GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, April 12, 2016
Gavilan College
5055 Santa Teresa Boulevard, Gilroy, CA 95020
Student Center North/South Lounges
CLOSED SESSION – 6:30 p.m.  OPEN SESSION – 7:00 p.m.

MINUTES

I. CLOSED SESSION
No Closed Session items to discuss.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call
Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Adrian Lopez (student trustee)

Dr. Kathleen Rose, Executive Vice President, Instructional Services
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Arturo Rosette, Academic Senate
Lucy Olivares, Professional Staff
Nancy Bailey, Recorder

3. Pledge of Allegiance
The Pledge of Allegiance was led by Tom Breen.

4. Report of any Action Taken in Closed Session
No reportable action taken in closed session.

5. Approval of Agenda
MSC (T. Breen/W. Glines) to approve the agenda with the deletion of Old Business Action item III.1(a) Resolution No. 1004 Approving Minor Modifications to Trustee Areas Requested by the Santa Clara County Registrar of Voters.

Vote:

Board of Trustees: Tom Breen  Kent Child  Jonathan Brusco  Mark Dover
Laura A. Perry, Esq.  Walt Glines  Lois Locci, Ed.D.  Adrian Lopez, Student Trustee
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

6. Consent Agenda
(a) Regular Board Meeting Minutes, March 8, 2016
(b) Personnel Actions
(c) Warrants and electronic Transfers Drawn on District Funds
(d) Payroll Warrants drawn on District Funds
(e) Ratification of Agreements
(f) Monthly Financial Report
(g) Budget Adjustments
MSC (T. Breen/K. Child) to approve the consent agenda
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

7. Comments from the Public
Keith Snow, Hollister resident, spoke about the need to focus on kids and adults in education as they are the future. He said the schools and cities in this tri-county area can and should do more to make improvements and interact with the people and businesses. He said he is attending school board and council meetings to talk about this. Keith Snow said he will be a candidate for mayor in the City of Hollister.

David DiDenti announced that Jennifer Nari won Outstanding Advisor at the Rho Alpa Mu state conference. He also spoke about the purpose of the student trustee advisory vote and requested that it be called for first in the voting process as it reflects what students are thinking and where they stand on action items.

Dr. John Lawton Haehl announced the Theaters Arts production of “Twelfth Night” with performances on May 6, 7, 13, 14. He also announced that the Summer Bridge program will offer two classes.

8. Officers’ Reports
(a) Vice Presidents
Kathleen Rose – reported on the American Association of Community Colleges National Conference she attended. She said there is national attention on what colleges are doing to increase their student completion and transfer rates. She said she is excited about what is being done nationally and what is and can be done locally. Kathleen Rose said Dr. Rob Johnstone, a national figure on implementing guided pathways and student success, will be coming to Gavilan this fall.

Kathleen Moberg – recognized Gavilan’s Career Transfer Center for hosting Career Day in April with 50 different employers and busloads of students from high schools in attendance. She said several counselors and students attended the Latino Leadership Network Conference. Kathleen Moberg said Eddie Cervantes and Veronica Martinez are participating in the yearlong ACCCA Mentoring program. She announced April 26th as national “Signing Day” which recognizes students that are transferring. April 28 is “Preview Day” hosted by the categorical programs. Local high school students will learn about enrollment in categorical programs. Kathleen Moberg recognized Lucy Olivas for her work on this event.
Fred Harris – attended a rotary presentation by the Superintendent of Gilroy Unified School District on the district’s $170 million bond proposal up for election on the June 2016 ballot. He said the winning Student Center retrofit bid should be coming before the board for approval in July. This project will require relocating some services. Fred Harris said the geotechnical report indicated no structural damage to the hillside around the pool due to the water leak. He said the pool renovation project cost is estimated at $1.5 million with construction projected to start in September and completion in January, 2017. He reported that four staff members will be attending a two day FEMA Cost Recovery training. Fred Harris provided the draft timeline on the Fields project.

(b) College President
No report.

