

Athletic Trainer

POSTING CLOSING DATE: Thursday, July 19, 2018

**Full-Time Permanent 11 month Position (1.0 FTE)
40 hours per week plus full benefits
\$31.45 to \$38.22 per hour**

Ideal Candidate:

The ideal candidate is a person that possesses a high level of efficiency, knowledge, and technical skill in the field of sports medicine and athletic training. They must have excellent interpersonal and communication skills and perform their duties with a high level of professionalism. Quality customer service is required. Experience in an athletic training program at the collegiate level is desirable. Master's degree in Sports Medicine field, Kinesiology or other related field is also desirable. Ideal candidate is a team player working in conjunction with the Dean of Kinesiology and Athletics or designee, and identifies, secures, and coordinates with team physician(s) for all home football games; organizes and secures ambulance services for team contests (home football games and where else appropriate); develops and maintains Standard Operating Manual; educates coaches, staff, and student-athletes of operating procedures and protocols while participating in team meetings; orientations; and/or introductory classes where appropriate and educates students on athletic training room procedures and protocols; and understands and follows all regulations of the Coast Conference and the California Community College Athletic Association (CCCAA).

The Position:

Under the supervision of the Dean/Athletic Director, develop and implement health services for the care and prevention of injuries to student-athletes; to administer first aid and emergency medical care; to administer first aid and emergency medical care; to administer rehabilitation of injuries; to teach within the Kinesiology curriculum; and to perform related duties as assigned. The Athletic Trainer will also perform professional and administrative services essential for the successful implementation and development and development of the sports medicine program.

Essential Duties: The following duties are typical of those performed by employees in this job title; however, employees may perform other related duties, and not all duties listed are necessarily performed by each employee in the job title.

- Oversees, directs and schedules the activities of athletic trainers and student athletic trainers; recruits, guides, trains and evaluates student-athletic trainers in the performance of their duties;
- Receives and reviews student confidential records and informs faculty of matters that may affect the student-athlete's performance; maintains formal, confidential student health records;
- Coordinates and assists physician with pre-participation screening exams of student-athletes;
- Counsels student-athletes with general health or sports related injuries and makes referrals to health agencies; in absence of team physician determines whether a student-athlete is medically able to participate in practice and/or return to competition;
- Administers emergency first aid, and emergency medical care including lifesaving procedures to student-athletes and identifies and treats athletic related injuries;
- Reviews athletic insurance coverage and assists student-athletes and staff in the correct submission of insurance claim forms; completes medical insurance forms;
- Maintains medical equipment usage records and prepares reports; maintains accurate and detailed injury and treatment reports through record keeping and documentation;
- Responds to medical emergencies on campus, administering first aid and/or C.P.R.as required;
- Provides athletic training coverage at team practices and athletic events for both home and away teams; instructs about aspects of injuries, reconditioning and nutrition;
- Schedule and coordinates athletic training coverage for all team practices and games both in-season and

- during the non-traditional season;
- Prepares written policies and procedures regarding emergency management, treatment and reconditioning of injured student-athletes including an annual review and update of established programs as necessary;
- Tapes and otherwise prepares student-athletes for sporting events;
- Administers the use of rehabilitation equipment such as ultrasound, whirlpool, electric stem and rehabilitation treatments, and operates related therapeutic modalities; as directed by the team physician;
- Supervises the use of training equipment; maintains the training area and treatment room in a clean, sanitary and orderly condition;
- Travels to athletic events with groups representing the college;
- Assists in budget development, recommends and administers functional budgets for first aid supplies and equipment;
- Purchases, repairs and maintains supplies and equipment; maintains an accurate inventory of all athletic training room supplies and equipment; maintains first aid kits and supplies;
- Inspects playing fields and athletic equipment; notes and reports health and/or safety hazards;
- Develops and maintains cooperative and effective working relationship with others including student-athletes, athletic trainers, coaches, parents, physicians and health center personnel; facilitates communication among parties;
- Facilitates communication between student-athletes, coaches, parents, administration, team physician, student health services, risk management, and all other related parties as defined by the Student-Athlete Authorization Consent for Disclosure of Injury Illness document;
- Work in conjunction with the strength and conditioning staff to ensure safety in the design and implementation of a fitness program for those student-athletes under the care of the sports medicine team;
- Works to support student-athletes in areas of personal, social, and academic and educational goals and objectives. In case of serious psychological difficulties, makes the appropriate professional referrals;
- Reads, interprets, applies and explains rules regulations, policies and procedures related to athletic training and health services;
- Evaluates and recommend new techniques and equipment that would enhance the benefit of the sports medicine program;
- In accordance with Bylaw 9 of the CCCAA Constitution and Bylaws, works in conjunction with the team physician to oversee a concussion management program, return to play protocol, and return to learn protocol. As well as coordinate education seminars for both the coaching staff and student-athletes, and concussion baseline testing for all student-athletes who participate in intercollegiate athletics;

