I. CALL TO ORDER
1. Roll Call and Introductions
   Committee Members Present: Jack Bachofer, Suzanne Bulle, Cindy Dalla, Tim Day,
   Gene Sakahara, Ryan Shook
   Committee Members Absent: Sandy Habr, Irma Rodriguez

   Terry Newman, Interim Senior Director of Administrative Services
   Angie Oropeza (recorder)

II. CONSENT AGENDA
1. Minutes – August 26, 2013
   MSC (G. Sakahara/R. Shook) 6 ayes, 0 nays, to approve

III. APPROVAL OF AGENDA
MSC (S. Bulle/J. Bachofer) 6 ayes, 0 nays, to approve

IV. COMMENTS FROM THE PUBLIC
None

V. INFORMATION ITEM(S)
1. Item(s) presented at board meetings for information or approval by the Board of Trustees:

   September, 2013
   • Use of Portable Buildings at the Briggs Building Site in the City of Hollister
   • Rodriguez Real Estate Services, LLC 2nd Amendment for Consulting Services Related to
     Campus and Off-Site Land Development Projects
   • Measure E Bond Program Budget Alignment
   • Citizens’ Oversight Committee Renewal of Terms and Resignation

   October, 2013
   • Measure E Bond Quarterly Financial Status Report at June 30, 2013
   • Approval for the Purchase of Wetland Mitigation Credits for the Parking Lot C Project

   November, 2013
   • Measure E Bond Quarterly Financial Status Report at September 30, 2013
   • Citizens’ Oversight Committee Renewal of Term
   • Authorization of Allocation of Remaining Measure E. Funds
   • BFGC-IBI Group Architecture and Planning Project Assignment Amendment (PAA)
   • Development of Gavilan College Facilities

   Terry Newman gave the following information in response to questions:
   • The City of Hollister’s plan does not allow the college to set up portable buildings in the
     general area of our present site. We continue to look for available sites for that will allow
     us to go up to 500 FTEs and qualify us as an educational center. We are currently at
     around 400 in FTEs with no room to grow.
• When the duck pond overflows and goes into drainage, it is considered a wetlands. The Board of Trustees approved the purchase of wetland mitigation credits in order to get the Parking Lot C expansion project done.
• The college has a process through program planning for budget items. The same shared governance process will be followed for instructional equipment and maintenance funds.

VI. DISCUSSION ITEM(S)
1. Update Measure E Activities
   Terry Newman reviewed the list of projects coming up as follows:
   • Lot C will be expanded to add another exit and help with traffic safety
   • GECA will be expanding. Gilroy Unified will be covering all expansion and infrastructure costs. Portables 7 and 8 and possibly 10 will be closed for the summer. Discussions are currently underway to relocate the Student Success Center at a location for easy access.
   • The old water tank will be removed and two new tanks will be installed and distribution lines replaced.
   • We are now in permitting mode at Coyote Valley. The police academy will move there from Evergreen.
   • We continue to work with environmental agencies in San Benito County.

VII. ACTION ITEM(s)
1. Set Next Meeting Date(s)
   MSC (G.Sakahara/J.Bachofer) to meet February 24, 2014, 6 p.m.

VIII. CLOSING ITEMS
1. Adjournment
   MSC (R.Shook/S.Bulle) to adjourn at 6:22 p.m.