(c) Academic Senate
Arturo Rosette attended the April Regional Academic Senate meeting. He said several statewide resolutions are being discussed related to curriculum and noncredit. He said locally they have completed a resolution supporting college hour and in conjunction with the instruction office will present it to the Board of Trustees in May. Arturo Rosette reported that great collaboration took place in reviewing and developing modifications to the board policy and administrative procedure related to grants. He said Senate continues to review their structure in hopes of improving the faculty voice and presence on committees. Arturo Rosette announced the faculty of the year awards:
   - Full time Faculty of the Year – Enrique Luna
   - Part time Faculty of the Year – Leticia Palacios

(d) Professional Support Staff
Lucy Olivares reported that classified and other staff were offered training during spring break on CPR and emergency procedures. A discussion took place regarding the MOU for a sheriff on campus.

(e) Student Representative
Adrian Lopez reported that ASGC had an effective retreat in April focusing on branding and marketing. He said ASGC helped with Career Day and are working in partnership with the Food Pantry. He reported that regionally they voted on a resolution for AB798, Textbook Affordability Act. He said they are watching the progress of senate bills related to Cal Grants and BOG waiver requirements and acknowledged David DiDenti for his work in this area. Adrian Lopez announced that he was the recipient of the Carl S. Pister Scholarship and he thanked everyone who helped and encouraged him.

(f) Board Member Comments
Each board member congratulated student trustee Adrian Lopez on his scholarship award. Walt Glines – said he thoroughly enjoyed the Bach to Blues concert and noted the large number of community members present.
Tom Breen – no report.
Lois Locci – no report.
Mark Dover – recognized the contributions made by Anne Ratto, Fran Lopez and Lucy Olives whom have announced their retirement.
Kent Child – acknowledged the upcoming retirees and all that they have done for Gavilan students. He attended the Bach to Blues concert with family members and said everyone enjoyed the performances. He said the faculty did a superlative job.
g) Board President
Laura Perry – thanked Adrian Lopez for being on the board and doing a great job for ASGC. She congratulated the retirees.

9. Board Committee Reports
Presidential Search Ad Hoc Subcommittee – Kent Child reported that the screening committee has begun screening applications. He said the committee will meet on April 15 to select interview candidates. Kent Child reviewed the timeline for board interviews which will take place on Monday, May 16 and/or Tuesday, May 17. He noted that public forums will also take place on those same dates. He thanked everyone for their participation and input in the process.

10. Information/Staff Reports
(a) Recognition of the Employees of the Month
Fred Harris recognized Senior Computer Hardware/Software Technician Saul Salinas who is a 10 year employee in the MIS department. He said Saul Salinas is responsible for Gavilan’s network being available 99.7% of the time for 364 days of the year; 1 day is dedicated to maintenance. Fred Harris noted that Saul Salinas is a creative problem solver and has played a leadership role on many Gavilan projects.

(b) Update on Board Goals for 2016
Steve Kinsella stated that the document provides a status update on the board’s 2016 goals.

(c) Update on San Benito County Education Center Development Timeline
Fred Harris provided an overview of “next steps” for Phase I of the San Benito Educational Center. He reviewed that the District has purchased land at Fairview Corners, which it has spent time, effort, and resources to secure. He said, with Dividend Home as partners, we are within months of getting the required permits from the state and federal governments to begin development of the site. After receiving the permits, Fred Harris said a mitigation management plan would need to be completed. He said based on state guidelines, Gavilan’s experience at Coyote Valley, and other input, estimated costs and a tentative timeline have been drafted. He summarized that after regulatory requirements are in place and future funding is secured it would take 3 years to complete Phase I.

Fred Harris responded to questions from trustees. In response, he said the proposed project would support the state’s requirement of 500 FTES. Financing for the project development and construction could come from both short- and long-term borrowing, and would necessitate a new district general obligation bond election.

