

**Health/Safety, Facilities and Grounds Committee Minutes
November 15, 2005**

Present: Nancy Bailey, Stan Botto, Marla Dresch, Alice Dufresne-Reyes, Ana Hipol, Marie Janecka, Joseph Keeler, and Jesse Sandow

Absent: Dave Ellis, Greg Geary, Pamela Gangloff, Art Kerr, and Sharion Williams

Guests: Dave Carnal, Jan Chargin, Ron Hannon, and Casey Michaelis

- I. Co-Chair Joseph Keeler called the meeting to order at 3:05 p.m.
- II. The minutes from the October 5 meeting, both meeting minutes and discussion notes, were approved by consensus.
- III. New Business
 - A. Possible Upgrades to Gavilan Sports Complex – Ron Hannon distributed a handout, “Gavilan College Sports Complex Upgrade Project, November 15, 2005.” Ron reviewed the history of and relationship with the City of Gilroy concerning the Gavilan College Sports Complex to date. He noted that bond money was not earmarked for sports facilities. The improvements that are needed will have to be paid through fundraising efforts. Ron reviewed the purpose and three phases recommended for project improvements.

Ron answered questions and received comments from the Committee members. Jan Chargin recommended signs be posted letting the public know about the facility use process.

The Committee wanted the handout “Gavilan College Sports Complex Upgrade Project, November 15, 2005,” emailed to them so that they could forward it to their constituent groups for comment and input. The Committee agreed by consensus to gather input on this subject concurrently with placing it on the President’s Council agenda. Comments from the HSF&G Committee representatives should be forwarded to their constituent group’s President’s Council representative so that their comments can be addressed at President’s Council.
 - B. A Safety/Health Hazard Report Form was received regarding the uneven concrete walkway adjacent to the Humanities building. The concrete was ground down by the maintenance staff.
 - C. Review and Disposition of Draft Facilities Master Plan – Joe Keeler noted that additional discussions for building user groups were added to the schedule. He also pointed out that all comments made at the building user group discussions and also those submitted in writing, have been recorded and addressed by the project management team.

David Carnal and Casey Michaelis presented the conceptual layouts for each building renovation project. Please refer to the attached notes for the detail of this report.
- VI. Next Meeting Date – The next meeting is **Tuesday, Dec 6** from 2:00 -4:00 p.m. in Chemistry 102.