<td>PH</td>
<td>Physical Science</td>
</tr>
<tr>
<td>SC</td>
<td>Student Center</td>
</tr>
<tr>
<td>S/M</td>
<td>Security/Maintenance</td>
</tr>
<tr>
<td>SS</td>
<td>Social Science</td>
</tr>
<tr>
<td>TH</td>
<td>Theatre</td>
</tr>
</tbody>
</table>

## Off-Campus Buildings

<table>
<thead>
<tr>
<th>Building/Room</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANZ</td>
<td>Anzar High School, San Juan Bautista</td>
</tr>
<tr>
<td>AROMAS</td>
<td>Aromas School, 365 Vega St., Aromas</td>
</tr>
<tr>
<td>AV</td>
<td>Aviation, Hollister Airport</td>
</tr>
<tr>
<td>CRC</td>
<td>Centennial Recreation Center, 171 W. Edmundson Ave., Morgan Hill</td>
</tr>
<tr>
<td>CTC 1-4</td>
<td>South Valley Middle School, 7881 Murray Ave., Gilroy</td>
</tr>
<tr>
<td>DPB</td>
<td>Dunne Park Bldg., West &amp; 6th St., Hollister</td>
</tr>
<tr>
<td>EGLRIG</td>
<td>Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy</td>
</tr>
<tr>
<td>GHS</td>
<td>Gilroy High School, 750 W 10th St., Gilroy</td>
</tr>
<tr>
<td>GSC</td>
<td>Gilroy Senior Center, 7371 Hanna Street, Gilroy</td>
</tr>
<tr>
<td>HARDIN</td>
<td>R. O. Hardin School in Hollister</td>
</tr>
<tr>
<td>HHH</td>
<td>Hazel Hawkins Hospital, 911 Sunset Drive, Hollister</td>
</tr>
<tr>
<td>HOL</td>
<td>Hollister Briggs Bldg, 365 Fourth St. Hollister</td>
</tr>
<tr>
<td>HOLREC</td>
<td>Hollister Recreation, 375 West St., Hollister</td>
</tr>
<tr>
<td>HOPE-G</td>
<td>Hope at Gilroy</td>
</tr>
<tr>
<td>HOPE-H</td>
<td>Hope at Hollister</td>
</tr>
<tr>
<td>HVME1</td>
<td>Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill</td>
</tr>
<tr>
<td>JDA</td>
<td>Jovenes de Antano, 300 West St., Hollister</td>
</tr>
<tr>
<td>JS</td>
<td>Jasmine Square, 16530 Monterey Rd., Morgan Hill</td>
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<tr>
<td>LOADCS</td>
<td>Live Oak Adult Day Care Services, 651 W. 6th St., Gilroy</td>
</tr>
<tr>
<td>LOHS</td>
<td>Live Oak High School</td>
</tr>
<tr>
<td>MHG</td>
<td>Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill</td>
</tr>
<tr>
<td>OMC</td>
<td>Ochoa Migrant Camp</td>
</tr>
<tr>
<td>PORTHL</td>
<td>Portuguese Hall, 695 Seventh St., Hollister</td>
</tr>
<tr>
<td>PLY</td>
<td>Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill</td>
</tr>
<tr>
<td>SB</td>
<td>San Benito High School</td>
</tr>
<tr>
<td>S.BRAT</td>
<td>Sobrado High School, Morgan Hill</td>
</tr>
<tr>
<td>SOLB7</td>
<td>Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7</td>
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<tr>
<td>STF</td>
<td>St. Francis, 7950 Church St., Gilroy</td>
</tr>
<tr>
<td>SVALLY</td>
<td>South Valley High School</td>
</tr>
<tr>
<td>VG</td>
<td>Village Green, 7610 Isabella Way, Gilroy</td>
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<tr>
<td>VPRI</td>
<td>Valley Pines Retirement Inn, 545 E. Main Ave., Morgan Hill</td>
</tr>
<tr>
<td>WEX</td>
<td>Work Experience</td>
</tr>
<tr>
<td>WM</td>
<td>Wheeler Manor, 651 W. 6th St., Gilroy</td>
</tr>
<tr>
<td>YMCA</td>
<td>Morgan Hill YMCA, 17666 Crest Ave., Morgan Hill</td>
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## Schedule Legend

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<thead>
<tr>
<th>Symbol</th>
<th>Day</th>
<th>Meaning</th>
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<tbody>
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<td>M</td>
<td>Monday</td>
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<tr>
<td>T</td>
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<tr>
<td>W</td>
<td>Wednesday</td>
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<tr>
<td>R</td>
<td>Thursday</td>
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</tr>
<tr>
<td>F</td>
<td>Friday</td>
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<tr>
<td>S</td>
<td>Saturday</td>
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</tr>
<tr>
<td>U</td>
<td>Sunday</td>
<td></td>
</tr>
<tr>
<td>ARR</td>
<td>Additional weekly hours required</td>
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<tr>
<td>FEX</td>
<td>Field Experience</td>
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<td>TBA</td>
<td>to be arranged</td>
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</tr>
<tr>
<td>TV</td>
<td>Telecourse</td>
<td></td>
</tr>
<tr>
<td>Wrk Ex</td>
<td>Work Experience</td>
<td></td>
</tr>
</tbody>
</table>

