

The Choice is Yours

One of the most important things you will do in life will be to choose a career field that's right for you – and choose a program of study that will give you the finest possible preparation for it.

The community colleges in Santa Clara County provide career training programs in more than 80 fields ranging from commercial art to welding technology. Most programs can be completed in approximately two years or less.

To help you choose the program or individual course best suited to your needs, interests and capabilities, the community colleges also offer extensive counseling, information, work experience, placement, financial aid, and testing services.

Training programs and counseling services for which you might pay hundreds of dollars elsewhere are offered at you community colleges.

All the colleges provide equal opportunity to all students without regard to age, ethnicity, sex, or disability in their educational programs and activities.

If you're 18 or older...

- you may attend a community college. Take one or two courses to advance in your job, or an entire program to start a new career in a field of your choice.
- As a community college student you will be in good company. 1.3 million Californians enroll in community colleges every year. That's one in ten adults and nearly 90% of all freshman and sophomore college students in the state.

Classes are convenient...

- at a community college, where you can study in the daytime or in the evening, in many cases on Saturdays as well as weekdays and on-line.
- Many programs are tailored to men and women with busy schedules and allow for full or part-time study.
- In some cases, classes meet off-campus at local industries, business, and medical facilities. Besides being convenient, classes offered off-campus can give you first-hand exposure to the workplace that can help you with career decision-making.

Community college classes can be taken singly or in a series leading to an associate degree or certificate. The programs listed here lead to such a degree or certificate. When you complete your course of study, you can enter the job market directly or transfer to a four-year college or university to earn a Bachelor's Degree. You can be sure that you have received state-of-the-art training in programs that are continually updated and tailored to the job market by community advisory committees of top professionals in each field.

This publication can be made available in alternate formats, such as large print, Braille, audio tape, or computer disk. Requests can be made by calling 408-270-6408.

Career, Planning, Placement and Counseling Services

Choosing the career path and course of study that's right for you requires careful planning and informed decision-making.

Professional career counselors and resource people are ready to help you at your community college. Most of the colleges in Santa Clara County offer the following services and special programs.

Counseling and Career Information...

- Individual career planning and testing services and small group guidance classes to explore career options and develop job-seeking skills.
- Workshops on career planning, skills assessment, resume writing, interviewing, job hunting, goal setting, values identification and decision-making.
- Testing programs to identify career interests and abilities. Professionals interpret personality, interpersonal relations, values classification, and interest tests.
- "Career connection forums" for firsthand meetings with local employers who describe their structure, benefits and employment opportunities.
- Career Centers at many colleges provide printed and multimedia information on career fields, job requirements, salary ranges, and training needs.
- Computerized career guidance systems give ready access to additional data on job descriptions, training programs, and financial aid opportunities.
- Career Days bring employers to the campus to talk with students and discuss job opportunities.

Cooperative Work Experience Education...

gives community college students a chance to "try out" a career field while studying. College credit can be earned for a job, paid or volunteer, held in local business or industry. Dozens of companies work closely with the colleges to provide work experiences that make classroom study even more relevant.

Placement Services and Job Listings...

are provided for students seeking part-time or full-time work while they are studying or when their classes are completed.

Re-Entry Programs for Men and Women...

are tailored to the needs of men and women seeking to change or expand their career or life goals. These programs generally help students match their new interests, training, needs, and abilities to appropriate career fields.

Consider All Options...

in choosing a career field, even those previously considered non-traditional for men and women. Counseling and other support services focusing on the non-traditional students and the displaced homemaker are available.

Also, keep in mind that if a career program of your choice is not offered at your local community college, you can attend another college.

De Anza College
21250 Stevens Creek Blvd.
Cupertino, CA 95014
Counseling: (408) 864-5400
www.deanza.edu

Evergreen Valley College
3095 Yerba Buena Rd.
San Jose, CA 95135
Outreach: (408) 270-6470
www.evc.edu

Foothill College
12345 El Monte Rd.
Los Altos Hills, CA 94022
Career Center: (650) 949-7229
www.foothill.edu

Gavilan College
5055 Santa Teresa Blvd.
Gilroy, CA 95020
Career Center: (408) 848-4818
www.gavilan.edu

Mission College
3000 Mission College Blvd.
Santa Clara, CA 95054
Career Center: (408) 855-5114
www.missioncollege.org

San José City College
2100 Moorpark Ave.
San Jose, CA 95128
Counseling: (408) 288-3750
www.sjcc.edu

West Valley College
14000 Fruitvale Ave.
Saratoga, CA 95070
Counseling: (408) 741-2009
www.westvalley.edu

Statement of Non-Discrimination

It is the policy of the community colleges not to discriminate on the basis of race, color, religion, sex, limited English proficiency, national origin or handicap in the admission of students, in its education programs and activities, or in the recruitment and employment of personnel, including vocational education.

