I. CALL TO ORDER
Chair John Hansell called the meeting to order at 6:01 p.m.

Dr. Steven Kinsella presented a certificate of appreciation to John Hansell in recognition of his two terms of service and leadership to the Citizens’ Oversight Committee.

1. Roll Call and Introductions: John Hansell, Gene Sakahara, Jack Bachofer, Tim Day, Lisa Reeve
   Absent: Irma Rodriguez, Sandy Habr
   Also Attending: Dr. Steven Kinsella, Joe Keeler, Angie Oropeza (recording)

II. CONSENT AGENDA
1. Minutes – February 27, 2012
   MSC (G.Sakahara/T.Day) 5 ayes, 0 nays, to approve.

III. APPROVAL OF AGENDA
   MSC (G.Sakahara/T.Day) 5 ayes, 0 nays to approve.

IV. COMMENTS FROM THE PUBLIC
   None

V. INFORMATION ITEM(S)
1. 2011-2012 Measure E Annual Report to the Community
   Committee members asked that the $2.6 million in savings to the local taxpayers from the refinance of Measure E Bonds be publicized to the community. Joe Keeler will follow up.

2. Item(s) presented at board meetings for information or approval by the Board of Trustees:
   March 2012
   • BFGC – IBI Group Architecture and Planning (BFGC) Project Assignment amendments (PAA)

   April 2012
   • Status of Measure e General Obligation Bond Refunding
   • Citizens’ Oversight Committee Appointment
   • BFGC-IBI Group architecture and Planning Project Assignment Amendment (PAA)

   May 2012
   • Final Status of Measure E General Obligation Bond Refunding
   • Measure E Bond Quarterly Preliminary Financial Status Report at March 31, 2012

   June 2012
   NO MEASURE E ITEMS PRESENTED TO THE BOARD OF TRUSTEES THIS MONTH
July 2012
- Five Year Capital Construction Plan and final and Initial Project Proposals, Resolution Nos. 941 and 942
- BFGC-IBI Group Architecture and Planning (BFGC) Project Amendments (PAAs) for HVAC Control Replacement Project, Electrical Transformer Loop Project, and STEM Grant Counseling

August 2012
- BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAAs) for consulting Services for an Educational Center Feasibility Study

VI. DISCUSSION ITEM(S)
1. Update Measure E Activities
   Information regarding committee members’ questions included the following:
   - The most significant items in the agenda packet are the Measure E Bond Quarterly Financial Reports. They are being tracked as we should.
   - Work is being done by the Board Facilities Subcommittee and the Board to reassess all the projects and realign the budgets to prepare for other projects within the scope of Measure E such as relocating the aviation program to the San Martin Airport.
   - We have set aside funds with the Santa Clara County Treasurer and hope to receive matching funding from the state to renovate the physical education and library buildings.
   - The Chancellor’s Office Fusion system is an online standardized community college facilities request and application program for colleges state-wide.
   - Each year we update and prioritize our five-year project list for the Chancellor’s Office, including the projected funding source. When approved, and state funds come through, we will go out to bid per state law.
   - We currently don’t have a construction managing company because we have no major projects. We will probably hire a management firm if the work for the water tank gets funded, the parking lots get extended for GECKA to expand, or work begins in the physical education building.
   - Plans for the library renovations include air conditioning.
   - The Measure E Bond Quarterly Financial Status Interim Report was reviewed and line items explained.
   - Cost overruns such as the ones for Cosmetology and Social Science are reviewed to determine the cause. In these particular cases there were some change orders for specific issues. We work through the Board Facilities Subcommittee to realign the budget and it is paid from the contingency fund.
   - The interest on the funds placed with the Santa Clara County Treasurer is close to the debt on the bond measure. It was decided to do one large bond to save issuance costs.

VII. ACTION ITEM(s)
1. Set Next Meeting Date(s)
   MSC (T.Day/L.Reeve) 5 ayes, 0 nays, to schedule the next meeting on February 25, 2013.

VIII. CLOSING ITEMS
1. Adjournment
   The meeting was adjourned by consensus at 6:31 p.m.