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PROJECT:	<b>Gavilan Joint CCD</b>	DATE:	September 27, 2005
MEETING:	FMP-Input and Planning Process Student Center Complex	PLACE:	North/South Lounge
PROJECT NO:	3165	TIME:	3:00 PM

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PREPARED BY:	Casey Michaelis, Kitchell	File:	Gavilan Student Center Complex Meeting Notes 9.27.05
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## General Notes:

- A. Student Center 159
  - a. There's a need for student computers in the center.
  - b. Kitchen area for students to use if they bring their own food.
  - c. Central storage facility for ASB – scattered right now.
  - d. Arcade (games) area.
  - e. Lounge area where students can study.
    - i. Wireless access.
    - ii. Food/drink allowed.
  - f. Currently area gets loud for those that are trying to study.
  - g. Opens from 7:30AM – 10:00PM
    - i. 11:00AM – 1:00PM most occupied time (80-100 students Tues/Wed.)
    - ii. 6:00PM – 8:00PM (20-30 students)
  - h. Used for ceremonies, parties, etc.
    - i. Doesn't lend itself that well.
    - ii. Can't blackout for presentations, etc.
  - i. Need separate spaces.
  - j. Community use as well (60-150 people).
- B. Student Center 154 – North/South Lounge
  - a. Used to be used for faculty/staff lounge. Now used for meetings, classrooms, functions and sometimes lounge.
  - b. No student lounges on campus. Sometimes use North/South Lounge.
  - c. Classes taught. Make more user friendly for technology.
  - d. Board meetings are held.
- C. TRIO uses space – federal program (close to 160 student; at times 200).
  - a. Program needs more space.
  - b. Three dedicated rooms for office space.
  - c. North/South Lounge currently used as activity space.
  - d. Grant is attached to square footage.
    - i. Office (Support Services) and activity space.
- D. General
  - a. Storage is issue. Security.
  - b. DRC Hub – In library right now; good place.
    - i. Office staff.
    - ii. Counselor and a half.
    - iii. LRC
  - c. EOP&S is in library.
  - d. DSP&S is in library. A lot of student traffic.
  - e. There's a need for a testing center – Assessment.
    - i. Test for learning disabilities – space not adequate.
    - ii. Mixed use.
    - iii. Assessment Center needs to be close to admissions.

- f. Zoning and transition of space is important.
- g. Access to students – “open door” – Community environment.
  - i. Flow from one area to another.
  - ii. Consolidating services.
- h. Computer Lab. Some specialized for disabilities (open until 4:00PM all day, every day).
- i. Identify center of campus - where do people go.
- j. Can bookstore be relocated to another area on campus?
  - i. Used to be “Sacred Cow.”
  - ii. May not need size of space.
  - iii. May be frustrating for new students to find bookstore.
  - iv. Library (L101 or L116) possible locations for bookstore.
- k. Need community waiting area so not gathering around doorways, etc. for privacy.
- l. Financial Aid waiting area too small.
- m. Kitchen 140/Serving Area 160 – Is this space too large?
  - i. Contract service.
  - ii. Possibly look at café approach.
  - iii. Open 8:00AM – 8:00PM.
- n. Outdoor space for students – possibly north of building.
- o. Student Health Services – 700 sq. ft. – state requirement.
  - i. Existing is 84 sq. ft.
  - ii. No space for beds.
- p. Student feeds pay for Student Center Building.
- q. ASB is planning a forum for students.
- r. Have several meetings set up to get discussions going.
- s. Prepare posters to advertise meetings/forums.
  - i. Keep language simple.
- t. Look at Library at UC Merced.
  - i. Includes Student Center.
  - ii. Heart of campus.

**End of Notes**