I. CALL TO ORDER 6:00 p.m.
Trustee Walt Glines called the meeting to order at 6:04 p.m.

1. Roll Call
Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci and Laura Perry

2. Comments from the Public
No comments.

3. Recess to Closed Session
Walt Glines identified the closed session items to be discussed. The Board recessed to closed session at 6:06 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
Walt Glines called the meeting to order at 7:00 p.m.

2. Roll Call
Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Adrian Lopez (student trustee)

Dr. Steven Kinsella, Superintendent/President
Dr. Kathleen Rose, Executive Vice President, Instructional Services
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Bea Lawn, Academic Senate
Diane Seelie, Professional Staff
Nancy Bailey, Recorder
Others in Attendance: Dr. Jeanne Gobalet (Lapoff & Gobalet Demographic Research, Inc.), Armando Benavides, Shawn Mulcare, Fran Lozano, Susan Sweeney, Ron Hannon, Wade Ellis, David DiDentil, Eric Ramones, Randy Brown, Eduardo Cervantes, Sherrean Carr, Terry Newman, Anne Ratto, Blanca Arteaga, Jan Bernstein Chargin, and Lucy Navarro

3. Pledge of Allegiance
The Pledge of Allegiance was led by Laura Perry.
4. Report of any Action Taken in Closed Session
Walt Glines reported that the Board members voted unanimously to approve the resignation agreement with classified employee #010062.
MSC (L. Perry/J. Brusco)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent.

5. Approval of Agenda
MSC (T. Breen/M. Dover)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

6. Consent Agenda
(a) Regular Meeting of the Board of Trustees Minutes, August 11, 2015, Athletic Ad Hoc Committee Meeting Minutes, August 11, 2015 and Community Meeting Notes, August 24, 2015
(b) Revised Personnel Actions
(c) Warrants and electronic transfers drawn on District Funds
(d) Payroll Warrants drawn on District Funds
(e) Ratification of Agreements
(f) Budget Adjustments
(g) Measure E Bond Quarterly Financial Status Report as of June 30, 2015
MSC (L. Perry/K. Child)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

7. Comments from the Public – No Comments

8. Officers’ Reports
(a) Vice Presidents
Kathleen Rose – reported that enrollment is up in this second week of instruction from last year. She said that seat count is up 3.2% and headcount is up by 8.8%. Key activities this semester in the Office of Instruction include a midterm report and a substantive change report to Accrediting Commission. Both will require faculty involvement. She identified the faculty liaisons working on professional development, mentoring, and instructional improvement efforts as Karen Warren, Bob Overson, and Debbie Klein. Dr. Rose said Institutional Effectiveness Partnership Initiative (IEPI) will take a look at how we use evidence to improve our benchmark institute of learning. An academic senate developed pilot will be implemented for the full time faculty prioritization process for hiring. She said the Learning Commons move was completed this summer. An award of $750,000 was received which will allow the AB86, Adult Education, to carry forward the collaborative planning with K-12 partners to enhance adult education instruction.

Kathleen Moberg – reported she will be serving on an IEPI visiting team at Lake Tahoe for the Chancellor’s Office. She said the Welcome Centers have been extended to Morgan Hill and Hollister this fall. Kathleen Moberg said the Student Success Center was very busy assisting students. She said preparation is under way for Transfer Day on November 5th.
Fred Harris – reported that the SEMS/NIMS Annual Table Top Exercise will take place on September 25th. At the Gavilan Theater on October 23 is a free training on school violence and the active shooter. Registration is required. Mr. Harris said the bond refinance was finalized with a $3.5 million savings to taxpayers.

(b) College President – No report

(c) Academic Senate
Bea Lawn reported that Academic Senate is calling for an Ad Hoc group to make bylaw revisions for Senate consideration. Another Ad Hoc group will be looking at grant funded activities and how they are institutionalized and will also make a recommendation to the Senate. Academic Senate will collect feedback and consider a department chair proposal on the full time faculty hiring process. Bea Lawn said items pending this semester include reviewing the college hour survey completed last spring and reviewing the SSSP for credit/noncredit and distance education accommodations.

(d) Professional Support Staff
Diane Seville reported CSEA will be meeting next week and they are waiting for the classification study report.

(e) Student Representative
Adrian Lopez reported on a student trustee workshop he attended. He learned a lot on advocacy, effective leadership, and state issues. He received training on his role as a student trustee. Adrian attended the EOP&S orientation and spoke about his role as a trustee and what he can do for students. He said 25 students applied for the ASGC textbook scholarship with 20 students receiving the bookstore voucher. Adrian Lopez said that ASGC is recruiting members. He reported that the Inter Club Council Day is September 22nd and Club Day is September 29.

