

**Course Outline**

**COURSE:** AJ 10                      **DIVISION:** 50                      **ALSO LISTED AS:**

**TERM EFFECTIVE:** Spring 2018                      **CURRICULUM APPROVAL DATE:** 04/24/2017

**SHORT TITLE:** INTRO ADMIN JUST

**LONG TITLE:** Introduction to the Administration of Justice

| <u>Units</u> | <u>Number of Weeks</u> | <u>Type</u> | <u>Contact Hours/Week</u> | <u>Total Contact Hours</u> |
|--------------|------------------------|-------------|---------------------------|----------------------------|
| 3            | 18                     | Lecture:    | 3                         | 54                         |
|              |                        | Lab:        | 0                         | 0                          |
|              |                        | Other:      | 0                         | 0                          |
|              |                        | Total:      | 3                         | 54                         |

**COURSE DESCRIPTION:**

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. (C-ID: AJ 110) ADVISORY: Eligible for English 250 and English 260.

**PREREQUISITES:**

**COREQUISITES:**

**CREDIT STATUS:** D - Credit - Degree Applicable

**GRADING MODES**

L - Standard Letter Grade

**REPEATABILITY:** N - Course may not be repeated

**SCHEDULE TYPES:**

02 - Lecture and/or discussion

05 - Hybrid

72 - Dist. Ed Internet Delayed

**STUDENT LEARNING OUTCOMES:**

1. Discuss the criminological theories used to explain crime and criminality.

Measure of assessment: written exam, paper

Year assessed, or planned year of assessment: 2017

Semester: Fall

2. Explain the methods, theories, and concepts associated with the sources of crime data, the emerging patterns of criminal activity, including their relationship to race and gender, and the costs of crime.

Measure of assessment: written exam, project, analysis paper

Year assessed, or planned year of assessment: 2017

Semester: Fall

3. Summarize the history, development, structure, and function of American police, courts, and corrections.

Measure of assessment: written exam, paper

Year assessed, or planned year of assessment: 2017

Semester: Fall

4. Identify and describe special issues in the criminal justice system involving juvenile delinquency, drugs, and future trends.

Measure of assessment: written exam, case study, paper

Year assessed, or planned year of assessment: 2017

Semester: Fall

5. Explain how multiculturalism and diversity present special challenges to, and opportunities for, the American system of criminal justice and discuss how this may shape the future of the criminal justice system.

Measure of assessment: written exam, paper, discussion

Year assessed, or planned year of assessment: 2017

Semester: Fall

This SLO addresses cultural diversity: true

Program Learning Outcomes:

After completing the Administration of Justice major a student will be able to:

- 1) define and utilize key terms, concepts, and theories in the criminal justice system.
- 2) demonstrate knowledge of the history, structure, and processes of law enforcement, the judicial system, correctional system, and the juvenile justice system.
- 3) reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment.
- 4) compare and evaluate diverse and competing arguments and analysis in disciplinary (justice system) and interdisciplinary contexts.
- 5) interpret, assess and compare types of evidence and data.
- 6) effectively communicate orally and in writing the results of their analysis and conclusions.

Cultural Diversity:

This course promotes understanding of:

Cultural awareness

Cultural inclusiveness

Mutual respect among diverse peoples

Student Learning Outcome Number(s) 2,6

## **CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS**

Curriculum Approval Date: 04/24/2017

9 Hours:

CONTENT: Introduction, course objectives, expected outcomes, grading and academic requirements.

CRIME IN AMERICA: What is Criminal Justice? Including the History; the Criminal Justice System in Terms of its Components: the Police, the Courts, and Corrections; Multiculturalism and Diversity; and the Future.

STUDENT PERFORMANCE OBJECTIVES (SPO): Discuss the history of crime in America. Explain when and why the term criminal justice became prominent in the U.S. Identify the differences between the individual-rights and public-order

perspectives. Explain the relationship of criminal justice to fundamental notions of fairness and to other wider notions of equity and morality. Explain the structure of the American criminal justice system in terms of its major components and the functions they serve. Describe the stages typical of American criminal justice case processing. Explain how criminal justice is both a system and a process. Explain the various models and perspectives of criminal justice. Explain the meaning of due process of law and identify where due process guarantees can be found in the American legal system. Explain evidence-based practice and describe the role of evidence-based research in contemporary criminal justice. Define the term multiculturalism and diversity and explain how they relate to the criminal justice system.

