

Course Outline

COURSE: JLE 181 **DIVISION:** 50 **ALSO LISTED AS:**

TERM EFFECTIVE: Fall 2011 **Inactive Course**

SHORT TITLE: LAW ENFORC SEM II

LONG TITLE: Law Enforcement Seminar II

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
.5 TO 3	3	Lecture:	8 TO 24	24 TO 72
		Lab:	0	0
		Other:	0	0
		Total:	8 TO 24	24 TO 72

COURSE DESCRIPTION:

Selected advanced Administration of Justice topics designed for special training and educational needs of criminal justice personnel. This is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. Course may be repeated 3 times for credit once every 2 years due to significant updating of content as prescribed by changes in law, regulations and procedures.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

P - Pass/No Pass

REPEATABILITY: R - Course may be repeated

Maximum of 3 times

SCHEDULE TYPES:

02 - Lecture and/or discussion

STUDENT LEARNING OUTCOMES:

1. Goals and objectives of each seminar will vary. However, the main goal of each course is to provide the necessary instruction to meet each course objective in methods

that the student will effectively learn and internalize the information in order for the students to be more effective on their job.

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Inactive Course: 09/26/2011

Sample course offering: content of course will change with each class depending on outcome of regional training needs assessment.

Day 1 4 Officer Safety, communications and judgment training

4 Interpersonal communications

Day 2 4 Report Writing Up-date

4 Telecommunications

Day 3 4 Advanced Criminal Investigation Techniques

4 Interviewing & Interrogation Techniques

COURSE OBJECTIVES:

1) The student will understand the need for officers to follow accepted safety procedures and tactics when responding to hazardous situations. 2) When responding to hazardous calls the student will experience field situations that pose extraordinary hazards such as: a) dealing with intoxicated or mentally ill person(s) b) disturbance cases, c) robbery in progress incidents, d) serving arrest & search warrants. 3) The student will understand the increased danger when dealing with suspicious persons at close range and will demonstrate safe methods of handling suspects at this range. 4) The student will be required to demonstrate proficiency in handgun retention. 5) The student will understand responsibilities of the first officer at the scene and the tactical objectives of delayed response to hazardous situations to include: a) waiting for backup or special team, b) waiting for more appropriate equipment, c) implementing a high hazard response plan. 6) The student will demonstrate knowledge of the different responsibilities of primary and the backup officer. 7) The student will demonstrate the use of available cover to reduce the potential for injury in a hazardous encounter. 8) The student will understand the advantages and limitations of body armor. 9) 9) The student will demonstrate the use of individual judgment on when and when not to use deadly force. 10) The student will be tested on a Firearms Training System (FATS) in the use of judgment, accuracy, reaction time, under stress, in the application of deadly force. 11) Given realistic scenarios in observation and search techniques the student identifies proper techniques in the close observation of suspects hands and actions, and areas within vehicles where handguns can be concealed. 12) The student will identify the interpersonal communication skills and demeanor with the public that reduce and avoid violence. 13) The student will identify the importance of the "will to survive." 14) The student will develop an understanding of current officer safety issues including:

a) incidents of officer-involved shootings b) assaults on peace officers in California, c) officer attitudes, d) officer behavior and over-reaction, e) need for balanced perspective, f) prevention, g) physical conditioning. 15) The student will understand the importance of proper officer safety tactics including: a) initial approach and planning, b) how to identify hazardous situations, c) back-up support, d) when to back off and regroup. 16) The student will participate in small group discussions in reviewing recent case examples (media) and determining appropriate officer response. 17) The student will develop an understanding of how to handle & provide back-up support including: a) avoiding crossfire deployment, b) gas, helicopter, canine, c) suspicious person, d) robbery in progress, e) routine car stop, f) neighborhood disturbance, g) mentally disturbed person, h) prowler, i) landlord-tenant dispute, j) bar disturbance with weapons, k) open door in business, l) warrant service, m) drunk call. 18) The student will demonstrate proficiency in using proper field tactics for the following situations: a) burglary in progress, b) felony vehicle stop, c) domestic disturbance, d) robbery in progress, e) public disturbance.

INTERPERSONAL COMMUNICATIONS

The student will understand and have a working knowledge of interpersonal communication.

1) The student will identify the following as non-language factors which contribute to a negative response from the public: a) officious and oppressive manner, b) disrespectful attitude, c) officious tone of voice, d) use of body language. 2) The student will identify the following as being language factors which contribute to a negative response from the public: a) profanity, b) derogatory language, c) ethnically offensive terminology, d) inappropriate use of police jargon. 3) Give practical exercises depicting stressful situations of interacting with the public, the student will deal properly and effectively with persons exhibiting difficulty communicating due to: a) irrational behavior, b) age.

REPORT WRITING UP-DATE - NOTE TAKING

The student will understand the note taking process.

