I. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Kent Child at 6:00 p.m.

1. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz

2. Comments from the Public
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Kent Child at 7:00 p.m.

2. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, Anél Tovar
   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Terry Newman, Interim Senior Director of Administrative Services
   Denise Apuzzo, Professional Support Staff
   Angie Oropeza, Recorder
   Others in attendance: Fran Lopez, Susan Sweeney, Anne Ratto, Susan Cheu, Bonnie Donovan, Connie Campos, Robin Egbert, Ruben M. Delarosa, Sherrean Carr, Eric Ramones, Ron Hannon, Fran Lozano

3. Pledge of Allegiance
   The pledge of allegiance was led by Laura Perry.

4. Report of any Action Taken in Closed Session
   No action was taken in closed session.

5. Approval of Agenda
   Kent recommended changing the agenda as follows:
   • Postpone Old Business Action items 1.(a) Accreditation Follow-Up Report and 1.(d) Strategic Plan 2014-2015 Through 2018-2019 to a future Board meeting to allow for more campus discussion.
   • Move New Business Action Items 2.(d) FY 2012-2013 Annual District Audit Report, 2.(e) FY 2012-2013 Measure E General Obligation Bond Audit Reports, and 2.(f) FY 2012-2013 Foundation Audit report to the first Action Items.
   MSC (W.Glines/J.Brusco) 7 ayes, 0 nays, Student Trustee, aye to approve with the recommended changes
6. Consent Agenda
   (a) Regular Meeting of the Board of Trustees Minutes, January 14, 2014, Committee of the Whole, Budget Training, Strategic Planning Minutes, January 11, 2014, and Committee of the Whole, Executives Training on SEMS, NIMS (Standardized Emergency Management System, National Incident Management System) Minutes, January 24, 2014
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
   (e) Monthly Financial Report
   (f) FY 13-14 Mid-Year Financial Report
   (g) Measure E Bond Quarterly Financial Status Report at December 31, 2013
   (h) Retiree Health Benefit Trust Investment Portfolio Status as of December 31, 2013
   MSC (T.Breen/L.Perry) 7 ayes, 0 nays, Student Trustee, aye to approve

7. Comments from the Public - This is a time for the public to address the Board.
   Diane Stone – Kinesiology and Athletics, stated that they will invite student athletes to join the Student Athlete Alumni Association and establish a database of former student athletes. Four football players have been offered letters of intent to play at four-year institutions. The volleyball team had their second coast conference in a row, one player is on scholarship and five others have multiple offers to play at four-year institutions. She thanked everyone for their support.
   Gabriela Wetzel – ASB VP of Finance, spoke in support of BOG-A students. She stated that $19 may be insignificant to some but it makes an impact to those in poverty. She recounted her personal experiences in an effort to help people relate to those in financial hardship and their need to be exempted from the $19. Those who attend the off sites don’t have access to the school nurse.
   Jan Chargin – PIO, invited everyone to the fund raising gala scheduled on April 25. She distributed informational posters. Tickets are available at a discounted price to staff. Proceeds will be used for student scholarships and emergency student funds.
   Colette Marie McLaughlin - part-time instructor, commended the Board for taking more time to review the accreditation report. She expressed her concern about including part-time working issues in the report such as the proportion of part-time faculty to full-time faculty.

8. Officers’ Reports
   (a) Vice Presidents
      Terry Newman acknowledged the maintenance department for their work related to the water main break, the business office is working on the 14/15 budget, and she attended an Association of Chief Business Officers Institute last week.
      Dr. Kathleen Rose reported that the semester and college hour are in full swing; a calendar of college hour activities is online. We are working on initiatives having to do with career technical education and pathways with the Career Pathway Trust Project, and are working with the Community College Pathway to Law School Initiative. The three instructional improvement faculty liaisons have begun their work.
   (b) College President
      Dr. Steve Kinsella reported that the state budget recalculation report for 12/13 came Friday. We are receiving approximately $56,000 additional revenue. We are down in enrollment this semester but we won’t go down far enough where we will not be able to collect available revenue. The state is not allocating the money that is available. It doesn’t look like there is much more coming that is unrestricted. What we are getting are restricted funds. Colleges are generating more enrollment than the state can pay for. There is concern if the system can absorb growth. We are holding steady.
   (c) Academic Senate
      No report
(d) Professional Support Staff
Denise Apuzzo reported that CSEA is holding a fund raiser for a CSEA scholarship in Pablo Balancio’s name at Johnny Carino’s on February 20; a percentage of the proceeds will be donated. Members are being surveyed for negotiation items.