Additional copies may be obtained by going to:
www.evc.edu

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2008-2009



at
Santa Clara County
Community Colleges

Participating Colleges:

De Anza College
Evergreen Valley College
Foothill College
Gavilan College
Mission College
San José City College
West Valley College

Community College Career Courses	De Anza	Evergreen	Foothill	Gavilan	Mission	San José City	West Valley
AGRICULTURE & NATURAL RESOURCES							
Environmental Studies & Technology							
Biodiversity Specialist	D/C						
Energy Management & Climate Policy	D/C						
Envir. Compliance & Pollution Prevention	D/C						
Environmental Steward/Wildlife Corridor	D/C						
Environmental & Horticultural Design			D/C				
Landscape Architecture							D/C
Park Management Program							D/C
Retail Floristry					C		
Veterinary Technology			D				
APPLIED ARTS & SCIENCES							
Architecture							D/C
Art							
Ceramics	D/C						
Painting	D/C						
Sculpture	D/C						
Computer Arts: Animation	D/C					D/C	D/C
Digital Media Production & Interactive Design	D/C	D/C	D/C	D/C	D/C	D/C	D/C
Fashion Design/Production							D/C
Film & TV Production	D/C			D/C			D/C
Geographical Information Systems (GIS)			C				C
Graphic Design	D/C	D/C	D/C	C	D/C	D/C	
Interior Design							D/C
Marine Diving							C
Scuba Leadership							C
Music/Commercial Music	D		D/C	D/C	C		D
Photography - Digital Imaging	D		D/C	C	C	C	D/C
Photography - Electronic Imaging						C	C
Photography - Professional/Commercial	D/C						D/C
Radio Broadcasting			D/C				
Theater Technology			D/C	D			D
BUSINESS							
Accounting	D/C	D/C	D/C	D/C	D/C	D/C	
Accounting Clerk/Bookkeeping	D	D/C	C	C		C	C
Taxation	D/C		C				
Business Management							
Management	C	D/C	D/C	D/C	D/C	C	D/C
Entrepreneurship	C		C		C	D/C	
Technical Writing	D/C		D/C		C		
Computer Information Systems	D/C	D/C	D/C	D/C	D/C	D/C	D/C
Computer Technology							
Internet Service Emphasis	C	C	D/C				D/C
Software Applications	D/C	C	C	C	C	D/C	D/C
Programming Emphasis	C		C	D/C	C	D/C	D/C
Computer Science Technologies	D/C	D/C	D	D/C	D/C	D/C	D/C
Business Applications	D/C	D/C	C	D/C	C	D/C	D/C
Computer Graphics		D/C	D/C				C
Computer Applications	D/C	C		D/C	C	D/C	D/C
Computer Programming	D/C	C		D/C	D/C	D/C	D/C
Unix, C, C++, Java, Perl	C	C	C	D/C	C	D/C	D/C
Computer Software & Training	C	C	D/C	D/C	C	D/C	C
Computer Software Development		C	D		C		
Computer Systems Security	D/C						

Community College Career Courses	De Anza	Evergreen	Foothill	Gavilan	Mission	San José City	West Valley
Computer System Support Services	D/C				C		D/C
Database Design (Oracle)	C						
Database Management	C	C	D/C		C	C	
Oracle Application Development		C	C		C		
Windows Administration	C						
Windows/Graphics Programming	C	C	D/C		C	C	
Customer Service					C		
Data Communications		D			C		
Digital Publishing			C	C		C	D/C
E-Commerce							C
Enterprise Networking	D/C		D/C			D/C	
Help Desk Specialist	C		D/C		C		
Human Resources Management					C		
International Business			D/C		D/C		C
Marketing Management & Sales					D/C	C	D/C
Merchandising & Sales					C	C	C
Internet Technology							
Production Emphasis				C			D/C
Web Administration/Management				C	C	D/C	D/C
Web Design/Content Design	C		C	C	C		D/C
Web Master					C		
Web Programming	C		C	C		D/C	
Machine Transcriber							C
Purchasing					C		
Warehousing					C		
Management, Supervision & Admin.							
Administrative Assistant/Office Tech	D/C	D/C	C	D/C	D/C	D/C	C
Legal	C	D/C					C
Medical	C	C		C			C
Business Administration/Mgmt	D/C	D	D	D/C	D/C	D/C	D
Business Communications				C			C
Fundamental Food Service					C		
Hospitality Management						D/C	
Marketing Communications					C		
Marketing Management		D/C				D/C	C
Marketing/Promotion					C	D/C	C
Network Management		D/C		D/C	C	D/C	C
Cisco CCNA/CCNP		D/C		D/C	C	D/C	
A+ Certification				C	C		C
LAN/WAN			C	C	C		D/C
Microsoft NT Preparation		C		C	C		D/C
Network Installation				C	C	C	
Network Programming		D/C					
Network Prep/Protocols				C	C	C	
Network Systems Administration		D/C		C	C	C	D/C
Real Estate		D/C		D/C		D/C	C
Retail Management (WAFC)			D/C				
Office Administrative Professional		C	D/C			D/C	C
Office Automation			C	C		D/C	C
Word Processing		C	D/C	C	D/C	C	D/C

