I. CALL TO ORDER 6:00 p.m.
Kent Child called the meeting to order at 6:00 p.m.

1. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz

2. Comments from the Public
   None

3. Recess to Closed Session
   The Board of Trustees recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   Kent Child called the meeting to order at 7:03 p.m.

2. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz,
   Anel Tovar

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Bea Lawn, Academic Senate
   Dina Hampton, Professional Support Staff
   Angie Oropeza, Recorder

   Also in attendance: Kristina Chavez-Wyatt, Susan E. Alonzo, Eduardo Cervantes,
   Fran Lopez, Sherrean Carr, Anne Ratto, Rachel Perez, Ron Hannon, Fran Lozano,
   Doug Martin

3. Pledge of Allegiance
   The pledge of allegiance was led by Tom Breen

4. Report of Any Action Taken in Closed Session
   Kent Child reported that that the Board voted unanimously to approve the settlement
   agreement in the matter of Gavilan Joint Community College District v. Bert D. Millen, et al.,
   Santa Clara County Superior Court Case No. 114CV262206

5. Approval of Agenda
   MSC (J.Brusco/A.Tovar) 7 ayes, 0 nays, Student Trustee aye, to approve
6. Consent Agenda
   (a) Regular Board Meeting of the Board of Trustees Minutes, April 8, 2014
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
   (e) Monthly Financial Report
   (f) Budget Adjustments
   (g) Measure E Bond Quarterly Financial Status Report at March 31, 2014
   (h) Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2014

MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye to approve
Eric Ramones, HR Director, will follow up regarding the timeline of Personnel Action A.III

7. Comments from the Public
   None

   Judy Rodriguez, Hollister Site Manager, reported that the Jr. Rams Club was established in 2008 to
   plant the seed of college in young minds, to start them thinking about their future, and how Gavilan
   can make that possible. She introduced the two sixth grade recipients from Cerra Vista,
   Emily Ann Roper and Natalie Martin, who read their essays.
   Kent Child presented a plaque of appreciation to Anel Tovar for her service as Student Trustee.

9. Officers’ Reports
   (a) Vice Presidents
      Dr. Kathleen Rose reported that she attended the scholarship award ceremony, a game
      of our Central Coast Champion women’s softball team, and the theatre’s great production
      of Much Ado About Nothing. She thanked everyone who worked and participated in the
      events. The Learning Council had a retreat and will prepare a report which will be sent to
      the Board. The gala fundraiser brought in approximately $15,000 for student
      scholarships and emergency funds. We are looking forward to staff recognition this week
      and the Gavilan and GECA graduations next week.

   (b) College President
      No report

   (c) Academic Senate
      No report

   (d) Professional Support Staff
      No report

   (e) Student Representative
      Anel Tovar reported that the ASB recognized their members for their work at their last
      meeting today. She also reported that some members attended the general assembly
      and brought back information and ideas to improve students’ experience at Gavilan, she
      attended the Trustee Conference where she attended several informative workshops,
      ASB approved two ESL scholarships, the 5 de Mayo events were successful, and they
      are working on the graduation ceremony and reception.

   (f) Board Member Comments
      Mark Dover reported that the women’s softball team won the Coast Conference. He
      thanked Anel Tovar for her work on the Board and for ASB.
Walt Glines reported that nine women softball players were named to first or second all league, gala proceeds enabled the increase of the scholarship amounts, thanks to Leah Halper and Jan Chargin for their work. He recommended that the incoming student trustee attend the trustee conference in November for training. In response to his question, Dr. Rose and Dr. Kinsella stated that we are strengthening our partnerships with K-12 in order to address common core, K-12 will come up to what we are doing. The coordination will be between what they do under common core and what we do. Jonathan Brusco reported that the joint subcommittee on school district outreach was well attended last month. The issues they are working on include remediation, testing at the high schools, test prep, and adult ed. He thanked Gavilan administration for their work. He also attended the Trustee Conference.

Laura Perry congratulated the women’s softball team, thanked everyone who worked on the gala, and congratulated Anel Tovar who is going to UC Santa Cruz.

Tom Breen reported that he and Tony Ruiz attended the Mexican American Committee on Education 5 the Mayo event where Tony Ruiz’ sister was honored.

(g) Board President
Kent Child reported that he went to the scholarship ceremony where Anel Tovar was a scholarship recipient, he attended the Board Budget Committee yesterday, and the student art show. On behalf of Joey Hayes, ASB President, he is extending an invitation to the Board to attend the ASB’s staff appreciation brunch on May 16, 10-2, in the north lounge. He acknowledged Natalie Juarez who is retiring and was his former assistant.

10. Board Committee Reports
Jonathan Brusco reported that the Board Outreach Committee had a successful meeting.
Mark Dover reported that the Board Budget Committee met yesterday. We are receiving less funding that anticipated.
Tom Breen reported that the Board Facilities Committee met today, the minutes will be in next agenda packet.

11. Information/Staff Reports
(a) Recognition of the Employees of the Month
Mimi Arvizu introduced Doug Martin and Kyle Billups, co-employees of the month. Both are actively involved across campus and have filled the void left by Dave Phillips. They have a spirit of excellence, they are responsive to needs, and offer support and solutions.