6 Hours:

**CONTENT: CRIME IN AMERICA: The Crime Picture.** Including the Uniform Crime Report and the National Crime Victimization Survey Program. Race and the Criminal Justice System. Gender Issues in Criminal Justice. Exam.

**SPO:** Explain how crime is caused, measured, and defined. Identify the various sources of crime statistics and explain their strengths and weaknesses. Identify recent crime trends and patterns. Identify and explain the various theories associated with causes of crime and victimization, including their relationship to race and gender. Describe the history and nature of the FBI's UCR/NIBRS program and explain what it can tell us about crime in the United States today. Describe the history and nature of the National Crime Victimization Survey Program and explain what it can tell us about crime in the United States today. Identify significant differences between the UCR and the NCVS. Identify the special categories of crime discussed and explain why they are of contemporary significance, especially as they relate to race and gender.

6 Hours:

**CONTENT: CRIME IN AMERICA: Criminal Law.** Including the history, types of law, crime, and criminal defenses. Exam.

**SPO:** Explain the nature and purpose of law. Explain the historical development of criminal law. Discuss the nature of the rule of law and describe its importance in Western democratic societies. Identify the various categories or types of law and explain the purpose of each. List and describe the five categories of crime. List and describe the eight general features of crime. Explain what is meant by the elements of a specific criminal offense. Discuss the four broad categories of criminal defenses that our legal system recognizes.

9 Hours:

**CONTENT: POLICING: Purpose and Organization. Legal Aspects. Issues and Challenges.** Including the history of policing, the relationship between the police and the court system, the police culture, the post-9/11 environment, racial profiling, and diversity in policing. Exam.

**SPO:** Explain the police mission in democratic societies. List and describe the three major levels of public law enforcement in the United States today. Discuss the various components of police administration; including management, chain of command, organization, and department structure. Identify the various historical stages of development in American policing and describe the characteristics of each stage. Describe community policing and explain how it differs from traditional forms of policing. Explain evidence-based policing and demonstrate the potential that it holds in the area of police management. Explain police discretion and identify some of the factors that influence a police officer's use of discretion. Identify legal restraints on police action and list instances of the abuse of police power. Explain how the Bill of Rights and democratically inspired legal restraints help protect personal freedoms in our society. Describe the circumstances under which police officers may properly conduct searches or seize property. Define arrest and describe how popular depictions of the arrest process may not be consistent with legal understandings of the term. Describe the intelligence function, including police interrogations, and explain the role of Miranda warnings. Identify the relationship between the police and the court system. Describe the police working personality, relating it to police subculture. List and describe different types of police corruption and discuss possible methods for building police integrity. Explain the dangers of police work and discuss what can be done to reduce those dangers. Describe the changed role of American police in the post-9/11 environment. Describe the civil liability issues associated with policing and identify common sources of civil suits against the police. Describe racial profiling and biased policing and explain why they have become significant issues in policing today. Describe the situations in which police officers are most likely to use force and provide some guidelines for determining when too much force has been used. Demonstrate why professionalism and ethics are important in policing today. Identify some of the issues related to ethnic and gender diversity in policing and suggest ways of addressing them. Describe the nature and extent of private protective services in the United States today and discuss what role you think they will play in the future.

9 Hours:

**CONTENT: ADJUDICATION: The Courts. The Courtroom Work Group and the Criminal Trial. Sentencing.** Including the history, the court systems, and the philosophy and goals of criminal sentencing. Exam.