Gray shading indicates evening and weekend classes.
### Basic Fees

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per unit fee (California resident)</td>
<td>$20</td>
</tr>
<tr>
<td>Per unit fee (non-resident)</td>
<td>$204</td>
</tr>
<tr>
<td>Health Fee: fall/spring</td>
<td>$15</td>
</tr>
<tr>
<td></td>
<td>summer</td>
</tr>
<tr>
<td>Campus Center Use Fee (fall &amp; spring only)</td>
<td>$1 per unit to a maximum of $5</td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>$1</td>
</tr>
<tr>
<td>Student Identification Card Fee</td>
<td>$6 per semester, $1 per year</td>
</tr>
</tbody>
</table>

### Registration Payment Deadline Schedule

**Payment must be received and/or posted on or before the deadline listed to avoid being deregistered from the class.**

<table>
<thead>
<tr>
<th>Register Between</th>
<th>Payment Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues, April 29 - Sun, May 4</td>
<td>Sunday, May 4 at midnight</td>
</tr>
<tr>
<td>Mon, May 5 - Sun, May 11</td>
<td>Sunday, May 11 at midnight</td>
</tr>
<tr>
<td>Mon, May 12 - Sun, May 25</td>
<td>Sunday, May 25 at midnight</td>
</tr>
<tr>
<td>Mon, May 26 - Sun, June 8</td>
<td>Sunday, June 8 at midnight</td>
</tr>
<tr>
<td>Mon, June 9 - Sun, June 22</td>
<td>Sunday, June 22 at midnight</td>
</tr>
<tr>
<td>Mon, June 23 - Sun, July 6</td>
<td>Sunday, July 6 at midnight</td>
</tr>
<tr>
<td>Mon, July 7 - Sun, July 20</td>
<td>Sunday, July 20 at midnight</td>
</tr>
<tr>
<td>Mon, July 21 - Sun, Aug 3</td>
<td>Sunday, Aug 3 at midnight</td>
</tr>
<tr>
<td>Mon, Aug 4 - Sun, Aug 17</td>
<td>Sunday, Aug 17 at midnight</td>
</tr>
<tr>
<td>Mon, Aug 18 - Sun, Aug 24</td>
<td>Sunday, Aug 24 at midnight</td>
</tr>
<tr>
<td>Mon, Aug 25 - Tues, Sept 9</td>
<td>Day of registration at midnight</td>
</tr>
</tbody>
</table>

### Parking Permits

Required only on the Gilroy campus Monday-Friday

- Day Permit (7 a.m. - 10 p.m.) | $40
- Day Permit with TANF/AFDC/SSI or Financial Aid | $20
- Evening Permit (3 p.m. - 10 p.m.) | $20

One-day permits may be purchased for 75 cents from the coin-operated machines located in parking lots A, E and at the south entrance to campus. Exact change is required.

### Refunds

Students must drop semester-long courses no later than Wed., Sept. 17 and file a Request for Refund form no later than Wed., Oct. 1, 2008. Short-term courses must be dropped before 10% of the course meetings have passed. For one- or two-day courses, this date will occur before the start of the course.

Fees, minus a $10 processing fee, will be refunded when semester-long courses are officially dropped by the refund date. Refunds are not automatic, even when a class is cancelled.

### Student Health Fees

Gavilan College is required to maintain health services and accident insurance for all students enrolled in credit classes. These services are covered by the $15 health fee.

### Student Representation Fee

The Student Representation Fee is a $1 per semester fee that students approved through a student body election. The student government (ASB) oversees and uses the fees to lobby and advocate for student issues and concerns at the state level. It also supports opportunities for students to attend leadership conferences on issues related to advocacy. Those students who do not wish to support these activities may request a refund directly from the ASB.

### Courses With Additional Materials Fees

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH 32</td>
<td>BASIC CARD/LIFE SUP</td>
<td>$12.00</td>
</tr>
<tr>
<td>AH 32</td>
<td>BASIC CARD/LIFE SUP</td>
<td>$12.00</td>
</tr>
<tr>
<td>ART 80</td>
<td>DIGITAL PHOTOGRAPH</td>
<td>$20.00</td>
</tr>
<tr>
<td>CD 180</td>
<td>CHILD CARE 1ST AID</td>
<td>$12.00</td>
</tr>
<tr>
<td>CSIS 80</td>
<td>DIGITAL PHOTOGRAPH</td>
<td>$20.00</td>
</tr>
<tr>
<td>DM 80</td>
<td>DIGITAL PHOTOGRAPH</td>
<td>$20.00</td>
</tr>
<tr>
<td>GUID 1</td>
<td>SELF ASSESSMENT</td>
<td>$12.00</td>
</tr>
<tr>
<td>MUS 760</td>
<td>MUSIC ENCOUNTERS</td>
<td>$12.00</td>
</tr>
<tr>
<td>PSYC 5</td>
<td>SELF ASSESSMENT</td>
<td>$12.00</td>
</tr>
</tbody>
</table>

