

Course: ENGL 480

Also Listed As:

Term Effective: 201030, INACTIVE COURSE

Short Title: SPELLING

Full Title: Spelling

<u>Contact Hours/Week</u>	<u>Units</u>	<u>Number of Weeks</u>	<u>Total Contact Hours</u>
Lecture: 0	.5	17.34	Lecture: 0
Lab: 1.5			Lab: 26.01
Other: 0			Other: 0
Total: 1.5			Total: 26.01

Credit Status: C - Credit - Degree Non Applicable

Grading Modes: P - Pass/No Pass

Repeatability: N

Schedule Types: 04 Laboratory/Studio/Activity

Course Description:

This course is an individualized, self-paced course to introduce or review the principles of spelling. Students will learn basic spelling rules and practice them under the guidance of an instructor. This is a pass/no pass course.

ADVISORY: Appropriate ESL courses.

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable

UC TRANSFER:

Not Transferable

PREREQUISITES:

COREQUISITES:

STUDENT LEARNING OUTCOMES:

1. To recognize areas of difficulty with spelling.
2. To improve ability to spell a variety of words by applying basic spelling rules.

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TOPICS AND SCOPE:

Curriculum Approval Date: 09/28/2009

Unit 1 Students will take a comprehensive spelling pretest and discuss the results of the test with a tutor. The student and tutor will develop an individual study plan to cover the student's areas of weakness in spelling.

Unit 2 Student will study the basic spelling rules for "ei" and "ie" words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 3 Student will study exceptions to the rule for "ei" and "ie" words. Students will practice the spelling words in exercises and a proofreading sample. Then students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 4 Student will study the basic spelling rules for adding vowel suffixes ("ed" and "ing"). Students will learn when to double the consonant when adding suffixes. Students will practice the spelling words by applying the rule in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 5 Student will continue studying the basic spelling

rules for adding vowel suffixes. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 6 Students will study the basic spelling rules for adding prefixes, compounds, consonant suffixes, and final -- y words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 7 Students will review the previous five units to ensure mastery. Students will discuss areas of weakness with a tutor and develop study strategies to memorize and apply the rules or exceptions. Students will complete practice exercises and take an exam covering the previous five units to demonstrate retention of the rules.

Unit 8 Students will study exceptions to the rules for adding suffixes and prefixes. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study material again and retake the exam.

Unit 9 Students will study basic spelling rules for plural words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 10 Students will study frequently confused words, including some homonyms and articles. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored by a tutor and results will be discussed with the student. If the student scores lower than 80% on the exam, the student will study the material again and retake the exam.

Unit 11 Students will study additional frequently confused

words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. Exams will be scored and discussed with the student as if previous units. The 80% score applies as in previous units.

Unit 12 Students will study additional frequently confused words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. Exam will be scored following same process as indicated in previous units.

Unit 13 Students will review the previous five units to ensure mastery. Students will discuss areas of weakness with a tutor and develop study strategies to memorize and apply the rules or exceptions. Students will complete practice exercises and take an exam covering the previous five units to demonstrate retention of the rules.

Unit 14 Students will study rules for apostrophes used for contractions and to show possession. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. Exam will be scored following same procedure as indicated in previous units.

Unit 15 Students will study rules for capitalization. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. Exam will be scored following same procedure as indicated in previous units.

Unit 16 Students will study strategies for using correct pronunciation to aid in spelling words correctly. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored following same procedure as indicated in previous units.

Unit 17 Students will study strategies for spelling troublesome words. Students will practice the spelling words by applying the rules in exercises and a proofreading sample. After studying the rule, students will take an exam to demonstrate mastery. The exam will be scored following same procedure as indicated in previous units.

Unit 18 Students will review the previous four units to ensure mastery. Students will discuss areas of weakness with a tutor and develop study strategies to memorize and apply the rules or exceptions. Students will complete practice exercises and take an exam covering the previous five units to

demonstrate retention of the rules.

Unit 19 Students will take a comprehensive post-test on all units to ensure mastery of basic spelling rules and exceptions.

METHODS OF INSTRUCTION:

Pre- and post-tests, quizzes and exams; Individual conferences with instructor; Study of spelling rules and exercises using workbook and software; Proofreading

REPRESENTATIVE TEXTBOOKS:

Spelling Success by Smith. 1989 or comparable college level text
Dictionary
Appropriate spelling software

SUPPLEMENTAL DATA:

Basic Skills: B

Classification: B

Noncredit Category: Y

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: E

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000210257

Sports/Physical Education Course: N

Taxonomy of Program: 493021