1) The student will identify the following issues of field notes: a) basis for writing reports, b) reduces the need to recontact parties involved, c) provides a greater degree of accuracy relative to times, statements, and events than memory alone. 2) The student will identify the following types of information that should be entered into the officer's field notes: a) suspects, b) victims, c) witnesses, d) date(s) & time(s) of occurrence, e) exact location of occurrence and persons involved, f) any other important information, i.e., case number location, and chain of evidence, assisting officer's activity, type of incident. 3) Given simulated police situations, the student will demonstrate his/her ability to take neat and accurate notes. 4) Given practical exercise, the student will take notes during an interview in such a manner as to not

discourage the interviewee from talking.

INTRODUCTION TO REPORT WRITING

The student will have a basic understanding of report writing.

- 1) The student will identify the following uses of police reports:
 - a) record facts into a permanent record;
 - b) provide coordination of follow-up activities and investigative leads;
 - c) provide basis for prosecution and used by defense;
 - d) provide a source for officer evaluation;
 - e) provide statistical data;
 - f) provide reference material.
- 2) The student will identify the following characteristics as essential to a good report:
 - a) accuracy,
 - b) conciseness,
 - c) completeness,
 - d) clarity,
 - e) legibility,
 - f) objectivity,
 - g) grammatically correct,
 - h) correct spelling.
- 3) The student will identify the following questions as those that should be answered by a complete report:
 - a) who,
 - b) what,
 - c) when,
 - d) where,
 - e) why,
 - f) how.

REPORT WRITING MECHANICS

The student will know the basic mechanics of report writing.

- 1) The student will demonstrate the ability to spell job-related words.
- 2) The student will demonstrate the ability to distinguish between active and passive voice sentence construction.
- 3) Given examples of faulty sentence structure, the student will revise them into clear and complete sentences. This will minimally include correcting:
 - a) sentence fragments,
 - b) run-on sentences,
 - c) common splices.
- 4) The student will identify inappropriate words for police reports. This will minimally include:
 - a) slang (except when quoted),
 - b. jargon (except when quoted),
 - c) non-standard abbreviations.
- 5) The student will revise third person sentence construction to first person.
- 6) Given a series of events, the student will, to the satisfaction of the instructor, place them in chronological order.

REPORT WRITING APPLICATION

The student will gain the ability to write clear & concise reports.

- 1) Given simulated police situations, the student will organize or write the facts in an appropriate report format. This will be accomplished by:
 - a) gathering relevant information by conducting a preliminary investigation;
 - b) organizing the necessary facts in either a chronological or categorical order;
 - c) relating the facts in appropriate sentence form using grammatically and structurally correct sentences; utilizing the principles of report writing mechanics.

TELECOMMUNICATIONS

The student will understand law enforcement telecommunication systems/network.

- 1) The student will identify the procedures for making inquiry into law enforcement information systems and the capability of cross referencing the information obtained within these systems for:
 - a) wants and warrants;
 - b) stolen property--includes vehicles & firearms;
 - c) criminal histories;
 - d) DMV information;
 - e) miscellaneous.
- 2) The student will identify the statewide information systems

directly accessible to California law enforcement agencies. 3)
The student will identify state laws and policies for obtaining,
verifying, & disseminating telecommunication information including:
a) restricted information; b. unrestricted information.

CRIMINAL INVESTIGATION

The student will gain the ability to conduct a preliminary
investigation under simulated field conditions

1) Given an exercise depicting a crime scene, the student will
effectively conduct a preliminary investigation that would minimally
include: a) location & identification of suspects, witnesses, &
victims; b) conduct initial interviews; c) complete field notes,
noting conditions and events. 2) Given an exercise wherein a crime
has just occurred and the suspect has fled the scene, the student
will determine if the initiation of a "crime broadcast" is appro-
priate and, if so, will broadcast the appropriate information. 3)
Given an exercise depicting a crime scene, information about the
environmental conditions, and the available manpower and equipment,
the student will identify and contain the perimeter of the crime
scene. 4) Given the exercise wherein curious police officers and
unauthorized citizens and public officials attempt to enter a

METHODS OF INSTRUCTION:

Instructional methods will include lecture, discussion,
demonstration, practical exercises and field problem.
Instructional evaluation will include written examinations,
practical exercise evaluation and peer evaluation.

METHODS OF EVALUATION:

The types of writing assignments required:
Other: YES

REPRESENTATIVE TEXTBOOKS:

Varies

Reading Level: determined to be 12th grade by Nelson/Denny Test

Other Materials Required to be Purchased by the Student:

Handout material depending upon subject area.

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Transferable CSU, effective 199930

UC TRANSFER:

Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N
Classification: I
Noncredit Category: Y
Cooperative Education:
Program Status: 1 Program Applicable
Special Class Status: N
CAN:
CAN Sequence:
CSU Crosswalk Course Department: JLE
CSU Crosswalk Course Number: 181
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: Y
Occupational Course: B
Maximum Hours:
Minimum Hours:
Course Control Number: CCC000133612
Sports/Physical Education Course: N
Taxonomy of Program: 210500