### Fees payable to instructor or additional materials required

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>COS 200</td>
<td>BEGINNING COSMETOLOGY</td>
<td>$500</td>
</tr>
<tr>
<td>COS 201</td>
<td>INTERMEDIATE COSMETOLOGY</td>
<td>$250</td>
</tr>
<tr>
<td>COS 202-203</td>
<td>ADV COS - PRACTICUM</td>
<td>$300</td>
</tr>
<tr>
<td>MATH 40A-G</td>
<td>SELF-PACED BASIC MATH</td>
<td>$60</td>
</tr>
<tr>
<td>PE 17</td>
<td>GOLF</td>
<td>$7BA</td>
</tr>
<tr>
<td>PE 20</td>
<td>BOWLING</td>
<td>$1.50 per session</td>
</tr>
<tr>
<td>PE 39</td>
<td>FENCING</td>
<td>$6.00 (payable to instructor)</td>
</tr>
</tbody>
</table>
Student Identification/Discount Card
The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community-wide discounts such as reduced movie admissions, restaurant discounts, gym discounts, etc.
- Free bluebooks and scantrons in the college bookstore
- Eligibility for an ASB book loan

Students who do not wish to purchase the ID/Discount Card must decline the card in writing. Forms for requesting a waiver of this fee are available from the Admissions and Records Office, the Financial Aid Office, the Morgan Hill and Hollister sites, the ASB Office, and the ASB Advisor’s office (located in the Counseling Department). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

ASB cards are also available for purchase by Gavilan College staff through the Cashier’s Office.

Paying for College

APPLYING FOR FINANCIAL AID
Financial assistance with college aid is available for students of all incomes.

FINANCIAL AID OFFICE
Room SC 124          408-848-4727
Open:   Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.
Evening hours: Hours are extended during peak registration periods.
www.gavilan.edu/finaid/

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

Requirements for Financial Aid Applicants:
Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY
The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

What Financial Aid Applications do I complete?

**BOG Application:** For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: summer ’08, fall ’08 and spring ’09 terms. Complete the 2008-09 BOG Application (Pages 139-140).

**FAFSA (Free Application for Federal Student Aid):** Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2007-08 FAFSA: if you will attend the summer ’08 term
- 2008-09 FAFSA: if you will attend the fall ’08, spring ’09 or summer ’09 terms

**Cal Grant Application:** For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2008 deadline determines your eligibility for Cal Grants A and B. Filing an 08-09 FAFSA is required for Cal Grant consideration.

**Scholarship Applications:** See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: www.gavilan.edu/finaid/

Financial Aid Programs

**FEE WAIVER:**
Board of Governor’s Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 139-140 of this schedule.

**FEDERAL AND STATE GRANTS:**

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

Cal Grant (A) for state aid programs such as BOG, EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.
FEDERAL WORK-STUDY GRANT: Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

SCHOLARSHIPS: Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN AFFAIRS BENEFITS: Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

STUDENT LOANS: Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a student loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the student loans are distributed at Loan Counseling Sessions.

Ability to Benefit

NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?
Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

ASSET Testing Schedule for Native English Speakers:

<table>
<thead>
<tr>
<th>DAY</th>
<th>DATE</th>
<th>TIME</th>
<th>LOC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>May 2</td>
<td>8:00 am -10:00 am</td>
<td>Gilroy BU-117</td>
</tr>
<tr>
<td>Friday</td>
<td>May 16</td>
<td>10:00 am -12:00 pm</td>
<td>Gilroy BU-117</td>
</tr>
<tr>
<td>Friday</td>
<td>June 20</td>
<td>8:00 am -10:00 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Friday</td>
<td>June 20</td>
<td>10:00 am -12:00 pm</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Thursday</td>
<td>June 26</td>
<td>9:00 am -11:00 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Friday</td>
<td>July 11</td>
<td>8:30 am -10:30 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Monday</td>
<td>July 21</td>
<td>9:00 am -11:00 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Monday</td>
<td>July 21</td>
<td>1:00 pm -3:00 pm</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Aug 06</td>
<td>9:00 am -11:00 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Friday</td>
<td>Aug 08</td>
<td>10:00 am -12:00 pm</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Aug 20</td>
<td>8:00 am -10:00 am</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Aug 20</td>
<td>10:00 am -12:00 pm</td>
<td>Gilroy BU-120B</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Aug 27</td>
<td>1:00 pm -3:00 pm</td>
<td>Gilroy BU-120B</td>
</tr>
</tbody>
</table>

Times and locations subject to change and additional times may be added. Confirm time and location with the Assessment Office in BU120B - 408-846-4992 prior to testing date.

CELSA (Combined English Language Skills Assessment)
Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (BU 120B) at 408-846-4992 to schedule your appointment.

LOOK US UP ONLINE AT www.gavilan.edu/finaid/
Complete the FAFSA at www.fafsa.ed.gov
Online financial planning guide & budget counseling at www.edwise.org
Check your Stafford loan status at www.elmresources.com
Online loan counseling at www.edfund.org
Selective service verification of enrollment at www.sss.gov
Apply for PIN at: www.pin.ed.gov

Did you know?
Gavilan College has a new Career Center Web Interface

Career Connections

Participation is free. Students can:
- Find full or part-time internship opportunities at http://www.gavilan.edu/transferctr
- Search for local job opportunities 24/7
- Schedule on-campus job interviews
- Manage multiple resumes, cover letters and other employment related documents

Employers can:
- post jobs
- Review resumes and student profiles
- Register for on-campus events such as Career Fairs
- and more!

http://www.gavilan.edu/transferctr
Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you must:

- have an AA degree or higher
- have accumulated fewer than 12 units in transfer courses
- be presently enrolled in fewer than six units
- not plan to earn a certificate or degree.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student’s abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID
- Social security number required for scoring of exam
- The Assessment Center will provide pencils and pens for students during testing.
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

A valid picture ID includes a California Driver’s License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (BU120B) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (BU120B) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student’s previous test scores (test scores can be obtained from the Counseling Secretary - SC113).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/admit/assess.html)

Orientation

Orientation is a required component of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals. This is also a time for us to welcome you to Gavilan College and for you to have an opportunity to meet other new students and staff.

