I. CALL TO ORDER  
   1. Roll Call and Introductions

II. CONSENT AGENDA  
   1. Minutes — February 27, 2012

III. APPROVAL OF AGENDA

IV. COMMENTS FROM THE PUBLIC  
This is a time for the public to address the Citizens’ Oversight Committee (a maximum of five minutes will be allotted to each speaker)

V. INFORMATION ITEM(S)  
   1. 2011-2012 Measure E Annual Report to the Community  
   2. Item(s) presented at board meetings for information or approval by the Board of Trustees:

   March 2012  
   • BFGC – IBI Group Architecture and Planning (BFGC) Project Assignment amendments (PAA)

   April 2012  
   • Status of Measure E General Obligation Bond Refunding  
   • Citizens’ Oversight Committee Appointment  
   • BFGC-IBI Group Architecture and Planning Project Assignment Amendment (PAA)

   May 2012  
   • Final Status of Measure E General Obligation Bond Refunding  
   • Measure E Bond Quarterly Preliminary Financial Status Report at March 31, 2012

   June 2012  
   NO MEASURE E ITEMS PRESENTED TO THE BOARD OF TRUSTEES THIS MONTH

   July 2012  
   • Five Year Capital Construction Plan and final and Initial Project Proposals, Resolution Nos. 941 and 942  
   • BFGC-IBI Group Architecture and Planning (BFGC) Project Amendments (PAAs) for HVAC Control Replacement Project, Electrical Transformer Loop Project, and STEM Grant Counseling
August 2012
  • BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAA(s) for consulting Services for an Educational Center Feasibility Study

VI. DISCUSSION ITEM(S)
    1. Update Measure E Activities

VII. ACTION ITEM(s)
    1. Set Next Meeting Date(s)

VIII. CLOSING ITEMS
    1. Adjournment

PUBLIC COMMENTS – Individuals wishing to address the Citizens' Oversight Committee (COC) on a non-agenda item may do so during the Comments from the Public.

However, no action may be taken on an item, which is not on the agenda.

The public is welcomed to address the COC on particular agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows:

A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.
No disruptive conduct will be permitted at any Gavilan College Citizens' Oversight Committee meeting.

AGENDA ITEMS – Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/President two weeks prior to the meeting. The COC Chair and Superintendent/President will determine what items will be included in the agendas.

Items listed under the Consent Agenda are considered to be routine and are acted on by the COC as one motion. There is no discussion of these items prior to COC vote unless a member of the COC, staff, or public requests those specific items are discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval of all consent items. Each item on the Consent Agenda approved by the COC shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Angie Oropeza at 408-848-4711. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the COC meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.
http://www.gavilan.edu
Gavilan Joint Community College District
Citizens’ Oversight Committee Agenda

September 10, 2012

Consent Agenda Item No. II.1. Information/Staff Reports No. Discussion Item No. Old Business Agenda Item No. New Business Agenda Item No.

Office of the President

SUBJECT: Minutes – February 27, 2012

☐ Resolution:

☐ Information Only

☒ Action Item

Proposal:
That the Citizens’ Oversight Committee approve minutes from the Citizens’ Oversight Committee Meeting on February 27, 2012.

Background:
See attached.

Budgetary Implications:
None.

Follow Up/Outcome:
No further action required.

Recommended By: Dr. Steven M. Kinsella, Superintendent/President

Prepared By: Angie Oropeza, Recording Secretary

Agenda Approval: __________________________
Dr. Steven M. Kinsella, Superintendent/President
I. CALL TO ORDER
Chair John Hansell called the meeting to order at 6:00 p.m.

1. Roll Call and Introductions: Sandy Habr, Tim Day, John H. Sitton, John E. Hansell,
   Gene Sakahara, Jack Bachofer
   Absent: Irma Rodriguez
   Also Attending: Joe Keeler, Lisa Reeve, Angie Oropeza (recording)

II. CONSENT AGENDA
1. Minutes – September 19, 2011
   John Hansell asked that the minutes be revised to indicate David Boll as “Chair”.
   MSC (G. Sakahara/S. Habr) 5 ayes, 0 nays, 1 abstention (T. Day), 1 absent (I. Rodriguez) to
   approve as revised.

III. APPROVAL OF AGENDA
    MSC (G. Sakahara/T. Day) 6 ayes, 0 nays, 1 absent (I. Rodriguez) to approve.

IV. COMMENTS FROM THE PUBLIC
    This is a time for the public to address the Citizens’ Oversight Committee
    Lisa Reeve, Gavilan student, stated that she is here to observe and is looking forward to
    applying to be part of the committee.

V. INFORMATION ITEM(S)
1. Item(s) presented at board meetings for information or approval by the Board of Trustees:
   September, 2011
   • Measure E Bond Quarterly Preliminary Financial Status Report at June 30, 2011
   • Capital Project Change Order
   • Notice of Completion for Social Science building Modernization Project
   October, 2011
   • Success Fee Agreement
   November, 2011
   • Measure E Bond Quarterly Preliminary Financial Status Report at September 30, 2011
   • Citizens’ Oversight Committee Appointment
   • BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment
     (PAA) for Student Services/Administration HVAC
   December, 2011
   • Gilroy campus Facility Improvements – Initial Study Agreement with David J. powers &
     Associates, Inc.
   • Final Settlement Agreement, Social Science Building Modernization Project
   January 2012
   • FY 2010 – 2011 Measure E General Obligation Bond Audit Reports
VI. DISCUSSION ITEM(S)
1. Update Measure E Activities

Information regarding committee members' questions included the following:

- Program and contingency funds have been set aside to deal with the red salamander issue but cost is unknown until we are informed what the findings and impacts are.
- Congratulations to staff on the completion of the Social Science Building project and on negotiating the elevator issue for a big savings.
- The next batch of bonds may also be refinanced if the rates stay favorable for that period of time.
- We are working on establishing the aviation program at the San Martin airport. Next to the Elks Lodge are a couple of acres the County of Santa Clara have said we can develop to house the aviation program. A participatory group at Gavilan have been working with architects and have developed a plan to cost out. We are also working with the County of Santa Clara to see what the contract will look like as we lease it for the next 15-20 years. The aviation classes are currently housed in what used to be the automotive building and rented storage facilities in the hangar areas of the airport.

VII. ACTION ITEM(s)
1. Accept FY 2010 - 2011 Measure E General Obligation Bond Audit Reports

Joe Keeler reported that we hire an accountant to audit each year. Proposition 39 requires two kinds of audits: a performance, and a financial audit. They are both clean audit reports.

MSC (G.Sakahara/T.Day) 6 ayes, 0 nays, 1 absent (I.Rodriguez) to accept the audit reports.

2. Set Next Meeting Date(s)

MSC (S.Habr/J.Bachofer) 6 ayes, 0 nays, 1 absent (I.Rodriguez) to set the next meeting date on September 10, 6:00 p.m.

A certificate of appreciation was presented to John E. Sitton in recognition of his service and leadership to the Citizens' Oversight Committee.

VIII. CLOSING ITEMS
1. Adjournment

The meeting was adjourned by consensus at 6:28 p.m.
Gavilan Joint Community College District
Citizens' Oversight Committee Agenda

September 10, 2012

Consent Agenda Item No.
Information/Staff Reports No. V.1.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

Office of the President

SUBJECT: 2011-2012 Measure E Annual Report to the Community

☐ Resolution:
☐ Information Only
☒ Action Item

Proposal:
That the Citizens' Oversight Committee review the 2011-2012 Measure E Annual Report to the Community.

Background:

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Dr. Steven M. Kinsella, Superintendent/President

Prepared By: Jan Bernstein Chargin, Public Information Officer

Agenda Approval: [Signature]
Dr. Steven M. Kinsella, Superintendent/President
Gavilan Joint Community College District
Citizens' Oversight Committee Agenda

September 10, 2012

Consent Agenda Item No.
Information/Staff Reports No. v.2.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Item(s) presented at Board meetings for information or approval by the Board of Trustees

☐ Resolution:

☒ Information Only

☐ Action Item

Proposal:
None

Background:
Information for items presented at Board meetings.

