GAVILAN COLLEGE EDUCATIONAL FOUNDATION
BOARD OF DIRECTORS MEETING
March 6, 2012
4:00 p.m., HRC 101

OPEN SESSION

1. Call to Order
   The meeting was called to order by Tony Marandos at 4:02 p.m.

2. Roll Call
   Board Members Present: Tony Marandos, Dr. Steven Kinsella, Diane Stone, Sandy Habr
   Board Members Absent: Douglas Marshall
   Others in Attendance: Joe Keeler, Angie Oropeza (recording)

3. Approval of Minutes, November 1, 2011
   MSC (S.Habr/D.Stone) 4 ayes, 0 nays to approve.

4. Comments from the Public
   None

5. Information
      Joe Keeler reported that though some funds are coming in, scholarship assets are getting
      depleted. In response to Tony Marandos’ question, Joe Keeler stated that the Jeff Garcia
      fund will be spent and all purchases will be received by June 30.

   b. FY 2010 - 2011 Foundation Audit Report
      Joe Keeler reported that the auditors conducted an extensive audit and gave a clean audit
      opinion. The Board of Trustees accepted the audit report at the January 10 meeting.

   c. Scholarships
      Veronica Martinez distributed and reviewed the “Scholarship Process at Gavilan College”
      including the timeline, types of scholarships, and goals of the program. Approximately
      100-130 applications are received each year. This year there are between 15-20
      scholarships available, not including the in and out scholarships. Veronica Martinez will
      follow up with the Rotary scholarship.

   d. Foundation Executive Director
      Dr. Steven Kinsella reported that the next director position will be a college employee for
      more oversight. A job description has been developed for a half-time position at a
      management level funded by the college. We hope to begin the hiring process next year.

6. Action
   a. Approve Amended Bylaws of the Gavilan College Educational Foundation
      MSC (D.Stone/S.Kinsella) 4 ayes, 0 nays to approve as corrected.
b. Approve New Operating Agreement
   MSC (S.Habr/S.Kinsella) 4 ayes, 0 nays to approve as corrected.

c. Approve Directors Term of Office
   Joe Keeler stated that the action would be to approve the renewal column with staggered terms for Sandy Habr and Diane Stone through 2015.
   MSC (S.Kinsella/D.Stone) 4 ayes, 0 nays to approve.

d. Ratify Warrants (October 1, 2011 – December 31, 2011)
   MSC (D.Stone/S.Kinsella) 4 ayes, 0 nays to approve.

7. Closing Items

   a. Next Meeting
      Joe Keeler reported that Douglas Marshall is no longer able to meet on Tuesdays but sent his availability for the Board’s consideration. It was agreed to schedule the next meeting on May 2, 4:00 p.m., in order to review Jeff Orth’s fundraising presentation.

8. Adjournment
   The meeting was adjourned by consensus at 4:33 p.m.