

1860 S. Bascom Ave., Suite 280, Campbell, CA 95008

(408) 559-7002 – Fax (408) 559-7414

PROJECT:	Gavilan Joint CCD	DATE:	November 10, 2005
MEETING:	FMP-Input and Planning Process Student Center Complex	PLACE:	North/South Lounge
PROJECT NO:	3165	TIME:	1:00 PM

PREPARED BY:	Casey Michaelis, Kitchell	File:	Gavilan Student Ctr Complex Meeting Notes 11.10.05
--------------	---------------------------	-------	-------------------------------------------------------

General Notes:

- A. BFGC presented the existing versus proposed plan for the Student Center Complex.
- B. Looking at relationships and adjacencies – details will be later in design.
- C. Proposed Plan
 - a. Bookstore moves to North/South Lounge and TRIO area.
 - b. TRIO moves to the library next to DRC.
 - c. Student dining/lounge area is divided into dining and lounge areas.
 - d. ASB moves to east side of building next to restrooms.
 - e. Admin. services expands into student services.
 - i. 3 VPs adjacent to President.
 - f. Student Services expands into the Bookstore.
- D. Students like the outdoor area in front of the proposed ASB offices and student dining areas.
- E. BFGC presented the existing versus proposed plan for the Library Complex to show where TRIO would be relocated.
 - a. Looking at moving MIS out of the Library building.
 - i. Possibly into the lower floor of the Social Sciences building.
 - b. Consolidating DRC and expanding the space.
 - c. Some unassigned space.
- F. Switchboard
 - a. Currently is proposed to stay.
- G. Restrooms
 - a. Will be modernized.
 - b. Health services will have separate restrooms.
- H. Large Meeting Room
 - a. Looking at where best location would be on campus.
- I. Breezeway
 - a. Decided to leave it open for access to services from parking lot.
- J. Portables
 - a. Looking at removing all portables
 - i. Business offices and conference room.
 - ii. Police academy portables.
 - iii. CJ500.
- K. Occ. Ed. Bldg.
 - a. Possible uses
 - i. Business services.
 - ii. Administration of Justice.
 - iii. Community Ed.
- L. Looking at south entrance as main entrance to campus – “Front Door”
- M. North entrance will be improved as well.
- N. Signage will be improved.

**Gavilan JCCD – FMP Input & Planning Meeting
November 10, 2005**

- O. Student Lounge/Dining
 - a. Can use tall cabinets to divide areas between student dining and lounge.
 - b. Could be moveable.
- P. Some people don't like the exposed aggregate walls.
 - a. Need updating.
- Q. Mailroom needs to be secure.
 - a. Possible locations
 - i. Maintenance/Receiving/Security
 - ii. Occ. Ed.
 - iii. Student Center Complex
- R. Would like a staff lounge.
- S. Attendees were in agreement with the proposed plan.

End of Notes