D = ASSOCIATE DEGREE • C = CERTIFICATE • D/C = BOTH
PLEASE CONTACT THE COLLEGE FOR SPECIFIC INFORMATION

Community College Career Courses	De Anza	Evergreen	Foothill	Gavilan	Mission	San José City	West Valley
ENGINEERING TECHNOLOGIES							
Aviation Technology					D/C		
Civil Engineer		C					
Computer Aided Design (CAD)	D/C	D/C		D/C	D/C		C
Mechanical Design	D/C	C			D/C		
Electro-Mechanical Design					D/C		
Computer Service Technology					C		
Architecture							D/C
Electronics Technology					D/C		
Laser Technology						D/C	
Maintenance						C	
Advanced Manufacturing Technology					D/C		
Robotics					C		
Engineering Technology		D	D				D
Manufacturing Technology & Design	D/C				D/C	C	
HEALTH SCIENCES							
Adaptive Fitness Paraprofessional				D/C			
Alcohol & Drug Studies						D/C	
Athletic Injury Care			D				
Biotechnology				D/C			
Childbirth Trainer					C		
Clinical Technician						C	C
Dance Specialist							C
Dental Assisting				D/C		D/C	
Dental Hygiene			D				
Diagnostic Ultrasound Technology				D/C			
Emergency Clinical Technician						C	
Emergency Medical Technician					C	C	
Group Fitness Leader							C
Massage Therapy		D/C					C
Personal Fitness Trainer		C		C		C	C
Medical Assisting		D/C			C		D/C
Medical Laboratory Technology (MLT)		D/C					
Insurance/Coding		C					C
Lab Assisting		C					C
Medical Secretary Assistant/Receptionist		C	C		C		C
Medical Transcription		C			C		D/C
Phlebotomy		C					
Nursing							
Asst/Home Health Aide/CNA/ACNA					C	C	
Community Health Worker						C	
Home Care					C	C	
Licensed Vocational Nurse (LVN)					D	D	
Licensed Voc. Nurse to Reg. Nurse		D	D		D		
Registered Nurse (RN)		D	D		D/C	D	
Orthopedic Technician							C
Registered Nurse		D	D		D/C		
Critical Care Nursing		C					
Registered Nurse Refresher			C				
Paramedic				D/C			
Pharmacy Technician				D/C			
Phlebotomy		C					
Psychiatric Technician							D/C

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Primary Care Associate				D/C			
Radiation Therapy Technology				D			
Radiologic Technology				D			
Respiratory Therapy				D			
PUBLIC & SOCIAL SERVICES							
Administration of Justice	D	D		D/C		D	D
Correction/Probation	D	C		C			
Police Academy				C	C		
Law Enforcement	D	C		C			
Private Security		D/C					
Esthetician				C		C	
Child Dev. Early Childhood Ed.	D/C		D/C	D/C	D/C	D/C	D/C
Communications/Speech	D/C	C	D/C		C		D/C
Community Health Services						D/C	
Cosmetology				D/C		D/C	
Fire Fighter I					C		
Fire Technology					D		
Institutional Foods					C		
Labor Studies						D/C	
Paralegal		D/C	D/C				D/C
Teacher Aide					C		
Travel Careers					D/C		
TRADE & INDUSTRIAL							
Apprenticeship Programs							
Air Conditioning/Refrigeration				C		D/C	
Automotive Technician		D/C					
Electrical/Sound & Communication				C			
Elevator Construction				C			
Ironworking				C			
Glazing							C
Plumbing/Pipefitting/Steamfitting				C			
Meatcutters							C
Sheet Metal							
Automotive Technician		D/C					
BAR Smog			C				
Chassis/Powertrain		D/C	D/C				
Engine Performance		D/C					
Engine Repair		D/C	C				
Machining		D/C					
Computer Numerical Control (CNC)		D/C					D/C
CNC Machinist		D/C					
CNC Machine Operator				C			C
CNC Manufacturing Systems Tech				C			
CAD/CAM Programming				C			
CNC Research & Development		D/C					
Construction Technology							D/C
Facilities Management Technician							D/C
Machine Tools Technology							D/C
Project Management		C				C	
Residential Maintenance						C	