(f) Board Member Comments
Kent Child – expressed his gratitude for those who assisted with the Frank Fletcher memorial. He also expressed his concern for adjunct faculty member KC Gonzales who has taken ill.
Mark Dover – shared compliments he received from a family whose student had received outstanding service from Gavilan’s Financial Aid, Counseling, and Athletic Departments.
Tom Breen – will be at Gavilan’s booth at the San Benito County Fair at the end of September.
Laura Perry – no report.
Lois Locci – commented on Gavilan’s good news related to enrollment, the Learning Commons launching and welcoming students. She said both the bond refinancing and the water conservation on campus would be good items for the public to know. She will be attending a Leadership Conference in October.
Jonathan Brusco – applauded the increase in enrollment with an improved economy and said it justifies the board’s action to develop new sites. He said outreach efforts took place in the Morgan Hill area regarding redistricting. He attended the Morgan Hill Unified School District board meeting and provided public comment on Gavilan’s redistricting efforts which resulted in more community involvement at the last Morgan Hill community meeting held by Gavilan. He wrote an article that will be published soon and will help provide awareness and help in the district’s redistricting efforts.

(g) Board President
Walt Gilnes reported that he and Kent Child attended the summer interns’ STEM poster presentations held in August and Professional Development Day. He and Tom Breen attended the RAM’s Welcome Back BBQ. He said he was pleased with Mr. Harris’ facility update report and the upcoming San Martin Airport Aviation project and Coyote Valley project. He acknowledged Lynda Kerr and the Rambassadors for providing students with a warm welcome and assistance.

9. Board Committee Reports

Board Self-Evaluation Ad Hoc Committee – Kent Child reported that the Committee reviewed the current self-evaluation survey questions and added questions pertaining to individual trustee’s focus on the needs and concerns of the various communities served and trustee involvement in the activities at the college. The timeline was approved for the trustee self-evaluation process with completion of the survey by September 29 and a special board meeting on October 12. Calendar 2016 board goals will be drafted after that date.

10. Information/Staff Reports

(a) Recognition of the Employee of the Month

Dr. Blanca Arteaga is ASGC’s advisor and a counselor. With Dr. Arteaga’s guidance, ASGC revised their mission statement, goals, and commitment to Gavilan students. She exceeds expectations when it comes to ASGC and Gavilan students. She is passionate about working with students in their academic, personal and professional lives.

(b) 2015-2015 Institutional Effectiveness Committee (IEC) Report

Dr. Kathleen Rose presented the annual IEC report which is part of Gavilan’s continuous improvement efforts and the integrated planning process. She introduced the IEC chairperson Erin Crook. Erin Crook provided an overview of the report and identified the programs reviewed. She said the Self-Study Summary is completed by the program and identifies trends, issues, and concerns. The IEC’s Executive Summary provides recommendations. The IEC will begin another review year this month.

The board members thanked the IEC Committee members and the programs/departments for their work in completing the review. Walt Gilnes suggested updates on a more frequent basis. Erin Crook said an IEC Status Update report is completed every other year. The IEC will discuss this at their next meeting.

(c) Gavilan College Community Spirit Awards

Jan Chargin reported the recommendations for 2015 as follows:

| San Juan Bautista Pizza Factory | San Benito County | Business |
| San Benito Cattlewomen | San Benito County | Organization |
| John Ar ballo | San Benito County | Individual |
| Leadership Morgan Hill | Morgan Hill | Business |
| Chiala Farms, Inc. | Morgan Hill | Organization |
| Ron Wolf | Morgan Hill | Individual |
| Pinnacle Bank | Gilroy | Business |
| Daughters of Charity, St. Louise Regional Hospital | Gilroy | Organization |
| Cheryl Ellenberg | Gilroy | Individual |
The awards will be presented at breakfasts as follows: in Morgan Hill on October 1, 7:30 a.m. at the Morgan Hill Community Center, in Gilroy on October 21, 6:45 a.m. at the Hilton Garden Inn, in Hollister on October 28, 7:30 a.m. at the Running Rooster.

(d) Board of Trustees Self Evaluation
Kent Child added to his committee report by stating that the survey instructions will now request a comment when a rating of “Needs Improvement” or “Immediate Attention” is selected.

