I. CALL TO ORDER 5:30 p.m.
Trustee Walt Glines called the meeting to order at 5:30 p.m.

1. Roll Call
   Trustees: Tom Breen, Jonathan Brusco, Kent Child, Walt Glines, and Laura Perry
   Absent: Mark Dover and Lois Locci

2. Comments from the Public
   No comments.

3. Recess to Closed Session
   Walt Glines identified the closed session items to be discussed. The Board recessed to closed session at 5:33 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   Walt Glines called the meeting to order at 7:02 p.m.

2. Oath of Office – Student Trustee
   Walt Glines administered the oath of office to student trustee Adrian Lopez.

3. Roll Call
   Trustees: Tom Breen, Jonathan Brusco, Kent Child, Walt Glines, Laura Perry, and Adrian Lopez (student trustee)
   Absent: Mark Dover and Lois Locci

Dr. Steven M. Kinsella, DBA, CPA, Superintendent/President
Dr. Kathleen Rose, Executive Vice President, Instructional Services
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Lucy Olivares, Professional Staff
Nancy Bailey, Recorder
Others in Attendance: Dr. Jeanne Gobalet (Lapkoff & Gobalet Demographic Research, Inc.)
Warren Kinsler (Atkinson, Andelson, Loya, Ruud & Romo), Susan Alonzo, Shawn Mulcare,
Fran Lozano, Wade Ellis, Randy Brown, Eddie Cervantes, Judy Rodriguez, Dr. Blanca
Arteaga, Leticia Palacios, Patrick Palacios, Joey Hayes, David DiDenti, Patrick Palacios II, Jeff Gopp, Arnold Guttierrez, Christina Guttierrez, Veronica Guttierrez, Hailey Guttierrez, Priscilla Ahmed

4. Pledge of Allegiance
   The Pledge of Allegiance was led by Laura Perry.

5. Report of any Action Taken in Closed Session
   No reportable action took place in closed session.

6. Approval of Agenda
   MSC (L. Perry/K. Child)
   Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes: 2; Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

7. Consent Agenda
   (a) Regular Meeting of the Board of Trustees Minutes, May 12, 2015
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Payroll Warrants drawn on District Funds
   (e) Ratification of Agreements
   (f) Monthly Financial Report
   (g) Budget Adjustments
   MSC (K. Child/L. Perry)
   Vote: 5 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Laura Perry, and Walt Glines; 0 Noes: 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

8. Comments from the Public
   Susan Alonzo reported on the recent food audit for the Child Development Center.

9. Jr. Rams Essay Writing Award – Judy Rodriguez, Hollister Site Director, reviewed that the Jr. Rams Club was established in 2008 and that the first award recipient Maria Espinoza graduated from high school this year and will be attending CSUMB. She introduced the essay writing award winners, Anna Neal (Hollister), and Patrick Palacios (Gilroy), who read their essays.

10. Officers’ Reports
    (a) Vice Presidents
        Kathleen Rose – reported that summer session starts on Monday, June 15. She said the instruction office continues to work on projects and state reporting.
        Kathleen Moberg – acknowledged the work of Judy Rodriguez for the Jr. Rams Club. She also acknowledged those that assisted in yearend celebrations. She said the State Chancellor’s Office returned the SSSP and Equity Reports and said they were accepted with some revisions.
        Fred Harris – said he enjoyed the graduation ceremony. He said the bond refinance has been delayed due to a low market and will be completed when there is a better savings. He also said that two wildlife agencies gave preliminary approval on the Management Plan for Fairview Corners.

    (b) College President – Dr. Kinsella reported that the college needs to continue to work on Student Learning Outcomes and Student Learning Outcome Assessment. He said we
need to assess student learning and make adjustments to improve student learning so
success and retention rates and all related data show that we are making progress. He
said the upcoming budget looks good with resources to work on projects. He noted that
the Human Resource department is busy with new hires.

(c) Academic Senate
   No report.

(d) Professional Support Staff
   Lucy Olivares reported that negotiations have begun. She said they had a luncheon
during CSEA week in appreciation of classified staff. She said staff is eager to awaiting the
results of the classification study in July.

(e) Student Representative
   Adrian Lopez reported that the Officer of the Year is David DiDenti and said David has
been elected the Governance and Internal Policy Senator for the Student Senate of the
Community Colleges of California. He said many worked on the graduation reception
which was successful. Adrian Lopez said that Mary Cueto won the ASGC logo contest
and that ASGC will begin a rebranding program. They have a schedule of events for both
the fall and spring semesters. They are remodeling their ASGC offices and updating their
is to support the student population as fully as he can.

