

9.7 Stakeholder Issues and Feedback

APPENDIX 9.7

STAKEHOLDERS ISSUES AND FEEDBACK

This section of the appendix is a compilation of the comments received during the Draft Master Plan review period. The comments were received electronically via the District's website or e-mail or by hardcopy. The comments were categorized by building and each comment numbered.

A response was developed for each comments. The categories of response are as follows:

1. Acknowledged: The comment is informational and is understood.
2. Modernization: The comment is covered under the modernization scope. Examples are painting, floor covering, windows, etc.
3. Infrastructure: The comment is covered under the infrastructure scope. Examples are: electrical distribution, heating and air conditioning, plumbing, etc.
4. Program: The comment is covered under the programming scope. Examples are relocation of services, reconfiguration of rooms, rearrangement of departments etc.
5. Furniture and Equipment: The comment is covered under the furniture and equipment scope. Examples are furniture, seating, computers, projectors, etc.
6. Americans with Disabilities Act: Compliance with Federal Law is required on modernization projects. The site, buildings, restrooms, etc. will be renovated to comply with ADA. Scope includes signage and site lighting.
7. Written Response: Where the above categories did not fit, a specific response was provided.

A response to a comment is not necessarily a commitment to incorporate that item into the Bond Projects. It does mean the comment will be reviewed during the design process of that particular Bond Project. Each item will be reviewed and response confirmed by the Design Team for need, budget impact, administrative directives, secondary effects and appropriateness to the Bond Program scope.

BUILDING 2 PHYSICAL SCIENCE

ITEM	COMMENT	RESPONSE
2-1	Computer labs need to be instructional areas and should include Math and Business Labs, consolidation of resources; General tutoring, DRC, reading, writing and communications would work well in a consolidated are.	Refer to "Minimum Standards for Classrooms and Laboratories"

BUILDING 3 CHEMISTRY

ITEM	COMMENT	RESPONSE
3-1	CH101 2. New/upgrade lab benches including one station for wheelchair access.	F&E, ADA
3-2	CH101 3. Smaller sinks in lab benches from non-rusting material; need only 2 faucets at each sink.	Infrastructure
3-3	CH101 4. Vacuum lines at the lab bench stations	Infrastructure
3-4	CH101 5. No tall vertical extensions on lab benches, allows clear line of sight.	F&E
3-5	CH101 6. Upgrade plumbing & fixtures	Infrastructure
3-6	CH101 7. Add second sink on N. wall for second DI - water faucet.	Infrastructure
3-7	CH101 8. Replace/upgrade gas, vacuum, water, etc. equipment	Infrastructure
3-8	CH101 9. Relocate hoods along the same wall to expand lab bench area for student stations.	Infrastructure
3-9	CH109 1. Upgrade new sets for 60-70 students	F&E
3-10	CH109 2. New instructor's demo/lecture bench w/sink, gas, vacuum etc., length could be shorter	F&E, Infrastructure
3-11	CH109 3. Keep screen area in corner of lecture hall	Program
3-12	CH109 4. Keep chalk boards	Program
3-13	CH103A&B 1. Remove partition between CH103A&B	Program
3-14	CH103A&B 2. New bench counter tops w/ drawers & shelves under counter area and shelving on some walls.	F&E
3-15	CH103A&B 3. Keep window between balance room and lab room.	Program
3-15	CH104 1. Remove old small chimney apparatus	Infrastructure
3-16	CH104 2. Add small hood system	Infrastructure
3-17	CH104 3. New bench counter tops	F&E
3-18	CH104 4. Upgrade plumbing & fixtures	Infrastructure
3-19	CH104 5. Remove benchwork/counters/sinks at north half of room and replace with shelving.	Program
3-20	CH104 6. Keep window between Rm CH104 and CH103	Program
3-21	CH111 1. Provide better lighting/ventilation inside liquid storage area.	Infrastructure
3-22	CH111 2. New countertops, plumbing/fixtures	Infrastructure
3-23	CH111 3. Upgrade hood system equipment	Infrastructure
3-34	CH111 4. Provide one shelf higher in chemical/glassware area	F&E
3-35	CH111 5. Larger hot water heater for Chemistry Bldg.	Infrastructure
3-36	CH111 6. Provide small ice machine	F&E
3-37	CH106 1. Keep window in CH106 which looks in the Room CH101.	Program

BUILDING 3 CHEMISTRY

ITEM	COMMENT	RESPONSE
3-38	CH108&109 1. Remove window in office CH107 looking into CH101.	Program
3-39	Miscellaneous - Instead of 3 locations & separate DI water stations provide one centralized larger DI water tank and run plumbing to the DI - water faucets.	Infrastructure

BUILDING 4 - LIFE SCIENCE

ITEM	COMMENT	RESPONSE
6-1	Student Study Lab needed	Program
6-2	Improve cadaver storage area. Cadavers should be stored in a secure room adjacent to the lab where Human anatomy is taught. Cadaver room should accommodate several students being present at the same time. Provide updated purification system built in the cadaver storage area. Doors should open directly to the outside of the building.	Program
6-3	Provide adequate office space for biology/chemistry lab technician.	Program
6-4	Provide office space in each building in the science cluster for adjunct instructors. Need access to computer and telephone. (A possible space could be LS 107).	Program
6-5	A greenhouse is required to grow plants for teaching biology. Existing greenhouse needs roof and irrigation repairs. Current greenhouse could be reduced in size by half allowing space for shelves and items currently stored in the Cadaver storage. This would then make space available for an office for adjunct faculty in LS1107.	Program
6-6	Move autoclave to the greenhouse space (safety).	Program
6-7	Existing storage space for specimens, chemicals and models could be more efficiently arranged.	Program
6-8	Current preparation area is lacking in security and has an awkward layout area. Need a more secure space.	Program
6-9	Incubators should be adjacent to classrooms	Program
6-10	Centralized area for photocopying, scantron machine, fax, etc. Could include microwave and small refrigerator for staff use. Would reduce use of biology storage refrigerator by staff.	Program, F&E
6-11	Centralize chemistry, biology and physics in one building (offices, prep area, study area, labs and lecture hall).	Program
6-12	Consolidate MESA and Biology Study area in the Life Science Building.	Program
6-13	Keep at least one big lecture hall (seating 75-80) in science cluster.	Program
6-14	Keep current configuration of seating in the Biology labs. Lab tables allow some flexibility in seating arrangements, they accommodate rolling chairs instead of lab stools. Since they are stationary they are secure enough for Bunsen burners and equipment such as microscopes.	Program

BUILDING 4 - LIFE SCIENCE

ITEM	COMMENT	RESPONSE
6-15	Materials selected for cabinets, lab countertops and chairs needs to be extremely durable and stain resistant and should be a dark color. Consider keeping existing cabinets and tabletops. Plastic laminate do not hold up well.	F&E
6-16	Microscope cabinets should have combination locks. Drawer stops need to be installed on drawers in microscope cabinets.	F&E
6-17	Provide space for lab coat storage	Program
6-18	Provide vinyl flooring in all rooms	Modernization
6-19	Provide new paint	Modernization
6-20	Provide concealed wiring for computers etc.	Infrastructure
6-21	Provide improved lighting	Infrastructure
6-22	Provide built-in projectors	F&E
6-23	Provide document cameras	F&E
6-24	Provide computers for all classrooms	F&E
6-25	Install half chalkboard/half white board	Program, F&E
6-26	Install soundproofed walls between classrooms	Modernization
6-27	Install pneumatic door hinges	ADA
6-28	Install functional door locks	Modernization

BUILDING 5 - GYMNASIUM

ITEM	COMMENT	RESPONSE
5-1	Staff feels since the athletic programs/events (i.e. volleyball games, mens' and womens' basketball games etc., graduation as well as a large variety of community sponsored events) draws a large public following so that politically it would behoove the planning committee to start renovation of the Physical Education facility first as it would be more immediately visible to the voting community.	Overall college prioritization process driven by academic program delivering and enhancing State funding eligibility to augment local bond.
5-2	While other areas on campus are possibly downsizing their classrooms to fit space issues the Athletic Department is hoping to expand. Classes such as Individualized weight training, cardiovascular fitness are seeing enrollments of 400-500 students. The Fitness Center is overcrowded which raises health and safety concerns.	Process begun to apply for State funding to expand essential areas
5-3	Because the geographic location of the Athletic Department, renovations and temporary relocation of classes, and staff would have less impact on the rest of the campus.	Understood/acknowledged
5-4	Suggests moving Athletic Department to the top of the renovation list.	Refer to Items 5-1 and 5-2
5-5	Remodel CJ500 into a building for the Athletic Department which would allow for expansion for the fitness center and more equipment storage.	State eligibility process requires removal of all portable buildings.