(e) Student Representative
Anél Tovar reported that college hour has been a success with many different activities, they provided book scholarships, and they brought a band in honor of Black History Month. The ASB has received student concerns about the elimination of the Career/Transfer Center.

(f) Board Member Comments
Jonathan Brusco reported that he attended a conference on online education and blended learning. The key point is that if you do it to save costs it is not typically successful but if you do it to increase learning, it is successful.
Tony Ruiz reported that he attended a Community College League conference in Sacramento. It was very informative about taking a direct approach and implementing ideas such as concurrent enrollment. There are no incentives in California for schools to work with colleges. Some states have revised Ed Codes and passed laws to facilitate it. He also attended a workshop on the technology divide.
Walt Glines reported that he attended professional development day. Last Friday he toured three Morgan Hill businesses. There was discussion about how to do a better job to prepare more of our students to move into local jobs, and placing STEM interns. He acknowledged Lorraine Welk for her work on the tour. He also reported that he is serving on the Habitat Conservation Public Advisory Committee, he also attended a Community College League Conference in Sacramento targeting student success.
Laura Perry reported that she and Dr. Kinsella made a presentation to Leadership Morgan Hill and received great feedback. She attended the Gilroy Chamber of Commerce Dinner on Saturday. John DiLorenzo received Man of the Year and he talked about the First Tee Program at our Gavilan College golf course. She also attended the excellent Executives Emergency Preparedness training for the Board.
Tom Breen reported that on March 4 the One Stop Career Center will have a program for services to veterans, 1-5 p.m., at the Vets Building in Hollister.

(g) Board President
Kent Child acknowledged Dr. Steve Kinsella and Angie Oropeza for coordinating the Executives Emergency Preparedness training for the Board. He attended the San Benito County Chamber of Commerce Dinner. Several former part-time instructors, staff, and students attended. He distributed copies of the art exhibition catalog he participated in. The organizer of the event is a former student and is now a world-class artist. Most of the participants were or are currently involved in education.

9. Board Committee Reports
None

10. Information/Staff Reports
(a) BP 2725 Board Member Compensation
Dr. Steve Kinsella reported that the proposed change is to increase Board compensation. By law the Board can increase it by 5% annually. It has not made any changes since 2005. It will come back for a second reading an action after it goes through the shared governance process. Walt Glines suggested bringing it back in 2015. Laura Perry stated that the stipend is meant to allow people to run for school boards who may not be financially able to do so. It is not a salary, it is compensation for costs and we want to be comparable with other boards. Trustees can donate it back. Dr. Steve Kinsella will report the amount other district trustees receive.
III.Action Items

Agenda was revised to move new action items 2.(d), 2.(e), and 2.(f) as the first action items

1. Old Business
   (a) Accreditation Follow-Up Report
      This item was postponed to a future meeting

   (b) Sabbatical Leave Requests
      MSC (M.Dover/L.Perry)
      Dr. Rose reported that Trustee comments were relayed to sabbatical candidates.
      Vote: 6 ayes, 0 nays, 1 abstention (T.Ruiz), Student Trustee, aye, to approve.

   (c) BOG-A Health Service Fee Resolution
      MSC (L.Perry/M.Dover)
      Anél Tovar stated that these programs were created to open doors for students who
      would not otherwise be able to afford an education. It corresponds with our mission.
      Denise Apuzzo stated that BOG-A students may not be the neediest students on
      campus. They are getting other types of assistance. There are students who are
      homeless and do not qualify for a BOG-A. The vast majority of students qualify for
      BOG-B which is a low income waiver, they are the working poor. Dr. Steve Kinsella
      stated that it will be important to see the effect of Obamacare. These are fees for
      health services that the state does not pay for. They allow us to offer the services if
      we choose to pay the cost but they also allow a fee to be charged to students. With
      Obamacare everyone will have health care and we won't need to continue to provide
      health services. We may not need to worry about extending it too far. Walt Glines
      stated that if students qualify for the waiver, they should get it.
      Vote: 7 ayes, 0 nays, Student Trustee aye, to approve