(b) Healthy San Benito County Initiative Report
Samila Perez, and Kristina Chavez Wyatt, reported that the San Benito County Public Health Department conducted a needs assessment about health factors including social, mental, and physical deficits to people being well. A group of stakeholders was convened, forums were held to gather data and conduct research assessments. A final report and summary was developed. It goes into detail about some of the concerns in community such as: 18% of residents obtain a Bachelor’s Degree while statewide it is 30%; we are a commuting society, the average person spends 29 minutes going to work. Also developed was the online Community Dashboard. On it you will find over 100 indicators specific to San Benito County such as educational level, financial, health, etc. The information on it is updated and sources are reputable. Access to this source will be for one year then additional funding will be needed. In response to Tom Breen, Samila Perez stated that next steps are to develop a strategic plan as a result of the needs that have been identified followed by applying for national accreditation which may bring in funding. They are making presentations to inform the community about this resource.
(c) Budget Update and Analysis
   Dr. Steven Kinsella reported that the May revise came out today. The State COLA has been reduced to .85% and enrollment growth to 2.7%. The State paid down deferrals from the early 2000s. With deferrals out of the way there are some savings. We will get maintenance money but no instructional equipment money. Funds are being allocated for support programs.

(d) Child Development Contract #CSPP-2556, Annual Self Review
   Kent Child reported that he met with Susan Alonzo to review the report prior to closed session. Susan Alonzo reviewed the process of developing the annual self-review.

(e) Summer 2014 Community Education Schedule
   Rachel Perez reported that the schedule is the program’s biggest marketing tool. Trustees suggested offering English and math classes in the summer for incoming high school students, advertising in Benitolink, and distributing flyers.

Kent Child called for a break at 7:56 p.m.
Kent Child called the meeting back to order at 8:12 p.m.

III. ACTION ITEMS
  1. New Business
     (a) Curriculum
        MSC (M.Dover/T.Ruiz)
        Discussion: In response to Walt Glines and Jonathan Brusco, Dr. Rose state that in order to keep down the cost of textbooks, we are moving more toward digital versions and are having conversations about standardizing the books in course sections, and by book rentals. Books can be no more than five years old and not all sections use the same book because they may have a different focus.
        Vote: 7 ayes, 0 nays, Student Trustee aye, to approve

     (b) Student Trustee Rights and Privileges
        MSC (M.Dover/T.Ruiz) 7 ayes, 0 nays, Student Trustee aye, to approve

     (c) Quarterly Financial Status Report, CCFS 311Q at March 31, 2014
        MSC (M.Dover/T.Breen) 7 ayes, 0 nays, Student Trustee aye, to approve

* (d) FY 2014-15 Tax Revenue Anticipation Note Program, Resolution #971
    MSC (T.Breen/M.Dover)
    Discussion: In response to Walt Glines and Jonathan Brusco, Dr. Kinsella stated that we requested two authorizations last year and used one. We are not sure we will need this one but need the authorization in case we do. There are no numbers available on the interest costs to the state for community colleges. We are forced to do this due to state deferrals.
    Roll Call Vote: 7 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, 0 nays, Student Trustee aye to approve

(e) Confer Honorary Degree
    MSC (M.Dover/J.Brusco) 7 ayes, 0 nays, Student Trustee aye, to approve

(f) Instructional Material Fees
    MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee aye to approve

* (g) Ground Lease of Golf Course Real Property Along with Lease of personal Property Items Now Situated on the Gavilan College Golf Course, Resolution #972
    MSC (T.Breen/L.Perry) Roll Call Vote: 7 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, 0 nays, Student Trustee aye to approve
* (h) SB 850 Resolution #973
  MSC (T.Breen/L.Perry) Roll Call Vote: 7 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, Student Trustee aye, with the corrections to the Board cover page

(i) Rodriguez Real Estate Services, LLC 3rd Amendment for Consulting Services Related to Campus and Off-Site Land Development Projects
  MSC (W.Glines/M.Dover) 6 ayes, 1 nay (T.Ruiz) Student Trustee aye, to approve

(j) Employment Agreement Authorization – Vice President of Student services
  MSC (T.Ruiz/L.Perry) 7 ayes, 0 nays, Student Trustee aye, to approve

(k) Employment Agreement Authorization – Vice President of Administrative Services
  MSC (T.Breen/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve

(l) Employment Agreement Authorization – Superintendent/President
  MSC (L.Perry/T.Ruiz) 7 ayes, 0 nays, Student Trustee aye, to approve

(m) Memorandum of Understanding Between Gavilan College and Gilroy Unified School District to Promote the Coordination of Services
  MSC (W.Glines/L.Perry)
  Discussion: In response to Walt Glines, Dr. Kinsella and Rachel Perez stated services will be provided up to $60,000. We’ve had this collaborative relationship with since 2006.
  Vote: 7 ayes, 0 nays, Student Trustee aye, to approve

(n) Gilbane Building Company Project Assignment Amendment (PAA)
  MSC (T.Breen/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve

(o) BFGC-IBI Group Architecture and Planning Project Assignment Amendment (PAAs)
  MSC (L.Perry/M.Dover)
  In response to Walt Glines, Dr. Kinsella stated that the agreement is project specific.
  Vote: 7 ayes, 0 nays, Student Trustee aye, to approve

(p) Revision to Technology Master Plan
  MSC (L.Perry/M.Dover)
  Discussion: In response to Walt Glines, Dr. Rose stated that the Distance Ed Plan is in the Ed Master Plan. The Distance Ed Plan is an overlay to the Technology Master Plan.
  Vote: 7 ayes, 0 nays, Student Trustee aye, to approve

(q) Project Inspector Service Agreements with DFH Inspections, Inc.
  MSC (T.Breen/J.Brusco) 7 ayes, 0 nays, Student Trustee aye, to approve

(r) Geotechnical Service Agreements with Cleary Consultants, Inc.
  MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve

(s) Laboratory of Record Service Agreements with HP Inspections, Inc.
  MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is June 10, 2014, Gavilan College, Social Science room 206.

2. Adjournment
   The meeting was adjourned by consensus at 8:31 p.m.