

Pharmacy Technician

COURSE OUTLINE

A22 Title: Health, Science, and Medical Technology - Therapeutic Services

A22 Number: 4.4260

Goals and Purpose:

This course is designed to prepare the student for eligibility to become a Registered Pharmacy Technician in the State of California.

Outcomes and Objectives:

At the end of the course the student will be able to:

1. Assist the pharmacist in collecting, organizing, and evaluating information for direct client care, medication use review, and departmental management.
2. Receive and screen prescription/medication orders for completeness and authenticity.
3. Prepare medications for distribution.
4. Verify measurements, preparation, and/or packaging of medications produced by other technicians.
5. Distribute medications.
6. Assist the pharmacist in administration of immunizations.
7. Assist the pharmacist in the identification of clients who desire/require counseling to optimize the use of medications, equipment, devices.
8. Initiate, verify, collect payment for and initiate billing for pharmacy services or goods.
9. Purchase pharmaceuticals, devices, and supplies according to an established plan.
10. Control the inventory of medications, equipment, and devices according to an established plan.
11. Assist the pharmacist in monitoring the practice site and/or service area for compliance with state, federal and local laws, regulations, and professional standards.
12. Maintain the pharmacy equipment and facilities.
13. Assist the pharmacist in preparing, storing, and distributing investigational medication products.
14. Assist the pharmacist in monitoring medication therapy.
15. Participate in the pharmacy department's process for preventing medication misadventures.
16. Demonstrate skill in career and educational goal-setting, organization, note-taking, and test-taking.
17. Complete externship requirements including physical exam, TB test, CPR, basic computer proficiency.
18. Use communication strategies associated with quality customer service.
19. Draft a resume that clearly communicates one's value to an employer.
20. Utilize networking, informational interviews and other resources to generate job interviews.
21. Orally express one's goals, skills and personal qualities in a manner that makes one a desirable employee.
22. Contrast effective communication approaches for dealing with people of various personal styles/temperaments.
23. Use active listening, mirroring and parameter-setting to participate effectively in difficult conversations (criticism, bad news, etc.)
24. Describe and apply several strategies for managing stress on the job, at school, at home.

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Instructional Strategies:

- Lecture
- Individualized Study
- Small Group Discussions
- Large Group Discussions
- Skills Demonstration
- Competency Check-off
- Role Play
- Small Group Projects
- Independent Research
- Workbook/Homework Assignments
- Textbook Assignments
- Multimedia

Instructional Units / Hours:

<i>Topic</i>	<i>Hours</i>
Introduction	7
Law and Ethics	7
Medical/Pharmacological Terminology	20
Pharmacology	17
Practice Sites, Technology	10
Body Systems/Anatomy	17
Calculations	20
Receiving and Interpreting Medication Orders	10
Filling and Distributing Medication Orders	20
Compounding	7
Over the Counter Medications	3
Purchasing, Inventory and Reimbursement	10
Study Skills	2
Communication Skills	12
Technician Issues	10
Professionalism and the Workplace	7
Job Search: Resume and Interviewing	3
<i>Total</i>	182

Methods of Evaluation:

- Quizzes
- Workbook Assignments
- Competency Check-off
- Midterm Exam
- Final Exam
- Pharmacy Externship

Conditions for Repetition:

If the student does not achieve at least 80 percent in the course he or she should repeat the course until that objective has been achieved.