Students should participate in an orientation session prior to meeting with a counselor.

2008 In-Person Orientation Sessions: see ad on page 11.

Please phone 408-848-4723 for further details.

Orientation can also be completed online.

Click on the Orientation link on the Gavilan homepage - www.gavilan.edu to complete the orientation or contact the Counseling Office at 408-848-4723.

You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.

Counseling

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

See a counselor when you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an “F” Visa

Photo ID and Gavilan Student ID required to obtain counseling services.
Summer Counseling Hours

Gavilan Main Campus (walk in)

May 27 - June 27 Mon-Thu, 8:00 am to 4:30 pm; Fridays, 8:00 - 11:30 am
June 30 - July 4 Counseling will be closed
July 7 - August 15 Mon-Thu, 8:00 am to 4:30 pm; Fridays, 8:00 - 11:30 am
August 18 - 27 Mon-Thu, 8:00 am to 5:30 pm; Fridays, 8:00 - 11:30 am

Morgan Hill site:
- June 4 Wed, 8:00 am to 4:00 pm
- June 11 Wed, 8:00 am to 4:00 pm
- June 16 Mon, 8:00 am to 4:00 pm
- Aug 6 Wed, 8:00 am to 4:00 pm
- Aug 12 Tues, 8:00 am to 4:00 pm
- Aug 13 Wed, 12:00 pm - 8:00 pm
- Aug 19 Tues, 8:00 am to 4:00 pm
- Aug 20 Wed, 8:00 am to 4:00 pm
- Aug 27 Wed, 8:00 am to 4:00 pm

Hollister Briggs Building site:
- June 3 Tues, 8:00 am to 4:00 pm
- June 10 Tues, 8:00 am to 4:00 pm
- June 12 Thur, 12:00 pm - 8:00 pm
- Aug 5 Tues, 8:00 am to 4:00 pm
- Aug 12 Tues, 12:00 pm - 8:00 pm
- Aug 19 Tues, 8:00 am to 4:00 pm
- Aug 20 Wed, 12:00 pm - 8:00 pm
- Aug 26 Tues, 8:00 am to 4:00 pm
- Aug 27 Wed, 12:00 pm - 8:00 pm

Fall Counseling Hours beginning Sept. 3

Gavilan Main Campus (walk in and appointments):
Walk-in: Mon-Fri 8:30 am-12:30 pm
Appointments: Mon-Thur 8:30 am - 7:30 pm
Fri 8:30 am - 3:30 pm

Morgan Hill site:
Wednesday services available. Call 408-782-2873 for an appointment.

Hollister Briggs Building site:
Tuesday and Wednesday services available. Call 831-636-3783 for an appointment.

Photo ID and Gavilan Student ID number are required to obtain counseling services.

Counselors by Department and Program

Dr. Jesus Olivas, General Counseling/Articulation SC104
Dr. Rosa Sharboneau, General Counseling/Transfer SC119
Dr. Tim Lister, General Counseling SC106
Alex Lopez, General Counseling SC107
Celia Marquez, General Counseling/Puente Program SC105
Jane Godley, General Counseling SC107
Johanna Stewart, General Counseling, ASB SC107b
Leslie Tenney, General Counseling SC103
Athletics: Darlene Del Carmen 848-4880 GY118

Basic Skills: 846-4820 Library
DRC (Disability Resource Center):
Bruce Eastman 848-4865 LI117
EOPS/CalWORKs (Extended Opportunity Programs and Services):
Blanca Arteaga 848-4747 LI101a
MESA: Marilyn Chavez 848-4800, ext. 5606 PB15
TRIO: Leticia Palacios 848-4707 SC161

2008 In-Person Orientation Sessions: One Stop Shopping

Each orientation follows a placement/assessment testing session. Students who complete the orientation will have their test results available at the orientation and will be prepared to register for the fall semester.

- Saturday, May 10 11:30 am - 1:30 pm Main Campus
- Wednesday, May 28 12:00 pm - 2:00 pm Main Campus
- Wednesday, June 18 5:00 pm - 7:00 pm Main Campus
- Saturday, June 28 12:00 pm - 2:00 pm Main Campus
- Saturday, July 12 12:00 pm - 2:00 pm Main Campus
- Tuesday, July 15 6:00 pm - 8:00 pm Main Campus
- Thursday, August 14 12:00 pm - 2:00 pm Main Campus
- Wednesday, August 20 6:00 pm - 8:00 pm Hollister
- Saturday, August 23 11:30 am - 1:30 pm Main Campus

Call 408-848-4723 for details.
High School Students

Concurrent Enrollment Procedures

Students whose age or class level is equal to grades 9 - 12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A Special Student Status Contract Form is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included at the back of this schedule. The form is also available online at http://www.gavilan.edu/admit/sp2006_high_school.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 units for fall or spring semesters and 5 during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy). Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal and a Gavilan College counselor.

