

**Course Outline**

**COURSE:** JFT 230                      **DIVISION:** 50                      **ALSO LISTED AS:**

**TERM EFFECTIVE:** Spring 2017                      **CURRICULUM APPROVAL DATE:** 10/10/2016

**SHORT TITLE:** Chief Fire Officer 3D

**LONG TITLE:** Chief Fire Officer 3D Emergency Service Delivery Responsibilities

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
.5	18	Lecture:	.57	10.26
		Lab:	.8	14.4
		Other:	0	0
		Total:	1.37	24.66

**COURSE DESCRIPTION:**

This course provides students with a basic knowledge of the emergency service requirements related to the roles and responsibilities of a Chief Fire Officer including developing a plan for the integration of fire services resources, developing an agency resource contingency plan, evaluating incident facilities, supervising multiple resources, developing and utilizing an incident action plan, obtaining incident information to facilitate transfer of command, developing and conducting a post-incident analysis, and maintaining incident records. **PREREQUISITE:** JFT 8 - Fire Fighter I Academy 1. State Fire Marshall certified basic firefighting academy diploma or equivalent as determined by the Dean of Academy Instruction. **NOTE:** Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. 2. Prior to beginning this course students must already be familiar with, and be able to demonstrate all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced officer training that builds upon them. These minimum knowledge and skill levels are regarding: Firefighter safety; Fire Services Resources; Emergency Service Response.

**PREREQUISITES:**

Completion of JFT 8, as UG, with a grade of C or better.

**COREQUISITES:**

**CREDIT STATUS:** D - Credit - Degree Applicable

**GRADING MODES**

P - Pass/No Pass

**REPEATABILITY:** N - Course may not be repeated

**SCHEDULE TYPES:**

12/13/2016

02 - Lecture and/or discussion

03 - Lecture/Laboratory

04 - Laboratory/Studio/Activity

**STUDENT LEARNING OUTCOMES:**

1. Identify different levels in the Executive Chief Officer certification track, the courses and requirements for Chief Fire Officer certification, and be able to describe the certification task book and testing process.

Measure of assessment: Written Exam

Year assessed, or planned year of assessment: Fall 017

2. be able to develop a plan for integrating fire services resources in the community's emergency management plan, ensuring that the role of the fire service complies with local, state/provincial, and national requirements.

Measure of assessment: Written Assignment, Exam

Year assessed, or planned year of assessment: Fall 2017

3. Develop a plan for the agency to ensure the mission of the organization is performed in times of extraordinary need.

Measure of assessment: Written Exercise

**CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS**

Curriculum Approval Date: 10/10/2016

Lecture Content

Unit 1: Introduction

Topic 1-1: Orientation and Administration

1. Facility requirements
2. Classroom requirements
3. Course syllabus

Topic 1-2: Executive Chief Officer Certification Process

1. Different levels of certification in the Executive Chief Officer certification track
2. Courses required for Chief Fire Officer
3. Requirements for Chief Fire Officer
4. The certification task book process
5. The certification testing process

Unit 2: Emergency Service Resources

Topic 2-1

1. The role of the fire service within the integrated emergency management system
2. Preparedness and emergency management planning activities
3. The roles and responsibilities of the emergency operations centers (EOCs)
4. Roles of local, state/provincial, and national emergency management agencies
5. Emergency management plan
6. Communicating an integrated emergency management plan orally and in writing
7. Familiarity with emergency management inter-agency planning and coordination process

Topic 2-2: Developing an Agency Resource Contingency Plan

1. Needs assessment and planning process
2. Resource needs assessment
3. Availability and capability of external resources
4. Utilizing external resources

Lab Content:

Unit 3: Emergency Service Response

#### Topic 3-1: Evaluating Incident Facilities

1. Factors affecting the need for appropriate incident facilities
2. Incident facilities

#### Topic 3-2: Supervising Multiple Resources

1. Agency policies and procedures covering the movement of multiple resources
2. The readiness of assigned resources prior to deployment

#### Topic 3-3: Developing and Utilizing an Incident Action Plan

1. Applicable policies, procedures, and standards
2. Values at risk
3. Agency mitigation priorities based on personnel safety and values at risk
4. Resources, capabilities, roles, responsibilities, and authority of support agencies
5. Incident priorities and objectives
6. Strategies and tactics
7. Authority in accordance with established incident action plan
8. Communicating the incident action plan orally and in writing
9. Determine plan effectiveness

#### Topic 3-4: Obtaining Incident Information to Facilitate Transfer of Command

1. AHJ policies and procedures for transfer of command

#### Topic 3-5: Developing and Conducting a Post-Incident Analysis

1. The elements of a multi-agency post-incident analysis
2. The incident action plan objectives and process
3. Identifying critical issues
5. Evaluate skills and performance of assigned personnel to identify training needs

#### **OUT OF CLASS ASSIGNMENTS:**

16 HOURS

Reading: Chief Officer: Principles and Practice

#### **METHODS OF INSTRUCTION:**

Lecture

Lab

Skills Demonstration

Class Exercise

Audio/Visual Aid

#### **METHODS OF EVALUATION:**

Writing assignments

Percent of total grade: 40.00 %

Evaluation of written analysis for content, form and application of emergency management plan.

Other methods of evaluation

Percent of total grade: 30.00 %

Evaluation of participation in and contributions to group projects.

Objective examinations

Percent of total grade: 30.00 %

Evaluation of final examination and occasional tests for content and knowledge of the subject matter.

#### **REPRESENTATIVE TEXTBOOKS:**

Recommended Representative Textbooks

State Fire Training . Chief Officer: Principles and Practice. California : State Fire Training ,2016.

ISBN: 9780763779290

Reading Level of Text, Grade: 12 Verified by: Doug Achterman

**ARTICULATION and CERTIFICATE INFORMATION**

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable

UC TRANSFER:

Not Transferable

**SUPPLEMENTAL DATA:**

Basic Skills: N

Classification: Y

Noncredit Category: Y

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department: JFT

CSU Crosswalk Course Number: 230

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: C

Maximum Hours: 1

Minimum Hours: 1

Course Control Number: CCC000576983

Sports/Physical Education Course: N

Taxonomy of Program: 213300