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
	Technical Services	
6-1	Staff is located at N. end of library with no visual control of the stack area.	Program
6-2	Cartons awaiting pickup stored in the public hallway due to lack of storage and inadequate methods of disposing of recyclable materials.	Program
6-3	Books waiting for deaccession stored in same public hallway sometimes as long as a year due to lack of storage and processing area.	Program
6-4	Staff room and repair area doubles as a closet for large pieces of cleaning and moving material as well as sections of the Gavilan records archive.	Program
	Circulation Services	
6-5	Need to redesigned the Circulation area as it is unsightly and insecure (no barrier to Art Gallery). Anyone can gain access to the library collection and secure computer records (including social security numbers) by vaulting over the circulation desk during hours the art gallery is open and the library is closed.	Program
6-8	Not enough space for closed reserve materials at the Circulation Desk.	Program
6-9	Inadequate space for carts of books to be reshelfed.	Program
6-10	Earthquake danger because of the congested area.	Program
6-11	Provide new uniform stacks (with end panels) in the closed reserve area	F&E
6-12	A lockable office in the closed reserve area	Program
6-13	Solution - push the circulation area into the art gallery creating a peninsula of work space in the art gallery. This fees up substantial space which can be reconfigured for library needs. Could make wall separating circulation and art gallery out of redwood thus increasing wall display space in the art gallery.	Program
	Circulating Book Stacks (on Main Floor and Mezzanine)	
6-14	Replace book stacks with a uniform style and color stacks. Black steel shelving (Remington Rand style) would show the color of the books.	F&E
6-15	Remove the unused elevator that is inside the stack area on the first and second floors. This is not a public elevator.	ADA requirement
	Reference and Non Circulating Book Stacks	
6-16	Standardize the shelving in the reference area. Currently a mishmash of styles.	F&E

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-17	Reference Librarian desk should be close to the reference materials as well as at least a pod or two of online computers.	Program
6-18	Because of the Reference Librarian's desk at its present location, it would be useful to run stacks in the present reference area footprint north to south with new self-standing 80-90 in. stacks interspersed with a row of the present wooden 36-inch height stacks allowing the reference area to consolidate its collection. New 90-inch stacks would have to be acquired for the reference area.	Program, F&E
6-19	Provide a lockable room for the storage and use of electronic materials, the library collection of microfilms, microfiche etc.	Program
6-20	Special collections are currently housed throughout the Library on single faced stacks along the walls. Consolidate these materials into the library reference collection on single faced shelving of the same uniform color and design consistent with the new stacks in the rest of the library.	Program
6-21	Redesign the public access online catalog access area. Several terminals are placed on chest height tables. Next to these are two rows of terminals across from the librarian's desk.	Program
6-22	Reintroduce lounge seating area using furniture that is more durable than in the past.	Program, F&E
6-23	8. Replace Library student seating	F&E
6-24	9. Art display area. Suggest professionally framed art work be displayed in uniform frames and with good lighting.	F&E
	Windows	
6-25	Many windows need to be replaced using energy saving models. Remove yellowing plastic materials and replace with new windows.	Modernization
	Signage and Wall Decoration	
6-26	Original signage is excellent, but new signage in the same style needs to added in some of the newer areas.	Modernization, ADA
6-27	Standardize signage in the public areas of the library i.e. no eating, no loud talking etc.	Modernization, ADA
6-28	Replace decorative book posters with quality prints (artists Hans Hoffman, Jim Dine, etc.)	F&E
6-29	No ad-hoc notices should be allowed on walls.	Policy
6-30	Continue beautiful examples of simple redwood walls from the art gallery into the library.	Modernization
6-31	The library is a main focal point for students and as such reflect the importance of scholarship and pride in ones environment.	Modernization

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-32	The entire library entrance needs to be redesigned. Currently it contains poor signage, dirty worn out mats, taped up signs pasted on various doors, etc. The bird droppings and broken bird nests at the entryway needs to be addressed.	Modernization
	Square Footage Concerns	
6-33	Seating are for library patrons is too small.	F&E
6-34	Need more small group meeting areas for students; at least one needs to have online access and other materials for small group online use.	
6-35	Current arrangement of bound periodical area combined with a quiet reading area should be maintained.	Program
	Book Return & Related Issues	
6-36	Reconfigure the book return so books drop into a secure area rather than the public areas and should be located near the Circulation Des.	Program
6-37	Books for sale etc. should be possibly moved under the staircase going to the 2nd floor.	Program
	Public Toilet	
6-38	Toilet next to the processing areas should be renovated and reserved for staff.	Modernization, ADA
6-39	Public access toilet next the elevator should have a tiled floor be repainted, and better lighting or it should be closed.	Modernization, ADA
	Lighting	
6-40	The entire lighting system of the library needs to be reviewed and redesigned.	Modernization
6-41	Only half of the fluorescent lighting is actually in use and there are dark areas throughout the library.	Modernization
6-42	Consider canister type incandescent lighting which could serve such purposes as traffic flow, identify key areas of the library and could highlight artwork.	Modernization
	Security	
6-43	Security is a huge issue. There is no real way of maintaining security since the library is used by other departments and many faculty have keys to the library. No adequate safety and security to control access against illegal entry.	Infrastructure
	Miscellaneous Comments	
6-44	Noise is a big issue.	Modernization
6-45	Library requires more space at least 10% in ten years and 20% in 20 years.	Program, reconfiguration of existing space

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-46	Space Proposal 1: Combine art gallery and study lounge with one secure entrance for better utilization of space and other benefits.	Program
6-47	Space Proposal 2: Switch Staff Resource Center presently located in OE2 and the Reading Lab on the Library Mezz., turning the library into a print/electronic resource center for both traditional and online students and faculty, including part-time faculty.	Program
6-48	Would like to create a space for a combined Reading/Writing Center rather than two physically separate lab areas.	Program
	Create an Integrated Learning Center	
	Following Suggestions would allow one or both Centers to materialize	Acknowledged
	Create a combined Read/Writing Center in the Mezzanine of the library where the Reading Lab is currently located.	Program
6-49	Enclose it so it is sound-proof	Program
6-50	Ensure wheelchair/disabled access	ADA requirement
6-51	Vacate/move faculty offices to open up small group areas for reading labs, writer's groups, individual tutoring, etc.	Program
6-52	This plan allows DSP&S to expand into LI 120/119	Program
6-53	Create a large Learning Center on the bottom floor of the Library (Currently LI 116, 118, 119, 120)	Program
6-54	Create a main reception area for all tutoring	Program
6-55	Reconfigure walls and add windows	Acknowledged
6-56	Students would have one-stop shopping	Acknowledged
6-57	Staff resources would be maximized	Acknowledged
6-58	Collaborative efforts between general tutoring, writing tutoring, reading assistance, math labs activities, DSP&S EOP&S and ESL tutoring etc. could flourish	Acknowledged
6-59	This would necessitate shifting/moving of DSP&S, MIS, and Graphic Design/Digital Media to an alternate location.	Program
	Create a New Learning Center area downstairs in the Library	
6-60	Better, high profile access than upstairs for tutoring	Acknowledged
6-61	Move Reading Lab and faculty offices out of the Mezzanine	Program
6-62	Move some existing library services upstairs to the Mezzanine	Program
6-63	Improve access to/design of the Mezzanine	Modernization
6-64	This would allow DSP&S to expand into 116, etc.	Program

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
	Cal Works	
6-65	1. Needs new carpet, climate control, and vents in four offices.	Modernization, Infrastructure
6-66	1. The Tutoring Center, Writing Center, Reading, Communications, DRC (High Tech Lab) and EOPs would all like to be together in the San Jose City College model with one open central computer area perhaps for general and DRC tutoring as it is now and with rooms of appropriate size around the perimeter according to the needs each program has already submitted.	Program
6-67	2. ESL and TRIO would be happy to be part of this configuration if they could be guaranteed a dedicated space of sufficient size (ESL needs a classroom size lab and TRIO has grant requirements).	Program
6-68	3. In addition to large rooms, consideration should be given to providing as many small group rooms as possible.	Program
6-69	4. One area to consider is the Gallery area; if an alternative space could be found that is lockable and could be properly lighted the present gallery space could become part of the redesign. Need to consult the Fine Arts Dean regarding this proposal.	Program
6-70	5. Library space requirements as outlined in Title V need to be consulted regarding the possible rearrangement of the Library layout.	Program
6-71	6. A communications lab should be part of the Learning Center. Needs a classroom size area for workshop presentations or listening classes and small group meeting areas. Small group areas could be a shared resource.	Program
6-72	7. A video camcorder, tripod, playback units and resource library would be part of the required resources.	F&E
6-73	8. A sound proof room would be needed for the typing of speeches (Note such booths exist at GAV-TV and at CMAP headquarters).	Program
6-74	1. Install a public address system. Because of the Libraries size this would allow announcements to be made and is of particular importance in case of emergency.	Infrastructure
6-75	1. The Library has lost space to other programs/labs encroaching into its space.	Acknowledged

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-76	2. In this digital era, the library continues to serve a central role as a learning environment for inquiry, exploration and communication and as such we need to plan for the capability to consistently expand main area stacks collection, reference collection, classroom reserve collection, video collection and areas for archival materials.	Acknowledged
6-77	3. Need a quiet lounging place	Acknowledged
6-78	4. Need study rooms fro group use and for video viewing	Acknowledged
6-79	5. The circulation and reference areas need to be expanded	Acknowledged
6-80	6. In addition to the large classroom dedicated to ESL computer Lab, ESL also needs space for a reading and writing lab. Would like these to be consolidated and adjacent to the other labs in the new Learning Center	Program
Library/LRC		
6-81	1. Tutoring space area that allows for different subject/time tutoring hours. Sound level must be keep to a minimum. <i>Suggestion: Sound proof small tutoring room.</i>	Program
6-82	2. Need permanent Tutoring/Learning Resource Center (LRC)	Program
6-83	1. A Center for Reading & Writing hub area with built-in flexibility and equally flexible spaces off the hub to ensure focused work of peer tutoring, solitary writing and reading activities and small group and lab-based instruction can occur simultaneously and effectively.	Program
6-84	2. Instructional space with sound resistant walls, accommodating up to 27 writing labs per week with fully functioning computers for up to 17 students at a time.	Program
6-85	3. Instructional space with sound resistant walls, accommodating up to 27 reading labs per week with fully functioning computers to run reading software for learning disabled students.	Program
6-86	4. Easy access to outdoor space for instruction, peer tutoring, literary performance and solitary writing and reading activity.	Program
6-87	5. A mix of cozy and functional furniture, including ottomans, easy chairs, reading lamps and tables and desks with built-in flexibility for creating conference style small groups and peer groups.	Program

