General Notes:

Committee Members Present:  Tom Breen, Mark Dover, Debra Smith
Committee Resources:  Steve Kinsella, Joe Keeler, Ron Hannon, Dave Cartnal, and Casey Michaelis

1. Tom Breen called the meeting to order at 4:06 p.m.

2. Tom moved for approval of previous meeting's minutes. Debra seconded. Motion was passed.

3. No public comments.

4. Discuss Possible Upgrades to Gavilan Sports Complex

   A. Ron issued information on Sports Complex with a proposed plan.
   B. City has been leasing – lease expired at the end of August.
   C. Joe mentioned that the voters didn't support the athletic programs/fields in the bond.
   D. Ron mentioned that they are fund raising in order to make the proposed renovations. Not looking for general fund money or Measure E money.
   E. History with city was good up to a certain point.
   F. Gavilan started offering more programs, etc. and facilities weren't being kept up.
   G. City was responsible for maintaining the facilities.
      i. They cut the grass once a week but didn't take care of the gofer problems.
      ii. Opposing team wouldn't play because too dangerous.
   H. Gavilan hired a professional to maintain (Dave Brown).
      i. Facilities are looking better and being used more.
      ii. More trash and damage as well.
   J. Phase 1
      i. Install outfield fence for softball field.
      ii. Install scoreboard for softball field.
      iii. Remove the north softball field and infill with sod.
      iv. Move the soccer field north and improve the irrigation system.
   K. Phase 2
      i. Install a perimeter fence around the entire sports complex to control access and provide security.
      ii. Can still be open to public but would have to go through proper channels.
      iii. Will generate some revenue for maintenance.repairs.
   L. Phase 3
      i. Install warning track and foul areas for softball field.
      ii. Install scoreboard for soccer field.
      iii. Install concrete pads and bleachers for soccer field.
      iv. Install storage area for the soccer program.
   M. These improvements address Title IX regulations.
N. Area past right field fence could be used for training.
   i. Possibly storage.
   ii. Cages
   iii. An infield area.

O. Would be cheaper to do soccer scoreboard at same time, but will need to prioritize.

P. Restrooms
   i. Ron has been discussing with Art.
   ii. Looking at renovating the restroom areas.
   iii. Bond will renovate the road and may be able to provide modular restroom buildings as part of access upgrades.
   iv. Once a week being serviced - looking at going to 3 times a week.
   v. There may be legislation to provide adequate restrooms for women.

Q. Have other options such as additional signage been looked at?
   i. No signs have been installed.
   ii. Most likely will not work.
   iii. Security would have a hard time policing.

R. New city sports park should help with reducing the public usage.

S. Presented the same information to HSF&G committee today.
   i. Committee members will discuss with constituent groups at the same time as it will be presented to President’s Council.
   ii. Jesse was concerned that ASB has a chance to discuss.

T. Want to take to Board in December as an informational item.
   i. Need Board approval to move forward.
   ii. Back to Board in January for action.

U. The lease on the golf course is through 2007.
   i. Could possibly put a gate in to stop traffic.

V. There’s some money in place now that will allow to do some of the things – not all 3 phases, though. Apply for another grant.
   i. Phases I – III $146,000
   ii. Phase I (only) $  67,000

W. Stadium
   i. Talking to some potential donors. There is interest out there.
   ii. Want to get a plan prepared so can show to community. Approximately $7,500 to get plan prepared. One company has grant so cost is $3,750.
   iii. Would be where football field is now.
   iv. Need to run it by HSF&G committee first.

