GENERAL ACADEMIC COUNSELORS:

**MAIN CAMPUS:**

Appointments may be made online at [www.gavilan.edu/counseling](http://www.gavilan.edu/counseling) OR by using the Touch-Screen Computer located in the Admission's Building (SC111) OR by calling 408-848-4723

**November 29 - December 17:**
M-Friday: 8:30-1:00 Walk-in
M-Thursday: 1:00 PM - 8:00 PM by appointments only
Friday: 1:00 PM - 4:00 PM by appointments only

**January 11- January 27:**
Tuesday, Wednesday, Thursday Walk-In Services ONLY 8:00 AM - 6:00 PM
January 19 and 26 Walk-IN will close at 2:30 PM (de-registration dates)

**OFF SITES:**

To make a counseling appointment in Hollister call 831-636-3783, Morgan Hill 408-782-2873

**November 29 - December 17:**
Hollister - Tuesday's -- by appointment only
Morgan Hill - Wednesday's - by appointment only

**January 18-27:**
Hollister: January 18 and 25 - 11:00-3:00 walk-in and 4-7:00 PM appointments only
Morgan Hill: January 20 and 27 - 11:00-3:00 walk-in and 4-7:00 PM appointments only
WHEN & WHERE CAN YOU REGISTER?

ONLINE at www.gavilan.edu USING “MYGAV”

MAIN CAMPUS:
Admissions & Records Office

Nov 18-Dec 22 Mon-Thurs, 8 am - 4:30 pm, Fri, closed to the public
Jan 3-31 Mon-Thurs, 8 am - 4:30 pm, Fri, closed to the public
Feb 2-10 Mon-Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm
Feb 11 Regular business hours resume:
Mon-Thurs, 8 am -5 pm, Fri, closed to the public

OFF SITES:
MORGAN HILL & HOLLISTER

Nov 29-Dec 17 Mon-Thurs, 8 am - 6 pm, Fri, 8 am - 12 pm
Dec 20-22 Mon-Wed, 8 am-5 pm
Jan 3-31 Mon-Fri, 8 am - 5:30 pm, Fri, 8 am - 12 pm
Feb 2 Regular business hours resume:
Mon-Thurs, 8 am - 6 pm, Fri, 8 am - 5 pm

PAYMENT DEADLINES

Students must pay ALL fees and any outstanding balance on their accounts by the
deadline or they will be dropped from ALL classes. Even those students who receive
financial aid will be required to pay some minimal fees before the payment deadline or
risk being dropped from ALL classes.

For those students who add classes after the initial registration, you MUST check your
account balance. If you owe additional fees, you must pay those before the payment
deadline or you will be dropped from ALL your classes, even those you registered for earlier.

<table>
<thead>
<tr>
<th>Register Between</th>
<th>Last Day to Pay Deadline</th>
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<tbody>
<tr>
<td>Nov 18 – Dec 1, 2:30 pm</td>
<td>Wednesday, Dec. 1, 2:30pm</td>
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<tr>
<td>Dec 1, 5:00 pm – Dec 15, 2:30 pm</td>
<td>Wednesday, Dec 15, 2:30 pm</td>
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<tr>
<td>Dec 15, 5:00 pm – Jan 5, 2:30 pm</td>
<td>Wednesday, Jan 5, 2:30 pm</td>
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<tr>
<td>Jan 5, 5:00 pm – Juan 19, 2:30 pm</td>
<td>Wednesday, Jan 19, 2:30 pm</td>
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<tr>
<td>Jan 19 5:00 pm – Jan 26, 2:30 pm</td>
<td>Wednesday, Jan 26, 2:30 pm</td>
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<td>Jan 26, 5:00 pm and after</td>
<td>At Time Of Registration</td>
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De-Registration will occur and Registration (MyGav and In-Person) will be
closed from 2:30 – 5:00 pm on each deadline day.