   (d) Strategic Plan 2014-2015 Through 2018-2019
      This item was postponed to a future meeting

2. New Business
   (a) Faculty Contracts
      In response to a Trustee question, Dr. Kahtleen Rose reported that this is the only person
      on the tenure track that is at this stage; other faculty are in different stages.
      MSC (T.Breen/M.Drover) 7 ayes, 0 nays, Student Trustee, aye to approve

   (b) Budget Adjustments
      Susan Cheu reviewed the adjustments and reported that they include a mid-year review.
      We went from a positive 26 to a negative 49,000. We still have a potential for more
      revenue. In response to Trustee questions, Susan Cheu and Dr. Steve Kinsella stated that
      the $350,000 increase in part-time faculty is due to underestimating. It goes back to how
      much time gets allocated to the grants and the disciplines being taught. College financing
      involves a lot of forecasting. The $350,000 swing is quite a bit but not unexpected. It is not
      an increase, it is allocation of funds. The grants are always adjusted at the end of the year.
      MSC (M.Dover/L.Perry) 7 ayes, 0 nays, Student Trustee, aye to approve

   (c) Quarterly Financial Status Report, CCFS 311Q at December 31, 2013
      MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye to approve
(d) FY 2012-2013 Annual District Audit Report
Tina Trice, Crowe Horwath LLP, reported that it is a clean audit, there were no comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance. Last year there were three management letter recommendations. All three have been implemented and there are no repeat findings.
MSC (W.Glines/M.Dover) 7 ayes, 0 nays, Student Trustee, aye, to approve

(e) FY 2012-2013 Measure E General Obligation Bond Audit Reports
Tina Trice, Crowe Horwath LLP, reported that it is a clean, unmodified opinion. There were no management comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance related to the audit.
MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye to approve

(f) FY 2012-2013 Foundation Audit Report
Tina Trice, Crowe Horwath LLP, reported that it is a clean audit, there are no management comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance related, it is an unqualified opinion.
MSC (W.Glines/T.Breen) 7 ayes, 0 nays, Student Trustee, aye, to approve

(g) Site Lease Agreement with Gilroy Unified School District
MSC (T.Breen/L.Perry)
In response to Trustee questions, Dr. Steve Kinsella stated that the agreement states on page 3: “The Premises shall be used by the Lessee solely and exclusively for the purposes of Lessee’s Gilroy Early College Academy (GECA) Program.” The fence was removed. Water use is well water, solid waste disposal cost is nominal.
Vote: 6 ayes, 0 nays, 1 abstention (T.Ruiz) to approve

(h) Approve Extending Pacific Dining Services Agreement
MSC (L.Perry/M.Dover)
Anél Tovar stated students are concerned about the high food prices. In response to Trustee questions, Terry Newman reported that she is waiting for the amount of their revenue. We get 6% over $384,000 after tax. Dr. Steve Kinsella stated that we bid this out because providing the service would cost the college between $50,000-$100,000. It has to be a viable business and they charge for what they sell or give away. They may provide other pricing and options at other colleges because the volume is higher. Trustees suggested students continue to talk with the cafeteria management about pricing and options, as well as speak with their wallets.
Vote: 7 ayes, 0 nays, Student Trustee abstain, to approve

(i) Extension of Golf Course Management Agreement
MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye to approve

(j) Gilbane Building Company Project Assignment Amendments (PAAs)
MSC (W.Glines/L.Perry) 7 ayes, 0 nays, Student Trustee, aye to approve

(k) BFGC-IBI Group Architecture and Planning Project Assignment Amendments (PAA)
MSC (L.Perry/W.Glines) 7 ayes, 0 nays, student Trustee, aye to approve

III. CLOSING ITEMS
1. The next regularly scheduled Board meeting is March 11, 2014, Gavilan College, Student Center, North/South Lounges.

2. Adjournment
The meeting was adjourned by consensus at 8:40 adjourn