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Dr. Steven M. Kinsella, Superintendent/President

Prepared By: __________________________
Dr. Steven M. Kinsella, Superintendent/President

Agenda Approval: __________________________
Dr. Steven M. Kinsella, Superintendent/President
MARCH, 2012
Gavilan Joint Community College District
Governing Board Agenda

March 13, 2012

Consent Agenda Item No.  
Information/Staff Reports No. 
Discussion Item No. 
Old Business Agenda Item No. 
New Business Agenda Item No. 2.

SUBJECT: BFGC-IBI Group Architecture and Planning Project Assignment Amendments (PAA)

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees approve BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment (PAA) for the three (3) projects listed below.

Background:
On July 12, 2011, the Board ratified an On-Going Architectural Services Agreement with BFGC-IBI Group Architecture and Planning. The Architectural Services Agreement stipulates that for each individual district project, a separate Project Assignment Amendment (PAA) will be entered into.

Project Assignment Amendment for the Repair of Beams in the Student Center Building
- Basic services to provide architectural and engineering services through the working drawings, bidding, construction, and post-construction phases of the project.
- Basic service fees not to exceed $32,000.

Project Assignment Amendment for Updating Final Project Proposal (FPP) for Administration Building project:
- Basic services to provide architectural services for pre-design and updating the FPP for the Chancellor’s Office Fusion system.
- Basic service fees not to exceed $10,000.

Project Assignment Amendment for Updating Final Project Proposal (FPP) for Library Building project:
- Basic services to provide architectural services for pre-design and updating the FPP for the Chancellor’s Office Fusion system.
- Basic service fees not to exceed $10,000.

Budgetary Implications:
The efficient use of Measure E Bond Program Funds.

Follow Up/Outcome:
Process the revised agreements.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: Steven M. Kinsella, Superintendent/President

3/13/12
A. Ortega
PROJECT ASSIGNMENT AMENDMENT
(EXHIBIT A TO AGREEMENT FOR
ON-GOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between GAVILAN JOINT COMMUNITY COLLEGE DISTRICT ("District") and BFSC-IBI GROUP ARCHITECTURE AND PLANNING ("Architect") pursuant to the Agreement for Architectural Services ("Agreement") between the Architect and the District dated July 1, 2011. By this reference, the Agreement is incorporated herein as if set forth in full.


2. Basic Services. The Architect will provide the following Basic Services noted below for the above-described Assigned Project (see Agreement for On-Going Architectural Services and Conditions to Agreement for On-Going Architectural Services for detailed description of each of the following described Basic Services).

Basic Services Phases

☐ Pre-Design
☐ Preliminary Plans
  ☐ Preliminary Plans Value Engineering
  ☐ Preliminary Plans Phase Constructability Review
☒ Working Drawings
  ☐ Working Drawings Value Engineering
  ☐ Working Drawings Constructability Review
☒ Bidding
☒ Construction
☒ Post-Construction

Design Consultants Included in Basic Services
☒ Structural
☐ Civil
  ☐ On-Site (within ___ feet of building perimeter)
  ☐ Off-Site (outside ___ feet of building perimeter)
☐ Mechanical
☐ Plumbing
☐ Electrical
☐ Telecommunications/Data
☐ Landscaping
☐ Other: ________________________________

3/13/11
A. D. Okeren
3. **Architect Services Budget.** Thirty Two Thousand Dollars (\$32,000)

4. **Architect Compensation:**

   A. **Contract Price.** Hourly Not To Exceed plus Reimbursables

   B. **Allocation of Contract Price to Phases of Basic Services.**

<table>
<thead>
<tr>
<th>Phase</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design (Programming)</td>
<td>0</td>
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<tr>
<td>Preliminary Plans</td>
<td>0</td>
</tr>
<tr>
<td>Working Drawings</td>
<td>70</td>
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<tr>
<td>Bidding</td>
<td>5</td>
</tr>
<tr>
<td>Construction</td>
<td>15</td>
</tr>
<tr>
<td>Post-Construction</td>
<td>10</td>
</tr>
<tr>
<td>Final Verified Report Retention</td>
<td>0</td>
</tr>
</tbody>
</table>

C. **Additional Services Rate Schedule:**

   (Ref: Exhibit-A, attached)

5. **District Provided Copies of Final Approved Working Drawings.** Pursuant to Paragraph 4.6 of the Agreement, the District will provide **Four (4) copies** of the final approved Working Drawings for the Assigned Project for use by the Architect and its Design Consultants during the Construction Phase of the Assigned Project.
6. Basic Services Completion Schedule:

<table>
<thead>
<tr>
<th>Basic Services</th>
<th>Commencement Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Initial Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Final Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Value Engineering; Constructability Review of Final Preliminary Plans</td>
<td>Value Engineering: Constructability Review:</td>
<td>Value Engineering: Constructability Review:</td>
</tr>
<tr>
<td>Initial Working Drawings</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Value Engineering; Constructability Review of 50% Working Drawing</td>
<td>Value Engineering: Constructability Review:</td>
<td>Value Engineering: Constructability Review:</td>
</tr>
<tr>
<td>Final Working Drawings</td>
<td>01/04/12</td>
<td>02/20/12</td>
</tr>
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<td>DSA Review and Approval of Design Documents</td>
<td>03/01/12</td>
<td>04/30/12</td>
</tr>
<tr>
<td>Project Bidding</td>
<td>05/01/12</td>
<td>05/21/12</td>
</tr>
<tr>
<td>Project Construction</td>
<td>05/22/12</td>
<td>07/22/12</td>
</tr>
<tr>
<td>Project Close-Out</td>
<td>07/23/12</td>
<td>08/23/12</td>
</tr>
</tbody>
</table>

Dated: ____________________________

"District"
GAVILAN JOINT COMMUNITY COLLEGE DISTRICT, a California Community College District

By: ________________________________
Joseph D. Keeler
Vice President, Administrative Services

"Architect"
BFGC-IBI GROUP ARCHITECTURE AND PLANNING

By: ________________________________
David R. Cartnal, FAIA
Director, IBI Group

By: ________________________________
Dean Aron Tatsuno, AIA
Principal Architect

By: ________________________________
Alistair Baillie
Operating Director, IBI Group
EXHIBIT-A

2011 STANDARD HOURLY RATE SCHEDULE
BASIS FOR COMPENSATION

ARCHITECTURAL SERVICES:

Senior/Consulting Principal $ 200-255/Hr.
Principal Architect $ 160-185/Hr.
Associates/Project Director $ 140-175/Hr.
Senior Project Architect $ 125-165/Hr.
Project Architect $ 110-150/Hr.
Project Manager $ 110-130/Hr.
Technical I $ 80-115/Hr.
Technical II $ 54-90/Hr.
Technical III $ 60-78/Hr.
Technical IV $ 55-75/Hr.
Construction Administrator I $ 115-150/Hr.
Construction Administrator II $ 90-125/Hr.
Administrative I $ 70-78/Hr.
Administrative II $ 45-65/Hr.
Administrative III $ 35-50/Hr.
Expert Witness Services $ 350/Hr.
Architect's Consultants 1.0 x Cost to Architect
Reimbursable Expenses 1.0 x Cost to Architect

Hourly Rates are in effect until May 31st, 2012
PROJECT ASSIGNMENT AMENDMENT  
(EXHIBIT A TO AGREEMENT FOR  
ON-GOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between GAVILAN JOINT COMMUNITY COLLEGE DISTRICT ("District") and BFBC-IBI GROUP ARCHITECTURE AND PLANNING ("Architect") pursuant to the Agreement for Architectural Services ("Agreement") between the Architect and the District dated July 1, 2011. By this reference, the Agreement is incorporated herein as if set forth in full.

1. Assigned Project Description. Update FPP for the Administration Building project including updating all documents on Fusion, updating FPP documents, updating the cost estimate, preparing the FPP for Board approval and providing appropriate copies for the College to submit to the State Chancellors Office.

2. Basic Services. The Architect will provide the following Basic Services noted below for the above-described Assigned Project (see Agreement for On-Going Architectural Services and Conditions to Agreement for On-Going Architectural Services for detailed description of each of the following described Basic Services).

