Gavilan College – Counseling Department
PETITION FOR RE-ADMISSION

Document Deadlines:
Currently enrolled (Spring 15) and are on Dismissal: **May 21, 2015 – 4:00pm**
If your Spring 15 grades place you on Dismissal: **August 27, 2015 – 4:00pm**
Returning to college and the last term of attendance you were place on Dismissal: **August 27, 2015 – 4:00pm**

INSTRUCTIONS:

1. Complete the Petition for Re-admission (along with the typed student statement): (**http://www.gavilan.edu/counseling/documents/PetitionForReAdmission.pdf**)  
   a. You will need to access your unofficial transcript on My Gav/SSB and my DegreeWorks to complete your petition!

2. Review the completed petition with your assigned counselor. If you have completed a petition in the past, you must return to the same counselor.  
   a. Counseling **appointments are required** – schedule appointment online (**http://www.gavilan.edu/counseling/**)

3. Counselor must approve the petition and course selections.

4. Register for courses listed on the petition (petition will not be modified if courses are closed at the time you register).