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-88	6. Flexibility so the center can easily go from an area where readers and writers work to one where audiences for literary events and performance are accommodate.	Program
6-89	7. Multi-media equipment for center events as well as lab and individual instruction.	Program
6-90	8. Walls where writers' work, visual arts and notices can be attached.	Program
6-91	9. Attractive storage areas.	Program
6-92	10. Shelving for displaying and accessing writer's handbooks, style manuals and literary works.	F&E
6-93	11. Space for mugs, etc. with a sink for clean up of these as well as art supplies	Program, Infrastructure
6-94	12. Office space for center coordinator and adjunct instructors	Program
	AV Department	
6-95	1. Delivery cart area (gas engine)	Program
6-96	2. Equipment storage area	Program
6-97	3. Equipment repair area.	Program
6-98	4. Assembly area	Program
6-99	5. Office area	Program
6-100	6. Supply storage area	Program
6-101	7. Media processing area (video, audio dubbing, labeling)	Program
6-101	8. Media supply storage	Program
	GavTV Product Department	
6-101	1. Field production equipment storage area	Program
6-101	2. Post production area	Program
6-101	3. Production cart (gas engine)	Program
	Staff Resource Center	
6-101	1. SRC Trainer/Coordinator office	Program
6-101	2. Training area with 20 computers	Program, F&E
6-101	3. Processing area (for equipment such as copiers, large printers	Program
	Distance Learning Center	
6-101	1. San Jose State Teleclasses (microwave) area for 20 students.	Program
6-101	2. Video Conferencing (T1)	Infrastructure
	TV Studio	
6-101	Access to storage: Inadequate	Program
6-101	Special Storage Requirements: Need storage for sets, archival storage for tapes, student work, GAVTV product	Program
6-101	Special Program Needs: CHAP and GAVTV and classes can benefit by having more exterior spaces to meet and plan in the exterior	Program
6-101	Display Space: Entry space can be designed for display production information, crew calls	Program

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-101	Demonstration table/counter: Projection equipment for lecture	F&E
6-101	Equipment: Specialized TV broadcasting equipment	F&E
6-101	Temperature/HVAC/AC: Must be able to control temperature and noise of heating and air	Infrastructure
6-101	Lighting: Specialized TV lighting	Infrastructure
6-101	Library/Media Center	
6-102	Functional Adequacy: Preproduction space: 1) to meet with student producers to plan write and produce show; 2) need area to view tapes and edit video segments; 3) I see a connection to MIS and Digital Media for TV classes to support teaching and learning for broadcast arts.	Program
6-103	AV Storage: Currently housed in OE3 necessary space for faculty to check out programs tapes and aired on GAVTV.	Program
6-104	Video Viewing/Production: Currently unavailable would be excellent for TV Broadcast students.	Program
6-105	Library Workroom: Faculty could benefit by being able to duplicate media materials in Library.	Program/F&E
6-106	Editing bays could be available in digital media but students can't access equipment during classes or when Lab is unsupervised.	Program/F&E
6-107	Other Comments: CAVTV and Thea. 16, 17, 17AB, 19 all use the GAV television studio as a classroom. The classes, in addition to instruction, produce programs aired on cable channel 18. The Community Media Access Partnership (CMAP) currently uses the studio and building South of the studio and North of Digital Media - the contract signed removed Multimedia and the Faculty Resource Center to OE3.	Program
6-108	TV students faculty and staff would benefit from being located closer to the TV studio and MIS for support.	Program
6-109	In Spring 2006 -convergent classrooms and learning experiences are being planned to include television, journalism and digital media. Moving GAVTV and Journalism programs to current CMAP location on southern side would make the collaboration to a Broadcast communication major an excellent learning opportunity.	Program

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-101	Future Housing and Establishment of a Communication Studies Department Lab and Offices	Acknowledged
6-110	Proposing that TH127, TH130 and two offices designated as "instructional space" can "house" the Communications Studies Department, Speech Lab and offices for full time and adjunct faculty.	Acknowledged
6-111	The Communications Studies program has had consistent enrollment and growth since 2001 and service over 900 students a year. Can continue to pull in additional revenue for the campus if given specific space for a Communications Studies Classroom, Communication/Speech Lab and a couple of offices for our 7-8 adjunct faculty members and head of department.	Acknowledged
6-112	PROPOSAL 1: TH127 is adequately equipped as a smart classroom and has A/C but is in serious need of instructional space renovation.	Acknowledged
6-113	Ceilings, walls, flooring are outdated	Modernization
6-114	Lighting is horrible for delivering multimedia presentations and students sit on plastic chairs at narrow tables.	Modernization/Infrastructure
6-115	Inadequate storage and it is not an optimum space for group work.	Program
6-116	Proposal 2: If there is no money from the bond to renovate this room, the Communications Studies program would like to be included in the planning process of space where we can be housed.. We would need to know what instructional space our courses would be taught in (what building we would be in?) and would like to be a part of the planning sessions and design phase discussion.	Acknowledged

BUILDING 6 LIBRARY

ITEM	COMMENT	RESPONSE
6-117	My concern is that TH127 were all communication courses are currently taught is not included in the facilities improvement plan. There are over 20 classes conducted in that space serving 300 students weekly. It is already a smart classroom in terms of instructional technology, but is in serious need of a more modern renovation of classroom facilities, tables, chairs in conjunction with the other classrooms on campus being renovated under the bond. The rooms already have air condition and TH127 has adequate technology for teach/presentations. I want to know what the plans are for TH127 and TH130 as well as the two offices located behind the theater. I would like to propose that those areas be maintained for instructional purposes and be housed as the Communications Studies Department/Speech Lab and Offices for full time and adjunct faculty members in the department.	Acknowledged
6-118	Make the Library the "Hub" with all programs it supports as spokes coming out from the Library	Acknowledged
6-119	Larger circulation area with office for circ staff and increased reserve holdings.	Program
6-120	Remove old service elevator downstairs and upstairs to accommodate more book shelving.	ADA requirement
6-121	Add more storage room and larger technical services work area.	Program
6-122	Replace old shelving with matching shelving, in circulating collection and reference collection	F&E
6-123	Remove departments and usage that are not related to the Library. Now Library is very noisy because of other activities that are not library related.	Program
6-124	Improve the area where students do research on computers, presently cramped and noisy.	Program, Modernization
6-125	Create an improved video viewing area within library proper.	Program
6-126	Standardize and/or remove some outside doors, increase security.	Program
6-127	Install swallow guards to keep the swallows from nesting over doorways and walkways.	Modernization
6-128	Improve quiet study room so it isn't a dual use room	Program

BUILDING 7 - THEATER

ITEM	COMMENT	RESPONSE
	Room 129	
7-1	Suggests moving to the Administration Bld. Or the Library	Program
7-2	Needs a fax machine and copier	F&E
7-3	Needs a large lateral file cabinet, storage cabinet	F&E
7-4	Needs a closet and bookcase	F&E
7-5	Office needs a meeting table with seating for 1-2 visitors	F&E
7-6	A bulletin board outside the office to post news and events.	F&E
7-7	Closing OE for Theatre stage and costume construction creates a problem. Moving these operations to back of the Theatre compromises sound and safety for students utilizing those classrooms as wood, flats, and supplies will have to be stored out back and power tools will be used for set construction.	Program
7-8	Concerned about the safety of the new grand piano	Program
7-9	Suggests keeping one and a half bays and the costume area in OE for Theater use. An interior wall and cyclone fencing could cordon off the area from students that than those enrolled in the Theatre Production classes.	Program
7-10	That TH127, 130 and 115-120 be designated as educational buildings/spaces, not "theater". An interpretation of the public survey ranked theaters and performing arts low could be in reference to the actual theater itself - seating, stage lighting etc. However the spaces in question are not being used as the theater or by the theater - they are educational spaces in other disciplines, Communications and Music. These spaces are used exclusively for those disciplines. I believe this should qualify them for bond funding. The more ambitious plan of building a theater shop/production facility is what would fall more in line with the strategies proposed.	Program
7-11	Swing Space: Would like share the specific swing space needs for the Fine Arts Dept. with the decision making group. Believe that something can be worked out that balances the bond project's swing space needs with the long-term needs of education program.	Program
7-12	One important area that doesn't seem to have a clear input process is the swing space decision process. Is there a process for input into that decision? How are information and needs being solicited? What decision timeline process has been set?	Program