Basic Services Phases

- Pre-Design (FPP Updates)
- Preliminary Plans
  - Preliminary Plans Value Engineering
  - Preliminary Plans Phase Constructability Review
- Working Drawings
  - Working Drawings Value Engineering
  - Working Drawings Constructability Review
- Bidding
- Construction
- Post-Construction

Design Consultants Included in Basic Services

- Structural
- Civil
  - On-Site (within ___ feet of building perimeter)
  - Off-Site (outside ___ feet of building perimeter)
- Mechanical
- Plumbing
- Electrical
- Telecommunications/Data
- Landscaping
- Other: Planning Consultant (Eric Mittlestead)
- Cost Estimator (Kanastab & Associates)
3. Architect Services Budget. Ten Thousand Dollars ($10,000)

4. Architect Compensation:
   
   A. Contract Price. Hourly Not To Exceed plus Reimbursables
   
   B. Allocation of Contract Price to Phases of Basic Services.

<table>
<thead>
<tr>
<th>Phase</th>
<th>%</th>
</tr>
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<tbody>
<tr>
<td>Pre-Design (Programming)</td>
<td>100</td>
</tr>
<tr>
<td>Preliminary Plans</td>
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<tr>
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<td></td>
</tr>
<tr>
<td>Final Verified Report Retention</td>
<td></td>
</tr>
</tbody>
</table>

   C. Additional Services Rate Schedule:
   
   (Ref: Exhibit-A, attached)

5. District Provided Copies of Final Approved Working Drawings. Pursuant to Paragraph 4.6 of the Agreement, the District will provide _____ (_____ ) copies of the final approved Working Drawings for the Assigned Project for use by the Architect and its Design Consultants during the Construction Phase of the Assigned Project.

   (Not Applicable)
6. Basic Services Completion Schedule:

<table>
<thead>
<tr>
<th>Basic Services</th>
<th>Commencement Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design</td>
<td>March 2012</td>
<td>June 2012</td>
</tr>
<tr>
<td>Initial Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Final Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Value Engineering; Constructability Review of Final Preliminary Plans</td>
<td>Value Engineering:______</td>
<td>Value Engineering:______</td>
</tr>
<tr>
<td>Initial Working Drawings</td>
<td>Value Engineering:______</td>
<td>Value Engineering:______</td>
</tr>
<tr>
<td>Final Working Drawings</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>DSA Review and Approval of Design Documents</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Bidding</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Construction</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Close-Out</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

The Architect's service will commence on March 1\textsuperscript{st} and be completed by the May 15\textsuperscript{th} for the June Board meeting.

Dated: ______________________

"District"
GAVILAN JOINT COMMUNITY COLLEGE
DISTRICT, a California Community College District

By: ______________________
Joseph D. Keeler
Vice President, Administrative Services

"Architect"
BFGC-IBI GROUP ARCHITECTURE
AND PLANNING

By: ______________________
David R. Cartnal, FAIA
Director, IBI Group

By: ______________________
Dean Aron Tatsuno, AIA
Principal Architect
EXHIBIT-A

2011 STANDARD HOURLY RATE SCHEDULE
BASIS FOR COMPENSATION

ARCHITECTURAL SERVICES:

Senior/Consulting Principal $ 200-255/Hr.
Principal Architect $ 160-185/Hr.
Associates/Project Director $ 140-175/Hr.
Senior Project Architect $ 125-165/Hr.
Project Architect $ 110-150/Hr.
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Technical IV $ 55-75/Hr.
Construction Administrator I $ 115-150/Hr.
Construction Administrator II $ 90-125/Hr.
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Administrative II $ 45-65/Hr.
Administrative III $ 35-50/Hr.
Expert Witness Services $ 350/Hr.

Architect’s Consultants 1.0 x Cost to Architect
Reimbursable Expenses 1.0 x Cost to Architect

Hourly Rates are in effect until May 31st, 2012
PROJECT ASSIGNMENT AMENDMENT
(EXHIBIT A TO AGREEMENT FOR
ON-GOING ARCHITECTURAL SERVICES)

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1. Assigned Project Description. Update FPP for the Library Building project including updating all documents on Fusion, updating FPP documents, updating the cost estimate, preparing the FPP for Board approval and providing appropriate copies for the College to submit to the State Chancellors Office.

2. Basic Services. The Architect will provide the following Basic Services noted below for the above-described Assigned Project (see Agreement for On-Going Architectural Services and Conditions to Agreement for On-Going Architectural Services for detailed description of each of the following described Basic Services).

Basic Services Phases

☑ Pre-Design (FPP Updates)
☐ Preliminary Plans
☐ Preliminary Plans Value Engineering
☐ Preliminary Plans Phase Constructability Review
☐ Working Drawings
☐ Working Drawings Value Engineering
☐ Working Drawings Constructability Review
☐ Bidding
☐ Construction
☐ Post-Construction

Design Consultants Included in Basic Services

☐ Structural
☐ Civil
☐ On-Site (within ____ feet of building perimeter)
☐ Off-Site (outside ____ feet of building perimeter)
☐ Mechanical
☐ Plumbing
☐ Electrical
☐ Telecommunications/Data
☐ Landscaping
☐ Other: Planning Consultant (Eric Mittleslead)
☐ Cost Estimator (Kanastab & Associates)
3. **Architect Services Budget.** Ten Thousand Dollars ($10,000)

4. **Architect Compensation:**

   A. **Contract Price.** Hourly Not To Exceed plus Reimbursables

   B. **Allocation of Contract Price to Phases of Basic Services.**

<table>
<thead>
<tr>
<th>Phase</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design (Programming)</td>
<td>100%</td>
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<td>Preliminary Plans</td>
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<tr>
<td>Bidding</td>
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<tr>
<td>Construction</td>
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<td>Post-Construction</td>
<td></td>
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<tr>
<td>Final Verified Report Retention</td>
<td></td>
</tr>
</tbody>
</table>

5. **District Provided Copies of Final Approved Working Drawings.** Pursuant to Paragraph 4.6 of the Agreement, the District will provide ______ (_____) copies of the final approved Working Drawings for the Assigned Project for use by the Architect and its Design Consultants during the Construction Phase of the Assigned Project.

   (Not Applicable)
### 6. Basic Services Completion Schedule:

<table>
<thead>
<tr>
<th>Basic Services</th>
<th>Commencement Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design</td>
<td>March 2012</td>
<td>June 2012</td>
</tr>
<tr>
<td>Initial Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Final Preliminary Plans</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Value Engineering; Constructability Review of Final Preliminary Plans</td>
<td>Value Engineering: Constructability Review:</td>
<td>Value Engineering: Constructability Review:</td>
</tr>
<tr>
<td>Initial Working Drawings</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Value Engineering; Constructability Review of 50% Working Drawing</td>
<td>Value Engineering: Constructability Review:</td>
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</tr>
<tr>
<td>Final Working Drawings</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>DSA Review and Approval of Design Documents</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Bidding</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Construction</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Close-Out</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

The Architect's service will commence on March 1st and completed by May 15th for the June Board meeting.

Dated: _______________________

"District"

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT, a California Community College District

By: _______________________

Joseph D. Keeler  
Vice President, Administrative Services

"Architect"

BFGC-IBI GROUP ARCHITECTURE AND PLANNING

By: _______________________

David R. Cartnal, FAIA  
Director, IBI Group

By: _______________________

Dean Aron Tatsuno, AIA  
Principal Architect
# EXHIBIT A

## 2011 STANDARD HOURLY RATE SCHEDULE
**BASIS FOR COMPENSATION**

### ARCHITECTURAL SERVICES:

<table>
<thead>
<tr>
<th>Position</th>
<th>Rate Range</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
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Hourly Rates are in effect until May 31st, 2012.
APRIL, 2012
Gavilan Joint Community College District
Governing Board Agenda

April 10, 2012

Consent Agenda Item No. 10. (d)
Information/Staff Reports No. Administrative Services
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Status of Measure E General Obligation Bond Refunding

Resolution: BE IT RESOLVED,
Information Only
Action Item

Proposal:
That the Board of Trustees review the current status of the Measure E General Obligation Bond refunding.

Background:
Attached is a memo from Dale Scott, District Financial Advisor, dated April 2, 2012. The memo outlines the current status of the Measure E General Obligation Bond Refunding.

Budgetary Implications:
To be determined.

Follow Up/Outcome:
To be determined.

