SUBJECT: Agreements for Division of State Architect (DSA) Inspection Services – Boiler and Infrastructure Projects

Proposal: That the Board of Trustees approve agreements with DFH Inspections, Inc. for DSA Inspection Services for the Measure E Boiler and Infrastructure Projects.

Background: A Request for Qualifications (RFQ) was issued for Division of State Architect (DSA) inspection services for the Measure E bond renovation work on the Gavilan College campus. Three Statements of Qualifications (SOQs) were received. The SOQs were issued to BFGC Architects for review as they are “the design professional in general responsible charge” which is required by DSA. Also, Kitchell reviewed the SOQs and contacted the references provided. Based on the qualifications, experience, and recommendations DFH Inspections Inc., was recommended as being highly qualified to provide inspection services for the Measure E bond renovation projects at Gavilan College.

DFH Inspections Inc. was than asked to submit proposals for the Boiler Replacement Project and the Infrastructure Upgrades Project. The Boiler Replacement proposal is to provide all required DSA project inspections on a time and materials basis for a total not-to-exceed amount of $30,000 and the Infrastructure Upgrades proposal is to provide all required DSA project inspections on a time and materials basis for a total not-to-exceed amount of $79,000. DFH Inspections’ hourly rates are $75 per hour (regular time), $105 per hour (overtime), and $150 per hour (Sundays & Holidays). These hourly rates are within the industry standards for DSA project inspection services which can range from $70 to $85 per hour depending on the size and complexity of the project.
Attached are the two (2) agreements with DFH Inspections, Inc., one for the boiler project and one for the infrastructure.

**Budgetary Implications:**  
The efficient use of Measure E Bond Program Funds.

**Follow Up/Outcome:**  
Process agreements.

Recommended By: Joseph D. Keeler, Vice President of Administrative Services

Prepared By: _________________________________  
Joseph D. Keeler, Vice President of Administrative Services

Agenda Approval: __________________________________  
Dr. Steven M. Kinsella, Superintendent/President