(f) Board Member Comments
   Tom Breen – attended both the staff recognition dinner and the graduation and enjoyed
   them.
   Laura Perry – enjoyed both the retirement dinner and graduation. She welcomed Adrian
   Lopez as student trustee.
   Kent Child – congratulated all those who assisted in the graduation event and the staff
   recognition dinner. He said he looks forward to working with student trustee Adrian Lopez.
   Jonathan Brusco – congratulated Adrian Lopez and welcomed him to the board. He said
   the year-end events were amazing and he enjoyed seeing the smiling faces of the
   graduates.

(g) Board President
   Walt Glines welcomed Adrian Lopez and encouraged him to ask questions and voice
   student concerns. He expressed his pleasure in handing out diplomas at graduation. He
   also attended the GECA graduation and the year-end EOPS banquet. He said he was
   impressed with the challenges the EOPS students have overcome.

11. Board Committee Reports – no reports

12. Information/Staff Reports
   (a) Recognition of the Employees of the Month
       Arnold Gutierrez has been a custodian since 2011. He is a self-starter that takes pride in his
       work. He works the night shift and performs duties that cannot be accomplished during the
day. Arnold is an asset to the Gavilan community and a model employee.

   (b) Community Education Summer 2015 Classes
       Dr. Rose highlighted some of the courses being offered.

   (c) Associated Students of Gavilan College (ASGC) Proposed Bylaws
David DiDenti outlined the process of drafting the bylaws. He said they spent many hours working on the draft and received a lot of input. Both Walt Glines and Kent Child expressed their appreciation for the work completed.

(d) Race to the Top Rating Report

Susan Alonzo described the Race to the Top program which encourages improvement in early childhood education programs. A self-review was completed in the fall. A reviewer reported an overall rating of 4 out of 5 points. They have a plan in place to improve the rating.

III. ACTION ITEMS

1. Old Business
   *(a) Resolution No. 994 Authorizing the Presentation of Draft Trustee Area Maps at Community Meetings

Dr. Kinsella introduced Dr. Jeanne Gobalet (Lapkoff & Gobalet Demographic Research, Inc.) and Warren Kinsler (Atkinson, Andelson, Loya, Ruud & Romo). He said they would present the criteria and considerations involved in the development of draft trustee area maps for the purpose of elections. Mr. Kinsler reviewed that the board adopted Board Policy 2100 allowing for a transition to “by district” elections by the 2016 elections. Resolution No. 994 accomplishes two things:

   (1) review draft districting plans/maps for public presentation for public feedback and input; and,

   (2) adopt a community meeting and public hearing schedule.

Dr. Gobalet reviewed that moving from “at large” representation to “by district” involves creating a plan that follows legal requirements which disbands the three (3) trustee areas and creates (7) seven trustee areas. Dr. Gobalet’s presentation is a starting point for discussion of the draft plans. She said no map decisions are needed tonight. She said that she would be gathering public input from the community meetings and report back to the trustees on the feedback and prepare any requested revisions or create new scenarios.

Dr. Gobalet presented two drafted seven-district draft trustee area scenarios (Draft Plans I and II) plus a modification of the second scenario (Draft Plan IIb). She reviewed “general considerations” such as the use Census 2010 data and applying the federal Voting Rights Act. Federal requirements include addressing population equality of districts and number of Hispanic-majority trustee areas. Some “other permitted considerations” include K-12 school districts (which Gavilan’s original three trustee areas were designed around), existing precinct boundaries, and avoiding head-to-head contests between incumbents when possible. Dr. Gobalet reviewed each draft plan based on those criteria.

Implementation of the transition plan was discussed. All trustees would remain in their seat until their term has expired. If a plan is adopted that results in more than 1 trustee residing in a trustee area, the trustee with the term that expires first would need to wait until the 2nd trustee’s term expired before running as a candidate again. In that situation, the two candidates would have a head-to-head contest. Currently, only Plan IIb avoids this scenario.

MS (T. Breen/K. Child) to adopt Resolution No. 994 as presented and include draft Plan IIb as a third option for community meeting discussion.

Discussion: Trustee Glines did not feel informed enough to make a decision and he wanted to get input from Trustee Dover and Trustee Locci, if possible. Trustee Perry did
not feel comfortable explain the draft plans to the public. Mr. Kinsler reminded the trustees that Dr. Gobalet would be presenting and facilitating at the community meetings. He added that if the board’s preference is to wait a month that is workable.