Recommended By: Joseph D. Keeler, VP of Administrative Services

Prepared By: __________________________________________
Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: _______________________________________
Dr. Steven M. Kinsella, Superintendent/President
Date: April 2, 2012
To: Joe Keeler, Vice President - Administrative Services
    Gavilan Community College District
From: Dale Scott
Re: GO Bond Refunding Overview

Summary
Because of recent declines in interest rates, Gavilan Community College District took action to refund its Election of 2004 Series 2004A Bonds in order to save taxpayers approximately $2 million. Although the ensuing market turmoil required the District to revise its plans to refund the entire series of bonds, it appears the recent interest rate declines will allow the District to soon complete its original goal.

Background
In March 2004, District voters passed a $108 million GO bond. This authorization was issued in four series (Series A through Series D) through 2011. There are no authorized but unissued bonds remaining.

The Series A bonds are available for redemption in August 2014. Given recent declines in interest rates, these bond can now be refunded into lower interest rates in order to produce a savings to local taxpayers. (In order to effect this refunding, it is structured as an “advance refunding” i.e., the 2004 bonds are being refinanced in advance of their call date. Proceeds from the 2012 refunding bonds will be placed in a irrevocable escrow until that date when they will be released and used to call the 2004A bonds.)

When originally presented in concept to the District in December 2011, total savings to the taxpayers were estimated to be $867,000. Interest rates declined substantially in January 2012 and the estimated savings rose to $1.77 million.

The Financing Plan
By the date the District was ready to offer its refunding bonds for sale (March 14, 2012), the market was going through a serious correction, so much so that the initial recommendation was to delay the sale. However, upon the recommendation of Piper Jaffray, the financing was bifurcated as follows:

- The earlier maturities (2012 to 2018) were still brought to market as planned since interest rates in these years remained low
- The market would be watched for the few weeks to determine whether the remaining maturities could be brought to market or needed to be put on hold

<table>
<thead>
<tr>
<th>Gavilan CCD: 2012 GO Bond Refunding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part I</td>
</tr>
<tr>
<td>Maturities</td>
</tr>
<tr>
<td>Amount Issued</td>
</tr>
<tr>
<td>Net Savings</td>
</tr>
<tr>
<td>% Savings (est.)</td>
</tr>
</tbody>
</table>

Update
It now appears that the remaining bonds can be brought into the market during the week of April 2, 2012. The table to the right provides an update of the estimated savings based on current interest rates.

Total interest rate savings are now estimated to be approximately $2 million. As we have discussed, there will be some additional costs associated with Part II of the financing (e.g., underwriting, printing, etc.) However, while there will be some additional time required of Dale Scott & Company, we will not be charging the District any additional fees.
Gavilan Joint Community College District  
Governing Board Agenda  
April 10, 2012

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.  

SUBJECT: Citizens' Oversight Committee Appointment

☐ Resolution: BE IT RESOLVED,  
☐ Information Only  
☒ Action Item

Proposal:
That the Board of Trustees appoint Lisa Reeve to represent the students on the Gavilan College Citizens' Oversight Committee effective September 10, 2012 (the next meeting of the committee) through September 10, 2014.

Background:
Board Resolution No. 815 established the Gavilan College Citizens' Oversight Committee to comply with California Education Code Section 15278. The Gavilan College Citizens' Oversight Committee Bylaws state, in part:

Section 5.4 Term: Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing on the date of the first meeting of the committee. No member may serve more than two (2) consecutive terms.

Section 5.5 Membership: Members of the committee shall be appointed by the Board.

Budgetary Implications:
None

Follow Up/Outcome:
None

Recommended By: Dr. Steven M. Kinsella, Superintendent/ President

Prepared By: Dr. Steven M. Kinsella, Superintendent/President

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/ President

[Signature]
APPLICATION FOR APPOINTMENT
TO THE CITIZENS' OVERSIGHT COMMITTEE
(PRINT AND COMPLETE)

Completed applications are to be submitted to the Office of the President, Gavilan Joint Community College District, 5055 Santa Teresa Blvd., Gilroy, CA 95020. Completed applications become public records and cannot be kept confidential by law. Should you have any questions, please call (408) 848-4711.

General Information:

Name: LISA REEVE

Home Address: P.O. BOX 2460

City and ZIP Code: SAN JUAN BAUTISTA CA 95045

Telephone # (home): 831-207-5720 (work) 831-277-4237

Email Address: LeeLee1042@Yahoo.com

Best time to reach you: ANY

Employment Information: UNEMPLOYED AT THIS TIME

Name of Employer: 

Occupation: CONSTRUCTION LABORER

Work Address: 

* No school district official, employee, vendor, contractor or consultant to the school district may be appointed to the Citizens' Oversight Committee.
In addition, Citizens' Oversight Committee members are expressly subject to Government Code Section 1090 et seq., which prohibits conflict of interest contracts
and may be subject to annual conflict of interest reporting requirements. All members of the Committee will be subject to statutory requirements and those requirements established by District policy on this matter.

Educational Background:

College and/or University: Gavilan

Degree/Major: General

Year of graduation or expected graduation: 

Certificate/Licenses/Technical Training: OSHA 30, HAZ-WASTE CERTIFIED, ASBESTOS REMOVAL CERTIFIED, LEAD ABATEMENT CERT.

You may attach a personal resume if you wish.

Additional Information:

List any business organizations that represent the business community within the Gavilan Joint Community College District in which you are currently an active member: Laborers Local 270.

List any senior citizens' organizations or taxpayers' organizations in which you are currently an active member:

List present or past membership in any community service, civic or youth organizations, or Gavilan College clubs and student organization of which you are currently a member: San Benito Civil Grand Jury 2010 - 2011

List participation in seminars, workshops, volunteer work, and professional organizations: Volunteer Fit Canada De Los Osos.
Describe your skills, training and experience in finance, facilities, construction and/or other applicable fields. (You may attach additional sheets if needed.)

I have 25 years experience working as a construction laborer. One of those years as a union organizer, I understand construction techniques and contracts well.

How long have you been a resident of the Gavilan Joint Community College District?

4 Years 10 Months

Are you currently an official, employee, vendor, contractor or consultant to the District?

Yes [ ] No [ ]

Have you ever been employed by the District?

Yes [ ] No [ ]

Do you know of any reason, such as a conflict of interest, which would adversely affect your ability to serve on the Citizens' Oversight Committee?  Yes [ ] No [ ]

If yes, explain:

________________________

Explain why you would like to be appointed to this committee. (You may attach additional sheets if needed.)

I am very interested as a student of Gavilan and a resident of the community as to the growth of Gavilan.
Personal References:

List references that have knowledge of your character, experience and abilities. Do not include names of relatives or your present employer. (You may attach letters of reference from those listed if you wish.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Business/Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Gail Stewart</td>
<td>2170 Oakleigh St, 831-520-2241</td>
<td>Monterey Public Works/Retired</td>
<td></td>
</tr>
<tr>
<td>2. Karen Stewart</td>
<td>431-093-4968</td>
<td>431-093-4968</td>
<td>Horizon Landscape</td>
</tr>
<tr>
<td>3. Matthew McKenzie</td>
<td>408-348-3256</td>
<td>408-348-3256</td>
<td>Gavilan Student</td>
</tr>
</tbody>
</table>

Certificate of Applicant:

All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: [Signature]

Date: 4/5/12
SUBJECT: BFGC-IBI Group Architecture and Planning Project Assignment Amendment (PAA)

☐ Resolution: BE IT RESOLVED,

☐ Information Only

☒ Action Item

Proposal:
That the Board of Trustees approve BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment (PAA) to revise the Final Project Proposal (FPP) for the Physical Education Gymnasium Building project.

Background:
On July 12, 2011, the Board ratified an On-Going Architectural Services Agreement with BFGC-IBI Group Architecture and Planning. The Architectural Services Agreement stipulates that for each individual district project, a separate Project Assignment Amendment (PAA) will be entered into.

Project Assignment Amendment to revise the FPP for the Physical Education Gymnasium Building project:
- Basic services to provide architectural services for pre-design and updating the FPP for the Chancellor's Office Fusion system.
- Basic service fees not to exceed $18,000.

Budgetary Implications:
The efficient use of Measure E Bond Program Funds.

