Course Outline

COURSE: AE 602  DIVISION: 30  ALSO LISTED AS:

TERM EFFECTIVE: Summer 2019  CURRICULUM APPROVAL DATE: 04/09/2019

SHORT TITLE: VOC TRAIN III

LONG TITLE: Vocational Training III

<table>
<thead>
<tr>
<th>Units</th>
<th>Number of Weeks</th>
<th>Contact Hours/Week</th>
<th>Total Contact Hours</th>
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</thead>
<tbody>
<tr>
<td>0</td>
<td>18</td>
<td>Lecture: 0</td>
<td>Lecture: 0</td>
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<td></td>
<td></td>
<td>Lab: 1 TO 30</td>
<td>Lab: 18 TO 540</td>
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<td>Other: 0</td>
<td>Other: 0</td>
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<td>Total: 1 TO 30</td>
<td>Total: 18 TO 540</td>
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</tbody>
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COURSE DESCRIPTION:

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: N - Non Credit

GRADING MODES

N - Non Credit

REPEATABILITY: R - Course may be repeated
Maximum of 99 times, 100 credit hours

SCHEDULE TYPES:

04 - Laboratory/Studio/Activity
04A - Laboratory - LEH 0.65
STUDENT LEARNING OUTCOMES:
1. Create a master application and develop a functional resume.
   Measure of assessment: Performance Evaluation Observation Written Report
   Year assessed, or planned year of assessment: 2018

2. Practice proper interviewing techniques.
   Measure of assessment: Demonstration Evaluation
   Year assessed, or planned year of assessment: 2018

3. Evaluate potential job sites and employ informational interviews as research methods.
   Measure of assessment: Performance evaluation Written report
   Year assessed, or planned year of assessment: 2018

4. Prepare and submit applications to potential employers in line with their individualized career pathway.
   Measure of assessment: Performance Evaluation Written Report
   Year assessed, or planned year of assessment: 2018

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS
Curriculum Approval Date: 04/09/2019
1-540 Hours
Students will review and practice basic work orientation, employer-employee responsibilities, the importance of quality control, appropriate attitudes and behaviors on the job, filling out job applications, and locating and working effectively with community agencies that assist them. Students will be coached while on the actual work site if available.

Student Performance Objectives: The course is individualized and student performance objectives will vary as determined by the nature and degree of a student's disability. Students will be expected to address goals at a level agreed upon in their Academic Accommodations Plan (AAP).

2 Hours

METHODS OF INSTRUCTION:
Hands on training and discussion based upon individualized student evaluations and performance. Evaluation will be subjective and correlated with established job/task expectations of various work-site supervisors based upon demonstrated and observed job performance and job knowledge.

METHODS OF EVALUATION:
Skill demonstrations
Percent of total grade: 100.00 %

REPRESENTATIVE TEXTBOOKS:
None
ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:
CSU GE:
IGETC:
CSU TRANSFER:
    Not Transferable
UC TRANSFER:
    Not Transferable

SUPPLEMENTAL DATA:
Basic Skills: N
Classification: L
Noncredit Category: E
Cooperative Education:
Program Status: 2 Stand-alone
Special Class Status: S
CAN:
CAN Sequence:
CSU Crosswalk Course Department:
CSU Crosswalk Course Number:
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: E
Maximum Hours:
Minimum Hours:
Course Control Number: CCC000597070
Sports/Physical Education Course: N
Taxonomy of Program: 493012