BUILDING 7 - THEATER

ITEM	COMMENT	RESPONSE
7-13	Of particular concern is the potential displacement of the theater facilities both during the swing space period as well as for a permanent facility. As an equal instructional program, it should receive equal consideration for its long term well being; as a showcase for our campus and as a resource for our community-building efforts it should be provided the long term resources space adequate to allow for a flourishing program. Afraid we will be short sighted as to squeeze its facilities, swing space or permanent and end up with the theater sitting all but boarded up for lack of support and functional facilities	Program
	Instructional Space	
7-14	According to the Master Plan the Theater Building has been allocate no monies. Although air conditioning was installed recently, instructional spaces TH127, TH130, TH115-120 did not receive AC.	Understood
7-15	Specifically request that these spaces be added to the Art Lecture Building budget as outlined in the FMP.	Program
7-16	Upon inclusion of these new instructional spaces to this budget, a clearer definition be provided regarding the statement "budget is too high-can recapture some money and apply elsewhere at Gavilan".	Program
7-16	New air conditioning be provided for the Art Lecture Building.	Infrastructure

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
	Student Health Services	
8-1	Concerns about providing general services as well as very private information in the same physical space often at the same time. There are federal and state regulations regarding health centers. MAAS reports in Gavilan's Facilities Master Plan that Student Health Services should have 700 sq. ft., currently have 109 sq. ft.	Program
8-2	Provide a confidential area where student discussion cannot be heard. Needs some sort of sound proofing.	Program
8-3	Need a minimum of two separate office settings to allow services to continue while dealing with students in crisis/confidential issues. This will allow the Health Nurse to continue working on confidential projects while allowing students access to regular health care.	Program
8-4	One room needs to have a gurney/bed available for sick students. Currently have lay on the floor.	Program
8-5	Wheelchair access is mandatory.	ADA
8-6	Require locked cabinets for syringes, medications, hazardous waste and other related health services supplies.	Program, F&E
8-7	Confidential medical records must be kept in locked file drawers along with space to work on confidential records	Program, F&E
8-8	Refrigerator/freezer must be available for vaccines and additional first aid supplies.	F&E
9-Aug	Running hot and cold water is mandatory.	Infrastructure
8-10	Adequate ventilation is necessary to decrease the possibility of airborne transmission of illness.	Infrastructure
8-11	Close proximity to the hub of the campus response faster in emergencies. Also access to the parking lot makes emergency response faster of the College Health Nurse has to use the car to travel to the far areas of the campus.	Program
8-12	Entrance to Student Health needs to be readily accessible to the community emergency responders, i.e.. paramedics.	Prpgram
8-13	Adequate dry storage space is necessary for the campus wide first aid supplies and emergency response supplies which must be locked.	Program
8-14	Dry, clean and accessible storage is needed for the vast array of health education pamphlets given to the students.	Program
	Financial Aid	
8-15	It is crucial the Financial aid office be near the following departments with the following reasons	Program
8-16	Admissions & Records - For registration accessibility and Fee Waiver processing.	Program
8-17	Counseling - Linked to Registration. Students seek counselors to choose classes, update educational plans for Financial Aid and VA benefit reasons.	Program

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-18	Cashier's Office - Pick up load, scholarship and grant checks. Students need to pay owed money to Gavilan College FAO/Department of Education. Owing money to FAO produces holds on student loan records.	Program
8-19	EOPS - Fee Waiver processing.	Program
8-20	DRC - Referring students to DRC when needed. Students with physical disabilities have a hard time with distance between departments.	Program
8-21	Put the Director in the same office space as the rest of the Financial Aid staff.	Program
8-22	Front counter/student interaction requires confidential space; need a lobby/waiting area space and a front counter that feels secure for students in order to obtain the appropriate information up front. Also the front counter needs to be function for students to write etc.	Program
8-23	Large space outside of office for an information board area.	Program
8-24	More office space in order to meet one on one with students.	Program
8-25	A student working area with a few computers to help students with online applications. If a student is brought into an office for help with applications, all information the district employee is working on must be picked up for confidential reasons.	Program
8-26	All work stations need to be ergonomic	F&E, ADA
8-27	Private offices for Senior Program Specialist for confidential reasons.	Program
8-28	More outside phone lines. Currently only 3 lines for 6 staff members.	Infrastructure
8-29	Enlarge Director's office in order to accommodate staff meetings. If not the Director's office need additional space to meet with the Financial Aid Office.	Program
8-30	Form sent on behalf of Counseling, Assessment, Career/Transfer Resource Center, Enrollment Management, Admissions, Health Services, Tutoring, TRIO,	Acknowledged
	Admissions & Records/Deans/Financial Aid	
8-31	Improve functionality/flow of students' services	Program
8-32	Functional admission counter area that allows students some privacy, writing space, etc. <i>Suggestion: Expand and reconfigure counter space.</i>	Program
8-33	Information Center area that can provide first contact, direction and information to guests and students. <i>Suggestion: Extend existing counters to allow for an integrated space.</i>	Program
8-34	Student waiting area for Financial Aid, Counseling Services. <i>Suggestion: Enclose breeze way between Financial Aid and Admissions and Records Buildings.</i>	Program

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-35	Create a one-stop services center for New students - this requires that Admissions and Records, Counseling, ASB, Financial Aid, Assessment, Information Center and Enrollment and Outreach be in close proximity.	Program
8-36	Maintain student privacy when meeting with counselors.	Program
8-37	Increase Counseling Secretary visibility.	Program
8-38	Counseling touch-screens need to be integrated into the Counseling Secretary area. Eliminate portable units.	F&E
8-39	Meeting room to conduct workshops, staff meeting, teach courses, ASB senate meetings, Student club meetings, etc.	Program
8-40	Computer screens accessible for student use for registration, general ed audit etc. <i>Suggestion: Computer kiosk areas in Student Center Cafeteria area</i>	Program, F&E
8-41	Wider hallways to improve traffic flow.	Program
8-42	Admissions and Records - move files to increase space	Program, F&E
8-43	Create office space for Dean of Student Services and Dean's support	Program
8-44	Improve/increase lighting. <i>Suggestion create windows</i>	Infrastructure
8-45	improve security	Program, Infrastructure
8-46	Crease a more appealing west entrance (Health Service window) <i>Suggestion: move dumpsters, possible</i>	Program
8-47	Need storage space/closet with improved ventilation and location for MSDSs	Program
8-48	Need larger bathrooms with more stalls	Program, ADA
8-49	Need "sick bay" (space for beds, an actual infirmary)	Program
8-50	Need dry storage space	Program
8-51	Need better phone, especially at switchboard	Infrastructure
	Student Center	
8-52	Need permanent TRIO office space and student common space	Program
8-53	Create an employee only (faculty and staff) lounge, no students	Program
	VP Administration	
8-54	Administrative Assistance Office that will allow for visitor space.	Program
8-55	More desk working surfaces (assistant)	Program
8-56	Small supply storage area	Program
8-57	Offices that can be secured and work space private.	Program
8-58	Proper ventilation and air flow	Infrastructure
8-59	Signage for Office of VP of Administration	Infrastructure, ADA
8-60	Meeting space for VP and building staff meetings	Program
8-61	Designated public waiting area	Program
8-62	Natural lighting	Modernization
8-63	Scanner/fax networked to station	F&E
8-64	Work flow dictates easy access to HR and Bus Office	Program
8-65	Privacy for conversation	Program
8-66	Arranged so that HR/Bus Office is closed, it does not restrict assess to VP of Admin.	Program

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-67	VP of Admin office leads off of Admin Assit. Office	Program
	Administration Area	
8-68	More privacy per station but still open to the common area.	Program
8-69	Space for more filing cabinets within each area (continuous, not broken up)	Program
8-70	More desk surface per station	Program
8-71	Separate area/room for the copier, fax, shredder with a work table and storage area, needs to be secure	Program
8-72	Individual signage (Student Services/President's Office/Instruction)	Infrastructure, ADA
8-73	Conference table	F&E
8-74	Larger/wider public counter area	Program
8-75	Designated lobby area for administration with seating	Program
8-76	Windows for each space/more natural lighting	Modernization
8-77	CD/CVD/wireless/wider flat screen computer technology	F&E
8-78	individual laptops for minute taking	F&E
8-79	Color printer/scanner/fax networked to stations (in addition to current copier).	F&E
8-80	Group all VP and President offices in one area/building	Program
8-81	New furniture	F&E
	TRIO - Student Support Services	
Aug-82	TRIO is a comprehensive, federally funded TRIO grant program offering academic, personal and career counseling and academic support to qualified students. TRIO was strategically placed in the Student Center for students to access direct services as stipulated on the TRIO SSS Grant proposal. The following space was mandated by the District in support of the TRIO Grant	Acknowledged, TRIO is proposed to be relocated to Library Building in close proximity to related student services
	A. Space Utilization	
	Uses - Assembly, Dinning, Special, Other (list)	Acknowledged
	The TRIO Student Support Services (SSS) utilizes the Student Center as follows:	
8-86	a. Office space	Acknowledged
8-87	b. Storage	Acknowledged
8-88	c. Technology access	Acknowledged
8-89	d. Student activities such as meetings, assembly, graduation, workshops, waiting area, tutoring, small study group and study area	Acknowledged
8-90	Size Adequacy	
8-91	As listed on the TRIO Student Support Services grant proposal under page 38-39 "the institution has committed facilities, equipment, supplies, personnel, and other resources to supplement the grant and enhance project services" as follows:	Acknowledged
8-92	a. The SSS program will be "accessible" and "centrally" located on the campus, occupying 1330 s.f. of offices and classrooms (SC154n and SC154s) in the Student Center (SC). A map of the campus was included in the grant proposal.	Acknowledged

