Course Outline

COURSE: AE 600  DIVISION: 30  ALSO LISTED AS:  
TERM EFFECTIVE: Summer 2019  CURRICULUM APPROVAL DATE: 04/09/2019  
SHORT TITLE: VOC TRAIN I  
LONG TITLE: Vocational Training I  

<table>
<thead>
<tr>
<th>Units</th>
<th>Number of Weeks</th>
<th>Contact Hours/Week</th>
<th>Total Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>18</td>
<td>Lecture: 0</td>
<td>Lecture: 0</td>
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<tr>
<td></td>
<td>Lab: 1 TO 30</td>
<td>Lab: 18 TO 540</td>
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<td></td>
<td>Other: 0</td>
<td>Other: 0</td>
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<td>Total: 1 TO 30</td>
<td>Total: 18 TO 540</td>
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COURSE DESCRIPTION:

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: N - Non Credit

GRADING MODES

N - Non Credit

REPEATABILITY: R - Course may be repeated

Maximum of 99 times, 100 credit hours

SCHEDULE TYPES:

04 - Laboratory/Studio/Activity
04A - Laboratory - LEH 0.65
STUDENT LEARNING OUTCOMES:
1. Identify appropriate workplace behaviors and vocational skills in a work oriented program.
   Measure of assessment: Observation, performance evaluation
   Year assessed, or planned year of assessment: 2018

2. Demonstrate increased skill development in communication and peer-cooperation.
   Measure of assessment: Observation, performance evaluation
   Year assessed, or planned year of assessment: 2018

3. Identify and demonstrate the following work routines: schedules, safety, employer-employee relationships, appropriate job behavior and communication needs.
   Measure of assessment: Observation, performance evaluation
   Year assessed, or planned year of assessment: 2018

4. Recognize responsibilities and rights as an employee and as an individual.
   Measure of assessment: Observation, Evaluation

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS
Curriculum Approval Date: 04/09/2019
1-540 Hours   Note: Evaluation will consist of monthly progress review based upon observed behavior and skill development. Evaluation will be reviewed with the student, parents/guardians, and other involved agencies, as appropriate.

Student Performance Objectives: The course is individualized and student performance objectives will vary as determined by the nature and degree of a student's disability. Students will be expected to address goals at a level agreed upon in the Academic Accommodations Plan (AAP).

Instruction to be individualized according to degree of disability. Lab will consist of several activities conducted on an on-going basis, including community based on-the-job instruction; reigning in self management skills, self-advocacy, mobility; and identification of individual levels of vocational development through a variety of settings, community orientation and supervised work experience. Weeks and hours to be adjusted to student's educational contract and Academic Accommodations Plan.

METHODS OF INSTRUCTION:
Instruction will be by discussion and laboratory method involving activity and projects which will simulate actual entry-level employment. Individualized instruction will be emphasized according to the degree of disability.

OUT OF CLASS ASSIGNMENTS:
Students will be evaluated monthly based upon their behavior and skill development in both volunteer and paid work experience.
Evaluation reports will be reviewed monthly with the students, instructors, employers and other involved agencies.
Students are responsible for preparation of entry level skills development, such as resume writing and job interviews.

METHODS OF EVALUATION:
Skill demonstrations
Percent of total grade: 100.00 %

REPRESENTATIVE TEXTBOOKS:
None
ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:
CSU GE:
IGETC:
CSU TRANSFER:
   Not Transferable
UC TRANSFER:
   Not Transferable

SUPPLEMENTAL DATA:
Basic Skills: N
Classification: L
Noncredit Category: E
Cooperative Education:
Program Status: 2 Stand-alone
Special Class Status: S
CAN:
CAN Sequence:
CSU Crosswalk Course Department:
CSU Crosswalk Course Number:
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: E
Maximum Hours:
Minimum Hours:
Course Control Number: CCC000596745
Sports/Physical Education Course: N
Taxonomy of Program: 493012