The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment

High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (page 11) for dates and times.

Use the Registration Checklist (this page) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step students: Please refer to instructions for High Step students on page 14.

High School students may enroll in the following:

- Fall and Spring Semesters: Transfer level (courses numbered 1-99)
- Summer Session: All courses (transfer and non-transfer level)

PLEASE NOTE: Additional rules may apply for students enrolled in the Dr. TJ Owens Gilroy Early College Academy (GECA)

The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for $4.00 at the bookstore or viewed online at www.gavilan.edu/catalog

#1 Apply. File at least two working days before registering. Go to www.gavilan.edu and click on the link for Gavilan’s online application.

#2 Schedule and take an assessment placement test. Sign up in person or call 408-846-4954 or 408-846-4992.

#3 See your high school counselor. Take your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section on this page.

#4 Get a copy of your current high school transcript from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.

#5 Ask your parent or guardian to sign the contract.

#6 Bring your transcript and signed contract to a Gavilan College counselor during the enrollment period for high school students.

#7 Register for Gavilan classes.
- Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy)
- Purchase a parking permit if you need one
- Buy your books at the bookstore

#8 Enjoy your class! You’re earning college credit.

For more information, see the concurrent enrollment section (this page).

If you are enrolling in a High Step class, some steps may be facilitated by Gavilan College staff on your behalf.
Attend High School at Gavilan College!


The Dr. TJ Owens Gilroy Early College Academy (GECA) at Gavilan College is an innovative, challenging, and highly supportive academically accelerated high school program designed to serve strongly motivated students with high potential for future academic and career success.

The Academy is an educational partnership between Gilroy Unified School District and Gavilan College, and is one of the cutting-edge Early College High Schools that are being envisioned and funded all across the United States through the Bill and Melinda Gates Foundation in cooperation with local community colleges and school districts.

Acceptance to the Academy is based on a multiple-measures approach that involves an application packet, essay, personal interview, and Gavilan College assessment testing in both English and Mathematics. Applicants are not required to either be currently enrolled in a Gilroy Unified school or live in the Gilroy Unified District, but should have an overall GPA of 2.5 – 4.0, STAR scores in the “Proficient” range or above, and the ability to read at, or above, the 9th grade level.

If you are selected to attend, your four years of high school will be spent at the Academy, which is located on the Gavilan College campus. You and your fellow students will experience a highly rigorous, college preparatory (Honors and AP) high school education, as well as take fully transferable college classes (up to 11 units a semester), for which you will receive both college and high school credit! Graduation in four years will see you move on to a four-year university with two full years of college (60 units) completed and paid for in full! In the process, many of our students will earn one – or more – AA or AS degrees from Gavilan.

There is no cost to parents or students for this remarkable program, as all tuition is waived by Gavilan and all books are provided by the Academy. Applications are available online at www.gavilan.edu/geca, at any of the GUSD Middle Schools, or at the GECA office at Gavilan. A freshmen class of 100 students (currently in 8th grade) and 30 new sophomore students (currently in 9th grade) will be selected by Monday, March 10, 2008. For more information, contact Mr. Michael Hall, Principal of GECA by email at mhall@gavilan.edu, by phone at 408.846.4909 or visit www.gavilan.edu/geca.

All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.

Course-to-Course Articulation Agreements* for High School Students

Gavilan College and District High Schools:

<table>
<thead>
<tr>
<th>High School Course</th>
<th>Gavilan College</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anzal High School - Aromas / San Juan Bautista</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Algebra</td>
<td>Math 205</td>
<td>A or B</td>
</tr>
<tr>
<td>Advanced Algebra</td>
<td>Math 233</td>
<td>A or B</td>
</tr>
<tr>
<td>Gilroy High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrated Algebra 1 &amp; 2</td>
<td>Math 205</td>
<td>A or B</td>
</tr>
<tr>
<td>Integrated Algebra 2 &amp; 3</td>
<td>Math 233</td>
<td>A or B</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>AJ 10</td>
<td>A or B</td>
</tr>
<tr>
<td>Live Oak High School - Morgan Hill</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Aided Drafting-ROP</td>
<td>CGD2 &amp; CGD2R</td>
<td>C or better</td>
</tr>
<tr>
<td>Child Care-ROP</td>
<td>Child Develop. 1, 21</td>
<td>A or B</td>
</tr>
<tr>
<td>Algebra I</td>
<td>Math 205</td>
<td>A or B</td>
</tr>
<tr>
<td>Algebra II</td>
<td>Math 233</td>
<td>A or B</td>
</tr>
<tr>
<td>Mt. Madonna High School - Continuation High School Gilroy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Algebra I</td>
<td>Math 205</td>
<td>A or B</td>
</tr>
<tr>
<td>San Benito High School - Hollister</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Accounting</td>
<td>ACCT 103</td>
<td>C or better</td>
</tr>
<tr>
<td>Computer Aided Drafting-ROP</td>
<td>CGD2 &amp; CGD2R</td>
<td>C or better</td>
</tr>
<tr>
<td>Careers with Children-ROP</td>
<td>Child Develop 21</td>
<td>A or B</td>
</tr>
<tr>
<td>Algebra 1 or Algebra II</td>
<td>Math 205</td>
<td>A or B</td>
</tr>
<tr>
<td>Algebra 2A</td>
<td>Math 233</td>
<td>A or B</td>
</tr>
</tbody>
</table>

*Articulation agreements currently being reviewed. Check Admissions for further information

Seniors! Plan ahead!