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-93	b. The location will be <u>fully compliant</u> with all regulations and requirements of the ADA, Title IX and Section 504 and with associated State regulations.	Acknowledged
8-94	c. SSS program <u>space</u> will be well lighted and ventilated with adequate space, equipment and supplies for effective program administration and functions.	Acknowledged
	CURRENTLY THE SSS PROGRAM UTILIZES LESS THAN HALF OF THE COMMITTED INSTITUTIONAL SPACE.	Acknowledged
	General Needs:	
	High Priority	
8-95	In order to meet Federal regulation standards and comply with the TRIO SSS program needs the necessary allocation of space as listed under the Grant proposal.	Acknowledged
8-96	The SSS program was strategically placed within the Student Center for the selected population to access direct service. The Student Center plays a vital role in providing direct services to its target student population.	Acknowledged
8-97	The SSS program requires additional storage space. Currently, personal office space is used for storage of technology, equipment, etc.	Acknowledged
8-98	The SSS program requires a waiting area for students as well as a meeting area for students (possibly a lounge).	Acknowledged
8-99	Cannot relocate TRIO offices to a new location, unless new location provides direct contact to the special target student population as listed under the grant proposal.	Acknowledged
	Collaboration Between TRIO and ASB	
8-100	Continue sharing of space between TRIO and ASB	Acknowledged
8-101	Continue sharing of TRIO technology and equipment with ASB.	Acknowledged
	Vision/Ideas	
8-102	Redesign the North and South Lounge area as a multi purpose location as follows:	Acknowledged
8-103	a. Relocate the Staff/Faculty lounge area to a different location on campus.	Acknowledged
8-104	b. Restructure the North and South Lounge as a multipurpose area to meet needs of TRIO, ASB and monthly Governing Board meetings.	Acknowledged
8-105	c. During the busy service hours of Monday-Thursday the new restructure area can serve as a place to conduct workshops, study sessions and quiet student study area.	Acknowledged
	Feedback/observations	

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-106	The North and South Lounge areas are not utilized to their maximum capacity in the Student Center. These two areas are used for meetings and some classes. The lounges are primarily used as follows: ASB meetings on Tuesday 8-10 a.m., Governing Board meetings once a month in the evenings.	Acknowledged
8-106	The area tends to be a favorable location for 1 or 2 hour meetings or workshops but after 1:00 p.m. daily, the areas does not see much activity.	Acknowledged
8-107	Rearrange restrooms within the building structure. Remove both restrooms to allocate more space. The restrooms do not have much as activity as the majority of students are not aware of their location.	Acknowledged
8-108	The North and South lounge share a divisional curtain, such a curtain does not provide privacy or division between the two areas.	Acknowledged
8-109	The hallway made up of glass windows could be rebuilt into counter space for a cyber café with TRIO laptops and storage space with cabinets on the bottom.	Acknowledged
8-110	Replace the carpet, provide air conditioning, new paint, and a possible art display area I the North and South Lounges.	Acknowledged
8-111	Relocating TRIO offices to another location should not be an option, nor should bringing a new group to the Student Center in place of TRIO. Need to be realistic of TRIO needs and made the best use of space without negatively impacting other departments or units from delivery direct service to students.	Acknowledged
	Admissions and Records	
8-112	Staff break room or gathering area	Program
8-113	Area in lobby for phone and computer band for student use.	Program
8-114	Upgrade lighting throughout the building. <i>Suggestion: Natural light?</i>	Modernization
8-115	After hours security system for A&R. <i>Suggestion: Gate? Alarm?</i>	Infrastructure
8-116	Create some privacy for A&R staff including phone privacy (office is noisy). <i>Suggestion: front counter must remain visible to staff in back; acoustic solution?</i>	Program
8-117	Redirect traffic entering A&R so that an entire room is not used as a hallway.	Program
8-118	Students need better access to staff members who serve them, but not a the counter. <i>Suggestion: Private space for upset or disruptive people and students need privacy.</i>	Program
8-119	Lower, narrower, expanded counter at front so counter person can be seated and more than 2 students at a time can be served.	Program
8-120	Cash drawers built into counter.	F&E
8-121	Electrical outlets, phone lines and network connections for use with equipment on or at the counter area.	Infrastructure

BUILDING 8 STUDENT CENTER/ADMINISTRATION

ITEM	COMMENT	RESPONSE
8-122	Writing space for students.	Program
8-123	Better utilization/configuration of storage/file vault space	Program
8-124	Create a secure space for counting cash.	Program
8-125	Career/Transfer Center	
8-126	Center's lab is a long narrow room (SC 101) and is approximately 197 s.f. There are 4 computer stations but the center is lacking desk and/or comfortable chair space for students to review reference material. The Coordinator's office (SC102) is adjacent to the lab but does not provide a view of the lab/students. The door between the 2 rooms was removed to provide easy access. When classes are brought to the lab, many students have to stand outside in the hallway and are unable to hear the	Program
8-127	Not enough space for assessment testing. Students have to complete the assessment at one of the computer stations.	Program
8-128	No private space in the office/lab	Program
8-129	More private meeting area for the college representatives. Ideal would be to have a private space for the rep to meet with students in the center.	Program
8-130	Provide a place for a job placement office. Even though this was discontinued several years ago, a good 30% of calls have to do with job placement.	Program
8-131	Ideally would like a multi purpose space within the Student Services complex to conduct workshops. Space could be shared by others.	Program
8-132	CTRC needs to be close to Counselors.	Program
8-133	Need adequate space for racks for career and transfer literature.	Program
8-134	Rack space is also need for Student Health Services.	Program

BUILDING 10 - COSMETOLOGY

ITEM	COMMENT	RESPONSE
10-1	Want advance technology equipment: Similar to SS214 (90 to 100 students); use of a video camera to show presentations on screen	Infrastructure, F&E
10-2	Changes noted on attached diagram: NO DIAGRAM WAS ATTACHED	Refer to Meeting Notes
10-3	All workstations replaced including reception area furniture and hair dryers.	F&E
10-4	Need 100 stackable chairs	F&E
10-5	Replace instructor's office furniture and computer	F&E
10-6	Replace floor	Modernization
10-7	Replace the front door with a door similar to grocery store doors (automatically open) to accommodate elderly clients	Modernization, ADA
10-8	Replace 1/2 of the wall with material that does not chip or leave scuff marks (wainscot)	Modernization
10-9	Repaint the entire building	Modernization
	No florescent lights in Lab area	Infrastructure
10-10	Replace piping to shampoo bowls (sinks are always clogging)	Infrastructure
10-11	Would like skylights and solar heating	Program, Infrastructure
10-12	Glass show case	F&E
10-13	Ramp for elderly and disabled clients	ADA
10-14	Outside stairs need to be redone as they are steep and damaged.	Modernization, ADA
10-15	New reception desk with built-in filing cabinet	F&E
10-15	Built-in display case for products	F&E
10-16	Lockable individual display case to for student work	F&E
10-17	Need more prominent signage. Presently people have trouble locating the building and because the front doors face south and not east.	ADA
10-18	Shampoo bowl chairs need to be replaced with chairs that move up and down	F&E
10-19	Provide permanent deep shelving in the teachers work room	F&E
10-20	Tint windows to keep products from being exposed to the sun	Program, Infrastructure

BUILDING 11 HUMANITIES

ITEM	COMMENT	RESPONSE
	ESL Program	
11-1	ESL Department offers a multi-faceted, multi-level program designed to meet the needs of a distinct student population. Currently day and evening classes to non-native and limited English speaking students on the main Gilroy and Hollister sites. The program is divided into a survival and academic track. Each level consists of reading, writing, grammar and listening/speaking classes. We are in the process of creating a VESL (Vocational English as a Second Language) due to open Fall of '06. Enrollment fluctuates from year to year but double sections of classes at most levels are often required.	Program
	Support Services & Labs - An Overview	
11-2	ESL Reading Lab - Most of our reading classes require 3 hours of reading lab per week.	Program
11-3	ESL Listening Lab - All listening/speaking classes require 1 hour of listening lab per week.	Program
11-4	ESL Computer Lab - All grammar, writing and listening classes require at least 1 hour of lab per week. Also a rotating schedule is arranged where instructors can utilize the lab biweekly for classroom instruction. The word processing classes and information competency classes are taught in the lab and students work on assignments there. The lab is also used by the reading and listening/speaking classes for research. The lab is open at least 20 hours per week for ESL students on a drop in basis	Program
11-5	ESL Writing Assistance - Students taking composition classes are required to attend 1 lab per week.	Program
11-6	General Tutoring - Students also receive assistance from the ESL Program Specialist	Program
	Needs	
11-7	1. Allocated classrooms - Currently have 5 classrooms, however when enrollment is up, to allow for double sections, estimate the need for 7 classrooms. In addition, as the VESL Program expands more space will be required. Rooms allocated to ESL remain available to other programs beyond our hours of use.	Program
11-8	Whereas most programs have moved to block scheduling, ESL strongly feels that to foster students to success, the need to deliver instruction on a more intensive, daily basis.	Program
11-9	Consolidate and dedicate ESL Labs and support services	Program
11-10	Currently our labs and support services are spread across the campus. Would like to create an ESL Learning Center where all the services can be consolidated in one area.	
11-11	Main concern is in maintaining the dedicated nature of the labs.	Program