5. Review and disposition of Draft Facilities Master Plan
   A. Started reviewing the draft Master Plan back in August.
   B. Added several meetings/forums.
      i. Extra meetings for the Library, Student Center, and Sciences.
   C. Originally were going to go through every comment received at this meeting. Don’t think that going through every comment is constructive for this committee.
   D. Consultants have every comment recorded.
      i. Some comments have changed as plans were presented.
      ii. Most comments are incorporated in notes and posted on web.
   E. The process has been sharing what the Master Plan will be.
      i. Needs to be flexible to adapt with change.
   F. Last couple of weeks have been focusing on the Library, Student Center, and Sciences.
   G. Library
      i. Looked at proposed plan vs. existing.
      ii. So many demands on building.
      iii. MIS – when we originally looked at it, it appeared to be more costly to move.
         a. Since can’t have any down time then it’s easier to build a new space and make the cutover.
         b. There are two options:
            1. Remain in Library - may not be consolidated though.
            2. Move to Social Science – lower level (which is currently under utilized
space).
iv. How does this effect Social Sciences?
v. Front-end Services - Admissions, Records, Assessment, Counseling, etc.
vi. Last round of meetings with user groups have yielded another proposed plan.
a. No one in user groups has seen yet.

vii. TRIO - has certain square footage in grant.
a. Offices and use of North/South lounge in Student Center.
b. Unassigned space in library can become meeting space, and TRIO can share use.

viii. ESL
a. Can stay in existing space or can move closer to proposed location of tutoring/lab center.

ix. CMAP and Digital Media stay in same place - close to TV Studio.
x. Open lab is close to existing location next to library.

xi. Courtyard
a. Will solve problems with access to courtyard, drainage problems and shading issues.

H. Student Center
i. Looked at proposed plan vs. existing.
ii. A lot of groups use North/South Lounge.
iii. Student Services area has restrooms right in middle – possible relocate to make space more efficient.
iv. Administration is changing its structural relationship.
a. Need to house President, 3 VPs, PIO and needs to be central.
b. Won’t fit in current area, so needs to expand into Student Services area.
   1. Still would have direct access to the Student Services area.
v. Move Bookstore to North/South Lounge.
a. Looking 20-30 years out, the Bookstore will be totally different.
b. Have they agreed to proposed location? Should be better because more visible.
vii. Move ASB off of student artery on east side.
a. Larger space.
viii. Food Service area smaller but more efficient since don’t wash dishes.
ix. Section off Student Dining/Lounge with large moveable cabinets (storage, tack board, etc.)

x. Restrooms by North/South Lounge could remain.
xii. Consultants have met with students on two occasions - Joe & Jane met separately.
xiii. Sometimes have concerts in student dining area.

b. Acoustics will have to be addressed.

I. Chemistry/Life Science/Physical Science
i. Looked at proposed plan vs. existing.
ii. Currently has abundance of big space with stepped lectures.
a. ADA problems.
b. Seats don’t work well.
c. Not flexible.
iii. In Life Science students meet in prep. room where chemicals are stored.

iv. Current storage configuration for cadaver room is inadequate.
v. Large area for Allied Health with storage for records.
vi. Chemistry proposed plan.
a. Not much different than the existing plan.
b. Move Physics Lab into CHEM102.
   1. Needs storage space.
vii. Life Science proposed plan.
viii. Create a Cadaver Room in LS104 to be accessed by LS103.
a. No exterior access.
ix. Create a Biology Study Area next to the proposed Cadaver Room in LS104  
a. This gets students out of the prep area.

x. Rebuild lecture/lab space.

xi. Make the Greenhouse smaller so can create a Storage room.

J. Mathematics (Physical Science Bldg.) proposed plan.  
i. Reduce size of lecture/lab spaces to create four rooms.
   ii. MESA in corner room for offices and classroom area.
      a. Need to be visible.
      iii. Boiler room gets smaller so can get more office/meeting area.

K. Looking at scheduling with Jane.  
   i. How many rooms lecture/lab and size.
   ii. What location on campus.

L. Merle is going to look at space utilization for proposal plans.

6. Next Meeting Dates:  
   A. HSF&G – December 6th.
   B. Board Facilities Committee – December 6th.   
      a. Tom can’t make it, but Kent will be there.
   C. Final Forum #5 – November 21st.
   D. Board to take action at January 10th meeting.
   E. COC will review after Board meeting.

7. Adjourned.

End of Notes