Gavilan College – Counseling Department
PETITION FOR RE-ADMISSION

**Deadline for Counselor Signature on Petition:**

Currently enrolled (Spring 15) and are on Dismissal: **May 21, 2015 — 4:00pm**
If your Spring 15 grades place you on Dismissal: **August 27, 2015 — 4:00pm**
Returning to college and the last term of attendance you were placed on Dismissal: **August 27, 2015 — 4:00pm**

**INSTRUCTIONS:**

1. Complete the Petition for Re-admission (along with the typed student statement):  
   (http://www.gavilan.edu/counseling/documents/PetitionForReAdmission.pdf)
   a. You will need to access your unofficial transcript on My Gav/SSB and my DegreeWorks to complete your petition!

2. Review the completed petition with your assigned counselor. If you have completed a petition in the past, you must return to the same counselor.
   a. Counseling **appointments are required** — schedule appointment online  
      (http://www.gavilan.edu/counseling/)

3. Counselor must approve the petition and course selections. Counselor will sign approved petition. **Counselor signature must be obtained by deadline.**

4. Register for courses listed on the petition.