BUILDING 11 HUMANITIES

ITEM	COMMENT	RESPONSE
11-12	The feeling is students would benefit from the organization and clarity of consolidating the assessment, orientation, academic tutoring, advising, conversation groups, listening lab, reading lab, writing assistance, instruction and assistance with specialized ESL software, were they to all be located in one location.	Program
11-13	Whereas we are flexible as to the physical location, we envision either all of our dedicated ESL labs group together as an offshoot of the proposed Gavilan College Learning Center (in the current library?) or as a separate ESL Learning Center in some other building (perhaps the Business Building where we might build our other labs around our existing ESL Computer Lab).	Program
11-14	Need to maintain labs as smaller, dedicated spaces.	Program
	Design Requests	
11-15	1. Walls - sound resistant, tackable surface	Modernization
11-16	2. Lighting - good natural light in addition to electric	Infrastructure
11-17	3. Temperature - quiet, adjustable room control - heating, fans, A/C, doors and windows (with screens) that can be opened/closed.	Infrastructure
11-18	Furniture - comfortable and ergonomically correct. Lightweight movable desks, chairs, tables	F&E
11-19	a. Locking storage cabinets	F&E
11-20	b. White boards and chalkboards (several)	F&E
11-21	c. Bulletin boards	F&E
	Space	
11-22	1. Enough desks/chairs and open floor space to allow 35 students to sit, stand in circles, mingle form small groups etc.	Program
	Equipment	
11-23	1. All basics including TV, VCR, DVE, tape play, overhead projector, good sound system, telephone (portable), instructor console/computer for powerpoint presentations.	Infrastructure, Program, F&E
	Other	
11-24	1. ADA standards, "green" construction wherever possible, easy access to outdoor area with tables and chairs, close to restrooms, copy machines, healthy snack and beverage machines or kiosk	ADA, Program, F&E
	Dedicated ESL Labs	
11-25	ESL Computer Lab - Maintain current lab (with updated wireless components and hardware, peripheral and software updates).	Program, Infrastructure

BUILDING 11 HUMANITIES

ITEM	COMMENT	RESPONSE
11-26	ESL Reading Lab - A quiet place for students to read, shelves for ESL books, etc., storage cabinets, files, combination of desks and comfortable chairs, table and chairs for tutoring, time keeper for logging in and out. This space can accommodate tutoring for composition classes.	Program, F&E
11-27	ESL Listening Lab - Consoles with CD and tape players where students can listen/speak, storage cabinets for tapes, CDs, books, timekeeper for logging in and out.	F&E, Infrastructure
11-28	Two small rooms accommodating 15 people for each ESL instruction/staff conferences, small group tutoring, ESL conversation groups, small reading and writing group (equipped with white boards).	Program, F&E

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
	Classroom Art 101 Ceramics	
12-1	Replace sink and counters, need two sinks and two facets	Infrastructure
12-2	Hazmat drain/recovery system needed	Infrastructure
12-3	Need a ventilation system to deal with dust from clay , glaze materials and kiln fumes.	Infrastructure
12-4	Plumb studio for vacuum (set up filter outside) or other system for dust free cleaning.	Infrastructure
12-5	Remove metal lockers from classroom and replace with lockers outside in the kiln shed OR replace all lockers with shallower, smaller lockers (need 60 if shared, 120 if single)	Program
12-6	Build art storage cabinets with glass fronts into alcove over entire length of sink area	F&E
12-7	New curtain for blocking light from windows, need curtain on rear doors.	F&E
12-8	Replace open shelving over sink/counter	F&E
12-8	Replace 7 kick wheels with 7 electric wheels	F&E
12-10	Provide outlets for new electric wheels and increase number of outlets in room	Infrastructure
12-11	Replace chalk board with white board	Program
12-12	Build display windows in front of room facing out toward courtyard. Windows can be up to 24" in depth and have glass on all sides to provide lighting through them for the classroom. Doors into classroom provide a way to change th displays	Program
12-13	Change screen location, possibly on south wall over counter	Program
12-14	Reorient lighting to accommodate new screen location	Infrastructure
12-15	New tables for hand building and sculpture work with lockers beneath. Wood or masonite top, no Formica.	F&E
12-16	Shelving needed for display of example art work at easy to reach level.	F&E
12-17	Need hand tool storage either in kiln shed or somewhere in classroom.	Program
12-18	Need storage for AV equipment with easy accessibility	Program
12-19	Lectern for laptop	F&E
12-20	ADA accessibility - auto doors, sink and workspace	ADA
	Kiln Shed	
12-21	Cement floor/fill in forge area	Program
12-22	Create new doors to kiln shed through glaze room	F&E
12-23	If new doors are created, will need to move the current clay making area and it will require two (110) outlets	Program, Infrastructure
12-24	Consider a 2% slope to cement floor with drain for cleaning	Infrastructure
12-25	ADA accessibility issues - auto door, smooth pathway and sink access	ADA
12-26	Remove shelves next to gas kiln, replace with ware cart system	Program

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-27	Improve lighting	Infrastructure
12-28	Rebuild roof over updraft kiln/place hood over it. Extend roof to cover outdoor area as much as possible. Would support the idea of expanding the kiln shed to include the entire area behind the art building, flanked by the two service roads. Could share this enlarged space with mural painting, sculpture and future programs. It would need a roof over part of it and should be plumbed for water, gas and electricity.	Program
12-29	Provide two sinks for glazing area with Hazmat traps/recovery systems in the drains. Is a sump area need to collect waste?	Infrastructure
12-30	Provide workbench with outlets for power tools: bench grinder, drills, etc.	F&E, Infrastructure
12-31	Possible move lockers outside to kiln shed/smaller lockers	Program
12-32	Move two electric kilns to kiln shed, provide 220 outlets and venting system.	Program, Infrastructure
12-33	Provide electrical outlet for compressor and spray booth (110), install spray booth	Infrastructure
12-34	Shelving/storage in kiln shed - possible built along fence of kiln shed	Program
12-35	Provide an area for cleaning kiln shelves, grinding, workbench etc.	Program
12-36	Consider change ventilation system for entire building; draws in kiln fumes	Infrastructure
12-37	Improve delivery access for clay shed; remove tree on south side of clay shed, provide gravel or other road bed for truck or forklift to drive up to shed door (currently forklift can't access the shed if ground is wet) Supplies are shipped on pallets and total 2-5 tons per year	Program
12-38	Cover old kiln vent hole in roof, not currently use.	Modernization
	Glaze Room Art 111	
12-39	Ventilation system needed for glaze mixing, consider counter level	Infrastructure
12-41	New cabinets for glaze materials on west wall or new cabinets where they currently are (south wall) with sliding doors to save space	F&E
12-42	Possibly reconfigure walls to include current office and move office to current exit doorway	Program
	Office Art 110	
12-43	Lower ceiling	Modernization
12-44	Improve lighting	Infrastructure
12-45	Currently no heat or air conditioning vent	Infrastructure
12-46	Add outlets	Infrastructure
	Office Art 104	
12-47	Floor needs new finish, concrete is fine but needs a surface that is tough and resilient.	Modernization
12-48	Paint walls and ceiling (white)	Modernization

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-49	Remove lockers	Program
12-50	Remove redwood wallboards, replace with sheetrock	Modernization
12-51	Need tackable wall space (no cork).	Modernization
12-52	Concrete wall should be made so art work can be hung	Modernization
12-53	Doors don't work properly. Perhaps new doors for entire art building would be better, would give better security, weatherization and sound insulation.	Modernization
12-54	Lighting needs a good set of light banks, one that has two settings, bright and brighter.	Infrastructure
12-55	Track lights for display walls	Infrastructure
12-56	Track lighting grid for working within room	Infrastructure
12-57	Upgrade ventilation system. Currently ventilation is loud, pours bug parts and debris into teacher office and collects smoke and toxic fumes from the ceramic area and vents it into the teacher office. Intake is just above the kilns	Infrastructure
12-58	Air conditioning	Modernization
12-59	Upgrade heating system, is either too hot or too cold or not working	Modernization
12-60	Replace windows with double pane with black out shades that open and close.	Modernization
12-61	More storage. Lockable cabinets with shelves.	Program
12-62	Need counter tops (dark color) on top of floor cabinets around sink area and window area.	F&E
12-63	Need shelves (white) one row of shelf can go beneath the wall cabinets where the sink is located	F&E
12-64	Two large stainless sinks with good water pressure and hot water with a sprayer.	Infrastructure
12-65	Need electrical outlets near sink	Infrastructure
12-66	Need an ergonomic chair for classroom computer station	F&E
12-67	Phone jack and 4 internet connections	Infrastructure
12-68	Electrical outlets every 6 feet or so at about 48 inches from the floor	Infrastructure
12-69	Two central floor outlets with internet connects in order to move teacher station around to reconfigure the room	Infrastructure
12-70	Two large portable white boards; two sided, rolls on wheels and sturdy	F&E
12-71	Forty stackable, durable and comfortable chairs	F&E
12-72	New tables for drawing with space for sketch pad 20x28 inches plus art materials, durable and movable very sturdy and rouged. Need to be able seat 35 students and their supplies with ability to move into groups.	F&E
12-73	Portable computer station that can be moved around the room.	F&E
12-74	Upgrade computer to MAC	F&E
12-75	Upgrade current computer to MAC	F&E

