Having a comprehensive Education Plan is important to your academic success at Gavilan! An Ed Plan outlines the required coursework to complete your educational goal or program of study. It is your roadmap towards a degree, certificate which keeps you on track for graduation or transfer.

- You are encouraged to meet with a counselor to create an Ed Plan, if you don’t already have one!
- Gavilan students have online tools like My Degree Works, which provide you with an Unofficial Degree Audit and allow you to view your ed plan once it has been created by a counselor.
- Registration for Summer and Fall 2020 will begin on Monday April 27. To be eligible for priority registration, one of the requirements is to have an Ed Plan! Counselors are eager and ready to assist you with academic planning! Visit us soon!

Your Next Steps

1. **If you have a counselor as part of special program (AEC, EOPS, CalWORKs, TRiO, MESA, etc.):**
   Check-in with your counselor to confirm your Ed Plan is current. Complete this form, attach copy of your Ed Plan, and answer questions on #3. Submit this form & Ed Plan to the Financial Aid Office.

2. **If you are not part of a special program & don’t have a current Ed Plan:**
   Schedule an appointment with general counselor to develop an Education Plan. Schedule your Ed Plan appointment at: [http://www.gavilan.edu/counseling/cou_apt.php](http://www.gavilan.edu/counseling/cou_apt.php) or call our office at (408) 852-2895 or (408) 848-4723.

   Appointments also available in Hollister and Morgan Hill
   Schedule your appointment today! Appointments fill up quickly!
   **Last day to submit your Ed Plan is Friday 5/8/2020!**

3. **Using copy of your most current Ed Plan, please answer these questions:**

<table>
<thead>
<tr>
<th>Question</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>When did you last meet with your counselor?</td>
<td>□ This current Spring 2020 semester. □ Last semester, Fall 2019. □ Other:</td>
</tr>
<tr>
<td>What is last term on your Ed Plan?</td>
<td>_________________</td>
</tr>
<tr>
<td>Is your Ed Plan complete &amp; up-to-date?</td>
<td>□ Yes I understand the courses needed for me to complete my program and graduate. □ No I need an additional appointment to finalize my Ed Plan.</td>
</tr>
</tbody>
</table>

*Return this completed form to Financial Aid along with copy of your current Ed Plan by May 11, 2020.*

Student Signature ____________________________________________ Date _________________________