- Take the assessment and register by May 14th!
- Placed in English 250 and want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez. Call 408-848-4723 to schedule an appointment.

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HIGH STEP PROGRaM
High School Transfer Enrichment

Gavilan College, in conjunction with Gilroy High School will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campuses. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required.

Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

The Program:
• Start college while enrolled in High School!
• In two years earn a maximum of 12 college units.
• Courses conveniently offered at the high school.
• Meet college and university requirements while still in high school.

The Benefits:
• It's FREE! The enrollment fee, campus center use fee, health fee and student representation fee are waived for High Step students.
• Experience college level work.
• Reduce four-year university expense.
• Advance academically.
• Become competitive in the four-year college and university admission process.

Who Can Participate?
• High School Juniors and Seniors (Courses offered at high school locations are open to any college-age student.)
• Minimum cumulative 2.0 GPA.
• Score at college level in reading, writing, and math.
• Ability to benefit from advanced scholastic work.

How to Register:
1. Take the Gavilan College assessment placement on your campus, at the Gavilan College Gilroy main campus or at the Morgan Hill or Hollister sites. You will complete a Gavilan application for admission during your assessment. Check out the assessment schedule on the web at www.gavilan.edu/admit/assess.html.
2. See your high school counselor or academic coordinator to determine eligibility and complete a Recommendation for Special Student Status form (High School Contract). All concurrent enrollment documents are required.
3. Ask your parent to sign the contract.
4. Turn all paperwork in to your high school counselor or academic coordinator.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. Financial assistance may be available for textbooks. See your high school counselor or academic coordinator for more information.

Fall 2008 High Step classes offered at:

Gilroy High School: See class listings for course descriptions.
CSIS 1 Computer Literacy - MS Office CRF # 10445 Gilroy (Room D-1) Tuesday 3:30 - 6:30 pm Dates: 11/9 -11/25
PHIL 6A Comparative Religions CRF # 10729 Gilroy (Room BE-3) Tuesday 3:30 - 6:35 pm Dates: 9/9 -12/20

San Benito High School: See class listings for course descriptions.
GUID 1 Self-Assessment & Career Dev. CRF # 10013 San Benito High (Room 194) Monday 3:15 - 5:20 pm Dates: 9/8 -12/20
PSYC 5 Self-Assessment & Career Dev. CRF # 10014 San Benito High (Room 194) Monday 3:15 - 5:20 pm Dates: 9/8 -12/20

Room assignments subject to change. Please call 408-846-4967 to confirm the room.
Recommended Math Course Placements
For Area High School Students

**Gilroy High School**

If you have completed

- **Algebra 2**
  - Grade A, B or C: **MATH 8A**
  - Grade A / B: **MATH 1A**
  - Overall combined Grade of C: **MATH 8B**
- **Trigonometry / Precalculus**
  - Grade A / B: **MATH 1B**
  - Grade C: **MATH 1A**
- **A.P. Calculus**
  - Grade A / B: **MATH 8B**
  - Grade C: **MATH 1A**

**San Benito High School**

If you have completed

- **Trigonometry / Analytic Geometry**
  - Grade A: **MATH 1A**
  - Grade B / C: **MATH 8B**
- **Functions, Statistics and Trigonometry**
  - Grade A, B or C: **MATH 8A**

**Anzar High School**

If you have completed

- **Advanced Algebra**
  - Grade A, B or C: **MATH 233**
  - Grade A / B: **MATH 8A**
  - Grade C: **MATH 233**
- **Precalculus**
  - Grade A, B or C: **MATH 8B**
  - Grade A / B: **MATH 1A**
  - Grade C: **MATH 8B**
- **A.P. Calculus**
  - Grade A / B: **MATH 1B**
  - Grade C: **MATH 1A**

**Live Oak High School**

If you have completed

- **Trigonometry / Pre Calculus**
  - Grade A / B: **MATH 1A**
  - Grade C: **MATH 8B**
- **Trigonometry / Pre Calculus**
  - Grade A / B: **MATH 8B**
  - Grade C: **MATH 8A**
- **Algebra II**
  - Grade A, B or C: **MATH 233**
  - Grade A / B: **MATH 8A**
  - Grade C: **MATH 233**
- **A.P. Calculus**
  - Grade A / B: **MATH 1B**
  - Grade C: **MATH 1A**

Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.

**After School is Out...**

Take a Class at GAVILAN!

Gavilan offers a selection of afternoon & evening classes at our three locations and selected high school campuses.

www.gavilan.edu  ■  Gavilan College
What is it? The Transfer Institute (TI) is a Gavilan College program to guide you through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute you will save time and money by completing your freshman and sophomore years at Gavilan. You will also meet and get to know other students who share your goals and ambition.

