

Course Outline

COURSE: LIB 735 **DIVISION:** 90 **ALSO LISTED AS:**

TERM EFFECTIVE: Spring 2015 **CURRICULUM APPROVAL DATE:** 10/13/2014

SHORT TITLE: RESEARCH BASICS

LONG TITLE: Library Research - Research Basics

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
0	6	Lecture:	1	6
		Lab:	0	0
		Other:	0	0
		Total:	1	6

COURSE DESCRIPTION:

Students jump-start their research skills with this introductory course and learn to supplement their basic course readings with the library's extensive array of materials, including electronic books, print materials, audio books, and specialized magazine databases. Students save time, develop information literacy, and locate and use quality information to deepen and extend their learning.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: N - Non Credit

GRADING MODES

N - Non Credit

REPEATABILITY: R - Course may be repeated

Maximum of 99 times, 100 credit hours

SCHEDULE TYPES:

02 - Lecture and/or discussion

STUDENT LEARNING OUTCOMES:

1. Students will navigate the Gavilan Library website and the Internet to locate information on a research topic.

Measure: Class assignments, self-test

PLO: 1,3

ILO: 1,3,4

GE-LO: A5

Year assessed or anticipated year of assessment: 2015

2. Students will conduct basic searches for books, e-books, databases and Internet resources

Measure: Search exercise worksheets, search logs, self-test

PLO: 1,3

ILO: 1,2,3,6

GE-LO: A5

Year assessed or anticipated year of assessment: 2015

3. Students will analyze and evaluate resources and determine the credibility of the information.

Measure: Evaluation exercises, self-test

PLO: 1,3

ILO: 1,2,3,6

GE-LO: A5

Year assessed or anticipated year of assessment: 2015

4. Students will demonstrate respect for the legal and ethical use of information, resources and technology through basic citation of sources and discussion group participation.

Measure: Citation exercises, discussion groups.

PLO: 1,3

ILO: 2,3,6

GE-LO: A5

Year assessed or anticipated year of assessment: 2015

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date: 10/13/2014

1 Hour

Computer Terminology and Internet Basics Performance Objectives: Identify the terminology related to computers and information literacy. Demonstrate confidence navigating the Internet, using proper netiquette and sending and receiving e-mail.

Activities: Use the mouse to drag and drop, highlight, open, close or manipulate desktop icons, cut, paste, copy and perform other editing functions. Create an e-mail address. Formulate a research topic to locate information in different library resources.

1 Hour

Explore the Internet Performance Objectives: Demonstrate search strategies to locate information using URL addresses and search engines. Analyze and evaluate resources, and determine the credibility of the information and its authorship. Compare information from different search engines.

Activities: Locate information using Google and Yahoo. Compare information from different search engines. Perform electronic search using Boolean strategy, parentheses and quotation marks. Using MLA format, write a citation for an Internet website.

1 Hour

Gavilan Library Online Catalog Performance Objectives: Explore Gavilan Library online catalog.

Recognize the difference between keyword and Library of Congress subject search. Compare and contrast information from various resources such as periodicals, e-books and the media collection. Activities: Find resources in different formats and locate them on the Gavilan Library shelves.

Using the MLA format, write citations for books, e-books and media resources.

1 Hour

Gavilan Library Databases Performance Objectives: Recognize databases as important reliable sources for information. Demonstrate proficiency searching databases. Compare and contrast information found in databases and those found on the Internet.

Activities: Search Ebsco OneSearch for full text, scholarly articles and newspaper articles. Search CQ Researcher and Opposing Viewpoints for articles that reflect an argument's point of view. Using the MLA format, write a citation for periodical articles from two different databases.

1 Hour

More About Databases (cont'd) Performance Objectives: Demonstrate strategies in selecting relevant and credible periodical articles from specialized databases. Evaluate, interpret and organize the results of database searches.

Activities: Search Literature Resource Center (LRC) for a biography about an author; and for a literary criticism of the author's work. Using the MLA format, write a citation for a newspaper article and a citation from the LRC.

1 Hour

Explore Gavilan Library Website and Review Performance Objectives: Demonstrate proficiency in searching other Gavilan Library resources such as the FAQ page, Useful Web Sites by Subject, and Academic Research Guidelines. Demonstrate respect for legal and ethical use of information, resources and technology.

Activities: Conduct literature searches using subject directories and links from the Useful Web Sites by Subject. Organize all citations. Using the MLA format, compile a bibliography.

METHODS OF INSTRUCTION:

Lecture, discussion, hands-on

METHODS OF EVALUATION:

No Change 1 Change 0

Category 1 - The types of writing assignments required:

Percent range of total grade: 0 % to %

Category 2 -The problem-solving assignments required:

Percent range of total grade: 25 % to 35 %

Category 3 -The types of skill demonstrations required:

Percent range of total grade: 10 % to 15 %

Category 4 - The types of objective examinations used in the course:

Percent range of total grade: 35 % to 45 %

Multiple Choice

True/False

REPRESENTATIVE TEXTBOOKS:

n/a

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable

UC TRANSFER:

Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: B

Classification: L

Noncredit Category: C

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: B

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: E

Maximum Hours: 6

Minimum Hours: 6

Course Control Number: CCC000506208

Sports/Physical Education Course: N

Taxonomy of Program: 150100