In response to a question, Mr. Kinsler reviewed that community meetings are a board choice in the process. He said starting January 1 it is required that two public hearings be held before the board on final maps proposals.

Trustee Breen called for the question.

Vote: 3 Ayes: T. Breen, J. Brusco, K. Child; 2 Noes: W. Glines, L. Perry; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye. Motion failed.

Discussion continued on how to proceed. The Board would like to continue discussion on this item at the July 14 regular Board of Trustees meeting. Any questions for Dr. Gobalet or Mr. Kinsler will be forwarded through Dr. Kinsella. How Brown Act applies to the community meetings was discussed.

(b) Payment of Participating Special Entity Fees to the Santa Clara Valley Habitat Agency for the Coyote Valley Campus Phase I Project
MSC (T. Breen/L. Perry)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

2. New Business
   (a) Curriculum
MSC (K. Child/L. Perry)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

   (b) California State Preschool Program Enrollment Handbook 2015-2016
MSC (T. Breen/L. Perry)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

   (c) Master Instructional Service Agreement between Gavilan Joint Community College District and SCC Harold Holden Justice Training Center
MSC (T. Breen/L. Perry)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

   (d) Grant Sub-Agreement between Cabrillo Community College District and Gavilan Joint Community College District on behalf of Gavilan College
MSC (L. Perry/A. Lopez)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

   (e) Gavilan College/Gilroy Unified School District (GUSD) Memorandum of Understanding (MOU) for Use of South Valley Middle School (SVMS) Adult Education Classrooms, Extension 3
MSC (L. Perry/K. Child)
Vote: 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.
(f) Disposal of Surplus Property
   MSC (T. Breen/L. Perry)
   Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(g) Selection of District Beverage & Snack Vending Machines & Related Recycling Services
   MSC (L. Perry/A. Lopez)
   Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(h) Approve 1 Year Extension of Pacific Dining Services Agreement
   MSC (T. Breen/L. Perry)
   Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(i) Agreement with Reshape, LLC to provide free fill dirt at the Coyote Valley Educational Center site
   MSC (L. Perry/T. Breen)
   Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(j) Approve Agreement with the Education Advisory Board to participate in the Student Success Collaborative for Community Colleges
   MSC (J. Brusco/L. Perry)
   Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(k) Gilbane Building Company Project Assignment Amendment (PAA) for the Fire Alarm Replacement – Student Center, Library and Theater Buildings
    Frederick Harris announced a correction to the fees of services from $48,643 to $34,717.
    MSC (L. Perry/K. Child)
    Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(l) 2017-21 Five Year Capital Construction Plan
    MSC (L. Perry/K. Child)
    Vote: 5 Ayes: / T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

*(m) 2018-19 State Capital Initial Project Proposals, Resolution No.992
    MSC (L. Perry/A. Lopez)
    Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

*(n) 2017-18 State Capital Final Project Proposal, Resolution No. 993
    MSC (T. Breen/L. Perry)
    Vote: 5 Ayes:  T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent:  M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

(o) FY 2015-16 Tentative Budget
    MS (L. Perry/K. Child)
Discussion: Business Services Director Wade Ellis stated that community colleges have fared well with the upcoming state budget which will affect growth dollars, apportionment, enrollment funding recovery, COLA, deferred maintenance and instructional equipment funding along with unfunded mandated costs reimbursements. Mr. Ellis reviewed how the state budget applies to Gavilan’s revenue including COLA adjustment of 1.2% and enrollment growth of 2.19%. He said there is a small increase in our base revenue because we are a rural and small college. He said expenditures include a step/track increase along with a salary increase, increase in STRS and PERS, an increase of 8% in Health benefits and a decrease in the workers’ compensation rate. The balanced tentative budget projects a fund balance of 8.2%.

**Vote:** 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

*(p)* Appropriations Limit for FY 2015/16, Resolution No. 995
MSC (T. Breen/L. Perry)
**Vote:** 5 Ayes: T. Breen, J. Brusco, K. Child, W. Glines, L. Perry; 0 Noes; 2 Absent: M. Dover and L. Locci; Student Trustee Adrian Lopez, advisory vote of aye to approve.

**IV. CLOSING ITEMS**

1. The next regularly scheduled Board meeting is July 14, 2015, Gavilan College, Social Science Room #206.

2. Adjournment
   The meeting was adjourned by consensus at 9:18 p.m.