Follow Up/Outcome:
Process the revised agreements.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: [Signature]
Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: [Signature]
Dr. Steven M. Kinsella, Superintendent/President
PROJECT ASSIGNMENT AMENDMENT
(EXHIBIT A TO AGREEMENT FOR
ON-GOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between GAVILAN JOINT COMMUNITY COLLEGE
DISTRICT ("District") and BFGC-IBI GROUP ARCHITECTURE AND PLANNING ("Architect")
pursuant to the Agreement for Architectural Services ("Agreement") between the Architect and the
District dated July 1, 2011. By this reference, the Agreement is incorporated herein as if set forth in
full.

1. Assigned Project Description. Revise FPP for the Physical Education Gymnasium Building
project including updating all documents on Fusion, updating FPP documents, updating the cost
estimate, preparing the FPP for Board approval and providing appropriate copies for the College to
submit to the State Chancellors Office.

2. Basic Services. The Architect will provide the following Basic Services noted below for the
above-described Assigned Project (see Agreement for On-Going Architectural Services and
Conditions to Agreement for On-Going Architectural Services for detailed description of each of the
following described Basic Services).

Basic Services Phases
✓ Pre-Design (FPP Updates)
☐ Preliminary Plans
  ☐ Preliminary Plans Value Engineering
  ☐ Preliminary Plans Phase Constructability Review
☐ Working Drawings
  ☐ Working Drawings Value Engineering
  ☐ Working Drawings Constructability Review
☐ Bidding
☐ Construction
☐ Post-Construction

Design Consultants Included in Basic Services
☐ Structural
☐ Civil
  ☐ On-Site (within ____ feet of building perimeter)
  ☐ Off-Site (outside ____ feet of building perimeter)
☐ Mechanical
☐ Plumbing
☐ Electrical
☐ Telecommunications/Data
☐ Landscaping
☐ Other: Planning Consultant (Eric Mittlestead)
  Cost Estimator (Kanastab & Associates)
3. **Architect Services Budget.** Eighteen Thousand Dollars ($18,000)

4. **Architect Compensation:**

   A. **Contract Price.** Hourly Not To Exceed plus Reimbursables

   B. **Allocation of Contract Price to Phases of Basic Services.**

      | Service                  | %  |
      |--------------------------|----|
      | Pre-Design (Programming) | 100%|
      | Preliminary Plans        | ___%|
      | Working Drawings         | ___%|
      | Bidding                  | ___%|
      | Construction             | ___%|
      | Post-Construction        | ___%|
      | Final Verified Report Retention | ___%|

   C. **Additional Services Rate Schedule:**

      (Ref: Exhibit-A, attached)

5. **District Provided Copies of Final Approved Working Drawings.** Pursuant to Paragraph 4.6 of the Agreement, the District will provide _____ (_____) copies of the final approved Working Drawings for the Assigned Project for use by the Architect and its Design Consultants during the Construction Phase of the Assigned Project.

      (Not Applicable)
6. **Basic Services Completion Schedule:**

<table>
<thead>
<tr>
<th>Basic Services</th>
<th>Commencement Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Design</td>
<td>March 2012</td>
<td>June 2012</td>
</tr>
<tr>
<td>Initial Preliminary Plans</td>
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<tr>
<td>Final Preliminary Plans</td>
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<td>N/A</td>
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<tr>
<td>Value Engineering;</td>
<td>Value Engineering:</td>
<td>Value Engineering:</td>
</tr>
<tr>
<td>Constructability Review of Final</td>
<td>Constructability Review:</td>
<td>Constructability Review:</td>
</tr>
<tr>
<td>Preliminary Plans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial Working Drawings</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Value Engineering;</td>
<td>Value Engineering:</td>
<td>Value Engineering:</td>
</tr>
<tr>
<td>Constructability Review of 50%</td>
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<td>Constructability Review:</td>
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<tr>
<td>Working Drawing</td>
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<tr>
<td>Final Working Drawings</td>
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<td>N/A</td>
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<tr>
<td>DSA Review and Approval of Design</td>
<td>N/A</td>
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<tr>
<td>Documents</td>
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<tr>
<td>Project Bidding</td>
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The Architect's service will commence on March 1st and completed by May 15th for the June Board meeting.

**Dated: __________________**

"District"
GAVILAN JOINT COMMUNITY COLLEGE
DISTRICT, a California Community College
District

By: ______________________
Joseph D. Keeler
Vice President, Administrative Services

"Architect"
BFGC-IBI GROUP ARCHITECTURE
AND PLANNING

By: ______________________
David R. Cartnal, FAIA
Director, IBI Group

By: ______________________
Dean Aron Tatsuno, AIA
Principal Architect

PROJECT ASSIGNMENT AMENDMENT
MULTIPLE PROJECTS ARCHITECTURAL SERVICES AGREEMENT – EXHIBIT A
03.21.11
EXHIBIT-A

2011 STANDARD HOURLY RATE SCHEDULE
BASIS FOR COMPENSATION

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IBI Group is a group of firms providing professional services
BFGC - IBI Group Architecture Planning is a division of IBI Group USA
6. Basic Services Completion Schedule:

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<tr>
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<td>N/A</td>
</tr>
<tr>
<td>Value Engineering; Constructability Review of Final Preliminary Plans</td>
<td>Value Engineering: __________</td>
<td>Value Engineering: __________</td>
</tr>
<tr>
<td>Initial Working Drawings</td>
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The Architect’s service will commence on March 1st and completed by May 15th for the June Board meeting.

Dated: __________________________

“District”
GAVILAN JOINT COMMUNITY COLLEGE DISTRICT, a California Community College District

By: ______________________________
Joseph D. Keeler
Vice President, Administrative Services

“Architect”
BFGC-IBI GROUP ARCHITECTURE AND PLANNING

By: ______________________________
David R. Cartnal, FAIA
Director, IBI Group
C6564

By: ______________________________
Dean Aron Tatsuno, AIA
Principal Architect
C9190

PROJECT ASSIGNMENT AMENDMENT
MULTIPLE PROJECTS ARCHITECTURAL SERVICES AGREEMENT – EXHIBIT A
03.21.11

PAGE 3
MAY, 2012
SUBJECT: Final Status of Measure E General Obligation Bond Refunding

Resolution: BE IT RESOLVED,

Information Only

Proposal:
That the Board of Trustees review the final status of the Measure E General Obligation Bond refunding.

Background:
Attached is a memo from Dale Scott, District Financial Advisor, dated April 26, 2012. The memo outlines the final status of the Measure E General Obligation Bond Refunding.

Budgetary Implications:
A net savings to taxpayers of approximately $2.6 million.

Follow Up/Outcome:
None.

Recommended By: Joseph D. Keeler, VP of Administrative Services

Prepared By: Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/President
Date: April 26, 2012
To: Joe Keeler, Vice President - Administrative Services
     Gavilan Community College District
From: Dale Scott
Re: GO Bond Refunding Overview

Summary
Because of recent declines in interest rates, Gavilan Community College District took action to refund its Election of 2004 Series 2004A Bonds in order to save taxpayers approximately $2 million. Although the ensuing market turmoil required the District to revise its plans to refund the entire series of bonds, recent interest rate declines allowed the District to complete its original goal.

Background
In March 2004, District voters passed a $108 million GO bond. This authorization was issued in four series (Series A through Series D) through 2011. There are no authorized but unissued bonds remaining. The Series A bonds are available for redemption in August 2014. Given recent declines in interest rates, these bond can now be refunded into lower interest rates in order to produce a savings to local taxpayers. (In order to effect this refunding, it is structured as an “advance refunding” i.e., the 2004 bonds are being refinanced in advance of their call date. Proceeds from the 2012 refunding bonds will be placed in a irrevocable escrow until that date when they will be released and used to call the 2004A bonds.) When originally presented in concept to the District in December 2011, total savings to the taxpayers were estimated to be $867,000. Interest rates declined substantially in January 2012 and the estimated savings rose to $1.77 million.

The Financing Plan
By the date the District was ready to offer its refunding bonds for sale (March 14, 2012), the market was going through a serious correction, so much so that the initial recommendation was to delay the sale. However, upon the recommendation of Piper Jaffray, the financing was bifurcated as follows:

- The earlier maturities (2015 to 2024) were brought to market as planned since interest rates in these years remained low
- The market was watched for the following few weeks to determine whether the remaining maturities could be brought to market or needed to be put on hold

Update
On April 2, the market improved substantially and the remaining bonds were brought to market and priced on April 4, 2012. The table to the right provides a summary of the savings. Total interest rate savings, net of all expenses, are $2.6 million. Additional fees related to the bifurcated financing were minimal at $17,300 related primarily to a second official statement needed for the Series B portion.