(e) Community Education Fall 2015 Classes
Director of Contract and Community Education Terry Newman said they have a new business management series, an event management certificate and several new partnerships.

III. ACTION ITEMS
1. Old Business
(a) Public Hearing on Draft Trustee Area Election Maps
Walt Glines opened the hearing at 7:54 p.m.

Public Comment - Armando Benavides, Attorney, Community Advocacy Coalition member Mr. Benavides said the Coalition has been very active in moving Morgan Hill Unified School District (MHUSD) toward a redistricting election. He said their membership views the area south of San Jose to San Martin as a community of interest. After studying the district’s Draft Plan I and the first LULAC/MALDEF plan, the group concluded that both maps offered qualities that are applicable to the San Jose/San Martin communities of interest. With that information, Mr. Benavides said they asked the LULAC/MULDEF demographer to create a new map; LULAC/MALDEF Plan 2. He said they would be talking to Gilroy and San Benito folks to consider their map. Mr. Benavides said they look forward to getting the board’s demographer’s opinion on the new LULAC/MALDEF plan.

Dr. Jeanne Gobalet (Lapko & Gobalet Demographic Research, Inc.) reported that upon arrival to the meeting she received by email the LULAC/MALDEF Plan 2. She displayed the new boundaries of the plan and provided her preliminary observations. She will analyze the plan and add it to the comparison table.

Dr. Gobalet requested guidance from the trustees on prioritizing some of the districting criteria. She provided comments and recommendations on five (5) of the nine (9) criteria where there are substantial differences among the plans. Dr. Gobalet discussed each of the comments and answered questions from the trustees. Topics included merging maps, trustee representation in San Benito County, keeping the San Juan Bautista community intact, and reducing the geographical size of TA 7.

Public Hearing closed at 8:41 p.m.

Suggestions and concerns expressed by the trustees included forethought on growth in the north, a review of MHUSD new redistricting plan, and disenfranchising residents that reside in a geographically large TA.

The trustees gave Dr. Gobalet direction to recreate the LULAC/MALDEF Plan 2, review Draft Plan I treatment of the northern part of the district for use in other plans, and modify TA 5 in Draft Plans II and III to include San Juan Bautista community of interest. Dr. Gobalet will follow up on a suggestion made by Walt Glines upon receiving a map from him.
2. New Business

(a) Public Hearing and Approval of the Final Budget FY 2015/16
Walt Glines opened the hearing at 9:05 p.m.
Business Director, Wade Ellis provided an overview of the Final Budget for FY 2015-16.
Public Hearing closed at 9:10 p.m.

MSC (K. Child/M. Dover)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(b) Bay Area Shared Regional Information and Communications Technology (ICT) Lab Memorandum of Understanding
MSC (T. Breen/M. Dover)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(c) Change in Retiree Health Benefits Vesting and Entitlement for Classified and Academic Administrators
MSC (M. Dover/L. Perry) to TABLE this item until a comparative study of surrounding districts is completed and reviewed.
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to TABLE.

(d) Consideration and Approval of Classified Layoff Resolution No. 998 (Child Development Center Positions); Employee Organization: CSEA
MSC (L. Perry/T. Breen)
Roll Call Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(e) Approve Resolution No. 999 to Rescind Child Development Contract #CSPP-4530, Program Type: California State Preschool Program, Project Number: 43-6947-00-5 and Resolution No. 997
MSC (L. Perry/M. Dover)
Roll Call Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(f) Expenditure Plan for FY 2015-2016 Proposition 30 Education Protection Act Funds
MSC (T. Breen/L. Perry)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(g) Designate Gavilan Representative and Alternate for the Governing Board of the Gavilan Regional Adult and Career Education Services Consortium
MSC (L. Perry/K. Child)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(h) Citizens' Oversight Committee Resignation and Renewal of Terms
MSC (J. Brusco/L. Perry)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(i) Disposal of Surplus Property
MSC (J. Brusco/L. Perry)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(j) Consider and Accept Bids for the Library, Student Center & Theater Fire Alarm Replacement Projects
MSC (L. Perry/T. Breen)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(k) Consider and Accept Bids for the CDC Interior Renovations Project
MSC (J. Brusco/L. Perry)
Vote: 7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, and Walt Glines; 0 Noes: 0 Absent; Student Trustee Adrian Lopez, advisory vote of aye to approve.

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is October 13, 2015, Gavilan College, North/South Lounge.

2. Adjournment
The meeting was adjourned by consensus at 9:19 p.m.