Fred Harris said discussions about program offerings at the site could begin soon. Arturo said this would be good information to share with the community and that Academic Senate and the Curriculum Committee would welcome discussions on appropriate career tech programs and others for the site. Kent Child said future discussion should include the impact the new centers may have on FTES at the Gilroy campus and how it may change where various programs are taught.

Public Comment, Roy Lompa – suggested that a steel building design be used for school buildings instead of spending a lot of money on architects and buildings. He said that because of future housing development, the City of Hollister would be moving out to the Gavilan site within 10 years. Roy Lompa wanted to see college development in Hollister where the Junior College began.
Keith Snow – supported keeping the Briggs building open in Hollister and also building another college. He said he will fight for the future of kids and that should be the focus when making decisions.

(d) Proposed agreement with County of Santa Clara to assign a Sheriff’s Deputy to the Gilroy Campus of Gavilan College

Fred Harris said discussions have taken place with the County of Santa Clara Sheriff’s Department regarding a law enforcement presence on campus. He said this agreement would address both prevention of possible threats and also reduce response time. The draft MOU is not yet available but discussions are for a full-time deputy with a work shift from 7:30 a.m. – 3:30 p.m. for the academic year or 10.8 months. This would begin August 1st.

Fred Harris answered questions from board members. The approximate savings of $180,000 is a net figure which includes the increases proposed in the business services reorganization. The annualized cost of $248,726 is actual costs with no County overhead added. A breakdown of the proposed cost will be provided to trustees. The MOU is for a two-year commitment for service only at the Gilroy campus. Gavilan security staff would work the evening and weekend shifts. The full time security officer would move from the day shift to the evening shift. The law enforcement officer would not do administrative functions.

Adrian Lopez said that students have mixed emotions about having an armed officer on campus and have expressed concern about the cost. He said clarification on the cost would be helpful. Laura Perry requested a comparison of salary, benefits, and burden with a Gavilan employee.

Arturo Rosette said this topic along with the business services reorganization have come to the Senate for discussion. He said the elimination of the director of security in the reorganization proposal necessitates the Sheriff’s MOU. Any discussion involving the Sheriff when presented at the Senate did not include details and future conversations were indicated. Arturo Rosette said the information provided in the board agenda has not been discussed at Senate and the timeline won’t allow for their recommendations and/or alternatives.

Kent Child requested a breakout of the 2 FTE security positions to evaluate the pros and cons including coverage and other administrative assignments.

Public Comment, Denise Apuzzo – spoke about CSEA concerns on this agenda item. She said the campus has had a vacant full time security position open for 7 months. CSEA has been in discussions with HR Director Eric Ramones for 7 months about the vacancy. She said both the Board and CSEA want a secure campus but have left the position open to be filled by untrained people. A pool of trained substitutes does not exist. Denise Apuzzo said there has been a lack of input from the college community. She asked what the plan is for getting the classified work done that the law enforcement officer won’t be doing. She said CSEA takes the position that the MOU should be delayed so that campus wide discussions can take place in the spirit of shared governance.

Jennifer Penkethman – part time faculty member, shared her strong support and appreciation for the security staff that assisted her with a student stalking/harassment incident on campus. Security played a huge role in alleviating the threat and making her
feel secure on campus. She had concerns that having only 1 officer on campus may not allow for this type of security coverage and support.

Steve Kinsella said the topic had been presented at the Health, Safety, Facilities, and Grounds Committee meeting, Academic Senate and President’s Council. No comments were received. He said he was glad everyone showed up and it was good to hear the comments but reacting at this point is obstructing the process. He suggested that the involvement begin at the campus institutional committees.

Jonathan Brusco asked for prioritization of the urgency of vacant and inadequate security and taking time to work out an MOU with the Sheriff’s Department.

Lauren Collins, CSEA Labor Relations Representative – said this has been a labor relations issue for many months with countless meetings with both Wade Ellis and Eric Ramones. She asked why the full time position has been vacant for so long if campus safety is a priority. She said the delay has resulted in staff working 16 hour shifts, no substitute pool, and staff working outside of the classification. She said this conversation has been ongoing for CSEA and they have received push back and diversions. Lauren Collins said they have using the processes in place and have been negotiating in good faith. She asked the Board to consider all the implications including changing shifts and classified duties not covered by the MOU.

