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PROJECT:	Gavilan Joint CCD	DATE:	November 10, 2005
MEETING:	FMP-Input and Planning Process Student Center Complex (for ASB)	PLACE:	North/South Lounge
PROJECT NO:	3165	TIME:	12:00 PM

PREPARED BY:	Casey Michaelis, Kitchell	File:	Gavilan Student Ctr (ASB) Meeting Notes 11.10.05
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General Notes:

- A. BFGC presented the existing versus proposed plan for the Student Center Complex.
- B. Looking at relationships and adjacencies – detail will be later in design.
- C. Student Services
 - a. Intake Services
 - i. Assessment
 - ii. Admissions
 - iii. Records
 - iv. Financial Aid
 - v. Counseling
 - vi. Health Services
 - vii. Career Transfer Center
 - b. Instructional Services
 - i. Tutoring
 - ii. MESA
 - iii. TRIO
 - iv. ESL
 - v. Math/Reading/Writing Labs
- D. Proposed Plan
 - a. Bookstore moves to North/South Lounge and TRIO area.
 - b. TRIO moves to the library next to DRC.
 - c. Student dining/lounge area is divided into dining and lounge areas.
 - d. ASB moves to east side of building next to restrooms.
 - e. Admin. services expands into student services.
 - i. 3 VPs adjacent to President.
 - f. Student services expands into the Bookstore.
- E. BFGC presented the existing versus proposed plan for the Library Complex to show where TRIO would be relocated.
- F. ASB to provide a copy of their furniture floor plan/layout.
- G. ASB is looking at purchasing a projector and screen for the student dining/lounge area.
- H. ASB office is too small currently.
 - a. The proposed space is larger.
 - b. Need additional space for storage.
- I. Look at creating an outdoor patio space for students.
 - a. May be able to partially enclose area.
 - b. Trellis structure.
 - c. Possibly near the proposed ASB office on the east side of the building.
- J. Can use tall storage cabinets to divide areas between student dining and lounge.
- K. Student Areas
 - a. Dining.
 - b. Quiet Area.
 - c. Programming.

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- L. Vending machines would be relocated to a better area.
- M. Health services will expand but not a lot.
 - a. Don't want a clinic.
 - b. Needs a separate restroom.
- N. Need input from students on how they will use the student dining/lounge space.
- O. ASB to submit the student survey results.
 - a. Results align with the proposed plan.
- P. ASB is in agreement with the proposed plan.

End of Notes