Who is eligible?
- Recent high school graduates who are academically prepared for college level work.
- Students with placement in college level English & math.

How do I apply?
1. Complete a Transfer Institute application in May prior to high school graduation.
2. Take a Gavilan College placement test.
3. Complete a Gavilan College admissions application and
4. Submit a High School transcript.

Limited spaces are available - apply early!

Benefits - Transfer Institute students receive:
- Early Registration.
- A dedicated counselor to guide and monitor you through the transfer process.
- Pre-transfer events and activities with four-year universities.
- Access to activities designed to ensure your success at Gavilan College.
- Assistance with the identification of and preparation for a college major.
- A two-year agreement guaranteeing your transfer goals.

Applications for the fall 2008 Transfer Institute will be accepted beginning in April 2008.

For more information, call (408) 848-4723 or visit the website at www.gavilan.edu/transfer

A Transfer Institute application is printed on the last page of this Schedule of Classes.
About Measure E
On March 2, 2004, district voters approved Measure E, a $108 million facilities improvement bond measure that will upgrade and expand the facilities for higher education in the Gavilan Joint Community College District. Upgrades will be made to outdated plumbing and wiring, renovate aging classrooms and libraries, provide access for disabled students, improve campus safety, and plan for the future by acquiring land for permanent facilities in San Benito County and the greater Morgan Hill / Coyote Valley.

Role of the Citizens’ Oversight Committee
The purpose of the Measure E Citizens’ Oversight Committee is to review and report on the expenditure of taxpayers’ money for construction, inform the public about the expenditure of bond revenues, and to advise the public as to the district’s compliance with the California Constitution and Measure E. The Oversight Committee holds open meetings to review and discuss updates on projects funded by Measure E. The Oversight Committee may: inspect school facilities and grounds to ensure that bond revenues are expended properly, receive and review copies of any deferred maintenance proposals or plans developed by the Gavilan Joint Community College District, and review efforts by the district to maximize bond revenues by implementing cost-saving measures.

Citizens’ Oversight Committee Members
Committee Chair: Pi Silverstein
Committee Vice Chair: Douglas Marshall
At-large Representatives: Thomas Andrade, Tony Ko, Marco Renella
Business Organization Representatives: David Boll, Lawrence J. Grace
Representative of a college support organization: Douglas Marshall
Senior Citizens Organization Representative: Pi Silverstein
Students active in a college support group: vacant
Tax Payer’s Organization Representative: Mark Zappa

Phase I of improvements to campus lighting provided new light poles along Sycamore Lane, along the Campus Loop Road, adjacent to the theater, at the bus stop, and in Parking Lot A, improving safety and access for night students.

Contact
Meeting dates, agendas, and minutes of past meetings can be found at the website: www.gavilan.edu/bond. For more information or to contact the committee call (408) 848-4711.
### Estimated Master Schedule and Project Timeline

<table>
<thead>
<tr>
<th>YEARS</th>
<th>PLANNED PROJECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2006-2008</td>
<td>Physical Science, Chemistry, Life Science,</td>
</tr>
<tr>
<td></td>
<td>Occupational Education Phase 1</td>
</tr>
<tr>
<td>2007-2009</td>
<td>Humanities, Art, Music Hall</td>
</tr>
<tr>
<td>2008-2010</td>
<td>Cosmetology, Business, Maintenance/Security</td>
</tr>
<tr>
<td>2009-2011</td>
<td>Social Science, Gymnasium*</td>
</tr>
<tr>
<td>2010-2012</td>
<td>Library*</td>
</tr>
<tr>
<td>2011-2013</td>
<td>Student Center*</td>
</tr>
<tr>
<td>2012-2014</td>
<td>Occupational Education Phase 2, Parking Lots</td>
</tr>
</tbody>
</table>

* items with asterisks may be moved forward if state funding becomes available

---

*Conceptual drawing showing planned improvements to parking lots and landscaping on the Gilroy campus*
### Status of Measure E projects

**Through 12/31/07**

<table>
<thead>
<tr>
<th>MAIN CAMPUS</th>
<th>TECHNOLOGY UPGRADES</th>
<th>COYOTE VALLEY</th>
<th>SAN BENITO COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennis court repairs</td>
<td>Computer replacement</td>
<td>Land acquisition</td>
<td>Coyote Valley Draft EIR and monthly Construction</td>
</tr>
<tr>
<td>Completed √</td>
<td>Completed √</td>
<td>In progress</td>
<td>Updates are available online at <a href="http://www.gavilan.edu/bond">www.gavilan.edu/bond</a></td>
</tr>
<tr>
<td>Boiler replacement</td>
<td>Enterprise Resource System</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completed √</td>
<td>In progress</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADA transition planning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completed √</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure replacement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completed √</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interim Housing installation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completed √</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional facilities repair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In progress</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking Lot improvements</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 1 Completed √</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 2 In progress</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting improvements</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 1 Completed √</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 2 In progress</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Letter from the Chair

What a difference a year makes. Last year, the first beyond the initial planning stages, only the Tennis Court repairs, boiler replacement and ADA transition planning were completed. This year, several major projects were completed, more were under construction, and some were being planned. An example of a completed project that has had a big effect on the campus is the lighting. For those of you who have visited the Gilroy Campus, and especially those who have attended night classes, safety was a concern. It is much safer now. And night time attendance is up. The parking lot improvements have been welcomed by all of the students, and more such improvements are coming. It is also important that the Board of Trustees has assured the Committee and the Faculty that all projects will be completed. As some projects are not going to start for several years, it is comforting to know those at the end of the line are as important as those already completed.

