I. CALL TO ORDER
Chair John Hansell called the meeting to order at 6:00 p.m.

1. Roll Call and Introductions: Sandy Habr, Tim Day, John H. Sitton, John E. Hansell, Gene Sakahara, Jack Bachofer
   Absent: Irma Rodriguez
   Also Attending: Joe Keeler, Lisa Reeve, Angie Oropeza (recording)

II. CONSENT AGENDA
1. Minutes – September 19, 2011
   John Hansell asked that the minutes be revised to indicate David Boll as “Chair”.
   MSC (G. Sakahara/S. Habr) 5 ayes, 0, nays, 1 abstention (T. Day), 1 absent (I. Rodriguez) to approve as revised.

III. APPROVAL OF AGENDA
MSC (G. Sakahara/T. Day) 6 ayes, 0 nays, 1 absent (I. Rodriguez) to approve.

IV. COMMENTS FROM THE PUBLIC
This is a time for the public to address the Citizens’ Oversight Committee
Lisa Reeve, Gavilan student, stated that she is here to observe and is looking forward to applying to be part of the committee.

V. INFORMATION ITEM(S)
1. Item(s) presented at board meetings for information or approval by the Board of Trustees:
   
   September, 2011
   • Measure E Bond Quarterly Preliminary Financial Status Report at June 30, 2011
   • Capital Project Change Order
   • Notice of Completion for Social Science building Modernization Project

   October, 2011
   • Success Fee Agreement

   November, 2011
   • Measure E Bond Quarterly Preliminary Financial Status Report at September 30, 2011
   • Citizens’ Oversight Committee Appointment
   • BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendment (PAA) for Student Services/Administration HVAC

   December, 2011
   • Gilroy campus Facility Improvements – Initial Study Agreement with David J. powers & Associates, Inc.
   • Final Settlement Agreement, Social Science Building Modernization Project

   January 2012
   • FY 2010 – 2011 Measure E General Obligation Bond Audit Reports
February 2012

• Measure E Bond Quarterly Preliminary Financial Status Report at December 31, 2011
• Resolution #935 Authorizing the Issuance of Gavilan Community College District (Santa Clara and San Benito Counties, California) 2012 General Obligation Refunding bonds

VI. DISCUSSION ITEM(S)

1. Update Measure E Activities
   Information regarding committee members’ questions included the following:
   • Program and contingency funds have been set aside to deal with the red salamander issue but cost is unknown until we are informed what the findings and impacts are.
   • Congratulations to staff on the completion of the Social Science Building project and on negotiating the elevator issue for a big savings.
   • The next batch of bonds may also be refinanced if the rates stay favorable for that period of time.
   • We are working on establishing the aviation program at the San Martin airport. Next to the Elks Lodge are a couple of acres the County of Santa Clara have said we can develop to house the aviation program. A participatory group at Gavilan have been working with architects and have developed a plan to cost out. We are also working with the County of Santa Clara to see what the contract will look like as we lease it for the next 15-20 years. The aviation classes are currently housed in what used to be the automotive building and rented storage facilities in the hangar areas of the airport.

VII. ACTION ITEM(s)

1. Accept FY 2010 - 2011 Measure E General Obligation Bond Audit Reports
   Joe Keeler reported that we hire an accountant to audit each year. Proposition 39 requires two kinds of audits: a performance, and a financial audit. They are both clean audit reports.
   MSC (G.Sakahara/T.Day) 6 ayes, 0 nays, 1 absent (I.Rodriguez) to accept the audit reports.

2. Set Next Meeting Date(s)
   MSC (S.Habr/J.Bachofer) 6 ayes, 0 nays, 1 absent (I.Rodriguez) to set the next meeting date on September 10, 6:00 p.m.
   A certificate of appreciation was presented to John E. Sitton in recognition of his service and leadership to the Citizens’ Oversight Committee.

VIII. CLOSING ITEMS

1. Adjournment
   The meeting was adjourned by consensus at 6:28 p.m.