<table>
<thead>
<tr>
<th>Gavilan CCD: 2012 GO Bond Refunding</th>
<th>Part I</th>
<th>Part II</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maturities Refunded</td>
<td>2015 to 2024</td>
<td>2025 to 2028</td>
<td></td>
</tr>
<tr>
<td>Amount Issued</td>
<td>$12,120,000</td>
<td>$11,800,000</td>
<td>$23,920,000</td>
</tr>
<tr>
<td>Net Savings</td>
<td>$1,216,134</td>
<td>$1,376,667</td>
<td>$2,592,801</td>
</tr>
<tr>
<td>% Savings</td>
<td>10.03%</td>
<td>11.67%</td>
<td>10.83%</td>
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</tbody>
</table>

FINANCIAL ADVISORS TO PUBLIC AGENCIES
Gavilan Joint Community College District
Governing Board Agenda

May 8, 2012

Consent Agenda Item No. 12. (h) Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Measure E Bond Quarterly Preliminary Financial Status Report at March 31, 2012

☐ Resolution: BE IT RESOLVED,
☒ Information Only
☐ Action Item

Proposal:
That the Board of Trustees review the Measure E Bond Quarterly Preliminary Financial Status Report

Background:
Attached is the Measure E Bond Quarterly Preliminary Financial Status Report for the period January 1, 2012 to March 31, 2012. The column titled "Budget" is based on the Board approved Measure E Master Budget as of February 8, 2011. The expenditures are accounted for on a cash basis during the fiscal year; during year end some accrued expenses are included in the amounts.

Budgetary Implications:
The efficient use of Measure E Bond Program Funds.

Follow Up/Outcome:
Continue to monitor the Measure E Bond program finances.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services
Prepared By: Susan Cheu, Director, Business Services

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/President
<table>
<thead>
<tr>
<th>Project/Vendor</th>
<th>Description of Services</th>
<th>Budget</th>
<th>Expended</th>
<th>Balance</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Proceeds from Bond Sales</td>
<td>$108,000,000</td>
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<tr>
<td></td>
<td>Cost of Issuance</td>
<td>$(255,000)</td>
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<tr>
<td></td>
<td>Total Proceeds from Bond Sales</td>
<td>$107,745,000</td>
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<td></td>
<td>Reimbursement of Bond Expenses</td>
<td>$164,466</td>
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<td>Premium Adjustment</td>
<td>$(19,175)</td>
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<td><strong>Agricultural Lease</strong></td>
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<tr>
<td><strong>Bond Interest</strong></td>
<td>Fiscal Year 2003-04</td>
<td>$9,068</td>
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<td></td>
<td>Fiscal Year 2004-05</td>
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<td></td>
<td>Fiscal Year 2005-06</td>
<td>$1,045,177</td>
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<td>Fiscal Year 2006-07</td>
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<td></td>
<td>Fiscal Year 2007-08</td>
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<td>Fiscal Year 2008-09</td>
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<td>Fiscal Year 2009-10</td>
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<td>Fiscal Year 2010-11</td>
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<td>Fiscal Year 2011-12</td>
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<td><strong>Subtotal Bond Interest</strong></td>
<td>$4,883,176</td>
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<td><strong>Parking Fund Contribution Fiscal Year 2007-08</strong></td>
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<td>Non Measure &quot;E&quot; Fund</td>
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<td><strong>Scheduled Maintenance Contribution Fiscal Year 2008-2009</strong></td>
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<td>Non Measure &quot;E&quot; Fund</td>
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<td><strong>Total Revenue</strong></td>
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<td>$115,248,502</td>
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</table>

<p>| Expenditures | | | |
|--------------|------------------|---------|----------|---------|-------|
| <strong>1 Program</strong> | <strong>600260 - Bond Implementation Costs</strong> | $5,349,686 |          |         |       |
|               | Total Costs through 12/31/2011 | $183,728 |          |         |       |
|               | 5826 - Administrative Fee | $1,050 |          |         |       |
|               | Total Costs through 03/31/2012 | $184,778 |          |         |       |
|               | <strong>660360 - Planning - District</strong> |          |         |         |       |
|               | Total Costs through 12/31/2011 | $9,133 |          |         |       |
|               | No Invoices this Period | $ - |          |         |       |
|               | Total Costs through 03/31/2012 | $9,133 |          |         |       |
|               | <strong>660500 - Planning - Main Campus</strong> |          |         |         |       |
|               | Total Costs through 12/31/2011 | $4,497,009 |          |         |       |
|               | 5831 - Contracted Services | $1,360 |          |         |       |
|               | Total Costs through 03/31/2012 | $4,488,369 |          |         |       |
|               | <strong>Subtotal Program</strong> | $4,882,280 | $667,406 |         |       |
|               | <strong>Program Contingency</strong> | $6,052,745 |          |         |       |
|               | Total Costs through 12/31/2011 | $ - |          |         |       |
|               | No Invoices this Period | $ - |          |         |       |
|               | Total Costs through 03/31/2012 | $8,052,745 |          |         |       |
| <strong>2 Land Acquisition</strong> | <strong>660260/662160 - Land Acquisition - Coyote Valley</strong> | $21,124,020 |          |         |       |
|               | Total Costs through 12/31/2011 | $20,775,482 |          |         |       |
|               | 5810 - Legal Services | $1,388 |          |         |       |
|               | 5831 - Contracted Services | $4,621 |          |         |       |
|               | 5855 - Reimbursable Expenses | $11 |          |         |       |
|               | 5810 - Land | $30,000 |          |         |       |
|               | Total Costs through 03/31/2012 | $20,814,481 | $312,679 |         |       |
|               | <strong>663000/663100 - Land Acquisition - San Benito</strong> | $9,638,765 |          |         |       |
|               | Total Costs through 12/31/2011 | $9,120,900 |          |         |       |
|               | 5810 - Legal Services | $3,294 |          |         |       |
|               | 5831 - Contracted Services | $2,743 |          |         |       |
|               | 5855 - Reimbursable Expenses | $11 |          |         |       |
|               | Total Costs through 03/31/2012 | $9,126,947 | $711,809 |         |       |</p>
<table>
<thead>
<tr>
<th>Project/Vendor</th>
<th>Description of Services</th>
<th>Budget</th>
<th>Expended</th>
<th>Balance</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>094000 - Land Acquisition - Residual</td>
<td>Total Costs through 12/31/2011</td>
<td>$2,663,885</td>
<td>$-</td>
<td>$-</td>
<td>$2,663,885</td>
</tr>
<tr>
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<td>No Invoices this Period</td>
<td>$-</td>
<td>$-</td>
<td>$2,663,885</td>
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</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$-</td>
<td>$-</td>
<td>$2,663,885</td>
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<tr>
<td>Subtotal Land Acquisition</td>
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<td>$33,826,700</td>
<td>$29,938,428</td>
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<td>3 Interim Housing/Swing Space</td>
<td>Total Costs through 12/31/2011</td>
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<td>$-</td>
<td>$-</td>
<td>$483,039</td>
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<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$4,416,468</td>
<td>$-</td>
<td>$483,039</td>
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<td>4 Campus Infrastructure - Account Closed</td>
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<td>$8,036,484</td>
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<td>No Invoices this Period</td>
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<td>$-</td>
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<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$8,036,484</td>
<td>$-</td>
<td>$-</td>
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</tr>
<tr>
<td>5 Physical Science/Chemistry/Life Science - Account Closed</td>
<td>Total Costs through 12/31/2011</td>
<td>$6,060,693</td>
<td>$6,061,010</td>
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<td>(317)</td>
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<td>$-</td>
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<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$6,061,010</td>
<td>$-</td>
<td>$-</td>
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<tr>
<td>6 Humanities/Art/Music Hall - Account Closed</td>
<td>Total Costs through 12/31/2011</td>
<td>$4,399,555</td>
<td>$4,388,348</td>
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<td>$-</td>
<td>$1,007</td>
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</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$4,388,348</td>
<td>$-</td>
<td>$1,007</td>
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<tr>
<td>7 Cosmetology/Business</td>
<td>Total Costs through 12/31/2011</td>
<td>$3,021,166</td>
<td>$3,773,231</td>
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<td>5833 - Repairs Bldgs/Sites</td>
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<td></td>
<td>5810 - Legal Services</td>
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<td>5831 - Contracted Services</td>
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<td>$1,432,750</td>
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<td>$-</td>
<td>$-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$1,432,750</td>
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<tr>
<td>9 Social Sciences</td>
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<td>4610 - Office Supplies</td>
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<td>$2,156</td>
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<td>$273</td>
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<td>5630 - Repairs &amp; Maintenance</td>
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<td>5610 - Legal Services</td>
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<td>$2,706</td>
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<td>5831 - Contracted Services</td>
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<td>$205,625</td>
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<td>6400 - Fixed Assets to $5000</td>
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<td>Project/Vendor</td>
<td>Description of Services</td>
<td>Budget</td>
<td>Expended</td>
<td>Balance</td>
<td>Notes</td>
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<tr>
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</tr>
<tr>
<td>10 Physical Education/Swimming Pools</td>
<td>670500 - Physical Education/Swimming Pools/CJ500</td>
<td>$7,539,164</td>
<td>$</td>
<td>$7,539,164</td>
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<tr>
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<td>Total Costs through 12/31/2011</td>
<td>$</td>
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<td>No Invoices this Period</td>
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<td>11 Library/TV Studio</td>
<td>070060 - Library/TV Studio</td>
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<td>Total Costs through 03/31/2012</td>
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<td>$</td>
<td>$6,416,614</td>
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<td>12 Student Center</td>
<td>670760 - Student Center (New Building)</td>
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<td>Total Costs through 12/31/2011</td>
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<td>Total Costs through 03/31/2012</td>
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<td>13 Occupational ED (OE)</td>
<td>670460 - Occupational ED (OE)</td>
<td>$4,775,036</td>
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<td>Total Costs through 03/31/2012</td>
<td>$4,706,937</td>
<td>$4,775,036</td>
<td>$68,099</td>
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<tr>
<td>14 Cafeteria Renovations - Account Closed</td>
<td>671260 - Cafeteria Renovations</td>
<td>$217,419</td>
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<td>$217,419</td>
<td>$217,419</td>
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<tr>
<td>16 Parking Lot Improvements/Campus Lighting - Account Closed</td>
<td>671360 - Parking Lot Improvements/Campus Lighting</td>
<td>$4,437,518</td>
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<td>Total Costs through 03/31/2012</td>
<td>$4,437,518</td>
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<tr>
<td>17 Technology/ERP - Account Closed</td>
<td>680160 - ERP System</td>
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<td>No Invoices this Period</td>
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<td>Total Costs through 03/31/2012</td>
<td>$3,511,130</td>
<td>$3,511,130</td>
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<tr>
<td>18 Computer Replacement</td>
<td>680360 - Computer Replacement</td>
<td>$1,116,683</td>
<td>$1,111,378</td>
<td>$4,307</td>
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<td></td>
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<td>$1,111,378</td>
<td>$</td>
<td>$</td>
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<td></td>
<td>No Invoices this Period</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td></td>
<td>Total Costs through 03/31/2012</td>
<td>$1,111,378</td>
<td>$1,116,683</td>
<td>$4,307</td>
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</tr>
<tr>
<td>Project/Vendor</td>
<td>Description of Services</td>
<td>Budget</td>
<td>Expended</td>
<td>Balance</td>
<td>Notes</td>
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<tr>
<td>18 670160 - Tennis Court Renovations - Account Closed</td>
<td>$111,859</td>
<td>$111,859</td>
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<td>Total Costs through 12/31/2011</td>
<td>$111,859</td>
<td>$111,859</td>
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<td>Total Costs through 03/31/2012</td>
<td>$111,859</td>
<td>$111,859</td>
<td>$ -</td>
<td>$ -</td>
</tr>
</tbody>
</table>