Two big projects have moved along that will affect San Benito County and the Greater Morgan Hill/ Coyote Valley areas. Property in Hollister has been located for a new campus at the corner of Fairview and Hwy. 25. The site for Coyote Valley is across from what I call “the IBM think tank” on Bailey, west of Santa Teresa Blvd.

The Citizens Oversight Committee takes it role seriously. Though legally we only have to meet once a year to review audits and prepare this Report, since its beginning we have generally met 4 times a year. In between meetings, the Administration provides the Committee all of the Measure E information that is provided to the Board of Trustees as well as scheduling presentations by the consultants who manage the construction. The Auditors made presentations to the Committee and were available for questions from the Committee members. Only following those presentations and approval by the Committee do the Auditor’s Reports go to the Board of Trustees.

I would like to thank the following Committee members who have completed their terms: Russ Danielson and Sandra Fishler. To the current members, I must say they have the best interest of the public in mind and have worked as well as the eyes of the public overseeing the use of the $108, 000,000 Measure E Bond. And last but not least, thanks to the Administration and their consultants for their support of the Oversight Committee, especially Dr. Steve Kinsella, Joe Keeler, and Suzanne Bulle of the Administration and Casey Michaelis of Kitchell CEM.

Pi Silverstein, Chair
Citizen’s Oversight Committee
Summer 2008 Schedule

Bond Issuance

25-year general obligation bonds have been issued as follows:

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>Maturity Date</th>
<th>Interest Rate</th>
<th>Redeemed</th>
<th>Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/10/04</td>
<td>8/1/2028</td>
<td>2.0 - 5.0%</td>
<td>$1,040,000</td>
<td>$27,470,000</td>
</tr>
<tr>
<td>6/10/04</td>
<td>8/1/2006</td>
<td>3.0 - 3.5%</td>
<td>$425,000</td>
<td>--</td>
</tr>
</tbody>
</table>

**an additional $50,000,000 were issued in January, 2008

Debt Service Requirements

<table>
<thead>
<tr>
<th>Year</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008</td>
<td>1,625,000</td>
<td>1,370,063</td>
<td>2,995,063</td>
</tr>
<tr>
<td>2009</td>
<td>135,000</td>
<td>1,321,313</td>
<td>1,456,313</td>
</tr>
<tr>
<td>2010</td>
<td>195,000</td>
<td>1,317,263</td>
<td>1,512,263</td>
</tr>
<tr>
<td>2011</td>
<td>265,000</td>
<td>1,310,681</td>
<td>1,575,681</td>
</tr>
<tr>
<td>2012</td>
<td>335,000</td>
<td>1,301,738</td>
<td>1,636,738</td>
</tr>
<tr>
<td>2013-2017</td>
<td>2,990,000</td>
<td>6,242,950</td>
<td>9,232,950</td>
</tr>
<tr>
<td>2018-2022</td>
<td>5,885,000</td>
<td>5,310,895</td>
<td>11,195,895</td>
</tr>
<tr>
<td>2023-2027</td>
<td>10,265,000</td>
<td>3,345,675</td>
<td>13,610,675</td>
</tr>
<tr>
<td>2027-2029</td>
<td>5,775,000</td>
<td>484,000</td>
<td>6,259,000</td>
</tr>
</tbody>
</table>

Total $27,470,000 $22,004,578 $49,474,578

Independent Financial Audit

An independent financial audit is conducted annually. The audit was completed by Vavrinek, Trine, Day & Co., LLP of Pleasanton, California and a report issued in November, 2007. The audit concluded that the financial statements of the Bond construction fund fairly present the financial position and changes in the Measure E fund balance, in accordance with accounting principles generally accepted in the United States.

Conclusions

The Measure E Citizens’ Oversight Committee finds that Gavilan College has complied with the spirit and requirements of state law, and the commitment made to the voters in accounting for and expending public bond funds. Gavilan College has exercised appropriate fiscal discretion in selecting best practices designed to facilitate projects through planning and contract management.

Expenditures for the fiscal year 2007:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries*</td>
<td>$43,829</td>
</tr>
<tr>
<td>Employee Benefits*</td>
<td>$16,888</td>
</tr>
<tr>
<td>Services/Operating Expenditures</td>
<td>$10,025,093</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$3,319,073</td>
</tr>
</tbody>
</table>

Total expenditures $13,404,883

* Salaries and benefits are for non-administrative employees directly involved in the implementation of Measure E

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Total $27,470,000 $22,004,578 $49,474,578

The District used a Financial Adviser to provide an independent view of pricing conditions at the time the bonds were sold. The adviser recognized a shift in interest rates was occurring and recommended the college wait one additional day prior to issuing the bonds. The Financial Adviser’s recommendation saved taxpayers $3 million as market conditions changed which resulted in a lower interest rate on the bonds. The lower rate generated a savings of $3 million.

Science classrooms are undergoing complete renovation, including new furnishings.