Minimum Qualifications:

Knowledge of:

- Types and symptoms of athletic injuries, their prevention, care, treatment and first aid methods. Policies, procedures and objectives of physical education and athletic programs;
- Techniques and practices of training and providing work direction to trainers and student interns;
- Advanced principles of anatomy and physiology. Broad understanding of the legalities related to student athletics;
- Maintenance of athletic equipment;
- Methods, practices, terminology and techniques used in athletic training activities including the prevention of injuries and use of rehabilitative equipment;
- Basic safety practices and principles;
- Rules and regulations applying to safe equipment operation, medical scope and limits of authority;
- Concussion management testing and return to play protocols and maintaining up to date on the evolution of the protocols as they change with new research;
- Medical Insurance claims process and referral;

Skill in:

- Identifying, assessing and treating athletic injuries. Understanding and carrying out written and oral directions;
- Applying various types of therapeutic treatment, equipment and conditioning programs;
- Using athletic training and physical therapy equipment with proficiency;
- Communicating effectively with coaches, student-athletes and administrators the needs of the injured student-athletes;
- Working with and relating to several different medical entities; working with physicians, hospitals, clinics, insurance companies and maximizing use of time;
- Operating a personal computer using word processing and database programs, and office equipment;
- Record keeping techniques and report writing;
- Establishing and maintaining cooperative and effective working relationships with students, staff and the general public;
- Interpersonal communications, using tact, patience and courtesy.

Other Requirements:

Must possess a valid California driver's license and have a satisfactory driving record; first aid certificate; CPR certificate; pursuant to Bylaw of the California Community College Commission on Athletics, must possess and maintain Athletic Training certification through the National Athletic Trainers' Association Board of Certification (NATABOC)

Illustrative Education and Experience: A typical way to obtain the above knowledge and skill is a combination of education and experience equivalent to:

Bachelor's degree in Kinesiology with emphasis of Athletic Training from a CAATE accredited university, and two years of professional experience as an athletic trainer OR a bachelor's degree in a related field AND a master's degree in Athletic Training from a CAATE accredited university.

Physical Characteristics: The physical abilities involved in the performance of essential duties are: Sitting, standing to supervise home contests, perform training room activities and administration; walking from training rooms to fields or gym; running in response to emergencies; climbing, bending, stooping to operate equipment assess and treat injuries, and access supplies; hand/finger movement sufficient to type, treat injured athletes, operate and handle equipment; and lifting up to 75 pounds. This work is performed indoors and outdoors in a variety of weather conditions.

Must be able to assist with or transfer student-athletes of various weight/heights, push carts with athletic training equipment on them, and carry athletic training kit and coolers for long distances.

APPLICATION PROCESS:

To be considered for this excellent opportunity the following items must be received by CCC Registry no later than **5:00pm on Thursday, July 19, 2018 through the CCC Registry Website, cccregistry.org.**

1. Apply at cccregistry.org
2. CCC Registry online application (required)
3. Cover letter detailing qualifications and experience (required)
4. Resume (required)
5. [Affirmative Action Applicant Survey form](#) (optional)

If you have questions related to the CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please contact the CCC Registry directly at registry@yosemite.edu or call (800)245-4157.

If you have a verifiable disability, and require accommodation to complete an application contact the Human Resources Office at (408) 852-2823.

Please be aware, the District does not reimburse for expenses related to the recruitment process.

NON-DISCRIMINATION

Gavilan College is an equal opportunity/affirmative action/Title IX/Employer of Disabled, committed to hiring a diverse staff. All qualified individuals regardless of race, color, religion, sex, national origin, age, disability, military status, sexual orientation, or marital status are encouraged to apply. If you have a verifiable disability, and require accommodation to complete an application contact the Human Resources Office at (408) 852-2823.