19 - Debt Payment - Account Closed

| | $3,625,796 | $3,625,796 | $ - | $ - | |
| | Total Costs through 12/31/2011 | $3,625,796 | $3,625,796 | $ - | $ - |
| | No Invoices this Period | $ - | $ - | $ - | $ - |
| | Total Costs through 03/31/2012 | $3,625,796 | $3,625,796 | $ - | $ - |

20 Current Well Replacement

| 680460 - Current Well Replacement | $558,253 | $89,389 | $37,566 | $21 | $431,247 |
| | Total Costs through 12/31/2011 | $89,389 | $37,566 | $21 | $431,247 |
| | 5831 - Contracted Services | $89,389 | $37,566 | $21 | $431,247 |
| | 5855 - Reimbursable Expenses | $ - | $ - | $ - | $ - |
| | Total Costs through 03/31/2012 | $127,005 | $440,335 | $ - | $440,335 |

21 GECA Relocation

| 671500 - GECA Relocation | $500,000 | $35,831 | $25,831 | $404,368 | $440,335 |
| | Total Costs through 12/31/2011 | $35,831 | $25,831 | $404,368 | $440,335 |
| | 5851 - Contracted Services | $35,831 | $25,831 | $404,368 | $440,335 |
| | 6405 - Fixed Assets over $5000 | $ - | $ - | $ - | $ - |
| | Total Costs through 03/31/2012 | $66,665 | $440,335 | $ - | $440,335 |

22 Student Center (E)

| 671260 - Student Center (Existing) | $200,000 | $11,000 | $600 | $177,839 | |
| | Total Costs through 12/31/2011 | $11,000 | $600 | $177,839 | |
| | 5831 - Contracted Services | $11,000 | $600 | $177,839 | |
| | 6405 - Fixed Assets over $5000 | $ - | $ - | $ - | |
| | Total Costs through 03/31/2012 | $22,101 | $177,839 | $ - | $177,839 |

23 San Martin Airport Development

| 571460 - San Martin Airport Development | $600,000 | $47,433 | $21,252 | $531,310 | |
| | Total Costs through 12/31/2011 | $47,433 | $21,252 | $531,310 | |
| | 5831 - Contracted Services | $47,433 | $21,252 | $531,310 | |
| | 6405 - Fixed Assets over $5000 | $ - | $ - | $ - | |
| | Total Costs through 03/31/2012 | $68,665 | $531,310 | $ - | $531,310 |

24 District Share Water System Replacement

| 880560 - District Share Water System Replacement | $ - | $19,000 | $494 | $(19,494) | |
| | Total Costs through 12/31/2011 | $19,000 | $494 | $(19,494) | |
| | 5810 - Legal Services | $19,000 | $494 | $(19,494) | |
| | Total Costs through 03/31/2012 | $19,494 | $(19,494) | |

| Total Previous Expended (Through 03/30/2011) | $84,308,422 |
| Total Invoices this Period (03/30/2011 through 12/31/2011) | $463,008 |
| Total Expended to Date (Through 12/31/2011) | $84,772,030 |
| Total Construction Budget | $113,345,016 |

Total Revenue to Date

Cash Balance

Notes:
1. Ccc Ed project budget contains funding for Science and Gym roof repairs.
2. Project name has changed from CJS00 to Ccs Student Center to Cafeteria Renovation
3. Project name has changed from Cafeteria Renovation to Student Center (Existing)
JUNE, 2012

NO MEASURE E ITEMS PRESENTED TO THE BOARD OF TRUSTEES THIS MONTH
JULY, 2012
Gavilan Joint Community College District
Governing Board Agenda
July 10, 2012

Subject: Five Year Capital Construction Plan and Final and Initial Project Proposals, Resolution Nos. 941 and 942

Resolution: BE IT RESOLVED, that Resolution Nos. 941 and 942 be approved.

Proposal:
That the Board of Trustees approve the submission of:
1. the Five Year Capital Construction Plan 2014-2018;
2. Initial Project Proposals with Resolution No. 941; and,
3. Final Project Proposals with Resolution No. 942.

Background:
Attached are the following:
2. Resolution No. 941 to authorize Initial Project Proposals for:
   a. Coyote Valley-Site Development & Phase 1 Academic Facilities;
   b. Library/Medical Remodel;
   c. San Benito County Center-Site Development & Phase 1 Academic Facilities;
   d. Student Services/Administrative Center; and,
   e. Theater Replacement.
   This resolution is recommended by the State and District consultants.
3. Resolution No. 942 to authorize a Final Project Proposal for the Physical Education Complex Modernization project. This resolution is required by the State.

