Course Outline

COURSE: GUID 28         DIVISION: 90        ALSO LISTED AS:

TERM EFFECTIVE: Spring 2016        CURRICULUM APPROVAL DATE: 09/28/2015

SHORT TITLE: TUTORING TECHNIQUE

LONG TITLE: Tutoring Techniques

<table>
<thead>
<tr>
<th>Units</th>
<th>Number of Weeks</th>
<th>Type</th>
<th>Contact Hours/Week</th>
<th>Total Contact Hours</th>
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<tr>
<td>1</td>
<td>18</td>
<td>Lecture: 1</td>
<td>1</td>
<td>18</td>
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<td></td>
<td></td>
<td>Lab: 0</td>
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<td></td>
<td>Other: 0</td>
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<td>Total: 1</td>
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COURSE DESCRIPTION:

This course is designed to train students in effective tutoring skills, introduction to how people learn, teaching to modalities, and techniques of working with student anxiety. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

L - Standard Letter Grade
P - Pass/No Pass

REPEATABILITY: N - Course may not be repeated

SCHEDULE TYPES:

02 - Lecture and/or discussion

STUDENT LEARNING OUTCOMES:

1. Students will examine, discuss, and develop an understanding of cultural and social diversity of learners

Measure: role play, oral report, project

PLO:

10/1/2015
ILO: 2, 4
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

2. Students will compare and contrast well developed learning processes and underdeveloped learning processes
Measure: role play, oral report, project
PLO:
ILO: 2, 6, 7
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

3. Students will examine and critically assess their learning process
Measure: Students will examine and critically assess their learning process
PLO:
ILO: 2, 7, 6
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

4. Students will apply, demonstrate and evaluate the Tutoring Cycle
Measure: Project, role play, demonstration, written exam
PLO:
ILO: 2, 1, 6, 7, 4
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

5. Students will interact with individuals and groups with sensitivity and awareness of differing opinions, values, and frames of reference
Measure: Project, role play, demonstration, written exam
PLO:
ILO: 6, 1, 4
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

6. Students will apply tutoring techniques in their tutoring activities and critique their performance
Measure: project, written exam
PLO:
ILO: 1, 2, 4, 7
GE-LO:
Year assessed or anticipated year of assessment: 2012-13

7. Students will understand and apply Tutor Talk Options to effectively communicate to tutees
Measure: project, written exam
PLO:
CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS
Curriculum Approval Date: 09/28/2015
Note: Students who enroll in this class will learn new tutoring techniques for general classes and Math tutoring and continue practicing their skills under teacher supervision.
WEEK 1 2 HOURS
Course overview
What Tutoring is and is not
Tutor/Tuttee Roles, Responsibilities, and Expectations
Assignments: Tutoring Activity, Personal Study Session Observation; Journal
Objective: Students will be able to discuss the purpose and function of tutoring and appropriate tutoring behaviors for general education classes and for Math tutoring.
WEEK 2 2 HOURS
Learning diversity and differences: Barriers to Learning; Group Tutoring and Dynamics; The Tutoring Cycle
Group Activities: Group Tutoring and Dynamics role play; Your Learning Process and Presentation
Assignments: Tutoring Activity, Metacognition Article and analysis, Handbook readings, Journal, Ground Rule development, and Tutoring Cycle Observation, assessment, and written analysis
Objectives: Students will discuss and demonstrate a working knowledge of learning diversity; discuss group tutoring dynamics; dramatize and illustrate problem solving strategies in tutoring Math and general education classes
WEEK 3 2 HOURS
Tutoring Cycle Review; Group activity and discussion; Tutor Talk Options
Assignments: Tutoring Activity, Article Review and analysis, Online Research and Oral Presentation.
Objectives: Students will demonstrate the Tutoring Cycle; distinguish steps and sequencing; problem solve
WEEK 4 2 HOURS
Tutor Talk Options activity; Article discussion and group activity
Assignments: Tutoring Activity, Talk Option Observation, Role playing Online Research cont.
Objectives: Students will demonstrate Tutor Talk Options; differentiate between Talk Options; and recognize the potential effects of excessive influence
WEEK 5 2 HOURS
Online Research Presentation and final exam review
Assignments: Tutoring Activity, Journal, final exam preparation
Objectives: Students will engage in active listening; compare and contrast tutoring strategies for Math and general education classes; demonstrate tutoring and/or study skills strategies
WEEK 6 2 HOURS

Comprehensive Final Essay Exam

Objectives: Students will discuss, apply, compare and contrast, interpret Tutoring Techniques acquired throughout the course. Included in content section.

METHODS OF INSTRUCTION:
Lecture with discussion. Small group collaborative exercises and role play. Small group presentations.

METHODS OF EVALUATION:
The types of writing assignments required:
Written homework
Essay exams
The problem-solving assignments required:
None
The types of skill demonstrations required:
Class performance
Field work
Other: Group work and tutoring activities
The types of objective examinations used in the course:
None
Other category:
None
The basis for assigning students grades in the course:
Writing assignments: 40% - 60%
Problem-solving demonstrations: 0% - 0%
Skill demonstrations: 40% - 60%
Objective examinations: 0% - 0%
Other methods of evaluation: 0% - 0%

REPRESENTATIVE TEXTBOOKS:
Handouts.

ARTICULATION and CERTIFICATE INFORMATION
Associate Degree:
CSU GE:
IGETC:
CSU TRANSFER:
   Transferable CSU, effective 200430
UC TRANSFER:
   Not Transferable

SUPPLEMENTAL DATA:
Basic Skills: N
Classification: Y
Noncredit Category: Y

10/1/2015
Cooperative Education:
Program Status: 2 Stand-alone
Special Class Status: N
CAN:
CAN Sequence:
CSU Crosswalk Course Department: GUID
CSU Crosswalk Course Number: 28
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: E
Maximum Hours:
Minimum Hours:
Course Control Number: CCC000521633
Sports/Physical Education Course: N
Taxonomy of Program: 493011