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-76	Replace projection screen with an automatic scroll down screen 10x8 feet. This could be mounted above the sink area in front of the wall mounted cabinets	F&E
12-77	Upgrade data project and mount in ceiling	F&E
12-78	Surround sound system should be wall mounted	F&E
12-79	Provide one durable demo table on wheels with underneath storage	F&E
12-80	Room as acoustical problems, very loud and lots of muffled ambient noise	Modernization
12-81	Room needs black out curtains	F&E
	Art Studio 102	
12-82	Ceiling mounted data/multimedia projector	F&E
12-83	Convert black wall space above sink and counter into storage space	Program
12-84	Take down wall between Art 107/108 and convert space into a mini Digital Media/Large-scale works area. Provide adequate outlets and technology ports to support future technology needs	Program
12-85	Find a place outdoors for lockers, similar in size and quantity as currently exists in studio and remove indoor lockers. Otherwise relocate lockers to north wall on both sides	Program
12-86	Replace tables with sturdy 4x4' tables with wheels	F&E
12-87	Replace chairs with ergonomic stackable chairs (30). 15 of these to convert into taller stools	F&E
12-88	Replace curtains for darkening studio. This should allow for just the lower area to be able to be closed for times when we only need privacy because of life drawing and nude models	F&E
12-89	Replace/reconstruct stage backdrop in room, should have storage on the back side or able to store easels	F&E
12-90	Provide 10 painting/drawing easels which can accommodate large-scale works, but easily storable.	F&E
12-91	Integrate flat-file cabinets for storage of 2D artwork and prints. Accommodate a minimum of 30x30" 2D work	F&E
12-92	East and West doors to adjacent studies needs to be taken out and filled in	Program
12-93	Remove redwood from west wall and replace with standard drywall	Modernization
12-94	Provide paint racks that will accommodate large canvases 35" (thickness) vertically above the north wall's) lockers.	F&E
	Art 103 (classroom), Art 104 (office), Art 105 (darkroom), Art 106 (deconstructed to fit into Art 105 darkroom)	Program
	CLASSROOM DEDICATED USE	
12-95	Number of Periods Project Use: Used primarily for Photography, two dimensional design, art methods. This is a semi clean art studio lecture lab space.	Program

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-96	Size/Classroom Load (projected): 35 students max. However when I teach Art Appreciation can get 40 students comfortably seated. This is too much for studio type classes.	Program
12-97	Is Size Adequate: Not really. Need more wall space. Can accomplish this by removing the current bulky lockers that take up a huge wall area in the classroom. Lockers could be removed and relocated to utilize more wall space. New ones can be put outback if there is a concrete slab with awning type courtyard built to facilitate our 3d and sculpture area.	Program
12-98	Lab Station Space: Students need ample table space to do drawing and artworks. Drawing pad size is a maximum 20x28". Need room for drawing materials.	Program
12-99	Want tables that are movable and can be reconfigured together or apart to create larger or smaller surface area.	F&E
12-100	Would like to move tables around for critiques and large and small groupings.	F&E
12-101	Tables need to be sturdy, stable and resilient to heavy use.	F&E
12-102	Counter space is also very valuable around the sink	F&E
12-103	Counter top material should be resilient to multi use and heavy use.	F&E
12-104	Have one small sink with bad water pressure and faulty plumbing	Infrastructure
12-105	Need two sinks with good water pressure and plumbing, prefer stainless steel	Infrastructure
12-106	Chairs need to be replaced with durable stackable chairs	F&E
12-107	Need 35 stations for 35 students peak load	Program
12-108	Need 25 stations for 25 students for smallest load	Program
12-109	Adequate lecture space: Lecture space is awkward and could be better with a few centrally placed electrical outlets and internet drops in the floor; one towards the front of the room and one towards the back. This would allow the desk and computer station to become more central.	Program, Infrastructure
12-110	A rolling computer station desk would be ideal	F&E
12-111	Reconfigure the classroom depending on the type of project that is planned. The station could then roam the room.	F&E
12-112	Data project needs to be ceiling mounted and surround sound speakers wall mounted.	F&E

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-113	Access to storage: Add storage in the alcove about the sink. Walls on the front entrance door side in Art 103 could have floor cabinets with counter space as well as cabinets above the counters. Where there are windows space would be created to showcase artwork.	Program
12-114	Art 104 (Office) could use floor and wall cabinets and counter space and wall shelves along the wall that divides Art 105 from Art 104.	F&E
12-115	Remove redwood wall material and replace with sheetrock for critique and display space	Modernization
12-116	Display space: Display cases should be built into the front entrance windows space Art 103	F&E
12-117	Remove lockers to create more wall space, sheet rock walls.	Program
12-118	Remove redwood from opposite wall and sheetrock for critique and display area.	Modernization
12-119	Demonstration table/counter: one large durable demo table on wheels with underneath storage.	F&E
12-120	Demonstration table/counter: one large durable demo table on wheels with underneath storage.	F&E
12-121	Equipment: Data project ceiling mounted; surround sound equipment wall mounted	F&E
12-122	Lab Station/equipment etc. Counter space is very valuable around the sink, should be resilient to multi and heavy use. Bad water pressure, faulty plumbing (see previous remarks)	Infrastructure, F&E
12-123	Accessory spaces: New lockers to be located in a secure area.	Program
12-124	Other: Art 104 (office) windows need to be upgraded	Program
12-125	Presently windows go to the floor. Start windows 48" above the floor allowing room to place a desk against the wall.	Program
12-126	Need electrical outlets on the wall	Infrastructure
12-127	Windows open for fresh air	Modernization
12-128	Need window shades	F&E
12-129	Improve lighting i.e. light bank on ceiling	Infrastructure
12-130	Add air conditioning	Infrastructure
12-131	Replace ventilation system; extremely loud, can't hear on phone	Infrastructure
12-132	Need acoustical dampers, very loud in Art 104.	Modernization
12-133	Ventilation also lets in air from the ceramic firing area which contains smoke and toxins	Infrastructure
12-134	Ventilation is not well filtered	Infrastructure
12-135	Room should have internet drop and electrical outlets on all walls.	Infrastructure
12-136	Bad construction job on the Art 104 walls dividing the room from Art 105.	Modernization
12-137	Door was removed and should be added back	Program

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-138	Wall facing outside is concrete and should have material on it for display purposes	Modernization
12-139	Floor is rotten linoleum and needs to be replaced (red would be fabulous)	Modernization
12-140	Paint walls bright white	Modernization
12-141	Fix leaks in ceiling	Modernization
12-142	Add cabinets, shelves and counters	F&E
12-143	Interiors	
12-144	Make concrete wall outside conducive to display art etc. Sheet rock is find. Must be durable and strong enough to hold large pieces. Need pin up walls in Art 103 and 104.	Modernization
12-145	Large Portable rollable marker boards	F&E
12-146	Linoleum (color red) in Office Art 104 and concrete in Art 103. Concrete should be treated with epoxy or other surface protection	Modernization
12-147	Ceiling finishes: Improve acoustics; Color of ceilings should be white	Modernization
12-148	Ability darken room: Yes, room needs to be completely dark for photo studies use and slide projection. Easy access to shades to black out the room.	Infrastructure, Modernization
12-149	Openable windows: Front entrance windows do not need to open. Office Art 104 windows need to open.	Modernization
12-150	Security: Front door locks are a joke. I have computers and a data projector, various other studio equipment that needs to be secured. All the department doors need better security. All cabinets should be lockable with one key that opens them all in Art 103 and Art 104.	Infrastructure, Modernization
12-151	Projection capabilities: Data projector should be wall mounted.	F&E
12-152	Upgrade projector	
12-153	Screen could be mounted at the back of the classroom with an automatic roll down when projector is started. Screen can be mounted above the new cabinet space that is above the sink area. Need an automatic scroll down screen as large as the existing screen, 10'x8')	F&E
12-154	Building System: Leaks in most of the rooms	Infrastructure
12-155	Plumbing: Water pressure is bad; need two sinks in Art 104. Sinks currently leak and clog. Takes forever to get hot water to come and is luke warm at best. Need hot water to clean up and photochemical mixing.	Infrastructure
12-156	Temperature/HVAC/AC: Kill the boiler! Need proper heating and air conditioning. Always too hot or freezing in our building. Replace ventilation	Infrastructure

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-157	Electrical Outlets: Need them on every wall every five feet. At the counters on the wall could be great as well. Outlets at four feet high would be great. Would like outlets within the display windows as well as lighting. Office needs outlets on every wall, 8 outlets.	Infrastructure
12-158	Lighting: Need full banks of bright light for full house lights in both Art 103 and 104.	Infrastructure
12-159	Need track lighting for all walls that have display cases	Infrastructure
12-160	Need track lights for interior of room for lighting artwork and setups, a grid of track lights would be great.	Infrastructure
12-161	Communication systems: Phone hookups inside the classroom and in the office.	Infrastructure
12-162	Internet drops in classroom and office. Currently have 4 drops in classroom and one in office.	Infrastructure
12-163	Technology: Upgrade data projector	F&E
12-164	Upgrade Mac computer station	F&E
12-165	Keep internet drops	Infrastructure
12-166	Keep surround sound system and install on walls	Infrastructure
12-167	Office upgrade Mac computer, need Mac laptop to teach in DM lab and Art Lect. 101.	F&E
12-168	The area behind Art 101 (ceramics) houses our kilns and sculpture facilities. Probably needs to be upgraded as it is may not be to code. Good use of ADA monies	ADA, Modernization
12-169	Improve by re-plumbing electrical and gas	Infrastructure
12-170	Level the entire area with concrete (instead of the hazardous pathways) and extend the shed roof as much as possible for added protection from the elements.	Program
12-171	Possibly expand the working area to include the entire adjacent lawn (to both roads). Ideally have a concrete slab with electrical/water within and at the peripherals.	Program
12-172	Have some kind of protection from the elements though does not have to be a complete enclosed area; high enough fences so it can accommodate a mural facility (10x50'); possible to be able to house lockers (need to be removed from inside the studio) along the south wall of the existing building.	Program
12-173	What can be done with bond money. Need more space for work in 3D/sculpture and ensure that the outdoor area is save and accessible for all students	Program
12-174	Please see attached document which outlines some specific needs for this area, particularly room Art 102, Art 109, Art 108 and Art 107 (not attached).	Acknowledged
12-175	Other faculty have submitted other forms outlining the needs for the remaining rooms in this building.	Acknowledged
12-176	As an overview Art 102 is our Drawing and Painting Studio. Need as much space as available for moving tables/chairs/easels around easily.	Program