The projects listed are the master schedule of all the individual major project schedules of Capital Construction Projects and is intended to indicate the position of a project to other projects. The master schedule also is used to generate potential additional funds from the State in order to supplement the Measure E renovation budgets.

Budgetary Implications:
The efficient use of Measure E funding and potential funding from the State of California.

Follow Up/Outcome:
Submit the Plan and Proposals to the Office of the Chancellor, California Community Colleges.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: Dr. Steven M. Kineella, Superintendent/President
RESOLUTION NO. 941

BEFORE THE BOARD OF TRUSTEES
OF THE GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

INITIAL PROJECT PROPOSALS FOR:
COYOTE VALLEY-SITE DEVELOPMENT & PHASE 1 ACADEMIC FACILITIES,
LIBRARY/MEDIA REMODEL,
SAN BENITO COUNTY CENTER-SITE DEVELOPMENT & PHASE 1 ACADEMIC FACILITIES,
STUDENT SERVICES/ADMINISTRATIVE CENTER, AND
THEATER REPLACEMENT

WHEREAS, under provisions of Education Code §§70901(B) (5), the Board of Governors of
the California Community Colleges ("BOG") has established regulations, rules and policies for
community college districts' development and updating of Facilities Master Plans and to establish
facilities planning space and utilization standards to determination eligibility amongst community
college districts’ proposed projects for state construction funds ("the Project Approval Process").

WHEREAS, on or about August 1, 2012, the District will submit its Five Year Facilities Master
Plan to the BOG for the 2014-2018 Fiscal Years ("the Five Year Plan").

WHEREAS, the Project Approval Process requires that for each project identified by the
District in the Five Year Plan be submitted for review as an Initial Project Proposal ("IPP").

WHEREAS, in conformity with applicable BOG rules and regulations, the District's facilities
staff and District consultants have developed IPPs for the following Projects identified in the Five Year
Plan: Coyote Valley-Site Development & Phase 1 Academic Facilities, Library/Media Remodel, San
Benito County Center-Site Development & Phase 1 Academic Facilities, Student
Services/Administrative Center, and Theater Replacement.

NOW, THEREFORE, the following Resolution is adopted:

RESOLVED that the President/Superintendent and/or the Vice President of Administrative
Services are hereby, authorized to take such actions or to cause actions to be taken to submit the
IPPs for Coyote Valley-Site Development & Phase 1 Academic Facilities, Library/Media Remodel,
San Benito County Center-Site Development & Phase 1 Academic Facilities, Student
Services/Administrative Center, and Theater Replacement to the BOG for review and approval; such
actions shall include without limitation execution of applications and authentication forms on behalf of
the District for such Projects.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the Gavilan Joint
Community College District at a meeting of the Board of Trustees held on July 10, 2012:

AYES: 

NOES: 

ABSTAIN: 

ABSENT: 

Secretary, Board of Trustees
Gavilan Joint Community College District

IPP’s July 2012 nb
RESOLUTION NO. 942

BEFORE THE BOARD OF TRUSTEES
OF THE GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

FINAL PROJECT PROPOSAL FOR
PHYSICAL EDUCATION COMPLEX MODERNIZATION

WHEREAS, under provisions of Education Code §§70801(B) (5), the Board of Governors of the California Community Colleges ("BOG") has established regulations, rules and policies for community college districts’ development and updating of Facilities Master Plans and to establish facilities planning space and utilization standards to determination eligibility amongst community college districts' proposed projects for state construction funds ("the Project Approval Process").

WHEREAS, on or about August 1, 2012, the District will submit its Five Year Facilities Master Plan to the BOG for the 2014-2018 Fiscal Years ("the Five Year Plan").

WHEREAS, the Project Approval Process requires that for each project identified by the District in the Five Year Plan be submitted for review as a Final Project Proposal ("FPP").

WHEREAS, in conformity with applicable BOG rules and regulations, the District’s facilities staff and District consultants have developed this FPP for the Project identified in the Five Year Plan as Physical Education Complex Modernization Project.

NOW, THEREFORE, the following Resolution is adopted:

RESOLVED that the President/Superintendent and/or the Vice President of Administrative Services are hereby, authorized to take such actions or to cause actions to be taken to submit the FPP for the Physical Education Complex Modernization Project to the BOG for review and approval; such actions shall include without limitation execution of applications and authentication forms on behalf of the District for the Projects.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the Gavilan Joint Community College District at a meeting of the Board of Trustees held on July 10, 2012:

AYES: _________

NOES: _________

ABSTAIN: _________

ABSENT: _________

Secretary, Board of Trustees
Gavilan Joint Community College District

FPP's July 2012 nb
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Gavilan Joint Community College District
Governing Board Agenda

July 10, 2012

Consent Agenda Item No. 1
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No. (g)
New Business Agenda Item No. 1

SUBJECT: BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment(s) for HVAC Control Replacement Project, Electrical Transformer Loop Project, and STEM Grant Consulting.

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees approve BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAAs) for HVAC Control Replacement Project, Electrical Transformer Loop Project, and STEM Grant Consulting.

Background:
On July 12, 2011, the Board ratified an On-Going Architectural Services Agreement with BFGC-IBI Group Architecture and Planning. The Architectural Services Agreement stipulates that for each individual district project, a separate Project Assignment Amendment (PAA) will be entered into.

Project Assignment Amendment for HVAC Control Replacement Project
- Basic Services to provide architectural and engineering services through the preliminary plans, working drawings, bidding, and construction, and post-construction phases of the project. Structural, mechanical, electrical and telecommunications/data design consultants are included.
- Basic service fees not to exceed $27,700.
- Measure E funds.

Project Assignment Amendment for Electrical Service Loop Project
- Basic Services to provide architectural and engineering services through the working drawings, bidding, and construction phases of the project. Electrical design consultants are included.
- Basic service fees not to exceed $18,500.
- Measure E funds

Project Assignment Amendment for STEM Grant Consulting
- Basic Services to provide consultation, review of the preliminary design documents for conformance with ADA standards, and general feasibility. Basic services will include topographic surveys, preliminary civil design, and preliminary construction cost estimate.
- Basic service fees not to exceed $46,000.
- STEM grant funds.

APPROVED BY THE BOARD OF TRUSTEES
DATE: 7/12/12
A. Dreseca
Budgetary Implications:
The efficient use of STEM grant and Measure E Bond Program funds.

Follow Up/Outcome:
Process the agreements.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: [Signature]
Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: [Signature]
Dr. Steven M. Kinsella, Superintendent/President

DATE: 4/10/12
A. Ortega
AUGUST, 2012
Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.  

SUBJECT: BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment for Consulting Services for an Educational Center Feasibility Study

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees approve BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAAs) for Consulting Services for an Educational Center Feasibility Study.

Background:
On July 12, 2011, the Board ratified an On-Going Architectural Services Agreement with BFGC-IBI Group Architecture and Planning. The Architectural Services Agreement stipulates that for each individual district project, a separate Project Assignment Amendment (PAA) will be entered into.

Project Assignment Amendment for Consulting Services for an Educational Center Feasibility Study
- Basic Services to provide architectural, structural, electrical, mechanical and cost estimating consulting services.
- Basic service fees not to exceed $30,000.
- Measure E funds.

Budgetary Implications:
The efficient use of Measure E Bond Program funds.

Follow Up/Outcome:
Process the agreement.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/President

[Signature]

[Signature]
SUBJECT: Update Measure E Activities

☐ Resolution:
☐ Information Only
☐ Action Item
☒ Discussion Item

Proposal:
That the Citizens' Oversight Committee receive an update of Measure E activities.

Background:

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Joe Keeler

Prepared By: Dr. Steven M. Kinsella, Superintendent/President

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/President
Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. VII.1.

SUBJECT: Set Next Meeting Date(s)

☐ Resolution:
☐ Information Only
☒ Action Item

Proposal:
That the Citizens’ Oversight Committee set the next meeting date.

Background:

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Dr. Steven M. Kinsella, Superintendent/President

Prepared By: Dr. Steven M. Kinsella, Superintendent/President

Agenda Approval: Dr. Steven M. Kinsella, Superintendent/President