

Course Outline

COURSE: GUID 601 **DIVISION:** 60 **ALSO LISTED AS:**

TERM EFFECTIVE: Spring 2020 **CURRICULUM APPROVAL DATE:**10/8/2019

SHORT TITLE: ADV JOB COACHING

LONG TITLE: Advanced Job Coaching

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
0	18	Lecture:	.5	9
		Lab:	0	0
		Other:	0	0
		Total:	.5	9

COURSE DESCRIPTION:

This course provides advanced implementation of job coach techniques and strategies for individuals with disabilities in an employment setting. This course is intended for individuals who are employed or have previous experience as a job coach in the vocational and rehabilitative fields. **ADVISORY:** GUID 600

PREREQUISITES:

Completion of GUID 600, as NC, with a grade of P or better.

COREQUISITES:

CREDIT STATUS: N - Non Credit

GRADING MODES

N - Non Credit

REPEATABILITY: R - Course may be repeated

Maximum of 99 times

SCHEDULE TYPES:

02 - Lecture and/or discussion

STUDENT LEARNING OUTCOMES:

1. Employ advanced job coaching techniques to support individual with disabilities in employment settings.

Measure of assessment: Oral report, quizzes, in-class written exercises, small/large group discussion

Semester/Year assessed, or planned Semester/Year of assessment: Fall 2020

2. Demonstrate appropriate observation and documentation skills regarding case notes and report writing.

Measure of assessment: Oral interviews, written reports, written exercises, small/large group discussions, quizzes

Semester/Year assessed, or planned Semester/Year of assessment: Fall 2020

3. Evaluate the role of a job coach when recognizing natural and existing supports and connecting individuals to their support networks.

Measure of assessment: In-class written exercises, oral report, quizzes, small/large group discussions

Semester/Year assessed, or planned Semester/Year of assessment: Fall 2020

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date:10/8/2019

2-4 hours CONTENT: Course outline review; Review of Job Coaching Techniques. SPO: The student will evaluate job coaching strategies and techniques. CONTENT: Worksite Supports and Customization for the Consumer. SPO: The student will identify a wide range of workplace supports and accommodations while learning how to customize them for the individual whom they are assigned.

2-4 hours CONTENT: Utilizing Effective Data Collecting Methods to Document Effectiveness of Workplace Supports. SPO: The student will learn to utilize proper documentation techniques and gain an understanding of how to interpret this data to make sound decisions about effectiveness. CONTENT: Report Writing and Case Notes Documentation. SPO: The student will prepare a report, compose a case note, and complete several forms regarding workplace behaviors.

2-4 hours CONTENT: Diffusing Difficult Situations and Providing Appropriate Intervention. SPO: The student will identify a potentially volatile situation and learn to intervene in an appropriate and effective manner to minimize any negative consequences. Social Skills on the Job. SPO: The student will list or identify social skills that are valued by employers.

2-4 hours CONTENT: Overview of Course, Creating Independence on the Job. SPO: The student will choose prompts in order from most assistance to minimal assistance needed on the job. Certification and Potential Career Pathways in the Field. SPO: The student will recognize potential career pathways for a Job Coach as well as additional certifications that may help them decide which career pathways works best for them individually.

2 FINAL EXAM

METHODS OF INSTRUCTION:

Audio/Visual, Collaborative Learning, Demonstrations, Guided Discussions, Guided Practice, In-Class Activities and Exercises, Presentations, Small Group Discussion

OUT OF CLASS ASSIGNMENTS:

Required Outside Hours: 36

Assignment Description:

Written report of job coaching experience outlining the most effective strategies.

Concept quizzes

Video tutorials

Preparation of oral report to include gathering data and behavioral scenarios.

Completion of Career Pathways portfolio to include certification criteria.

METHODS OF EVALUATION:

Problem-solving assignments

Percent of total grade: 40.00 %

Homework Problems, In Class Assignments, Situational Problem Solving

Objective examinations

Percent of total grade: 20.00 %

Quizzes, Periodic Examinations, Final Exam

Other methods of evaluation

Percent of total grade: 40.00 %

Class Participation, Oral Presentation, Written Report

REPRESENTATIVE TEXTBOOKS:**ARTICULATION and CERTIFICATE INFORMATION**

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable

UC TRANSFER:

Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N

Classification: J

Noncredit Category: J

Cooperative Education: N

Program Status: 1 Program Applicable

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: Y

Funding Agency Code: A

In-Service: N

Occupational Course: E

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000609330

Sports/Physical Education Course: N

Taxonomy of Program: 493012