Return To Campus

What to expect

Prepared by the Gavilan College Emergency Operations Center
Reflecting on the Past 15+ Months
Uncertainties

• State of California Upcoming Announcement – June 15, 2021
  • BluePrint for a Safer Economy no longer in effect
  • Pending additional announcements taking place this day.

• Pending Guidance from:
  • CDPH & Cal OSHA regarding Institutions of Higher Education
  • Department of Industrial Relations/ Cal OSHA Emergency Temporary Standards
  • Santa Clara County Public Health Department
  • US CDC
## Reopening Stages

<table>
<thead>
<tr>
<th>STAGES</th>
<th>INSTRUCTION / SERVICES</th>
<th>CAMPUS ACCESS</th>
<th>VISITORS</th>
<th>SCREENING</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>All classes and services online</td>
<td>Limited</td>
<td>Must be preauthorized</td>
<td>Daily check-in protocols and symptom self-screening. Check-in at South Gate and at building.</td>
</tr>
<tr>
<td>II</td>
<td>Most classes online, essential in-person classes only</td>
<td>Limited</td>
<td>Must be preauthorized</td>
<td>Daily check-in protocols and symptom self-screening. Check-in at South Gate and at building.</td>
</tr>
<tr>
<td>III</td>
<td>In-person classes permitted with restrictions</td>
<td>Expanded</td>
<td>Appointment or specific service hours</td>
<td>Daily check-in protocols and symptom self-screening. Stop at South gate and check-in at building.</td>
</tr>
<tr>
<td>IV</td>
<td>In-person classes with restrictions</td>
<td>Open with restrictions</td>
<td>During hours of operation</td>
<td>Daily check-in protocols and symptom self-screening. Check-in at building.</td>
</tr>
<tr>
<td>V</td>
<td>Return to standard operations</td>
<td>Unrestricted</td>
<td>During hours of operation</td>
<td>Symptom self-screening.</td>
</tr>
</tbody>
</table>
Current Stage – Stage 2 until June 14

• Most classes online – essential in-person classes only.
• Campus access limited
• Preauthorization required for campus visits
• Pre-screening required prior to coming to campus
  - COVID-19 Daily Self Assessment Questionnaire
• Check-in at South gate and at each building (QR codes on doors – scan with phone)

• Guidelines continue through June 14, 2021
• Safety protocols in place:
  - Mask-wearing
  - Social distancing
  - Disinfection and sanitization of surfaces
Next Stage – Stage 3  
June 15 – August 23

- Most classes remain online
- Campus access expanded
- No preauthorization required for campus visits
- Pre-screening required prior to coming to campus
  - [COVID-19 Daily Self Assessment Questionnaire](#)
- Stop at gate and check-in at each building (QR codes on doors – scan with phone)

- Guidelines continue through August 23, 2021
- Safety protocols in place:
  - Mask-wearing
  - Disinfection and sanitization of surfaces
Following Stages - 4 & 5  

Stage 4
- Begin Date: August 24, 2021
- In-person classes permitted with restrictions.
- Campus open with restrictions.
- Campus visits during hours of operation.
- Pre-screening required prior to coming to campus
  - [COVID-19 Daily Self Assessment Questionnaire](#)
- Check-in at each building (QR codes on doors – scan with phone)

Stage 5
- Projected Start Date: January 1, 2022
- Return to standard operations.

August 24 -- TBA
Transition Plan for Return to Work on Campus

**July 1, 2021**
- All Management Employees Return to Full-Time On-Campus Work
- Staggered Work Shifts for All Professional Support Staff

**August 2, 2021**
- Student Services Regular On-Campus Appointments (Tuesday - Thursday)

**August 23, 2021**
- All Professional Support Staff Return to Full-Time On-Campus Work
New Normal

Initially no visiting – employees remain in their work spaces

Designate one person to pick up mail

Frequent breaks expected

Meetings will continue by Zoom when practical

Break rooms open – schedule access in advance as much as possible

Masks continue to be required

No accessing other buildings
Training Requirements for staff

- Mandatory Cal OSHA COVID-19 trainings as well as emergency preparedness trainings
- Keenan Safe Colleges: https://gavilan-keenan.safecolleges.com/
- Required for all employees of the District.
- Training package must be completed by June 30, 2021 for leadership and classified employees.
Reminders for Returning to Campus

- Update Voicemail Message
- Review your workspace and prepare for your return
  - All desktops will have webcams and headsets
  - Any I.T. issues should be reported to: help@gavilan.edu
- Parking passes will not be required until January 2022
- Refrigerators may need to be purged
- Report any health & safety observations to: maintenance@gavilan.edu
- Don’t forget to bring with you:
  - Office Keys
  - Employee Badge
  - Lunch / Snacks / WATER

Remember to follow the facilitron check-in/check-out process for building access!
Resources

• Gavilan College COVID-19 Webpage: Covid19 Resources and Information - Gavilan College
• Employee Assistance Program: www.anthem-eap.com
• COVID-19 Testing Resources
  • On-Campus Testing
  • COVID-19 Testing: Santa Clara County
  • COVID-19 Testing: San Benito County
• HEERF Funding Form: Request Form for HEERF Funds
  • Please contact your department chair or dean for more information.