IT 116  Introduction to Process Improvement  
Units: 2.0  Hours: 2.0 Lecture  
Transferable: CSU  
An introduction to quality environment in the work place. Students will learn how to work as a team, solve problems, communicate effectively, gather and record data and interpret a variety of charts. ADVISORY: Mathematics 205.

IT 117  Statistical Methods for Improving Performance  
Units: 2.0  Hours: 2.0 Lecture  
Transferable: CSU  
An introductory course to improving performance in the work place. Students will learn to work as a team to apply statistical methods in business and industry. These methods include data collection, cause and effect analysis, frequency distributions, and the construction and interpretation of control charts. ADVISORY: Mathematics 205

JOURNALISM

JOUR 10  Mass Media and Society  
Units: 3.0  Hours: 3.0 Lecture  
Transferable: CSU; UC; CSU-GE:C2; D0; IGETC:4J; GAV-GE:C2; D2; CAN:JOUR4  
This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethnic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260.

JOUR 16A  Writing for Media  
Units: 3.0  Hours: 3.0 Lecture  
Transferable: CSU; GAV-GE:C1; CAN:JOUR2  
Fundamentals of journalistic writing and analysis of news values and news writing. Stresses organization and structure of news stories; the language and style of news writing; the basic lead and story types for print and broadcast media. ADVISORY: Typing skill; English 1A eligibility.

JOUR 16B  Reporting for Media  
Units: 3.0  Hours: 1.0 Laboratory  
Transferable: CSU; GAV-GE:C1  
Fundamentals of reporting for print and broadcast media, with attention to research methods, cultivation of sources, and interviewing techniques. Students will practice gathering information from a variety of sources for presentation in print and broadcast media. ADVISORY: Journalism 16A

JOUR 18A  Working on the Newspaper  
Units: 2.0 TO 5.0  Hours: .0 TO 3.0 Laboratory  
Transferable: CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. ADVISORY: Eligible for English 1A. Typing ability.

JOUR 18B  Working on the Newspaper  
Units: 2.0 TO 5.0  Hours: .0 TO 3.0 Laboratory  
Transferable: CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. ADVISORY: Journalism 18A.

JOUR 18C  Working on the Newspaper  
Units: 2.0 TO 5.0  Hours: .0 TO 3.0 Laboratory  
Transferable: CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18A.

JOUR 18D  Working on the Newspaper  
Units: 2.0 TO 5.0  Hours: .0 TO 2.0 Lecture, .0 TO 3.0 Laboratory  
Transferable: CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18D.

ITALIAN

ITAL 8A  Conversational Italian  
Units: 3.0  Hours: 3.0 Lecture  
Transferable: CSU  
This beginning course emphasizes the sound system, pronunciation, and conversational skills used in everyday Italian but also covers vocational building and grammar as well. Students are introduced to the culture, customs, and history of the Italian world. This course has the option of a letter grade or pass/no pass.

ITAL 8B  Conversational Italian  
Units: 3.0  Hours: 3.0 Lecture  
Transferable: CSU  
This second semester beginning course emphasizes the sound system, pronunciation, and conversational skills used in everyday Italian but also covers vocabulary building and grammar as well. Students are introduced to the culture, customs, and history of the Italian world. This course has the option of a letter grade or pass/no pass.

JAPANESE

JPN 1A  Elementary Japanese  
Units: 5.0  Hours: 5.0 Lecture 2.5 Laboratory  
Transferable: CSU; UC; CSU-GE:C2; GAV-GE:C2  
Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

JPN 1B  Elementary Japanese  
Units: 5.0  Hours: 5.0 Lecture 2.5 Laboratory  
Transferable: CSU; UC; CSU-GE:C2; IGETC:6A; GAV-GE:C2  
Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.