BUILDING 12 - ART

ITEM	COMMENT	RESPONSE
12-177	Need good digital visual sound presentation equipment as we do much lectural with specific color/value theories using technology (LCD/computer)	F&E
12-178	Need wall space (tracklight lit) for critiques, both east and west walls	Program
12-179	In Rooms 107, 108 and a small area up to the outside door, all walls (possible) can come down to create a large room.	Program
12-180	The new space would be used as our large-formal digital printing facility; would need enough electrical/tech access to grow into.	Program
Miscellaneous		
12-181	1. Roof over entire building should be replaced/repared	Infrastructure
12-182	2. Create a sculpture yard behind (south side) of building adjacent or integrating ceramics outdoor area.	Program
12-183	3. Crease an outdoor area between the Theater/Art Studio/Art Lecture Building that encourages outdoor performances/interaction. Simple concrete benches and tables, concrete slab, possible concrete walls for acoustics/performance. The ideal area would include a place for skateboarding and such activities. Should be secluded to avoid interfering with other campus activities though visible and accessible enough to encourage participation.	Program

BUILDING 15 SOCIAL SCIENCE		
ITEM	COMMENT	RESPONSE
15-1	Would like to caution against excessive dividing up of large lecture halls. The possibility has been suggested of dividing Art lecture into two spaces that meet in the middle with the potential for opening up both for performances. This plan would leave SS214 and the Theater as large halls for internal and community events. As the Theater has a continuous performing schedule, without SS214 or the potential to use SS214 as a large lecture hall, we could be left without an adequate facility to showcase community events	Program
15-2	The internal "box" (kitchen, closets, etc.) in the Social Sciences basement could be removed (keep the bathroom) to bring more light into the space. The meeting center is noisy; if it were glassed in the meeting function would be preserved without the noise factor.	Program, ADA

BUILDING 16 ART LECTURE		
ITEM	COMMENT	RESPONSE
16-1	Consider splitting into two main areas, front to accommodate 80 students in lecture mode as well as serve as a performing practice area (stage setting) particularly for future band, choir, orchestra practice. The back portion would house the piano studio. Additionally, it would serve another function as a state-of-the-art recording studio.	Program
16-2	The splitting can allow as much space for the piano/recording studio as possible while still allowing for the 80 student lecture mode in the front area.	Program
16-3	Replace air conditioning.	Infrastructure
16-4	Make this building more functional	Program
16-5	Split the building into two main spaces (roughly in half) with an eastern and western side.	Program
16-6	The eastern side (front) side would have the front remain relatively the same as far as space goes because we need the large "platform" area for our symphony and orchestra to practice and perform. However, this front room would also be able to seat between 125-150 students/audience (originally we gave a number of 80 to the architects).	Program
16-7	The back room will house our piano lab/studio. We have provided specifics to the architects at our meetings. Our main concern about making such a division in this room is how it will function and if it is even feasible.	Program

BUILDING 31 - OCCUPATIONAL EDUCATION

ITEM	COMMENT	RESPONSE
	Building	
31-1	Is size adequate - yes	This building will be used for Interim Housing during the Bond Program. It will then be reconfigured to house the Criminal Justice, HR/Business, Community Education and MIS programs.
31-2	Access to storage - yes	The mezzanine will be used for storage
31-3	Required cabinetry: Wall, base, tall	F&E
31-4	Need sink with hot and cold water at the lab station	Infrastructure
31-5	Roof leaks	Modernization
31-6	Need more electrical outlets	Infrastructure
31-7	No phone or internet	Infrastructure
31-8	Storage takes up about half of the available space.	Program
31-9	Need a dry place with fork lift accessibility that is comparable to the square footage of the storage area.	Program
	Theater Shop	
31-10	This space is used to build sets for products on and off campus. Need a place that is dry, out of sun and wind with direct access to tools and building materials.	This space will be relocated to Theater Building
31-11	Open space of 20 x 30 feet that is level	Program
31-12	1 sink with hot and cold water	Infrastructure
31-13	1 paint rack 18"x6'x6'	F&E
31-14	1 flat rack 5' x 12' x 16'	F&E
31-15	1 lumber rack 5' x 20' x 12'	F&E
31-16	1 metal rack 4' x 20' x 10'	F&E
31-17	2 work benches 4' x 10'	F&E
31-18	1 work bench 5' x 20'	F&E
31-19	Combination radial arm saw, metal cop saw and storage	F&E
31-20	6 20 amp circuits	Infrastructure
31-21	Space for the table saw and panel saw	Program
31-22	Tool Room 9'x23' with lockable space for storing tool and hard ware	Program
31-23	Costume Shop 17' x 23' with lighting, heating and four 20 amp circuits.	Program
31-24	Closing OE for Theatre stage and costume construction creates a problem. Moving these operations to back of the Theatre compromises sound and safety for students utilizing those classrooms as wood, flats, and supplies will have to be stored out back and power tools will be used for set construction.	Program
31-25	Concerned about the safety of the new grand piano	Program

BUILDING 31 - OCCUPATIONAL EDUCATION

ITEM	COMMENT	RESPONSE
31-26	Suggests keeping one and a half bays and the costume area in OE for Theater use. An interior wall and cyclone fencing could cordon off the area from students that than those enrolled in the Theatre Production classes.	Refer Item 31-10
31-27	Space is used to support the summer theater arts repertory program and produces over 200 costumes. Volunteers are involved in costume design and construction	Refer Item 31-10
31-28	Need cutting table, craft tables, sewing machines (regular) sewing machines (industrial), serging machine, irons, team pressing equipment.	Program
31-29	Would like sink access in the lab station	Infrastructure
31-30	Would like large trash receptacle and dumpster	F&E
31-31	Two bulletin boards 4 x 10 feet	F&E
31-32	1 chalk board 15'	F&E
31-33	Concrete non-slip, spill resistant, level flooring	Infrastructure
31-34	Provide locking doors	Modernization
31-35	Air Conditioning/heating	Existing
31-36	Would like four 20 amp circuits	Infrastructure
31-37	Bright florescent and incandescent lighting	Existing
31-38	Telephone link required for safety issues.	Infrastructure

SITE

ITEM	COMMENT	
S-1	1. The campus has nowhere for students to congregate outdoors. Providing round tables with chairs and umbrellas outside the Rambler Office would be used by Rambler staff and encourage use by others. Picnic tables on "hippie hill" would be a good lunch area, with a fountain.	F&E, Program
S-2	2. Install sleeves for the GavFest flagpoles down Sycamore Lane. The sleeves would facilitate pole installations, avoiding sand bags and other anchoring mechanisms. In addition to the colors displayed for GavFes, the digital "flags" for all events could be displayed throughout the year, ensuring a colorful pathway and effectively communicating upcoming events.	Program
The Spine		
S-3	1. The Art studies, Theater, and Art Lecture are our primary visually and performing arts building. Would like for them to integrate better through landscaping to invite more of a collaboration between departments.	Program, Modernization
S-4	2. The area immediately between them can be developed to accommodate large crowds as the ones we have during intermission of theater productions. It would also be a nice area to invite individuals and small groups to sit and enjoy on a daily basis.	Program, Modernization
S-5	3. In the east area of the theater and north of the art lecture building, we would like to suggest that the proposed amphitheater be relocated there (instead of the West side of the theater). This area can be developed as an amphitheater and a daily area to hang out with round concrete tables etc. Essential would be enough electrical/tech services for future use.	Program, Modernization
S-6	4. Another general landscaping idea that has developed is that of public art. We would like to see throughout the campus 6-10 facilities for future public sculpture (with water/electrical); just a concrete slab with these services place strategically throughout the	Program, Infrastructure
Amphitheater		
S-7	1. Power: raw power 3 plugs, 200 amp 3-6 z amp cir	Infrastructure
S-8	2. Over theater stage sort of back wall to create an on stage and off stage.	Program
S-9	3. Easy way to move equipment in and out of the space.	F&E
Refine the process:		

SITE

ITEM	COMMENT	
S-10	1. Supply minutes to Forums and relevant committee members.	Done, on-line
S-11	2. Create a suggestion box for responses to minutes/committee meetings.	Done, on-line
S-12	3. Create an electronic bulletin board for discussion	Done, on-line
S-13	4. Create a final approval committee similar to budget reduction task force for bond renovations. The present committee Facilities and Bonds, Technology are too narrow for the scope of this project. Use minutes/suggestions box component	Done, on-line
S-14	5. Develop timeline for user group meetings. Include archives as appropriate. Submit desire user group plans to Bond Renovation Final Approval Committee.	Done