**SPO:** Describe the development of the American court system. Outline the structure of a typical state court system and describe the jurisdiction of various types of state and local courts. Identify the three levels of the federal judiciary and enumerate some of the differences between the state and federal court systems. Explain the typical steps taken during pretrial activities and list the key factors considered by judicial officers in assessing the risk associated with pretrial release. Identify and explain the roles of professional members of the courtroom work group. Identify and explain the roles of nonprofessional or non-judicial courtroom participants. Describe the nature and purpose of the criminal trial. Identify the various stages of a criminal trial. Describe the five goals of contemporary criminal sentencing. Describe the nature of indeterminate sentencing and explain its purpose. Describe the nature of structured sentencing and describe the different types of structured sentencing models in use today. Identify alternative sanctions and assess recent sentencing innovations. Describe the nature and importance of the presentence investigation report. Describe the history of victims' rights and services and discuss the growing role of the victim in criminal justice proceedings today. List four contemporary sentencing options. Outline the arguments for and against capital punishment.

7.5 Hours:

**CONTENT: CORRECTIONS: Probation, Parole, and Community Corrections. Prisons and Jails. Prison Life.** Including the history, the nature of the job, the future, prison subcultures, and gender and ethnicity in state and federal prisons.

**SPO:** Explain the history, nature, and purposes of probation and of parole. Describe the advantages and disadvantages of probation and parole. Describe the legal environment surrounding the use of probation and parole and name the significant court cases. Explain the nature of the job of probation and parole officers. Explain what intermediate sanctions are and list the advantage of intermediate sanctions over more traditional forms of sentencing. Describe the likely future of probation and parole. Discuss the major characteristics and purposes of today's prisons. Explain the role that jails play in American corrections and discuss the issues that jail administrators currently face. Describe the role of private prisons today and assess their future. Describe the realities of prison life and prison subculture from the inmate's point of view. Illustrate the significant differences between men's prisons and women's prisons. Describe the realities of prison life from the corrections officer's point of view. Describe the causes of prison riots. Discuss the legal aspects of prisoners' rights and explain the consequences of precedent-setting U.S. Supreme Court cases in the area of prisoners' rights. Describe the major problems and issues that prisons face today. Discuss the relative proportions of ethnic groups in the nation's prison population.

4.5 Hours:

**CONTENT: THE JUVENILE JUSTICE SYSTEM.** Including the history, the law, the system, adjudication, and the future. Review for final.

**SPO:** Describe the history and evolution of the juvenile justice system in the Western world. Name the important U.S. Supreme Court decisions of relevance to juvenile justice and describe their impact on the handling of juveniles by the system. Explain the similarities and differences between the juvenile and adult justice systems. Identify possible future directions in juvenile justice.

2 Hours:

### **OUT OF CLASS ASSIGNMENTS:**

Required Outside Hours: 18

**Assignment Description: OUT-OF-CLASS-ASSIGNMENTS:** Review course requirements and expectations. Read textbook chapter and answer the review questions. Study for exam. Homework could include: an interview, written report, and class presentation about someone currently working in the field of criminal justice. Note: All written homework throughout the semester will follow the appropriate writing style practiced in the social sciences.

Required Outside Hours: 12

**Assignment Description: OUT-OF-CLASS-ASSIGNMENTS:** Read textbook chapter and answer the review questions. Study for exam. Homework could include: locating an article in the local newspaper and applying the discussions based on the chapter readings. UCR Project - Find the FBI's Uniform Crime Report on the web and complete a chart tracking crimes for various cities for a two year span. Analyze these crime statistics and write a paper on what you think some of the reasons are for why one city might have a higher crime rate than another. Include an analysis of race and gender statistics.

Required Outside Hours: 12

Assignment Description: OUT-OF-CLASS-ASSIGNMENTS: Read textbook chapter and answer the review questions. Study for exam. Homework could include: research the insanity defense in the state of California and examine the laws of criminal procedure or precedent that they discover to determine whether the historical roots lie in the M'Naghten rule or in some other precedent.