Rosie Armstrong – said the topic was brought up at a Health, Safety, Facilities and Grounds Committee meeting with the note that details were still being negotiated. She encouraged holding forums so that concerns could be highlighted and solutions brought to the table.

(e) Administrative Services Reorganization

Fred Harris said the retirement of both a Security Officer and the Director of Security has provided an opportunity to consolidate business services bringing security and support services under the umbrella of business services. Three classified staff would have increased responsibilities resulting in upgrades to the accounting assistant, payroll officer, and senior accountant. Two of those classified positions would become supervisory; Supervisor of Budget and Accounting and Supervisor of Payroll. The increased responsibility of supervision for the Director of Business Services would result in a new position, Associate Vice President, Business Services. Fred Harris said these changes prepare the department for running district payroll in house. The two Multi-Media Technicians would report to the Director of Information Systems.

Arturo Rosette recommended convening a small task force of constituents’ experts to provide meaningful input. Walt Glines asked if this could be a subject for College Hour. Kent Child endorsed the idea of a task force.

Mark Dover requested a list of the daily duties of the Director of Security to compare with what the Sheriff’s office would be providing.

Jonathan Brusco asked if an Associate Vice President position would be justified if the Sheriff's MOU is not agreed upon. Fred Harris said it would be warranted due to the in house payroll implementation.

III. ACTION ITEMS

1. Old Business
2. New Business
   (a) Curriculum
      MSC (T. Breen/M. Dover)
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (b) California Community College Trustees (CCCT) Board Elections, 2016
      MSC (W. Glines/T. Breen) to vote for Loren Steck, Sally W. Biggin, and Shaun Giese
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (c) Confer Honorary Degree
      MSC (W. Glines/K. Child) to approve Larry Barr for honorary degree.
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (d) Child Development Student Teaching Practicum Memorandum of Understanding (MOU)
      MSC (W. Glines/A. Lopez)
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (e) Land Lease Agreement between County of Santa Clara, State of California, by and
      between Gavilan College Lessor and the Gilroy Garlic Festival Association, Inc. Lessee
      MSC (K. Child/W. Glines)
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (f) Child Development Center Interior Renovations Project, Change Order #1
      MS (W. Glines/ K. Child)
      Discussion: Trustees requested a tour of the area before their June 14 board meeting.
      Vote:
      7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry,
      Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
      0 Noes

   (g) Notice of Completion for the Child Development Center Interior Renovations Project
      MSC (K. Child/J. Brusco)
      Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(h) IBI Group Architecture and Planning Project Assignment Amendment
MSC (W. Glines/T. Breen)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(i) Special Inspector of Record Agreement with Consolidated Engineering Laboratories
MSC (W. Glines/J. Brusco)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(j) Geotechnical Service Agreement with Cornerstone Earth Group
MSC (W. Glines/A. Lopez)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(k) Project Inspector Service Agreement with Irick Inspection Services
MSC (T. Breen/K. Child)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(l) Consider and Accept Bid for the Coyote Valley Low Voltage Package
MSC (W. Glines/M. Dover)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(m) Library, Student Center, & Theater Fire Alarm Replacement project Change Order #1
MSC (W. Glines/J. Brusco)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(n) Notice of Completion for the Library, Student Center, and Theater Fire Alarm Replacement Project
MSC (K. Child/W. Glines)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(o) Approval of an agreement with Live Oak Associates, Inc. for HCP compliance services at the Gavilan College Aviation Project at the San Martin South County Airport
MSC (T. Breen/W. Glines)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

(p) Notice of Completion for the Water Storage Tank, Distribution and Well Improvements Project
MSC (W. Glines/K. Child)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is May 10, 2016 at the City Hall in Hollister.
2. Adjournment
   The meeting was adjourned by consensus at 8:52 p.m.