

CHN 1B Elementary Mandarin

Units: 5.0 **Hours:** 5.0 Lecture
Transferable: CSU-GE:C2, IGETC:6A, GAV-GE:C2

A continuation of Chinese 1A, an introduction to elementary Mandarin as a foreign language, this is a second level of elementary Mandarin. Equal emphasis is on listening, speaking, reading and writing. Students will acquire an active vocabulary of no less than 1000 Chinese words, and 200 phrases and idiomatic expressions in rich cultural context. Mandarin will be the primary medium of instruction. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** CHN 1A or equivalent.

CMUN 6 Introduction to Conflict Resolution

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:D, GAV-GE:D2

Introduction to Conflict Resolution introduces students to non-violent communication skills, conflict resolution, and mediation models. Integrating non-violent theory and practice, students will apply core concepts about the causes of conflict; choose, practice and evaluate communication skills in a variety of settings on campus and in the community; and formulate appropriate conflict resolution strategies based on analysis of varying conflict situations with sensitivity to ethnicity, class, sexuality, and gender influences. They will also develop and practice basic co-mediation skills in formal and informal settings. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 6 and POLS 6 **ADVISORY:** English 250 and English 260.

CMUN 8 Interpersonal Communication

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:A1, IGETC:1C, GAV-GE:A1, GAV-GE:F

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored. (C-ID: COMM 130)

CMUN 10 Small Group Communication

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:A1, IGETC:1C, GAV-GE:A1

An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, persuasion, and resolution of disputes and other issues central to group processes. (C-ID: COMM 140) **ADVISORY:** Eligible for English 250 and English 260.

CMUN 12 Business Communication

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU

Applies business communication concepts where students create effective documents and visual aids using current technology, present individual and team oral presentations, assess interpersonal and intercultural environments and evaluate common controversial issues within the workplace. **ADVISORY:** Eligible for ENGL 250.

CMUN 129 Presentation Graphics - MS PowerPoint

Units: 1.0 **Hours:** 1.0 Lecture

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 129. **ADVISORY:** CSIS 126 or word processing skills in the Windows environment.

COMMUNICATION STUDIES**CMUN 1A Introduction to Public Speaking**

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:A1, IGETC:1C, GAV-GE:A1

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. (C-ID: COMM 110) **ADVISORY:** Eligible for English 250 and English 260.

CMUN 2 Oral Interpretation

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:C1, GAV-GE:C1

An introduction to the analysis, preparation and dramatic presentation of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze, interpret and present great works of theatre and literature for an audience. This course is also listed as THEA 4. (C-ID: COMM 170) **ADVISORY:** Eligible for English 250 and English 260.

CMUN 4 Intercultural Communication

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:D, IGETC:4G, GAV-GE:D2, GAV-GE:F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined. (C-ID: COMM 150)

CMUN 5 Fundamentals of Communication Studies

Units: 3.0 **Hours:** 3.0 Lecture
Transferable: CSU-GE:A1, IGETC:1C, GAV-GE:A1

This course provides an overview of the history of the communication studies field and areas of specialization with the field as well as communication research methods. Instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. (C-ID: COMM 180) **ADVISORY:** English 250 and English 260.

COMPUTER SCIENCE & INFO SYSTEMS**CSIS 1 Computer Literacy - MS Office**

Units: 2.0 **Hours:** 2.0 Lecture
Transferable: GAV-GE:E2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260; completion of CSIS 122.