Required Outside Hours: 18

Assignment Description: OUT-OF-CLASS-ASSIGNMENTS: Read textbook chapters and answer the review questions for each chapter. Review material and study for exam. Homework could include: a paper and discussion on how the roles of federal, state, and municipal law enforcement agencies differ OR how community policing might alter the police subculture or help combat police corruption as well as crime OR analyze the case study of Chimel v. California which defines what officers may search, when they may search, and why they may search OR a paper and discussion on the elements of the police subculture and personality that might lead to problems for female officers OR create and administer a questionnaire designed to assess respondents' personal experience (if any) of racial profiling by the police OR a paper and discussion on are police departments today doing enough to attract qualified ethnic minorities.

Required Outside Hours: 18

Assignment Description: OUT-OF-CLASS-ASSIGNMENTS: Read textbook chapters and answer the review questions for each chapter. Review material and study for exam. Homework could include: a paper analyzing the U.S. Supreme Court's ideology and explaining how the daily activities of police officers, lower-court functionaries, and prison administrators might be affected by the Court's changing makeup OR research the percentage of criminal cases resolved through the use of bargaining pleas, explain why this is a common practice, and discuss if this best serves the interests of the various parties involved OR interview a criminal court judge, prosecutor, or defense attorney and outline their responsibilities and discuss the adversarial process OR write a paper on how you would improve the adjudication process in criminal cases, including suggestions for streamlining the system, reducing delays, and increasing the quality of justice that results OR answer the question, do you prefer the indeterminate model or the structured model of criminal sentencing and why OR interview a victims' rights advocate and describe the issues represented by the victims' rights movement.

Required Outside Hours: 15

Assignment Description: OUT-OF-CLASS-ASSIGNMENTS: Read textbook chapters and answer the review questions for each chapter. Review material and study for final. Homework could include: visiting a local criminal court and observing the sentencing choices of individual judges OR write a paper discussing the merits of granting probation to violent offenders OR write a paper discussing home confinement as a sentencing option with built-in inequities, explain OR take a class tour of a local prison or a local jail and write a reflections paper on the experience OR write a paper analyzing the following data - women account for only 7% of all prisoners and African Americans make up approximately 38% of our nation's prison population; how do you account for the huge disparity between these figures and the percentages of women (about 52%) and African Americans (about 12%) in American society.

Required Outside Hours: 9

Assignment Description: OUT-OF-CLASS-ASSIGNMENTS: Read textbook chapter and answer the review questions. Study for final. Homework could include: write an opinion paper, based on research, on do you agree that the primary purpose of the juvenile justice system should be to help children rather than to punish them OR take a class tour of a juvenile facility and write a reflections paper.

### **METHODS OF INSTRUCTION:**

Lecture, power point, overhead projections, films and videos, class discussions, small group breakout sessions, guest speakers when available and appropriate, students research on the world wide web, in various published texts and periodicals, in the library, and optional field trips when available.

### **METHODS OF EVALUATION:**

Writing assignments

Percent of total grade: 40.00 %

Written homework

Problem-solving assignments

Percent of total grade: 20.00 %

Quizzes

Objective examinations

Percent of total grade: 40.00 %

Multiple Choice, True/False, Matching Items, Completion

**REPRESENTATIVE TEXTBOOKS:**

Required Representative Textbooks

Larry Siegel. Essentials of Criminal Justice, 10 Edition. Cengage,2017.

ISBN: 9781305633766

Reading Level of Text, Grade: 12 Verified by: Verified by: MS Word

**ARTICULATION and CERTIFICATE INFORMATION**

Associate Degree:

GAV D2, effective 201570

GAV F, effective 201570

CSU GE:

CSU D, effective 201570

CSU D8, effective 201470

IGETC:

IGETC 4H, effective 201570

CSU TRANSFER:

Transferable CSU, effective 201570

UC TRANSFER:

Transferable UC, effective 201570

**SUPPLEMENTAL DATA:**

Basic Skills: N

Classification: Y

Noncredit Category: Y

Cooperative Education:

Program Status: 1 Program Applicable

Special Class Status: N

CAN: AJ2

CAN Sequence: XXXXXXXX

CSU Crosswalk Course Department: AJ

CSU Crosswalk Course Number: 10

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: D

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000319603

Sports/Physical Education Course: N

Taxonomy of Program: 210500

