The Choice is Yours

One of the most important things you will do in life will be
to choose a career field that’s right for you — and choose a
program of study that will give you the best possible preparation
for it.
The community colleges in Santa Clara County provide
career training programs in more than 80 fields ranging from
commercial art to welding technology. Most programs can be
completed in approximately two years or less.
To help you choose the program or individual course best
suited to your needs, interests and capabilities, the community
colleges also offer extensive counseling, information, work
experience, placement, financial aid, and testing services.
Training programs and classes designed to help you find
employment or complete training programs for which you
might pay hundreds of dollars elsewhere are offered at you
community colleges.
All the colleges provide equal opportunity to all students
regardless of age, ethnicity, sex, or disability in their
educational programs and activities.

If you’re 18 or older,
• you may attend a community college. Take one or two
courses to advance in your job, or an entire program to
start a new career in a field of your choice;
• As a community college student you will be in good company.
1.3 million Californians enroll in community colleges every
year. That’s one in ten adults and nearly 90% of all freshman
and sophomore college students in the state.

Classes are convenient...
• at a community college, where you can study in the daytime
or in the evening, in many cases on Saturdays as well as
weekdays and on-line.
• Many programs are tailored to men and women with busy
schedules and allow for full or part-time study.
• In some cases, classes meet off-campus at local industries,
business, and medical facilities. Besides being convenient,
class offered off-campus can give you first-hand exposure
to the workplace that can help you with career decision-
making.

Community college classes can be taken singly or in a series
leading to an associate degree or certificate. The programs
listed here lead to such a degree or certificate. When you
complete your course of study, you can enter the job market
directly or transfer to a four-year college or university to earn
a Bachelor’s Degree. You can be sure that you have received
state-of-the-art training in programs that are continuously updated
and tailored to the job market by community advisory committees
of top professionals in each field.

Career, Planning, Placement
and Counseling Services

Choosing the career path and course of study that’s right for
you requires careful planning and informed decision-making.
Professional career counselors and resource people are ready
to help you at your community college. Most of the colleges
in Santa Clara County offer the following services and special
programs.

Counseling and Career Information...
• Individual career planning and testing services and small
group guidance classes to explore career options and develop
job-seeking skills.
• Workshops on career planning, skills assessment, resume
writing, interviewing, job hunting, job setting, values
identification and decision-making.
• Testing programs to identify career interests and abilities.
Professionals interpret personality, interpersonal relations,
values, interests, and interests.
• Career connection forums for first-hand meetings with local
employers who can describe their structure, benefits and
employment opportunities.
• Career Centers at many colleges provide printed and
multimedia information on career fields, job requirements,
salary ranges, and training needs.
• Comprehensive career guidance services give ready access to
additional data on job descriptions, training programs, and
financial aid opportunities.
• Career Days bring employers to the campus to talk with
students and discuss jobs opportunities.

Cooperative Work Experience Education...
gives community college students a chance to "try on" a career
field while studying. College credit can be earned for a job,
paid or volunteer, held in local business or industry. Dozens of
companies work closely with the colleges to provide work
experiences that make classroom study even more relevant.

Placement Services and Job Listings...
are provided for students seeking part-time or full-time work
while they are studying or when their classes are completed.

Re-Entry Programs for Men and Women...
are tailored to the needs of men and women seeking to change
or expand their earlier career or life goals. These programs generally
build on the skills they have learned in the military, training, work,
and skills to prepare career fields.

Consider All Options...
by choosing a career field, even those previously considered
non-traditional for men and women. Counseling and other support
services focusing on the non-traditional students and the displaced
homemaker are available.
Also, keep in mind that if a career program of your choice is
not offered at your local community college, you can attend
another college.

Start the process by contacting the counseling center of
your choice for the details of career training programs offered
and guidance services available.
### Community College Career Courses

#### Agriculture and Natural Resources
- Environmental Studies & Technology (D)
- Biodiversity Specialist (D)
- Environmental & Natural Resources (D)
- Landscape Architecture (D)
- Nursery/Turf Management (D)
- Pest Management Program (D)
- Retail Floristry (D)
- Veterinary Technology (D)

#### Applied Arts & Sciences
- Architecture (D)
- Art (D)
- Computer Arts Animation (D)
- Digital Media Production & Interactive Design (D)
- Fashion Design/Production (D)
- Graphic Design (D)
- Interior Design (D)
- Music/Commercial Music (D)
- Photography - Digital Imaging (D)
- Photography - Electronic Still (D)
- Photography - Professional/Commercial (D)
- Radio Technology (D)
- Theater Technology (D)

#### Business
- Accounting (D)
- Accounting Clerk/Bookkeeping (D)
- Finance (D)
- Taxation (D)
- Business Management (D)
- Entrepreneurship (D)
- Technical Communications (D)
- Computer Information Systems (D)
- Business Science (D)
- Computer Electronics Technology (D)
- Internet Service Emphasis (D)
- Microcomputer Applications (D)
- Programming Emphasis (D)
- Computer Science Technologies (D)
- Business Applications (D)
- Computer Aided Instruction (D)
- Computer Graphics (D)
- Computer Applications (D)
- Computer Programming (D)
- Data Entry, Word Processing (D)
- Computer Software Development (D)
- Computer System Support Services (D)
- Database Management (D)

#### Engineering Technologies
- Aerospace Technology (D)
- Automotive Technology (D)
- Drafting (D)
- Electrical Engineering (D)
- Electrical/Computer Design (D)
- Mechanical Design (D)
- Electrical/Mechanical Design (D)
- Computer Service Technology (D)

#### Health Sciences
- Adaptive Fitness Professionals (D)
- Alcohol & Drug Studies (D)
- Ambulance Technician (D)
- Dental Hygiene (D)
- Dental Hygiene (D)
- Diagnostic Ultrasound Technology (D)
- Dietetic Science Supervisor (D)
- Emergency Medical Technician (D)
- Emergency Medical Technician (D)
- Esthetician (D)
- Patient Care Technician (D)
- Physical Therapy Assistant (D)
- Respiratory Therapy (D)
- Teacher Aide (D)
- Vocational Careers (D)

#### Public & Social Services
- Administration of Justice (D)
- Addiction/Alcoholism (D)
- Elementary Education (D)
- Environmental Science (D)
- Fire Fighter I (D)
- Fire Technology (D)
- Institutional Foods (D)
- Labor Studies (D)
- Medical Assisting (D)
- Medical Records Technology (D)
- Medical Technologist (D)
- Massage Therapy (D)
- Social Work (D)

#### Trade & Industrial
- Apprenticeship Programs (D)
- Automotive Technology (D)
- Electrical/Electronics Technology (D)
- Welding Technology (D)
- Plumbing/Heating/Air Conditioning (D)
- Business Administration (D)
- Business Communications (D)
- Computer Applications (D)
- Computer Programming (D)
- Computer Aided Instruction (D)
- Computer Graphics (D)
- Computer Software Development (D)
- Computer System Support Services (D)
- Database Management (D)

### West Valley

#### AGRICULTURE & NATURAL RESOURCES
- Environmental Studies & Technology (D)
- Biodiversity Specialist (D)
- Environmental & Natural Resources (D)
- Landscape Architecture (C)
- Nursery/Turf Management (C)
- Pest Management Program (C)
- Veterinary Technology (C)

#### Applied Arts & Sciences
- Architecture (D)
- Art (C)
- Computer Arts Animation (D)
- Digital Media Production & Interactive Design (D)
- Fashion Design/Production (D)
- Graphic Design (D)
- Interior Design (D)
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