

Course: AJ 105P

Also Listed As:

Term Effective: 200870, CURRICULUM APPROVAL DATE: 10/09/2006

Short Title: STC

Full Title: Standards and Training for Corrections

<u>Contact Hours/Week</u>	<u>Units</u>	<u>Number of Weeks</u>	<u>Total Contact Hours</u>
Lecture: 5 OR 10	.5 OR 1	17.34	Lecture: 86.7 OR 173.4
Lab: 15 OR 30			Lab: 260.1 OR 520.2
Other: 0			Other: 0
Total: 20 OR 40			Total: 346.8 OR 693.6

Credit Status: D - Credit - Degree Applicable

Grading Modes: C - Credit/No Credit  
 P - Pass/No Pass

Repeatability: R 99 times, 100 credit hours

Schedule Types: 02 Lecture and/or discussion  
 03 Lecture/Laboratory  
 04 Laboratory/Studio/Activity

**Course Description:**

This is a 32 to 40 hour variable unit course designed to meet advisory board, state standards, and agency education and training objectives for probation officers, and adult and juvenile institution staff. This course may be repeated for credit to meet training mandates. Subjects/topics include: legal and procedural issues; communication; safety and security protocols, medical and mental/emotional issues; managing casework; and, management and supervision issues. Subjects/topics may change with advisory board, state standards, and agency education and training objectives. REQUIRED: Title 15, Division 1, Chapter 1, Subchapter 1, Sections 100 through 358 of the California Code of Regulations states in part: Agencies eligible for participation in STC include those of any county, city and county, or city defined as: county probation departments; county or city jails designated as Types I, II, III or IV by Title 15 CCR; or, juvenile institutions that operate as a separate entity or under jurisdiction of a county probation department, as described in Section 872 and 885 of the Welfare and Institutions Code. Staff deemed eligible for inclusion in the STC Program (those regulated by STC), are those that occupy regular budgeted positions in an agency.

## ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Transferable CSU, effective 200670

UC TRANSFER:

Not Transferable

PREREQUISITES:

COREQUISITES:

### STUDENT LEARNING OUTCOMES:

1. Apply existing and new legislation, case law, and policies, procedures and practices as they related to the juvenile and adult justice system.

ILO: 2,3,1,7,6,4,5

Measure: Students will participate in a facilitated discussion.

2. Demonstrate methods of handling a case from interviewing clients to giving effective testimony.

ILO: 2,3,1,7,6

Measure: Students will participate in a facilitated discussion and demonstration.

3. Employ specific techniques of writing and communication that are highly effective with different groups (i.e., supervisors, co-workers, clients, and other professionals).

ILO: 2,3,1,7,6,4,5,

Measure: Students will participate in an instructional activity to reinforce understanding.

4. Practice officer safety issues, body searches, proper use of chemical agents and mechanical restraints.

ILO: 2,3,1,7,6,4,5

Measure: Students will participate in a facilitated discussion and demonstration.

5. Demonstrate effective interaction with the dual diagnosed offender including linkage to services and field supervision techniques.

ILO: 2,3,1,4,6,7

Measure: Students will participate in a facilitated discussion, demonstration, and written exam.

6. Employ timely solutions for specific types of cases (i.e., domestic violence, gangs, pedophiles) and working with other agencies in the criminal justice system.

ILO: 2,3,1,7,4,6

Measure: Students will participate in a facilitated discussion, demonstration, and written exam.

7. Use effective ways to build value in staff, complete performance appraisals, and conduct internal investigations where employee misconduct is suspected (i.e., sexual harassment).

ILO: 2,3,1,7,6

Measure: Students will participate in a facilitated discussion, demonstration, and written exam

### TOPICS AND SCOPE:

Curriculum Approval Date: 10/09/2006

### 32-40 Hours

Lecture 10 Lab 30

Students choose from a list of subjects/topics that range in hours from 2 to 40 and fall under the following descriptions to meet 32-40 hours of training.

#### 2-8 Hours

Review existing and discuss new legislation, case law, and policies, procedures and practices as they related to the juvenile and adult justice system.

#### 2-8 Hours

Review previously learned and discuss new methods of handling a case from interviewing clients to giving effective testimony.

#### 2-8 Hours

Review previously learned and discuss new techniques of writing and communication that are highly effective with different groups (i.e., supervisors, co-workers, clients, and other professionals).

#### 2-40 Hours

Review previously learned and discuss/demonstrate new officer safety issues, body searches, proper use of chemical agents and mechanical restraints.

#### 2-8 Hours

Review previously learned and discuss/demonstrate effective interaction with the dual diagnosed offender including linkage to services and field supervision techniques.

#### 2-8 Hours

Review previously learned and discuss new solutions for specific types of cases (i.e., domestic violence, gangs, pedophiles) and working with other agencies in the criminal justice system.

#### 4-8 Hours

Review previously learned and discuss new effective ways to build value in staff, complete performance appraisals, and conduct internal investigations where employee misconduct is suspected (i.e., sexual harassment).

#### METHODS OF INSTRUCTION:

Lecture, handouts, simulated training sessions, DVD, audio tapes, computer, LCD, PowerPoint, flip charts. Demonstrations/Return Demonstration.

#### METHODS OF EVALUATION:

The types of writing assignments required:

Other: Reports

The problem-solving assignments required:

Field work

Quizzes

Exams

The types of skill demonstrations required:

Class performance

Field work

Performance exams

The types of objective examinations used in the course:

Multiple choice

True/false

Matching items

Completion

Other category:

Participation

The basis for assigning students grades in the course:

Writing assignments: 1% - 10%  
Problem-solving demonstrations: 40% - 50%  
Skill demonstrations: 40% - 50%  
Objective examinations: 1% - 5%  
Other methods of evaluation: 1% - 5%

REPRESENTATIVE TEXTBOOKS:

SUPPLEMENTAL DATA:

Basic Skills: N  
Classification: I  
Noncredit Category: Y  
Cooperative Education:  
Program Status: 1 Program Applicable  
Special Class Status: N  
CAN:  
CAN Sequence:  
CSU Crosswalk Course Department: AJ  
CSU Crosswalk Course Number: 105P  
Prior to College Level: Y  
Non Credit Enhanced Funding: N  
Funding Agency Code: Y  
In-Service: Y  
Occupational Course: C  
Maximum Hours:  
Minimum Hours:  
Course Control Number: CCC000343560  
Sports/Physical Education Course: N  
Taxonomy of Program: 210510